

COMMUNITY CHURCH KILLINGWORTH CIO

REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021

Charity Number 1156220

COMMUNITY CHURCH KILLINGWORTH CIO
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021

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Community Church Killingworth
TRUSTEES ANNUAL REPORT
For the year ended 31 March 2021

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)

1. Objectives and Activities

- The advancement of the Christian faith.
- The relief of sickness, financial poverty and hardship.
- The promotion of good health through the provision of funds, goods and services, and counselling both in the UK and overseas.
- The furtherance of religious or secular public education through the provision of life skills both here and overseas.

2. Achievements and Performance

Whilst we have made every effort to work within the guidance by the Charity Commissioners on public benefit, Covid has created huge challenges this year. However, the use of technology has allowed some activities to continue while others have been temporarily suspended. Financially the church has continued to be well supported through regular electronic giving from the majority of its members. Additionally, savings have been made on building rental costs offset by some increases in CCLI licencing and streaming costs.

1. Our weekly acts of worship and small group gatherings for adults have been able to continue via Zoom and live streaming. Our 'Footsteps' mother and toddler group, children's group and gatherings for the elderly have been unable to continue but will resume when protocol allows.
2. Unfortunately, our support of local schools in assembly and classroom activities has been suspended throughout the year due to Covid. However, we did provide funding and support for Christingle lesson packs to enable schools to deliver their own Christingle services this year.
3. Although we no longer have our 'Christians Against Poverty' centre, we have continued to assist and support individuals known to us who have specific needs. Where appropriate we continue to signpost those struggling with debt to other local CAP centres. We have also contributed resources to local food banks. The provision of food, clothing and toiletries to local charities working with the homeless and needy of our city has continued.

Community Church Killingworth
TRUSTEES ANNUAL REPORT
For the year ended 31 March 2021

4. We have provided ongoing financial support to a family in Romania who are helping to meet the needs particularly of children and the elderly in the village of Poiana. Financial support has also continued to a family in Mexico whose ministry includes the building of homes for the poor and homeless.
5. The provision of food, clothing and toiletries to local charities working with the homeless and needy of our city has continued.

3. Financial review

Review of the year

The results for the year and the company's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £54,160 (2020: £61,363) of which £nil was restricted (2020: £8,993) and expenditure of £31,704 (2020: £51,008) of which £nil was restricted (2020: £9,984). There was an operating surplus of £22,456 (2020: £10,354) of which £nil was restricted (2020: deficit £991).

At 31 March 2021 the Charity had net assets of £296,469 (2020: £274,013) of which £180,173 was restricted (2020: £180,173).

Reserves policy/No reserves reason/Going concern

The Trustees consider the level of reserves, £116,296 (2020: £93,840), prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

4. Plans for future periods

There has been no further progress on the purchase of a building due to the coronavirus pandemic. The situation continues to be under review and will be revisited when circumstances allow.

5. Reference and administrative details of the charity, its trustees and advisors

Registered charity name	Community Church Killingworth
Charity number	1156220
Registered office	32 Flodden, Killingworth, Newcastle upon Tyne NE12 6NF

**6. Reference and administrative details of the charity, its trustees and advisors
(continued)**

Trustees and Members of the Board

David Forrest – chair
David Glover
Peter Bentley
Alastair Hetherington
Norman Moderate – secretary / treasurer

Independent Examiner

Doug Maltman FMAAT
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne.
NE1 8AF.

Bankers

Barclays Bank

Solicitors

Mincoffs Solicitors LLP
5 Osborne Terrace
Newcastle upon Tyne NE2 1SQ

Fund held as custodian trustees on behalf of others

None

Exemptions from disclosures

None

6. Structure, governance and management

Governing Document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 14 March 2014 as a body corporate under part 11 of the Charities Act 2011.

Recruitment and Appointment of the Board

Trustees are selected on the basis of specialist skills and commitment to the objectives and aims of the organisation.

