

#LETSCREATE



ANNUAL REPORT



A decorative vertical bar on the left side of the page. It features a dark background with several stylized lanterns in red and yellow. The lanterns have vertical stripes and tassels. White stars of various sizes are scattered throughout the bar.

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Chairman's Report

KELVIN NASH
CHAIR OF
TRUSTEES

Chairman's Report 20/21

The past year has been very challenging for many people, businesses, and organisations right across the country and indeed the world. I think of everyone who has made personal sacrifices or have endured pain, discomfort or suffered loss.

Here at DOCA, we provide top-class events full of fun for everyone, and of course, crammed full of superb artistic talent and world-class performance. However, throughout the last twelve months, we have worked through a constantly changing environment in response to the ever-changing national restrictions and local public opinion as the pandemic worked its way across the globe. We have spent many hours writing and re-writing our event plans whilst keeping a close eye on our finances. We have maintained close contact with our funders and have successfully secured a Cultural Recovery Grant along with support from Wiltshire Council. We have been able to retain previous grant funding to enable us to deliver future events that were deferred from last year.

Our staff have been truly amazing, working with such creativity during these extremely challenging times. We have used the Furlough scheme to its best advantage, and as a result of all this hard work I'm pleased to report the DOCA will come out of the pandemic on a sound footing, and with great plans for the future.

SPECIAL THANKS TO:



LOTTERY FUNDED

Supported using public funding by

**ARTS COUNCIL
ENGLAND**

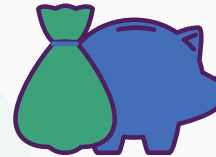


2020 / 21 IMPACT

2668 people
experienced a DOCA event



We benefited
from
136 hrs
of volunteer time



£23,720

Was the amount covered by the
Government Furlough Scheme

1308 people

participated in a creative activity
which contributed to our
installations



We worked with 16
artists and
technicians
throughout the year



Our Team

THE TRUSTEES

After the decision was made to have a dormant year, which was the safest way to ensure DOCA survived into the future, our Trustees got stuck into volunteering for the local community.

Our Treasurer, Tony Woodison, has been kept extra busy with keeping his eye on furlough and managing grant requirements.

Rather than the usual hands-on frenzy that a year of constant delivery brings 2020/21 was a time to reflect, consider and plan to focus on what we the DOCA of the future will need to do to thrive.

Our Trustees work hard, voluntarily & all year round behind the scenes; they are the guardians of DOCA

The onset of the pandemic this year saw our Trustees, like many having to make some difficult decisions.



ELAINE GALE & TONY WOODISON



EVELYN TAYLOR & SARAH GREGSON



CLIFF EVANS & DAVE BUXTON



KELVIN NASH

Our Team

PAID STAFF

Our team operate on a rolling 12 month contract with the bulk of this financial year being on furlough.



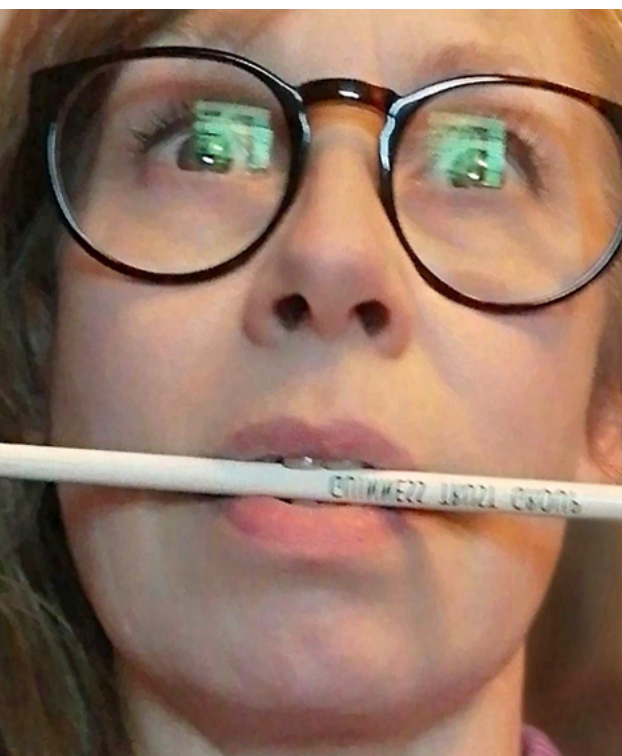
Claire Brown

Admin ninja

Claire is a great asset to the team we've pushed and pulled her in and out of her comfort zone and she always rises to the occasion. Down time gave to tidy up the website and launch a successful Ko-Fi fundraising campaign.

