

The Faye Knowles-Chapman Foundation

Charity number 1156267

Annual Report and Financial Statements for the year ended 31 March 2021



West Yorkshire Community Accounting Service

The Faye Knowles-Chapman Foundation

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

The Faye Knowles-Chapman Foundation

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Pauline White	Chair
Cheryl Ambler	Secretary
Eileen Chapman	Treasurer
Jackie Probert Isagre	
Jessica Prime	
Michelle Sloane	

Charity number

The charity, number 1156267, is a Charitable Incorporated Organisation (CIO) registered on 19 March 2014 and is governed by a constitution adopted on the same date.

Principal address

6 Holtby Grove
Halifax
HX3 8UR

Bankers

HSBC
7 Commercial Street
Halifax
HX1 1HN

Accountants

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

The Faye Knowles-Chapman Foundation

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

To relieve sickness and promote and protect the physical and mental health of sufferers or those at risk of cervical cancer in England in particular but not exclusively through the provision of financial assistance, support, education and practical advice and campaigning to lower the age of cervical cancer screening from the age of 25.

To advance the education of the general public in all areas relating to cervical cancer.

The charity's main activities

Raising awareness through Faye's Fest and other events of HPV and cervical cancer and screening. Educating women of all ages and giving advice where needed.

Providing private consultations and examinations for those ladies under 25 who have worrying signs of the illness.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education and the saving of lives.

Achievements and performance

Unfortunately we have not being able to raise awareness in public due to COVID-19 restrictions.

We distributed a number of counter collection tubs out to various locations (pubs, restaurants, shops, salons, and café). Unfortunately, due to COVID-19 restrictions were in place so people have not been in these venues nor using cash payments. We have had a donation of a business supporter for £1,000 which covered our running costs during the pandemic.

Financial review

The net receipts for the year were £581 which were all on unrestricted funds.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due

Reserves policy

The charity's free reserves at the year end were £22,817.

The trustees have set £15,000 aside as reserves for raising awareness and covering the costs of private consultations and examinations in the event of not receiving any income in any particular year. Any funds above this level will be used to offer private counselling to those under the age of 25, following an abnormal smear test .

Signed on behalf of the board of trustees on

Signed: (Trustee)

Name:

The Faye Knowles-Chapman Foundation

Receipts and payments account

for the year ended 31 March 2021

	Notes	2021 Total funds £	2020 Total funds £
Receipts			
Grants and donations	(2)	1,393	3,473
Fundraising		-	2,316
Total receipts		<u>1,393</u>	<u>5,789</u>
Payments			
T-shirts and associated printing costs		-	204
Smear test		-	417
Leaflets, flyers and posters		-	265
Accountancy		282	262
Insurance		245	245
Fundraising and event expenses		-	1,146
Campaigning expenses		-	978
Stationery and postage		99	353
Telephone		90	23
Subscriptions		96	96
Meeting expenses		-	151
Total payments		<u>812</u>	<u>4,140</u>
Net receipts		581	1,649
Fund balances brought forward		<u>22,236</u>	<u>20,587</u>
Fund balances carried forward		<u>22,817</u>	<u>22,236</u>

The Faye Knowles-Chapman Foundation

Statement of assets and liabilities

as at 31 March 2021

	2021	2020
	Total	Total
	£	£
Cash funds		
Cash at bank	22,817	22,236
Total cash funds	<u>22,817</u>	<u>22,236</u>
Other monetary assets	£	
Rent deposit on storage facility	<u>100</u>	
Assets retained for the charity's own use		
Tables		
Laptop		
Liabilities	£	
Independent examination	<u>216</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on

Signed: (Trustee)

Name:

The Faye Knowles-Chapman Foundation

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

All the funds of the charity are unrestricted funds, which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Faye Knowles-Chapman Foundation
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021	2020
	Total	Total
	funds	funds
	£	£
Calderdale MBC	-	500
Donations	1,393	2,973
	<u>1,393</u>	<u>3,473</u>

3 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.