

RADLETT AND DISTRICT U3A

Registered Charity No 1156262

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED
31ST AUGUST 2022

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Radlett and District u3a Chairman's report for the year ended 31st August 2022

Organisation of our u3a

The following were elected as Trustees at the AGM in November 2021:

- Chairman/Outside Liaison: Adrienne Cohen
- Vice Chairman/Outings & Events Co-ordinator: Vivien Summers
- Treasurer: Jeremy Packman
- Secretary: Marion Curzon
- Deputy Treasurer: Events and Groups: Peter Weber
- Assistant Treasurer: Anthea Brick
- Membership Secretary: Sue Cohen
- Study Group Co-ordinator: Brian Lipman
- Venue Organiser & RUG's Co-ordinator: Stephen Summers
- Speaker Secretary: Stephen Gold
- Monthly Communications: Adrienne Cohen
- Webmaster: Oliver Cahn

Mr Peter Breward was re-elected as The Independent Examiner.

Introduction

Radlett & District U3A is a Registered Charity No 1156262 and has now been running for ten years.

The last year has been almost as difficult as the previous one, when Covid was at its highest and nearly all our groups were on Zoom, but we managed to keep it together. This year has had different stresses for the Committee because many of our members were still scared of being out in crowds. Therefore our monthly meetings have borne the brunt of that, being extremely low in numbers and at times disappointing for both the Speaker of the day and the Committee. We have done our best to encourage attendance but it has been hard.

Committee activities

The Committee continued throughout the year to have our meetings once a month in the same format as it had done previously, where each member brings something to the table. We have all, in our respective roles, been to many Zoom meetings on different subjects in order to learn from other branches and to implement what we glean.

Outings and Events were still curtailed at the beginning of the year as many members were understandably still very nervous re Covid. We are delighted to say we are now reaching maximum capacity, due to the hard work of the Events team, who have organised some super days out.

We celebrated the Queens' Diamond Jubilee in style, with both a u3a stand and a table in Radlett for socialising and we felt very much a valued part of the community, meeting and talking with many of our members throughout the day.

Membership

New membership continues to be restricted to those living in the parishes of Aldenham and Shenley, plus spouses/partners of existing members. Renewals are still accepted from those outside the area who joined before the restriction was put in place, but we are not yet opening up to other areas.

Our membership fee went up from £10 to £15 as we are having to pay a higher capitation fee to the Third Age Trust and more expenditure on Speakers.

Study groups

Groups are running well, some with new venues which are proving popular with easy parking, and we have introduced some new groups started by fledgling members, so thanks to them. Some are still continuing on Zoom due to the group feeling that it is better for them, and some have large numbers which will not fit into homes but the leaders do not want a hall. Some of the groups are also organising outings for their own members which are proving very popular.

We are so grateful to all the Group leaders and in some small way thanked them with an invitation to a strawberry cream tea in the garden, which was very successful, both as a social and we were lucky with the weather.

The newsletter

The newsletter has been a fantastic way of reaching and informing our membership, keeping the branch together and passing on news and views. Our new regular contributors, Terri and Brian Shalson with their TV and film reviews do a grand job as does Jerry with his Dingbats every month. It is very rewarding when members send in something for publication, be it their stories, jokes or photo, for which I am incredibly grateful. As always, I tend to be disappointed that not everyone opens or reads it, as it has passed on a great deal of information to our members.

The Website

The website has been updated in the last year to the current u3a publishing standards and colours and continues to provide current information on news and events particularly. Some of the group information does require updating but that needs the group leaders to provide such an update.

Monthly Meetings

Stephen Summers took on the responsibility of the organisation of our monthly meetings at the Metropolitan in Bushey and it has run very well, except for the car parking which is out of our hands. Stephen Gold took on the position of Speaker Secretary, which again has been good on the whole. Unfortunately, whilst a speaker can have fantastic credentials on paper it does not always make them good at putting over their topic, and we have had a couple like that, again through no fault of our own.

Outings and Events

Since the resumption of our Outings and Events last August following the enforced break, we have enjoyed 20 trips to our usual assortment of theatres, days out and social gatherings. We are continuing with our varied program throughout the coming months and we always appreciate any suggestions from our members for new outings.