Board Induction and Training

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Chief Executive
- An explanation of roles and responsibilities as a Board Member
- Copies of the main company documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee"
- A copy of the governance structure.

7. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 22.09.2021 and signed on their behalf by: David T Forrest
Chair

COMMUNITY CHURCH KILLINGWORTH CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2021

I report on the financial statements of Community Church Killingworth CIO for the year ended 31 March 2021, which are set out on pages 6 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT
Connected Voice Business Services Ltd
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 22.08.2021

COMMUNITY CHURCH KILLINGWORTH CIO

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2021

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020 (Revised)
		£	£	£	£
Income from:					
Donations and legacies	6	51,997	-	51,997	60,767
Charitable activities					
Grants and contracts	7	1,908	-	1,908	-
Investments	8	255	-	255	595
Total income		54,160	-	54,160	61,362
Expenditure on:					
Charitable activities					
Operation of the charity	9	31,704	-	31,704	51,008
Total expenditure		31,704	-	31,704	51,008
Net income/(expenditure) and net movement of funds		22,456	-	22,456	10,354
Reconciliation of funds					
Total funds brought forward		93,840	180,173	274,013	263,659
Total funds carried forward		116,296	180,173	296,469	274,013

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 8 to 15 form an integral part of these accounts.

BALANCE SHEET

As at 31 March 2021

	Notes	£	Total 2021 £	£	Total 2020 £
<u>Fixed assets</u>					
Tangible assets	15		56,084		59,024
<i>Total fixed assets</i>			56,084		59,024
<u>Current assets</u>					
Cash at bank and in hand	16	240,985		216,057	
<i>Total current assets</i>		240,985		216,057	
Creditors: amounts falling due within one year	17	(600)		(1,068)	
<i>Net current assets</i>			240,385		214,989
<i>Total net assets or liabilities</i>			296,469		274,013
<u>Funds of the charity</u>					
Unrestricted income funds			116,296		93,840
Restricted income funds			180,173		180,173
<i>Total funds</i>			296,469		274,013

The notes on pages 8 to 15 form an integral part of these accounts.

These financial statements were approved by the Board on: 22.09.2021

and are signed on its behalf by: D T Forrest
Chair

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Community Church Killingworth CIO meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £116,296 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

Due to the COVID-19 pandemic, it has put pressure on all businesses in 2020-21. It should be noted that the creditors are being paid when the payments are falling due. No other significant events affecting the Charity since the year end.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, the charity does not currently have any tangible fixed

Building	No depreciation.
Fixtures, fittings and equipment	Straight line over three years

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
6 Donations and legacies				
Donations and gifts	8,141	-	8,141	14,910
Gift Aid donations	35,664	-	35,664	33,763
Services	100	-	100	-
Gift Aid	8,092	-	8,092	12,094
	<u>51,997</u>	<u>-</u>	<u>51,997</u>	<u>60,767</u>
7 Charitable activities				
<u>Income from grants</u>				
World mission	1,908	-	1,908	-
	<u>1,908</u>	<u>-</u>	<u>1,908</u>	<u>-</u>
8 Income from investments				
Bank interest	255	-	255	595
	<u>255</u>	<u>-</u>	<u>255</u>	<u>595</u>

Income was £54,160 (2020: £61,363) of which £54,160 was unrestricted or designated (2020: £52,370) and £0 was restricted (2020: £8,993)

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
9 Charitable activities				
<u>Direct costs</u>				
Salaries	-	-	-	1,707
CAP UK	-	-	-	7,350
Training	-	-	-	162
CAP expenses	-	-	-	55
Client aid	-	-	-	312
Pastoral gifts	1,009	-	1,009	581
Speakers	100	-	100	510
Children's work	345	-	345	196
Outreach	1,470	-	1,470	1,652
world mission	18,605	-	18,605	15,593
Acts 435	-	-	-	118
Project resources	-	-	-	132
<u>Support costs</u>				
Administration	791	-	791	2,317
Payroll costs	-	-	-	168
Legal fees	-	-	-	5,784
Survey fees	-	-	-	780
Membership fees	-	-	-	120
Licences	1,519	-	1,519	-
External support	1,140	-	1,140	1,140
Insurance	414	-	414	364
Transport	-	-	-	480
Room hire	-	-	-	4,729
Refreshments	50	-	50	386
Equipment	267	-	267	2,036
Building expenses	2,454	-	2,454	796
Depreciation	2,940	-	2,940	2,940
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	600	-	600	600
	31,704	-	31,704	51,008

