

**JAYNE SARGENT FOUNDATION**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2024**

**Charity Registration Number 1156137  
Company Registration Number CE001063**

# JAYNE SARGENT FOUNDATION

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2024*

---

The Trustees of The Jayne Sargent Foundation (the charity) are pleased to present their annual report and financial statements for the year ending 31 March 2024.

The trustees report has been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" issued January 2019. The financial statements have been prepared on a receipts and payments basis.

#### **Objectives and Activities**

The Jayne Sargent Foundation is a charity based in Telford, Shropshire offering a cancer support group and wellbeing therapist service at Hazeldine House, Central Square, Telford, TF3 4JL.

The object of the charity is to apply the capital and income to promote and protect the physical and mental health of sufferers of all kinds of cancer, through the provision of financial support, education and practical advice, either by direct assistance to individuals or by the making of grants to other charities who provide similar support, such as assistance in either case to be exclusively charitable according to the laws of England and Wales.

#### **Achievements and Performance**

The charity has provided a small amount of fundraising for the cancer support group, which has allowed them to meet regularly and provide various wellbeing services throughout the year, available to anyone dealing with cancer in the Telford area.

The Trustees have had due regard to the guidance published by the Charity Commission on public benefit.

#### **Financial Review**

The charity's income for the year amounted to £938 (2023: £4,433). The bank and cash accounts holds fund at the year-end of £3,611 (2023: £12,756).

The trustees are committed to only spending the excess funds over and above their working capital requirements.

The charity has sufficient reserves and expenditure control to not present a going concern issue for the next 12 months.

#### **Structure, Governance and Management**

The Jayne Sargent Foundation was registered on 12 March 2014 as a Charitable Incorporated Organisation (CIO) and was formally registered with the Charity Commission. It is governed by its constitution and a board of members also known as trustees. The assets of the charity are vested in the CIO itself as a corporate body, not in trustees personally.

In selecting the individuals for appointment, trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

There are a number of trustees that have been in place for more than 9 years.

---

# JAYNE SARGENT FOUNDATION

## TRUSTEES' REPORT (Continued)

**FOR THE YEAR ENDED 31 MARCH 2024**

---

### Reference and Administrative Details

The Trustees who served during the year and up to the date of signature of the financial statements were:

Trustees:

Mr C Sargent	
Mrs J Rathbone	resigned 3 November 2023
Mr P Burgoyne	
Mr S Thomas	
Mrs G Tune	
Ms L Perry	
Ms A L Sargent	

Principal Address: Ferndale House, 3 Firs Street, Dudley, DY2 7DN

Charity Registration Number: 1156137

Company Registration Number: CE001063

The trustees' report was approved by the Board of Trustees and signed on their behalf by

.....

**Colin Sargent**

Chairman

Dated .....

## JAYNE SARGENT FOUNDATION

### CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED FINANCIAL STATEMENTS OF JAYNE SARGENT FOUNDATION FOR THE YEAR ENDED 31 MARCH 2024

---

In order to assist you to fulfil your duties under the Charities Act 2011, we have prepared for your approval the financial statements of the Jayne Sargent Foundation for the year ended 31 March 2024, which comprise the receipts and payments accounts, statement of assets and liabilities and the related notes from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <https://www.icaew.com/membership/regulations-standards-and-guidance>.

This report is made to the charity's trustees, as a body, in accordance with the terms of our engagement letter dated 18<sup>th</sup> November 2020. Our work has been undertaken solely to prepare for your approval of the financial statements of the Jayne Sargent Foundation and state those matters that we have agreed to state to the charity's trustees, as a body, in this report in accordance with ICAEW Technical Release 08/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Jayne Sargent Foundation and the charity's trustees as a body, for our work or for this report.

It is your duty to ensure that the Jayne Sargent Foundation has kept adequate accounting records and to prepare financial statements in accordance with the receipts and payments basis. You consider that the Jayne Sargent Foundation is exempt from the statutory audit requirement for the year, and is not required to obtain an independent examiner's report.

We have not been instructed to carry out an audit or a review of the financial statements of the Jayne Sargent Foundation. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Dyke Yaxley Limited

Chartered Accountants

1 Brassey Road  
Old Potts Way  
Shrewsbury  
Shropshire  
SY3 7FA

# JAYNE SARGENT FOUNDATION

## RECEIPTS AND PAYMENTS ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2024**

---

	Unrestricted Funds	
	2024	2023
	£	£
<b>Receipts</b>		
Donations	938	4,433
	<hr/>	<hr/>
<b>Total receipts</b>	938	4,433
	<hr/>	<hr/>
<b>Payments</b>		
Cancer support costs	9,159	9,216
Telephone costs	-	203
Insurance	264	242
Accountancy fees	660	600
	<hr/>	<hr/>
<b>Total payments</b>	10,083	10,261
	<hr/>	<hr/>
<b>Net (payments)</b>	(9,145)	(5,828)
Cash funds at 31 March 2023/2022	12,756	18,584
	<hr/>	<hr/>
<b>Cash funds at 31 March 2024/2023</b>	3,611	12,756
	<hr/>	<hr/>

---

# JAYNE SARGENT FOUNDATION

## STATEMENT OF ASSETS AND LIABILITIES

**FOR THE YEAR ENDED 31 MARCH 2024**

---

	Unrestricted Funds	
	2024	2023
	£	£
<b>Cash funds</b>		
NatWest Current Account	3,610	12,755
Cash in hand	1	1
	<hr/>	<hr/>
	3,611	12,756
	<hr/>	<hr/>
<b>Liabilities</b>		
Accountancy fees	696	660
	<hr/>	<hr/>

The financial statements were approved by the Trustees on .....

.....  
**Trustee**

# JAYNE SARGENT FOUNDATION

## NOTES TO THE FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 31 MARCH 2024*

---

### Notes to the Financial Statements

#### 1. Trustee Remuneration and expenses

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year or in the previous year.

## Document Activity Report

**Document Sent** Thu, 23 Jan 2025 17:13:11 GMT

**Document E-Sign Status** E-Signed

### E-Sign Activity Summary

Audrey Williams E-Signed

Colin Sargent E-Signed

### Document Activity History

Document history shows most recent activity first

Date	Activity
Fri, 24 Jan 2025 11:43:45 GMT	Audrey Williams Approved the document
Fri, 24 Jan 2025 11:36:33 GMT	Colin Sargent viewed the document
Fri, 24 Jan 2025 11:36:16 GMT	Colin Sargent viewed the document
Fri, 24 Jan 2025 11:31:50 GMT	Colin Sargent Approved the document

You can verify that this is a genuine Portal document by uploading it to the following secure web page:

**<http://dy.accountantspace.co.uk/messages/VerifyDocument>**