

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 August 2022
for
LICHFIELD ARTS**

Inspired Accountants Limited
Chartered Certified Accountants
4 Parkside Court
Greenhough Road
Lichfield
Staffordshire
WS13 7FE

LICHFIELD ARTS

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FOR THE YEAR ENDED 31 AUGUST 2022**

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LICHFIELD ARTS
Report of the Trustees
FOR THE YEAR ENDED 31 AUGUST 2022

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1156217

Principal address

Donegal House
Bore Street
Lichfield
Staffordshire
WS13 6LU

Trustees

T Perks	Trustee	- appointed 6.4.22
S Davies	Trustee	
P Beale	Trustee	
J Percival	Trustee	
L Ramsdale	Trustee	
L Griffiths	Trustee	
P Harvey	Trustee	- appointed 25.4.22

Independent examiner

Inspired Accountants Limited
Chartered Certified Accountants
4 Parkside Court
Greenhough Road
Lichfield
Staffordshire
WS13 7FE

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are the promotion and development of arts in Lichfield district through the regular provision of live music, other arts events and through educational projects in an outreach programme which encourages local people to participate in the arts by learning new skills and performing at community events.

LICHFIELD ARTS

Report of the Trustees FOR THE YEAR ENDED 31 AUGUST 2022

OBJECTIVES AND ACTIVITIES

Activities

Events

We reported in the previous annual report that Lichfield Arts was emerging from the Covid pandemic in good shape but facing many challenges, in particular increasing costs and audiences out of the habit of attending events. With Covid restrictions gradually being lifted during the year covered by this report we were able to return to some sort of normality in terms of the events we stage. Our financial year started in Autumn 2021 with our L2F Festival Of Folk and a full concert series - albeit with Covid restrictions on venue capacity - followed after Christmas by a busy Spring concert series and culminating in the Blues & Jazz Festival in June 2022 and the Fuse Festival in July 2022.

Post-Covid budget restrictions meant that the L2F Festival Of Folk in October 2021 was pared down, but nonetheless proved very successful. A particular highlight was the introduction of a new event within the festival: Folk On The Farm, staged in the glorious Indian Summer weather at Woodhouse Farm just outside Lichfield.

The 30th Blues & Jazz Festival was staged in June 2022. A varied musical programme was enjoyed by a very appreciative audience and made use of several city centre venues including the George Hotel, the Cathedral Hotel and The Kings Head.

July 2022 saw the return of the Fuse Festival to Beacon Park, where more than 15,000 people soaked up the music, activities and sunshine over the weekend. Despite financial challenges we once again kept it free to enter in line with our philosophy of making it as inclusive as possible. It set a high bar, with many visitors saying it was the best Fuse yet.

Office

The Lichfield Arts office in Donegal House had to be closed during Covid restrictions, with staff and volunteers adapting accordingly to remote working. A combination of some key office volunteers retiring from their roles, a substantial shift across our customer base to buying tickets online and the Donegal House office not being conducive to public access resulted in it not reopening to the public and being used solely for 'back office' administration as and when needed.

The Trustees have had due regard at all times to guidance published by the Charity Commission on public benefit.

Staffing and Volunteers

Some of our long-standing volunteers decided not to return to their roles once the Covid restrictions had been lifted. Volunteers are the lifeblood of Lichfield Arts, and so we would like to express our sincere thanks and appreciation for their excellent efforts over the years. Some new volunteers were subsequently recruited, albeit filling the required slots at concerts and festivals remained a challenge.

Difficulties in recruiting people to staff private bars in the Guildhall resulted in a decision by the trustees to stop providing private bar services, which is unfortunate given this has always been a good source of income to help fund our activities.

A new marketing manager and a concert programmer were recruited during the year to replace the previous incumbent for both roles Tim Perks.

Tim subsequently rejoined the trustee team. We also welcomed into the trustee team Peter Harvey, who had been a member of the L2F Festival of Folk committee for several years.

