

Trustees' Annual Report for the period

| | | | | | |
|-------------|-------------------|--------------|-----------------|-----------|--------------|
| | Period start date | | Period end date | | |
| From | Day 01 | Month Jan | Year 2021 | To | Day 31 |
| | | | | | Month Dec |
| | | | | | Year 2021 |

Section A

Reference and administration details

Charity name Shropshire Staffordshire Cheshire Blood Bikes

Other names charity is known by SSCBB

Registered charity number (if any) 1156212

Charity's principal address

| | |
|------------------------------|----------|
| Watling Chambers, West Suite | |
| 214 Watling Street, | |
| Cannock | |
| Staffordshire | |
| Postcode | WS11 0BD |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-----------------|-----------------------------------|---|
| 1 | Jeremy Cartwright | Chairman | | |
| 2 | Chris Hyde | Vice Chairman | | |
| 3 | Peter Allman | Secretary | | |
| 4 | Karen Wollaston | Treasurer | | |
| 5 | Phil Sutton | | | |
| 6 | Nigel Howells | | | |
| 7 | Mike Shewan | | | |
| 8 | Lynne Stone | | | |
| 9 | Pamela Hillier | | | |
| 10 | Darren Coombs | | Stepped down 08/04/21 | |
| 11 | Daniel Hollran | | Stepped down 08/04/21 | |
| 12 | Ian Bentley | | | |
| 13 | Steve Hunter | | Elected 08/04/21 | |
| 14 | Colin Cummins-White | | Elected 08/04/21 | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|--|
| Type of governing document | Constitution adopted 22 Jan 2014 (and amended 5 Oct 2016, 27 Feb 2020) |
| How the charity is constituted | Unincorporated Association |
| Trustee selection methods | Trustees are elected or re-elected by the members of the charity at the Annual General Meeting (AGM), or can be appointed in-year by existing Trustees (with member ratification at following AGM) |

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees Induction and Training

Prospective Trustees are given papers that include guidance on trusteeship and the verification checks that the Charity will undertake. All Trustees are required to declare that they are eligible under Charity Commission guidelines and can pass the HMRC fit and proper persons test. Trustees operate collectively and support each other. Training is made available through external organisations if required.

Governance

SSCBB is led by the Trustees who ensure that the charity delivers its aims. The Trustees have overall responsibility for the charity's strategy, policy, management, finances and monitoring its performance. Trustees meet as required, normally every 2 months, to discuss matters of strategy, policy and procedure.

Management and Running of the Charity

The charity is managed by a committee of trustees. Day to day operations are conducted by teams of volunteers overseen by a duty committee member.

All SSCBB members and trustees are volunteers and give their time freely receiving no remuneration or other benefit from their work with the charity.

Related Parties

SSCBB is a member of the Nationwide Association of Blood Bikes and works alongside neighbouring Blood Bike groups to provide services outside it's own normal operating area. Services are provided to NHS hospital trusts and closely related organisations (e.g blood and milk banks)

Risk Management

The amount and type of risk that the charity is willing to take in order to meet its objectives is determined and monitored by the Trustees. Trustees take a risk-based approach to underpin decision-making about the services provided.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and to preserve the health of the patients primarily, but not exclusively, in the Shropshire and Staffordshire area, by providing free transport services of urgently required blood products, human samples, breast milk, patient notes and medical equipment, not normally provided by the statutory authorities or NHS Trusts, that would normally be paid for by the said Trusts, allowing essential funds to be diverted back into patient care.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees keep in mind the charities commission's guidance on public benefit when planning activities.

SSCBB provides a flexible & secure 'on-demand' transport service, using a 100% volunteer-supported and donation funded team to directly support NHS activity. This not only allows saved NHS funds to be diverted to patient care but can also help to improve flexibility and responsiveness of that patient care.

In some cases, the flexibility and zero cost of the service has facilitated new treatment regimes or patient services that may otherwise not have taken place. In this way the charity adds incremental value to that which the NHS already delivers and directly benefits local communities.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

SSCBB has around 360 volunteers covering a variety of roles (e.g. rider, controller, speaker, fundraiser, trainer, assessor, bike manager etc).

Many volunteers have multiple roles and can move between roles to suite their availability and the charity's requirements. Contribution by individual varies in line with their available time.

The charity operates a very flexible rota system to facilitate volunteer engagement. During 2021 volunteers provided cover for around 6500 operational shifts.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2021 SSCBB made over 5600 free of charge urgent deliveries for the NHS using volunteer riders and controllers and the charity's fleet of 16 specially adapted motorcycles. In doing so over 290,000 miles were covered. Compared to 2020, jobs increased 6%, with an associated mileage increase of 10%.

To deliver the front line service volunteers provided over 95,000 hours of cover during the year. In addition to this many more hours were provided at fundraising events and for 'back office' requirements.

A number of new services introduced during the pandemic to support vulnerable patients at home were continued and expanded in 2021 and as a result SSCBB was able to increase the number of NHS departments/functions it serviced.

Despite face to face meeting still being barred early in the year, SSCBB trustees and members continued to meet via video conference. This ensured we could consistently provide continuity of existing services as well as developing new ones.

In common with other charities fundraising continued to be impacted in 2021, with funds being reduced compared to prior years. By using in-year donated funds and drawing on reserves SSCBB was able to maintain service and planned bike replacement, invest in systems and training.