Expenditure on charitable activities was £31,704 (2020: £51,008) of which £31,704 was unrestricted or designated (2020: £41,025) and £0 was restricted (2020: £9,983)

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

10 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	600	600
Other accountancy services - Payroll fees	-	168
	600	768

There were no other fees paid to the examiner (2020: nil)

11 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	-	1,707
	-	1,707

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees. The total employee benefits of the key management personnel of the charity were £0.

12 Staff numbers

The average monthly head count was 1 staff (2020: 1 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2021 Number	2020 Number
The parts of the charity in which the employee's work		
Charitable activities	0.4	0.4
	0.4	0.4

13 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

14 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

15 Tangible fixed assets

Cost

Balance brought forward

Additions

Disposals

Balance carried forward

Depreciation

Basis

Rate

Balance brought forward

Depreciation charge for year

Disposals

Balance carried forward

Net book value

Brought forward

Carried forward

Fixture, fittings and equipment £	Building £	Total £
8,910	53,054	61,964
-	-	-
-	-	-
8,910	53,054	61,964
SL		
33%		
2,940	-	2,940
2,940	-	2,940
-	-	-
5,880	-	5,880
5,970	53,054	59,024
3,030	53,054	56,084

Building cost relates to the preparation and professional fees for the future purchases of a property.

16 Cash at bank and in hand

	2021 £	2020 £
CCK current account	8,567	9,444
CAP 1 current account	-	1,217
CAP 2 current account	-	276
Deposit account	231,861	204,605
CCK cash	344	302
Footsteps cash	213	213
	240,985	216,057

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

17 Creditors and accruals (payable within 1 year)

	2021 £	2020 £
Accruals		
Independent examination of accounts	600	600
Other accruals	-	468
	600	1,068

18 Events after the end of the reporting period

Due to the COVID-19 pandemic, it has put pressure on all businesses in 2020/21. It should be noted that the creditors are being paid when the payments are falling due. No other significant events affecting the Charity since the year end.

19 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	73,840	54,160	(31,704)	-	96,296
Designated funds					
Bequest to Community Church	20,000	-	-	-	20,000
Totals	93,840	54,160	(31,704)	-	116,296

Purpose of unrestricted funds

General unrestricted fund	The 'free reserves' of the charity
Designated Fund - Bequest to Community Church	Cost of employing a Youth leader in the future.

Analysis of movement in restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Building fund	124,864	-	-	-	124,864
Building costs	53,054	-	-	-	53,054
Footsteps	394	-	-	-	394
CAP	1,861	-	-	-	1,861
Totals	180,173	-	-	-	180,173

COMMUNITY CHURCH KILLINGWORTH CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Building Fund	Funds for improvements to the premises.
Building costs	Funds to cover future depreciation costs
Footsteps	Self funding project.
CAP	Self funding project.

20 Capital commitments

As at 31 March 2021, the charity had a capital commitment to purchase a property which has a market value of £350,000. (2020 -£425,000)

21 Guarantee

There have been no guarantees given by the charity at 31 March 2021.

22 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2021.

23 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 14 March 2014 as a body corporate under part 11 of the Charities Act 2011.

24 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2019 £
Tangible fixed assets	56,084	-	56,084	59,024
Cash at bank and in hand	60,812	180,173	240,985	216,057
Other net current assets/(liabilities)	(600)	-	(600)	(1,068)
	<u>116,296</u>	<u>180,173</u>	<u>296,469</u>	<u>274,013</u>