It has been so good to see some new faces on our outings and would encourage members to join us as this is a great way to meet and make new u3a friends.

I must pay tribute to my hard working committee who constantly strive to find new outings to offer our members. Particular thanks go to our retiring committee member Diane Myers who has successfully organised many of our theatre visits over the past years.

I look forward to your continued support in the coming year.

Financial Matters

The level of Reserves are kept under constant review by the Treasurer and the Committee (Trustees). The question of whether to restart the gift aid HMRC reclaim scheme was discussed and it was agreed that claims should now restart and a total of £4,608 was received from HMRC in respect of gift aid claims on current and previous years' membership fees. Future membership fee levels are carefully forecast in light of anticipated membership renewals, ongoing expenditure, and level of reserves.

The future

In my report last year I wrote about the two years of uncertainty that we had all been going through, many of us both in our private lives and as members of u3a. On looking back, it was quite depressing. This year I feel that we are on much more of a positive trajectory, with new groups, new members and the will to move forward and make Radlett u3a the best that it can be. For that we need the help and support of you all- you are the future.

Many of the Committee posts will be vacant this year, at our AGM in November and every position is available if there is something you would like to be nominated for. When you receive your AGM papers, please ask someone other than a Committee member to nominate you. Fresh ideas and enthusiasm are always welcome. Look at the job descriptions on the website, and please talk to me or any of the Committee members - do not be nervous.

I can't believe that it is 10 years since my husband and I joined the queue outside Vision Hall to join an organisation that I knew very little about. It was one of the best things I ever did. I hope that all of you who were in that line and have joined since feel the same. We have been through good times and bad, made friends (no enemies) and been there to support each other and hopefully will continue to do so. We have so much to look forward to and we can only do it with your help.

Adrienne Cohen (Chairman)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RADLETT AND DISTRICT U3A ON ACCOUNTS FOR
THE YEAR ENDED 31ST AUGUST 2022**

I report on the accounts of the Charity for the year ended 31st August 2022 which are set out on the attached pages

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts and report. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the Charities Act), and that an independent examination is needed

It is my responsibility to:

- i examine the accounts (under section 145 of the Charities Act)
- ii to follow the procedures laid down in General Directions given by the Charities Commissioners (under section 145(5)(b) of the Charities Act), and
- iii to state whether particular matters have come to my attention

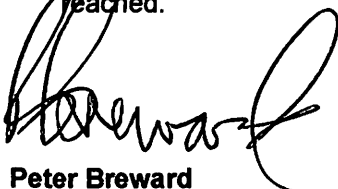
Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
 - i proper accounting records are kept (in accordance with section 130 of the Charities Act); and
 - ii accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Charities Act: or
- 2 to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.



Peter Breward
Independent Examiner
8 Homefield Road
Radlett
Herts
WD7 8PY

Date: 6 October 2022

RADLETT AND DISTRICT U3A

CONSOLIDATED INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st AUGUST 2022

	2022 £	2021 £
INCOME		
Membership Subscriptions	11,297	7,675
Gift Aid Claims from HMRC	4,608	-
Bank Interest Received	-	8
Groups Total Receipts	10,302	2,187
Events Total Receipts	26,102	4,357
Total Income	52,309	14,227
EXPENDITURE		
Membership Levy to Third Age Trust	3,016	2,699
Third Age Trust News - Direct mailing	1,636	1,609
Herts Network of U3A's	(87)	20
Speaker Expenses / Fees	1,298	3,195
Meetings - Room Hire	5,130	-
Meetings - Catering	1,628	-
Administration and Membership Services	831	988
Sundry Expenses	366	-
Volunteers Cream Tea	161	-
Equipment purchased (100% written off in year)	281	-
Groups Total Payments	8,590	3,253
Events Total Payments	25,313	4,134
Total Expenditure	48,163	15,898
 Surplus / (Deficit) of Receipts over Expenditure	 4,146	 (1,671)

