

M10 MISSIONS

**16 St Oswins Avenue
Cullercoats
North Shields
Tyne and Wear
NE30 4PH**

**Annual Report
and
Financial Statements
for the year ended
31st August 2020**



**Registered Charity No 1156107
Company Registered No 07754910**

M10 MISSIONS

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M10 MISSIONS

REPORT OF THE TRUSTEES

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements for the year ended 31st August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVE AND ACTIVITIES

Objective and aims

The Charity's objectives are set out in its Memorandum and Articles of Association and are as follows:

- 1). To provide an international volunteer training programme and resource.
- 2). To provide an international relief operation to assist the poor and needy to aid local sustainability.
- 3). To provide opportunities for young people to enhance their cultural awareness of the needs of others including diversity and ethnicity.
- 4). To provide opportunities for young people to improve and enhance their future career prospects by learning a range of new and transferrable skills

How our activities deliver public benefit

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. The trustees have complied with their duty in Section 17 of the Charities Act 2011 and have paid due regard to guidance published by the Charity Commission regarding public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

M10 Missions seeks to fulfil its Objects by the provision of training, support, guidance, mentorship, coaching and cross-cultural experience, for young people and relevant education.

One of the joys of preparing an annual report is that it gives us the opportunity to look back and be thankful for all that has been accomplished in the year with the highlight usually being the Missions trip of the previous summer. This year is slightly different as will be seen. The accomplishments of the year are as follows:-

Mission Trip 2020

A mission trip to Ensenada for summer 2020 was booked in September 2019 for just under 40 volunteers and fundraising and training was started. The bad news of a global pandemic, named Covid-19, hit the world and UK in February and like all travel and activities across the world, our trip had to be cancelled. Volunteers were offered their monies already given back, kept in lieu of a future trip or kept in M10 as a donation. The trustees planned with a level of faith that another trip could be undertaken in the summer of 2021 but as the pandemic continued and different lockdowns were imposed on us as a nation it became obvious that this would not be possible. This was because of the precarious nature of travel, lockdown rules, curbs on international travel and also the difficulties that young people would face when fundraising in lockdown. Being a charity of faith, talks resumed to book a trip in the summer of 2022. We remain optimistic!

The Boys Network.

This is a new initiative since the last report and is proving to be a very successful part of M10 which has grown significantly in the year 2019-20. The Boys Network is a simple and effective mentoring programme that prepares boys for the world of work whilst raising their aspirations too. This is done by linking selected

secondary schoolboys with mentors in the business community. There are 3 schools currently taking part, all in the north east of England, being Cardinal Hume, Jarrow School and Marden High.

"The Boys Network has been a fantastic addition to our enrichment work in our school! As a team we genuinely believe in the positive impact it promotes. There is nothing better for increasing a pupil's understanding of skills required in the workplace than to develop a professional communication with a mentor who can pass on their insight and advice. We have found that our pupils have seized the opportunity to broaden their understanding and recognise the privileged position they are in. Following their sessions we encourage our pupils to reflect and share what they have learnt with each other and consider how they can further develop their skills in their studies and beyond. The mentors who support our pupils in this way are incredibly generous in giving their time monthly and as a team we are truly appreciative." **Mrs J Holywell** (intervention manager)

"Stephen has initiated the setup of this network whereby he and mentors from businesses and other walks of life work in high schools in the North East mentoring teenage boys on a 1:1 basis. Currently there are 30 boys taking part along with 30 mentors " The Boys Network is a great opportunity for young people to speak to adults who have been there and done it. The sessions provide dedicated time to explore crucial aspects of personal development." **Mentor Vincent Mullen**

" The Boys Network is a fantastic opportunity to input into the lives of young people so that your past can help shape their future" **Mentor Jamie Daniels.**

"The knowledge my mentor shares with me gives me the confidence to believe I can achieve more in life' student on the mentoring programme." **Liam, Yr 10 Student**

The schools are paying M10 Missions for this service which is adding to our financial security. This branch of M10 Missions is taking the charity along a new and exciting path which could have many positive outcomes locally and who knows in the future nationally. It would be wonderful with more funding available to take many of the boys taking part in the network to mission trips of the future.