Loz Samuels Artistic Director

Loz has spent the majority of the year furloughed with the rest of the team taking time to return to the desk to write funding applications and researching ways to navigate Covid and deliver events post lockdown.



November saw a break in furlough to attempt the delivery of a Winter Festival which was mostly scuppered by the second lockdown. She successfully secured Cultural Recovery Funding and negotiated the rollover of existing funds from Arts Council securing DOCA's future for another year.

Liz Lavender - Event Support & Project Development

Liz, also furloughed spent time looking at funding options, good practice for our return to the streets post pandemic and gave a lot of energy into nurturing the trees at Leipzig planted just before Lockdown one, all but one survived the heat. She also kept an eye on our volunteers.



Our Team

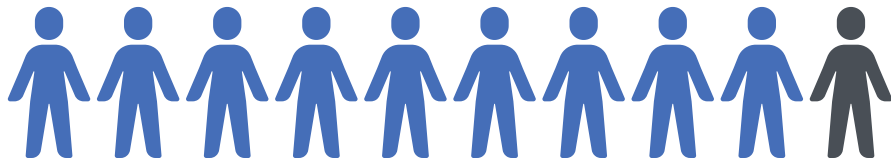
VOLUNTEERS FESTIVAL MAKERS

The DOCA Festival Makers are our most valuable asset, they were very missed during lockdown and the DOCA team were concerned about how many would come back.

We did check in calls with those we thought might be particularly isolated and tried to signpost support where needed. To test the mood for our November event we did a survey and were very happy to see the eagerness to return to make things happen.



FEELING A LITTLE BIT NERVOUS



90% OF VOLUNTEERS HAD USED ZOOM & 100% THOUGHT IT WOULD BE GOOD TO USE IT FOR BRIEFINGS



70% SAID THEY STARTED USING MORE DIGITAL COMMUNICATION TOOLS



HAD NO PREFERENCE WHETHER THEY WORKED INDOORS OR OUT.

OUR WORK

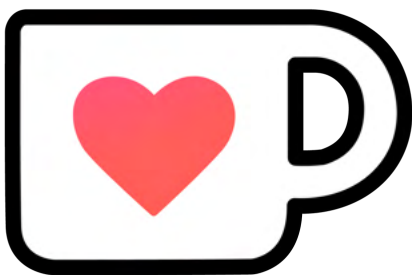
DOCA has a long-standing history of organising and managing large-scale outdoor events in Devizes. It was with great sadness that we reluctantly canceled the program we had planned for the summer.

Despite not being able to do any actual physical events we managed to do some work with our communities to bring some magic to the very quiet streets of Devizes.



WELL DONE ST. JAMES'S CHURCH
FOR BRINGING PEOPLE TOGETHER
TO APPRECIATE THE GOOD STUFF

Our community helped us to survive the pandemic with coffee



Like most people the future was unknown at the beginning of the year, we reached out to our community and with the help of <https://ko-fi.com/docadevizes> who bought us the equivalent of 197 coffees, which is £591. This initiative is helping embrace the future move towards cashless donations

BEYOND LANTERNS



As the summer passed Loz took time out of furlough to apply for funding for the annual Winter Festival and Lantern Parade hoping that the pandemic would have burnt out by November. Arts Council England awarded us £14,988 to bring a series of exciting installations and performances to the streets of Devizes. Lockdown 3 came only a short time before the event which meant most of our plans were shelved. Arts Council have kindly allowed us to roll over funding until 2021, here is a snapshot of what we did achieve.



The blinding lights are a new group that had planned to come together to make ambitious new lanterns for the November parade. Social distancing meant they couldn't meet. Just before the restrictions hit Karoline Pike managed to rescue our old horse lanterns from the allotment building on Windsor Drive and used many lockdown hours to begin a complex rebuild.



These horse lanterns were originally made in 2013. They have appeared in both Devizes and Salisbury.



We created branding and packaging for Lantern Kits and piloted selling with some small success making £65. We hope for growth in 2021.