RADLETT AND DISTRICT U3A

CONSOLIDATED BALANCE SHEET

AS AT 31st AUGUST 2022

	2022	2021
ASSETS	£	£
Bank Balance - Main	30,898	29,913
Bank Balance - Groups	6,841	5,129
Bank Balance - Events	6,237	6,230
	<u>43,976</u>	<u>41,272</u>
LIABILITIES		
Subscriptions Prepaid	7,395	8,055
Net (Payments) / Receipts for next year events	(1,602)	(820)
Total balances held on Study Groups	6,841	5,129
	<u>12,634</u>	<u>12,364</u>
Assets less Liabilities	<u><u>31,342</u></u>	<u><u>28,908</u></u>
REPRESENTED BY:		
ACCUMULATED FUND		
Reserves Brought Forward	34,037	35,708
Surplus / (Deficit) of Receipts over Expenditure for the year	4,146	(1,671)
Reserves Carried Forward	<u>38,183</u>	<u>34,037</u>
less: Groups Balances	<u>(6,841)</u>	<u>(5,129)</u>
	<u><u>31,342</u></u>	<u><u>28,908</u></u>

Jeremy Packman
Treasurer

RADLETT AND DISTRICT U3A

MAIN INCOME & EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st AUGUST 2022

	2022 £	2021 £
INCOME		
Membership Subscriptions	11,297	7,675
Gift Aid Claims from HMRC	4,608	-
Bank Interest Received	-	8
Total Income	<u>15,905</u>	<u>7,683</u>
EXPENDITURE		
Membership Levy to Third Age Trust	3,016	2,699
Third Age Trust News - Direct mailing	1,636	1,609
Herts Network of U3A's	(87)	20
Speaker Expenses / Fees	1,298	3,195
Meetings - Room Hire	5,130	-
Meetings - Catering	1,628	-
Administration and Membership Services	831	988
Sundry Expenses	366	-
Volunteers Cream Tea	161	-
Equipment purchased (100% written off in year)	281	-
Total Expenditure	<u>14,260</u>	<u>8,511</u>
Surplus / (Deficit) of Receipts over Expenditure	<u><u>1,645</u></u>	<u><u>(828)</u></u>

RADLETT AND DISTRICT U3A

MAIN BALANCE SHEET AS AT 31st AUGUST 2022

	2022	2021
ASSETS	£	£
Bank Balance	30,898	29,913
LIABILITIES		
Subscriptions Prepaid	7,395	8,055
Assets less Liabilities	<u>23,503</u>	<u>21,858</u>
REPRESENTED BY:		
ACCUMULATED FUND		
Balance brought forward	21,858	22,686
(Deficit) / Surplus of Receipts over Expenditure for the year	<u>1,645</u>	<u>(828)</u>
	<u>23,503</u>	<u>21,858</u>

Jeremy Packman
Treasurer

RADLETT AND DISTRICT U3A

GROUPS FINANCIAL STATEMENT

FOR THE YEAR ENDED 31st AUGUST 2022

	Balance B/fwd at 1/9/2021	Payments	Receipts	Balance C/fwd at 31/8/2022
Art Workshop		(96)	180	84
Bridge - Intermediate	878	(1,855)	1,202	226
Bridge - Relaxed Duplicate	707	(1,754)	1,746	699
Bridge - Social On-Line	167	(176)	82	73
Canasta	50			50
Chair-Based Exercises	320	(50)	100	370
Film & TV Appreciation	59	(430)	416	45
Jazz Appreciation		(221)	406	185
Local History (Heart of Herts)	194	(1,199)	2,480	1,475
Looking @ Art	489	(973)	2,007	1,523
Money Matters	358	(404)	279	232
Music Appreciation	124	(630)	982	476
Philosophy	258	(162)	58	153
Raquetball	35	(35)		
Solos			145	145
Walking in London	193	(80)	54	168
Wine Appreciation	437	(377)		60
	<u>4,270</u>	<u>(8,443)</u>	<u>10,136</u>	<u>5,963</u>
Start Up Funds From Dormant Groups	835			835
Increase/(Decrease) in start up funds		(130)	100	(30)
	<u>5,105</u>	<u>(8,573)</u>	<u>10,236</u>	<u>6,768</u>
Cash Floats				
Local History (Heart of Herts)	20	(9)		11
Music Appreciation			50	50
Wine Appreciation	4	(8)	16	12
	<u>5,129</u>	<u>(8,590)</u>	<u>10,302</u>	<u>6,841</u>