ACHIEVEMENT AND PERFORMANCE

Events and Concerts

The year to 31 August 2022 saw a return to normality following the Covid pandemic, and we are proud to have returned to a full calendar of concerts and festivals for the year, although these events were subject to national restrictions at times.

Community Engagement and Partnership Working

Significant progress was made during the year in community engagement and partnership working through our outreach work. Highlights included several 'Lichfield Arts Introducing' nights at the Hub At St Mary's where we arranged for students from local schools and colleges to perform on stage and film the proceedings; an art exhibition we facilitated at the Hub where students from South Staffordshire College presented their work; a South Staffordshire College student fashion show at the Guildhall and the staging of two trial concerts at Sandfield Pumping Station to help establish for both parties whether it could become a regular venue for music and cultural events.

LICHFIELD ARTS

Report of the Trustees FOR THE YEAR ENDED 31 AUGUST 2022

FINANCIAL REVIEW

Overview

2021/22 was a successful year for Lichfield Arts, especially considering the ongoing recovery from the impact of the Covid pandemic. We returned a surplus for the year of £4,758, and finished the year in a strong position, with cash balances of £52,170.

The Charity's main sources of income continue to be grants and ticket sales for the cultural events that we organise. We would like to thank all our regular visitors and donors for enabling us to continue to run these events. Donations and grants for the year totalled approximately £35,000, a decrease of nearly £18,000 on the previous year, primarily due to one-off Covid support received in 2020/21.

Reserves Policy

The trustees aim to maintain unrestricted reserves sufficient to cover the basic running costs of Lichfield Arts, along with any other foreseeable expenses, for approximately 12 months. In this way, the trustees can be comfortable that the charity can meet its commitments and cover any unexpected expenditure.

Available, unrestricted reserves at the end of the year (excluding amounts already owed to suppliers) were £53,321, which is above this target threshold.

Approved by order of the board of trustees on 8 June 2023 and signed on its behalf by:



P Beale - Trustee

**Independent Examiner's Report to the Trustees of
Lichfield Arts**

I report on the accounts for the year ended 31 August 2022, which are set out on pages five to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Mr P Bulzacchelli
FCCA
Inspired Accountants Limited
Chartered Certified Accountants
4 Parkside Court
Greenhough Road
Lichfield
Staffordshire
WS13 7FE

Date: 15/6/2023.

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Statement of Financial Activities
FOR THE YEAR ENDED 31 AUGUST 2022

		31/8/22 Unrestricted fund £	31/8/21 Total funds £
	Notes		
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		28,856	27,508
Activities for generating funds	2	111,012	81,446
Total incoming resources		139,868	108,954
 RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income		37,204	34,020
Fundraising trading: cost of goods sold and other costs		97,906	62,890
Total resources expended		135,110	96,910
 NET INCOMING RESOURCES		4,758	12,044
 RECONCILIATION OF FUNDS			
Total funds brought forward		48,563	36,519
 TOTAL FUNDS CARRIED FORWARD		53,321	48,563

The notes form part of these financial statements

LICHFIELD ARTS

**Balance Sheet
AT 31 AUGUST 2022**

		31/8/22	31/8/21
		Unrestricted	Total
		fund	funds
	Notes	£	£
FIXED ASSETS			
Tangible assets	5	5,469	-
CURRENT ASSETS			
Debtors	6	11,342	6,795
Cash at bank and in hand		52,170	80,318
		63,512	87,113
CREDITORS			
Amounts falling due within one year	7	(15,660)	(38,550)
NET CURRENT ASSETS		47,852	48,563
TOTAL ASSETS LESS CURRENT LIABILITIES		53,321	48,563
NET ASSETS		53,321	48,563
FUNDS	8		
Unrestricted funds		53,321	48,563
TOTAL FUNDS		53,321	48,563

The financial statements were approved by the Board of Trustees on 8 June 2023 and were signed on its behalf by:



P Beale -Trustee

The notes form part of these financial statements

LICHFIELD ARTS

Notes to the Financial Statements FOR THE YEAR ENDED 31 AUGUST 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. ACTIVITIES FOR GENERATING FUNDS