Section E

Financial review

Brief statement of the charity's policy on reserves

The main financial risk to the charity is loss of donation income due to competing demands on donors or inability to fundraise along with increasing capital and service costs. SSCBB aims to hold monies in reserve to cover a minimum of 18 months of operational and capital cost. This also recognises that the charity relies heavily on expertise and systems that are currently provided freely but may have to be paid for in the future. The Charity also recognises there exist several potential opportunities to expand services further and hence holds additional contingency reserves to cover initial capital operating costs of new services.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

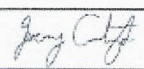
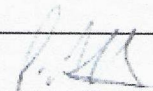
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Jeremy Cartwright | PETER ALLMAN |
| Position (eg Secretary, Chair, etc) | Chair | SECRETARY |
| Date | 10th April 2022 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Shropshire Staffordshire Cheshire Blood Bikes

1156212

Receipts and payments accounts

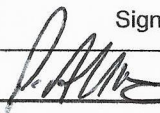
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| | | | |
|------------------------|---------------------------------------|----|---------------------------------------|
| For the period from | Period start date 1st January 2021 | To | Period end date 31st December 2021 |
|------------------------|---------------------------------------|----|---------------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ (Restated) |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|---|
| A1 Receipts | | | | | |
| Membership | 120 | - | - | 120 | 480 |
| Merchandise Sales | 1,541 | - | - | 1,541 | 2,769 |
| Fund Raising | 3,184 | - | - | 3,184 | 2,987 |
| Donations & Grants | 84,609 | - | - | 84,609 | 81,519 |
| Talks | 18,291 | - | - | 18,291 | 7,301 |
| Gift Aid | 4,744 | - | - | 4,744 | 3,564 |
| Investment Income | 218 | - | - | 218 | 1,225 |
| VAT Refunds | 21,962 | - | - | 21,962 | 26,800 |
| Sub total (Gross income for AR) | 134,669 | - | - | 134,669 | 126,645 |
| A2 Asset and investment sales, (see table). | | | | | |
| Sale of Assets | 9,695 | - | - | 9,695 | 10,500 |
| Sub total | 9,695 | - | - | 9,695 | 10,500 |
| Total receipts | 144,364 | - | - | 144,364 | 137,145 |
| A3 Payments | | | | | |
| Insurance | 12,387 | - | - | 12,387 | 11,207 |
| Fuel | 29,707 | - | - | 29,707 | 21,711 |
| Advertising | 510 | - | - | 510 | 4,158 |
| Repairs | 26,495 | - | - | 26,495 | 26,324 |
| Printing, Post & Stationery | 486 | - | - | 486 | 992 |
| Fund Raising | 3,668 | - | - | 3,668 | 767 |
| Goods for Resale | 2,002 | - | - | 2,002 | 2,432 |
| Miscellaneous Purchases | 61 | - | - | 61 | 132 |
| Annual Fees & Charity Expenditure | 2,381 | - | - | 2,381 | 2,312 |
| Bank Charges | 407 | - | - | 407 | 401 |
| Accountancy | - | - | - | - | 960 |
| Sundries | 562 | - | - | 562 | 561 |
| Sub total | 78,666 | - | - | 78,666 | 71,957 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Motorcycles | 49,874 | - | - | 49,874 | 66,935 |
| Rider Log Development | 16,008 | - | - | 16,008 | 7,008 |
| Sub total | 65,882 | - | - | 65,882 | 73,943 |
| Total payments | 144,548 | - | - | 144,548 | 145,900 |
| Net of receipts/(payments) | - 184 | - | - | - 184 | - 8,755 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 325,299 | - | - | 325,299 | 334,054 |
| Cash funds this year end | 325,115 | - | - | 325,115 | 325,299 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---|----------------------------------|---------------------------------|
| B1 Cash funds | Bank Accounts | 325,115 | - | - |
| | | - | - | - |
| | Total cash funds | 325,115 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | VAT Unreclaimed | 13,549 | - | - |
| | | - | - | - |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Various Motorcycles: | | - | - |
| | BMW F800 GT WD65OKK | | - | - |
| | Yamaha FJR 1300 LC66HZS | | - | - |
| | Yamaha FJR 1300 LG66OHV | | - | - |
| | BMW F800 GT LD17GWP | | - | - |
| | BMW F800 GT BX18NXH | | - | - |
| | BMW F800 GT BX18NXV | | - | - |
| | Yamaha FJR 1300 LG18TNV | | - | - |
| | BMW F800 GT BG68WTF | | - | - |
| | Yamaha FJR 1300A LA67GYN | | - | - |
| | Yamaha FJR 1300A LA67YPR | | - | - |
| | Yamaha KV69AVO | | - | - |
| | Yamaha KV69AVY | | - | - |
| | Yamaha FJR 1300 PE70NWS | | - | - |
| | Yamaha FJR 1300 PJ20NSU | | - | - |
| | Yamaha FJR 1300 PJ20NSV | | - | - |
| | Yamaha FJR 1300 PJ20NSZ | | - | - |
| | Moto Guzzi V85 TT E5 VK71UTA | | - | - |
| | Moto Guzzi V85 TT E5 VK71UTB | | - | - |
| | BMW R 1250 RS BL71KBE | | - | - |
| | BMW R 1250 RS BL71KBF | | - | - |
| B5 Liabilities | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | |  | Peter Allan | 4/9/22 |
| | | | SECRETARY | |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Shropshire Staffordshire Cheshire Blood Bikes

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1156212

Set out on pages

6 to 7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26/9/2022

Name:

Robert Morris

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

Lyon Griffiths (Audit & Accounting) Limited

17 Alvaston Business Park, Middlewich Road

Nantwich. CW5 6PF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.