RADLETT AND DISTRICT U3A

EVENTS COMMITTEE FINANCIAL STATEMENT

FOR THE YEAR ENDED 31st AUGUST 2022

Balance Brought Forward		6,230
Future Trips brought forward from last year:		
Receipts	0	
Payments	<u>820</u>	820
Receipts for Trips	26,102	
Payments for Trips	(25,182)	
Other Expenditure	<u>(131)</u>	789
Future Trips carried forward to next year:		
Receipts	4,603	
Payments	<u>(6,205)</u>	<u>(1,602)</u>
Balance Carried Forward		<u><u>6,237</u></u>

RADLETT AND DISTRICT U3A

ASSET REGISTER

AS AT 31st AUGUST 2022

	Item	Date Purchase	Cost	Keeper
Monthly Meetings & Groups	Projector and Case BENQ-WIDE THROW TYPE	Sep-15	496.31	Simon Pyzer
	Laptop LENOVO + bag + cables, upgraded with SSD Nov 2021 (cost £64)	Oct-15	383.99	Simon Pyzer
	Wireless Presenter KENSINGTON , kept with BenQ	Jul-15	19.99	Simon Pyzer
	2 non-contact Thermometers	Oct-21	40.00	Diana Lobato
	Smartphone Tripod for Hybrid Meetings	Nov-21	12.73	Oliver Cahn
	Laminator & Pouches	Jan-13	40.00	Stephen Summers
	Portable Projector Screen	Jan-20	39.96	David Bagon
	Sound equipment donated by Chiswell Green U3A - 2 speakers + stands, PA amplifier			Vivienne Schuster
	Portable Sound System - Small Hall	Nov-16	125.00	Nancy Shavick
	2 Hand-Held Radio Microphone Systems - AUDIO-TECNICA	Feb-17	247.08	Nancy Shavick
	Tie-Clip Radio Microphone System AUDIO TECNICA	Apr-17	162.78	Nancy Shavick
	Clip-on Microphone AKG	Jan-20	55.00	Nancy Shavick
	Tea Pot and Hot Water Urn	Feb-17	86.10	Adrienne Cohen
	A3 Printer/Scanner BROTHER J6530	Sep-18	149.99	Radlett Museum / History Group Graham Taylor or Stuart Nagler <i>admin@radlettmuseum.com</i>
	A4 HP Envy Printer	Feb-20	58.99	Brian Lipman
	First aid Bag and contents	Apr-17	68.85	Stephen Summers
	DVD Player	Aug-19	27.93	Ted Childs
Membership	Laptop Computer + bag and wheelie	Oct-14	349.25	Sue Cohen
	Laptop Computers SSD drive upgrade	Nov-21	127.98	Sue Cohen
	Laptop Computer screen replacement	Mar-22	100.00	Sue Cohen
Other	Microsoft Licence Professional 2010 for 3 Computers	May 2013 (1) and Nov 2014 (2)	200.00	Sandra Taylor
	Microsoft Office	May-20	60.00	Adrienne Cohen
	Microphone system for outings etc	Jun-18	59.99	Stephen Summers
Events	Events Display Board	Jan-14	85.00	Vivien Summers
Astronomy	Celestion Optical Telescope + Tripod + Eyepieces and Filters	Dec-14	1,238.00	Nancy Shavick
Intermediate Bridge	Bridge Equipment	Per Schedule	511.00	Jerry Packman
Duplicate Bridge	Bridge Equipment	Per Schedule	1411.97	Gary Harding
Beginners Bridge/2nd Int	Bridge Equipment	Per Schedule	217.00	Jerry Packman
TOTAL			6,374.89	

Note from Graham Taylor to Oliver Cahn re audio equipment transferred to Nancy Shavick:

1. Can be connected to laptop for presentations including music or films
2. Portable but powerful enough for Tabard
3. Has both wireless and lapel microphones
4. Can be used if Tony Clayden's equipment is no longer available – actually the key point but difficult to phrase 'appropriately'