



The Friends of Milton Regis Court Hall

Registered Charity No. 1156115



TRUSTEES' REPORT FOR 2022

Name and identification of the Charity:-

The Friends of Milton Regis Court Hall CIO, registered under Charity No. 1156115. The registered address is 11 Farm Crescent, Sittingbourne, Kent, ME10 4QD.

Trustees of the Charity as at the date of this report are:-

Dr Michael K Baldwin (Chairman), Mr Michael Nicholls (Treasurer), Mr Keith Robinson and Mrs Janet Halligan.

Other Trustees during 2022.

There were no other Trustees during 2022.

Organisation and Structure of the CIO.

The Trustees are the supreme authority within the CIO. The Covid-19 restrictions made it impossible to hold a live Annual General Meeting, which had been scheduled for Wednesday 13th April. Instead, all members were supplied by email or post with all documents necessary for them to make informed votes, as required by our governing document. The Trustees are confident that the arrangements made to allow the membership to vote were both sound and justifiable.

In accordance with the governing document, the Trustee Keith Robinson was re-elected unanimously by an email and postal ballot of the membership. The remaining Trustees were not due for re-election. In accordance with the Governing Document of the CIO, future Trustees will be nominated by the existing Trustees, for approval or rejection at the next AGM.

The Trustees are assisted by a Committee, which usually meets approximately six times per year. Because of Covid-19 restrictions, physical meetings were supplemented with virtual meetings by email contribution. The schedule of meetings was maintained, using email and telephone communication. The Trustees are members of that Committee and the Chairman or his deputy chair meetings of the Committee. Committee decisions are usually made on a unanimous basis, though majority decisions are allowed. Future new Trustees will normally have proved their commitment to the CIO by service as Committee Members.

The governance of the Committee is according to procedural documents produced by the Trustees and agreed by the Committee. These procedures are in accordance with the Governing Document of the CIO. The Governing Document is in accordance with the "Association" model constitution issued by the Charity Commission.

Financial Reserves:-

The normal routine outgoings of the CIO are modest, about £1,000 per year. Accordingly, it is not necessary to maintain large financial reserves. As at 1st January 2022 our reserves were £21,229.89. At the end of the year reserves were **£21,931.75**. The major items of expenditure for 2022 were insurance and electricity. Income for 2022 was 1645.99

We hold no funds in trust for other organisations.

Activities carried out to meet the Public Benefit requirement of the CIO:-

The Objects of the Friends of Milton Regis Court Hall are:-

1. To preserve and maintain, for the benefit of the public, the 15th Century Court Hall at Milton Regis, Kent.
2. To advance education by operating a museum of local history for the benefit of the public in the 15th Century Court Hall at Milton Regis, Kent.

Following the major renovation work carried out in 2016, the Court Hall is in good repair and we are confident that the first of the aims is being achieved.

The Court Hall was open to the public on all Saturdays from April until the end of September and on Wednesdays during August, fulfilling our obligations to meet the second objective. Our web site also contains a lot of information about the Court Hall. The public has free access to the outside of the building, where there is pleasant landscaping and seating.

The Friends participated in the “Wheels of Time” scheme in 2022. Inaugurated by Ashford Museum, the scheme encourages children (and their parents) to visit museums in Kent.

We have tried to get school groups to visit the Court Hall. The only near success was a group in November which cancelled its visit at short notice because of a shortage of teachers. We will try again in the new year.

Due to its history, the Court Hall has become something of a celebrity place to visit by psychic groups. We are happy to arrange night-time visits.

Financial Report 2022

INCOME	2022	2021	EXPENDITURE	2022	2021
Subscriptions / Membership	£32.50	£50.00	Repairs / Maintenance	£346.27	£0.00
Fund raising special events	£565.00	£0.00	incl. storage facility, display plinths & replacement vacuum cleaner		
Donations	£887.28	£83.35	Equipment	£0.00	£0.00
Grants and company donations	£0.00	£260.00	Conservation / Displays	£6.91	£260.00
Sales, shop and other	£132.61	£0.00	Printing & Postage	£0.00	£0.00
Interest	£28.60	£1.00	Utilities	£148.35	£102.15
Gift Aid	£0.00	£0.00	Insurance	£392.60	£392.60
			Stock Purchases	£0.00	£0.00
			Other	£50.00	£50.00
			incl. Website and "Wheels of Time"		
TOTAL	£1,645.99	£394.35	TOTAL	£944.13	£804.75

BALANCE SHEET

	2022	2021		2022	2021
				(31/12/22)	(31/12/21)
Accumulated Funds at 1st Jan.	£21,229.89	£21,640.29	Deposit Account	£16,035.37	£10,006.77
Excess Income over Expenditure	£701.86	-£410.40	Current Account	£5,896.38	£11,223.12
			Uncleared cheques & pay-ins	£0.00	£0.00
			Cash	£0.00	£0.00
Accumulated Funds at 31st Dec.	£21,931.75	£21,229.89		£21,931.75	£21,229.89

MUSEUM SHOP ACCOUNT

	2022	2021		2022	2021
Opening Stock	£338.77	£338.77	Closing Stock	£338.77	£338.77
Purchases	£0.00	£0.00	Sales	-£132.61	£0.00
Donation (cost) for Books	£0.00	£0.00		£206.16	£338.77
	£338.77	£338.77	Profit/(Loss)	£0.00	£0.00