

Trustees' Annual Report for the period

From **01/04/2024** Period start date To **31/03/2025** Period end date

Charity name: **Broadhembury Community Centre CIO**

Charity registration number: **11556178**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is, in the interests of social welfare, to improve the conditions of life of the inhabitants of Broadhembury and the surrounding neighbourhood without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious, or other opinions by the provision and maintenance of a community centre for use by those inhabitants including use for meetings, lectures and classes, other forms of recreation and leisure time occupation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Art groups, Craft group, Luncheon club, Gardening Club, Social afternoons, Pilates, Yoga, Repair Café, Primary School use, Youth Groups, Young Farmers, Flower arranging, Brownies, Dance ballet classes, Cycling Group, Film nights, Private parties, Wedding receptions and general fundraising
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to issued guidance. Our community benefit is at the heart of what Broadhembury Community Hall is about

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year continued effort has been made to encourage more activities by all user groups. We particularly seek use by younger groups. The reputation of the hall is resulting in repeat bookings.</p> <p>The formation of the Repair Café held in the hall continues to thrive. Commercial art classes held on Monday and Tuesdays provides important income.</p> <p>The halls own website is being updated will be found at: https://broadhemburymemorialhall.co.uk/, Facebook and other social media is used and these are becoming a valuable aid to our marketing of the hall.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has made a loss. This will be mitigated in part by cost and income recovery measures in connection with water losses and our feed in tariff. Losses incurred due to a water leak will be recovered in 2025/6. Our dispute with our energy supplier is on-going. We may be forced to use external help to resolve the issue.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A reserve of £10,000 has been identified and approved
Amount of reserves held	Para 1.22	The work to establish the quantum of funds for ongoing repair and maintenance of the building is under review
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any	Para 1.25	Elected and appointed by existing trustees. We seek to appoint additional trustees

constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Broadhembury Community Centre CIO
Other name the charity uses	Broadhembury Memorial Hall
Registered charity number	1156178
Charity's principal address	Broadhembury, Honiton, Devon EX14 3NG Correspondence c/o 2 Colliton Cross, Broadhembury, Honiton EX14 3LQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brooks	Trustee		
2	Angela Phillips	Trustee		
3	Sue Walczac Lee	Trustee /Treasurer		
4	Rob Phillips	Trustee		
5	Lynne Perry	Trustee	Appt 21/8/23 Resigned	
6			20/12/24	
7				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	See Below	See Below
Full name(s)	Susan Walczac-Lee	David Brooks
Position (eg Secretary, Chair, etc)	Trustee / Treasurer	Trustee
Date	14/01/2026	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure


Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S. Walczak-Lee	
Full name(s)	Susan Walczak-Lee	David Brooks
Position (eg Secretary, Chair, etc)	Trustee / Treasurer	Trustee
Date	14/01/2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Broadhembury Community Centre CIO

11556178

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire	19,290	-	-	19,290	12,740
Hire Deposits	201	-	-	201	-
Fund raising	3,398	-	-	3,398	193
Energy	-	-	-	-	-
Investment Income	242	-	-	242	237
Donations	552	-	-	552	111
	-	-	-	-	-
Other	-	-	-	-	511
Sub total (Gross income for AR)	23,683	-	-	23,683	14,792
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,683	-	-	23,683	14,792
A3 Payments					
Returned Deposits	1,810	-	-	1,810	580
Bookings Admin Cleaning	6,672	-	-	6,672	3,733
Fundraising	1,787	-	-	1,787	265
Utilities	13,070	-	-	13,070	9,096
Website	138	-	-	138	420
Insurance	1,592	-	-	1,592	1,035
Lift and Aircon Inspection	567	-	-	567	724
Cleaning Materials	526	-	-	526	287
Cleaning	497	-	-	497	2,755
Maintenance	783	-	-	783	794
Memberships	787	-	-	787	460
Jubilee	-	-	-	-	-
Bundles	226	-	-	226	40
Transfer Unity Bank	500	-	-	500	-
Sub total	28,955	-	-	28,955	20,149
A4 Asset and investment purchases, (see table)					
Safe	54	-	-	54	-
	-	-	-	-	-
Sub total	54	-	-	54	-
Total payments	29,009	-	-	29,009	20,149
Net of receipts/(payments)	- 5,326	-	-	- 5,326	- 5,357
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,484	-	-	27,484	32,839
Cash funds this year end	22,158	-	-	22,158	27,482

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	21,658	-	-
	Unity Bank	500	-	-
		-	-	-
	Total cash funds	22,158	-	-

(agree balances with receipts and payments account(s))

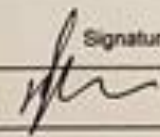
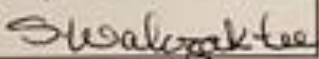
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Petty Cash	108	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	COIF	8,155	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID BROOKS	14/01/2026
	SUE WALCZAK-LEE	14/01/2026