To conclude, M10 Missions had a different albeit interesting year with the challenges the whole world is also facing. The trustees and the CEO remain enthusiastic and committed to the work of M10 and the finances are in good order. As we entered into the final month of this year's report the dreadful pandemic of Covid 19 continues around the world and our plans and activities are still being impacted. We are hopeful we can resume our trip in 2022, but this remains to be seen. Meanwhile M10 continues with its work with The Boys Network.

FINANCIAL REVIEW

Financial position

During the year the charity reported a surplus of £5,081 (Previous year £3,302). At the balance sheet date the charity had a surplus in funds of £20,484 (2019 - £15,403), of which £485, (2019 - £Nil) were restricted funds.

Investment policy

The Memorandum and Articles give the trustees the power to apply funds in such a manner as they think fit of for the benefit of any of the stated charitable objects or to invest funds as permitted by the Trustee Act 2000.

Reserves policy

The trustees have examined the requirement for reserves in the light of the main risks facing the charity. It is the policy of M10 Missions to maintain funds at a level which allows the charity to operate in the light of unforeseen circumstances. The trustees believe that the level of reserves at the end of the financial year are adequate to meet this policy.

PLANS FOR FUTURE PERIODS

The charity plans further provision of training, support, guidance, mentorship, coaching and cross-cultural experience for young people and relevant education by engaging in further overseas trips and by further developing the Boys Network initiative.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was incorporated as a company limited by guarantee on 30th August 2011 and gained charitable status on 11th March 2014. The company was established under a Memorandum of Association which established the objects and powers of the charity and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The trustees who served during the year were:

Mr. A. M. T. Pollard - Chair

Mrs. J. Pollard – Company Secretary

Ms. L. M. M. Roberts - Treasurer

Miss E. J Allison

Ms. J. L. Austin

Mr. S. Harris

Recruitment and appointment of trustees

Members of the Board are appointed by a decision of the Directors. Every Director shall be appointed for an initial term of up to three years and by invitation only. The process is as follows, either the Chairman or one of the directors will make known to the other members of the board who they propose. After careful consideration and an appropriate character reference, a unanimous agreement should be reached when the final decision is made. In the case of indecision, the matter will be given further consideration until the next Board meeting.

At each annual general meeting one-third of the directors or, if there number is not three or a multiple of three, the number nearest to one-third, must retire from office and may offer themselves for re-election.

Organisational structure

Trustees meetings are held every three months under the chairmanship of Mr. A. M. T. Pollard, although additional emergency meetings could be called if required. Having regard to the size and activities of the charity, our experience has been that the company's business has been adequately dealt with at the quarterly meetings. Minutes are published and agreed on at subsequent meetings. A yearly AGM is held in March with trustees, M10 Mission trip leaders and other interested parties invited. The Charity employs a CEO Mr. Stephen Riley, to whom the practical implementation of the Strategic Plan and the day-to-day management of the Charity is delegated by the Directors.

Induction and training of new trustees

When a Board member is appointed, they are provided with an induction pack outlining the duties and responsibilities of their role and additional information as regards to the Charity. DBS clearance is a prerequisite.

Risk Management

The trustees review the major risks to the charity on an ongoing basis. Significant external risks are funding and expenditure. Flight costs are subject to increases year on year, the exchange rate is variable which can add pressure to our costs.

Procedures are in place to ensure compliance of health and safety regulations and safeguarding for volunteers, leaders and trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07754910 (England and Wales)

Registered Charity number

1156107

Registered office

16 St Oswins Avenue

Cullercoats

North Shields

Tyne & Wear

NE30 4PH

Trustees

Mr. A. M. T. Pollard (Chairman),

Mrs. J. Pollard (Company Secretary)

Ms. L. M. M. Roberts (Treasurer)

Miss E. J Allison

Ms J. L. Austin

Mr. S. Harris

Chief Executive Officer

Mr Stephen Riley

Independent Examiner

David Hodgson, MBE, FCA, ACIB

Read, Milburn & Co

71 Howard Street

North Shields

Tyne and Wear

NE30 1AF

Bankers

HSBC UK

279 Whitley Road

Whitley Bay

Tyne and Wear

NE26 2SW

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

May 24 2021 20:47 GMT

Approved by order of the board of trustees on and signed on its behalf by

Jane Pollard

.....
(Mrs J. POLLARD – Secretary) – for M10 Missions

Stephen Riley

.....
(Mr S. RILEY – Chief Executive Officer) – for M10 Missions

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF M10 MISSIONS**

For the year ended 31st August 2020

Independent examiner's report to the trustees of M10 Missions

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2020

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purpose of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Hodgson, MBE, FCA, ACIB
Chartered Accountant