	31/8/22	31/8/21
	£	£
Bar takings	18,460	1,538
FUSE income	48,871	33,447
Events tickets	40,552	8,611
Raffles and sundry fundraising	1,495	333
Sundry income	1,634	37,517
	<u>111,012</u>	<u>81,446</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

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**Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2022**

4. STAFF COSTS

	31/8/22	31/8/21
	£	£
Wages and salaries	23,820	23,116
Social security costs	953	795
Other pension costs	611	437
	<u>25,384</u>	<u>24,348</u>

The average monthly number of employees during the year was as follows:

	31/8/22	31/8/21
Administration	<u>4</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 September 2021	481
Additions	5,598
At 31 August 2022	<u>6,079</u>
DEPRECIATION	
At 1 September 2021	481
Charge for year	129
At 31 August 2022	<u>610</u>
NET BOOK VALUE	
At 31 August 2022	<u>5,469</u>
At 31 August 2021	<u>-</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/22	31/8/21
	£	£
Other debtors	<u>11,342</u>	<u>6,795</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/8/22	31/8/21
	£	£
Taxation and social security	1,793	3,127
Other creditors	13,867	35,423
	<u>15,660</u>	<u>38,550</u>

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Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2022

8. MOVEMENT IN FUNDS

	At 1.9.21 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	48,563	4,758	53,321
TOTAL FUNDS	<u>48,563</u>	<u>4,758</u>	<u>53,321</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	139,868	(135,110)	4,758
TOTAL FUNDS	<u>139,868</u>	<u>(135,110)</u>	<u>4,758</u>

Comparatives for movement in funds

	At 1.9.20 £	Net movement in funds £	At 31.8.21 £
Unrestricted Funds			
General fund	36,519	12,044	48,563
TOTAL FUNDS	<u>36,519</u>	<u>12,044</u>	<u>48,563</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	108,954	(96,910)	12,044
TOTAL FUNDS	<u>108,954</u>	<u>(96,910)</u>	<u>12,044</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.20 £	Net movement in funds £	At 31.8.22 £
Unrestricted funds			
General fund	36,519	16,802	53,321
TOTAL FUNDS	<u>36,519</u>	<u>16,802</u>	<u>53,321</u>

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Notes to the Financial Statements - continued
FOR THE YEAR ENDED 31 AUGUST 2022

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	248,822	(232,020)	16,802
TOTAL FUNDS	<u>248,822</u>	<u>(232,020)</u>	<u>16,802</u>

LICHFIELD ARTS

**Detailed Statement of Financial Activities
FOR THE YEAR ENDED 31 AUGUST 2022**

	31/8/22 £	31/8/21 £
INCOMING RESOURCES		
Voluntary income		
Grants and donations	28,576	27,174
Subscriptions	280	334
	<u>28,856</u>	<u>27,508</u>
Activities for generating funds		
Bar takings	18,460	1,538
FUSE income	48,871	33,447
Events tickets	40,552	8,611
Raffles and sundry fundraising	1,495	333
Sundry income	1,634	37,517
	<u>111,012</u>	<u>81,446</u>
Total incoming resources	<u>139,868</u>	<u>108,954</u>
RESOURCES EXPENDED		
Costs of generating voluntary income		
Wages	23,820	23,116
Social security	953	795
Pensions	611	437
Insurance	1,463	1,477
Office rent and room hire	3,500	3,500
Telephone	479	577
Postage and stationery	1,889	1,048
General administration costs	1,727	1,296
Accountancy	780	765
Bank charges	1,853	1,009
Fixtures and fittings	129	-
	<u>37,204</u>	<u>34,020</u>
Fundraising trading: cost of goods sold and other costs		
Bar purchases and costs	2,934	1,451
FUSE expenditure	58,361	47,776
Event costs	29,373	9,096
Marketing	4,413	4,052
Staging and other costs	2,825	515
	<u>97,906</u>	<u>62,890</u>
Total resources expended	<u>135,110</u>	<u>96,910</u>
Net income	<u><u>4,758</u></u>	<u><u>12,044</u></u>

This page does not form part of the statutory financial statements