



Trustee's Annual Report 1 September 2019 - 31 August 2020

Structure, Governance and Management

Croft Pre School, Warrington is a Charity Incorporated Organisation (CIO), formed in February 2015. The charity was previously an unincorporated association. Its legal form was changed to a CIO on the 11 February 2015. The assets from the unincorporated association - Croft Pre School Playgroup were transferred to the new CIO - Croft Pre School Warrington on the 11 February 2015.

There are two Trustees and a nominated Treasurer who are members of the charity and who meet termly. Membership of the management committee is open to all parents and carers of children who attend or attended the setting. Trustees are elected at the annual general meeting which is held in February / March. There must be a minimum of two trustees and a maximum of twelve.

In September 2016 we were awarded a GOOD Ofsted Inspection.

A new Manager was appointed in September 2018. A full set of policies and procedures are in place along with an Employees Handbook. These are reviewed and updated annually and meet all legal requirements.

Reference and administration

The name of the Charitable Incorporated Organisation is Croft Pre School Warrington. Charity Reference Number 1156075. Our trustees are Rebecca Blakey, Helen Broster and Chantelle Woods.

Objectives and Activities

The objectives of the CIO are to offer appropriate play, education and care facilities family learning and extended hours. Working in partnership with parents to take responsibility for and to become involved in the Organisation, ensuring that the Early Years Foundation Stage Curriculum is offered to all children whatever their race, culture, religion, means or ability.

To encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas. Instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

This year we have operated at a financial profit, and we have continued to review our financial procedures and staffing structure. We are committed to keeping our opening hours to meet the needs of families on our local community.

Achievements and Performance

We currently have 22 children attending our early year's provision. We have spaces for more and are constantly looking at ways to advertise our organisation. This has included leaflet drops and being part of local festivals and events throughout the year. 13 children attended our breakfast club, with 5 attending on an *ad hoc* basis, when St. Lewis' Primary School initiated the transfer of the breakfast club in March 2020. The transfer of the breakfast club and its staff completed in April 2020.

Croft Pre School Warrington takes part in a number of local community initiatives such as Christmas events, carnivals and fetes. However, due to the Covid-19 pandemic, these were curtailed in Spring / Summer 2020.

Financial Review

Our main source of funding is the Early Years Education Funding, given to parents of children aged 2, 3 and 4, which gives them access to 15 hours free childcare, and parents' fees. We accept childcare vouchers from a number of providers. We are also in receipt of the 30 hours free childcare funding which has had a really positive impact on our setting resulting in more children attending more hours.

Fundraising money has successfully paid for Christmas parties, sensory resources, providing learning and physical activities for our children, purchasing new books and resources, and our leavers' events.

Plans for the future

To increase the number of children attending our Croft Early Years Preschool and Nursery. To update our indoor provision and to improve our outdoor provision.

Chair

Signature..... Name..... Date.....

Secretary

Signature..... Name..... Date.....

Treasurer

Signature..... Name..... Date.....

Manager

Signature..... Name..... Date.....

The Committee Members and Trustees of Croft Early Years Preschool and Nursery

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Chair

Signature.....*R. Blaney*..... Name *REBECCA BLANEY* Date *31/3/21*

Secretary

Signature.....*[Signature]*..... Name *HELEN BROSTER* Date *31/12/21*

Treasurer

Signature.....*C. Wood*..... Name *CHANTELLE WOOD* Date *31/3/21*

Manager

Signature.....*[Signature]*..... Name *PLU SIN (PENNY) HARLAND* Date *31/3/21*

The Committee Members and Trustees of Croft Early Years Preschool and Nursery.



Receipts and Payments for year ending 31 August 2020

Period from : 01 September 2019

Receipts

Fundraising (unrestricted)	£348.18	
Nursery Fees	£9,349.02	
Breakfast Club Fees	£9,456.30	
Interest	£573.00	
Government grant	£64,340.15	
Registration fees	£125.00	£84,191.65

Payments

Wages	£58,759.14	
Rent & Rates	£2,888.52	
Heat & Light	£773.18	
Telephone/IT	£1,515.75	
Printing	£56.54	
General Expenses	£3,653.66	
Professional Fees	£300.00	
Maintenance	£459.24	
Advertising		£68,406.03

Net of payments and receipts	<u>£15,785.62</u>
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Funds reconciliation

Cash at bank 01/09/19	£52,636.29
Cash at bank 31/08/20	<u>£69,569.48</u>
	<u>£16,933.19 *</u>

** Difference of £1147.57 cleared the bank outside of the recorded period*



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CROFT EARLY YEARS

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1156075

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14.08.21

Name:

SALLY MCLEAN

Relevant professional
qualification(s) or body

N/A

(if any):

Address: 16 TUNDRIDGE CLOSE
GREAT SANKEY
WARRINGTON WA3 3RF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.