Read, Milburn & Co
71 Howard Street
North Shields
NE30 1AF

Date: 25 May 2021

M10 MISSIONS**Balance Sheet
as at 31 August 2020**

	2020 £	2019 £
FIXED ASSETS		
Computer Equipment, at cost	1,569	
Less depreciation	392	
	1,177	-
CURRENT ASSETS		
Cash at bank and in hand	24,240	15,703
CURRENT LIABILITIES		
Accruals falling due within one year	(4,933)	(300)
Net Current Assets	<u>19,307</u>	<u>15,403</u>
Total Assets less Current Liabilities	<u>20,484</u>	<u>15,403</u>
Total Net Assets	<u>£20,484</u>	<u>£15,403</u>
FUNDS OF THE CHARITY		
Unrestricted Fund	19,999	15,403
Restricted Fund	485	-
Total Funds	<u>£20,484</u>	<u>£15,403</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

May 24 2021 20:12 GMT

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

A M T Pollard

ANTHONY M. T. POLLARD, (Chair of Trustees)

The notes form part of these financial statements

M10 MISSIONS**Statement of Financial Activities
for the year ended 31 August 2020**

	/-----2020-----\ Unrestricted Restricted Total			2019
INCOME				
Grants and Donations	16,660	-	16,660	38,426
Fundraising for Mission Trip	5,754	485	6,239	108,477
Services Delivered	10,987	-	10,987	14,193
Bank Interest Received	33	-	33	33
 Total Income	<u><u>£33,434</u></u>	<u><u>£485</u></u>	<u><u>£33,919</u></u>	<u><u>£161,129</u></u>
EXPENDITURE				
Charitable Activities				
Project Travel	1,905	-	1,905	73,046
YWAM Project Costs			-	54,368
Meeting Expenses	1,974	-	1,974	1,434
Staff Salaries & Pension	13,916	-	13,916	14,929
Staff Expenses	955	-	955	506
Admin Support	2,395	-	2,395	-
Rent & Venue Hire	3,708	-	3,708	5,754
Training	14	-	14	300
Travel Expenses				671
Stationery & Postage	344	-	344	1,079
IT Costs	850	-	850	1,126
Advertising	594	-	594	866
Professional Fees	314	-	314	-
Bank & Payzone Charges	145	-	145	545
Insurance	990	-	990	2,725
Sundry Expenses	29	-	29	11
Depreciation of Equipment	392	-	392	-
Governance				
Accountancy Charges	300	-	300	300
Companies House Filing Fees	13	-	13	-
DBS Checks	-	-	-	167
 Total Expenses	<u><u>£28,838</u></u>	<u><u>-</u></u>	<u><u>£28,838</u></u>	<u><u>£157,827</u></u>
 NET INCOME	4,596	485	5,081	3,302
RECONCILIATION OF FUNDS				
Total funds brought forward	15,403	-	15,403	12,101
 TOTAL FUNDS CARRIED FORWARD	<u><u>£19,999</u></u>	<u><u>£485</u></u>	<u><u>£20,484</u></u>	<u><u>£15,403</u></u>

The Notes form part of these financial statements

M10 MISSIONS NOTES TO THE FINANCIAL STATEMENTS

Note 1 – STATUTORY INFORMATION

M10 Missions is a private company limited by guarantee, registered in England and Wales. The company's registered number and registered address can be found within the Reference and Administration Details.

Note 2 – ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amounts and obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The Charity is exempt from taxation on its charitable activities.

Realised gains and losses

There have been no realised gains or losses on investments during the year.

Note 3 – TRUSTEES' REMUNERATION AND BENEFITS

No payments have been made to any of the Trustees during the year to 31st August 2020 nor for the previous year to 31st August 2019.

Note 4- RESTRICTED FUND

The restricted fund represents donation given for the benefit of the orphanage in Mexico