WE TRIED TO CREATE AS MANY OPPORTUNITIES FOR CREATIVE PARTICIPATION AS POSSIBLE

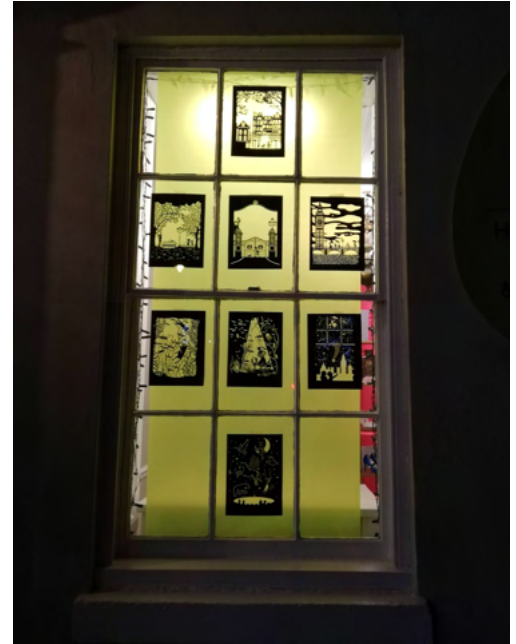
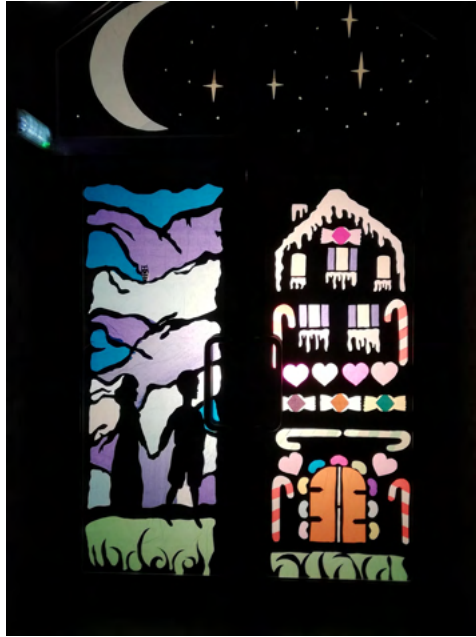
148

Windows were decorated by families, shops and individuals all around Devizes.





13488 PEOPLE ENGAGED WITH THESE PROJECTS ONLINE, THROUGH SOCIAL MEDIA, OR WEBSITES



THE SHAMBLES BAUBLES PROJECT

454

BAUBLES WERE MADE BY THE LOCAL COMMUNITY AND TRANSFORMED THE SHAMBLES INDOOR MARKET ROOF SPACE.



Special thanks to

Nursteed Primary School, The Trinity CE Primary Academy, Linda Parker, The Mayor's Knitting Group, Hayward Care Centre - St. Johns Care Trust Jo and Kate Deburgh

This project was made possible by:

GALEFORCE
PROPERTY SERVICES



DEVIZES DETAILS



We worried that Devizes Details may be overlooked due to the pandemic but it proved the perfect activity when taking daily walks.

We extended the entry deadline With the help of the team at the Vaults who did door to door delivery with their beer and online sales, it slowly sold over

373

**BOOKS SOLD OVER THE DURATION OF
THE PROJECT, WITH 6 CORRECT
ANSWERS AND 50 ENTRIES.**

WANSBROUGHS
SOLICITORS

**Trust for
Devizes**

hunter
french

WILTSHIRE
MUSEUM
DEVIZES

JacksonMcConnell



SUPPORTING NEW WORK

Whenever we can we support artists to grow and create new work. In 2019 we committed to developing an exciting new piece of work specifically for Devizes. We'd hoped to program it in 2021 subject to funding but this has not been possible due to the pandemic.

We did however manage to work with a group of artists and producers who accessed £15,000 worth of funding from Arts Council England to support the Research and Development phase.



This two-phase process saw work happen both indoors, using rehearsal space provided by the Bullzinis and Invisible Circus's Unit 15. The work was supported by Periplum and enabled the testing of rigging, basic costume ideas and narrative. We hope to continue to build on this work presenting it as part of the 2022 program.



2021/22 DATES AT A GLANCE

Picnic in the Park	22 August 21
Devizes Street Festival	27 August 21
Colour Rush	27th August 21
Lantern Making Workshops	Sept - Nov 21
Devizes Lantern Parade	26 November 21
Counting Trees	27 November 21
Devizes Festival of Winter Ales	tbd
Devizes Carnival	9 July 22



Supported using public funding by

**ARTS COUNCIL
ENGLAND**

Wiltshire Council
Where everybody matters








Charity no. 1156070

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 info@docadevizes.org.uk
 docadevizes.org.uk

Follow us on social media

 [@DevizesOutdoorCelebratoryArts](https://www.facebook.com/DevizesOutdoorCelebratoryArts)
 [@DOCA_info](https://twitter.com/DOCA_info)
 [@docaville](https://www.instagram.com/docaville)

Devizes Outdoor celebratory Arts

Devizes Outdoor Celebratory Arts

Balance Sheet

	12 months As at 30 April 2021 £	12 months As at 30 April 2020 £
Fixed Asset		
Tangible assets		
Other Tangible Assets		
Storage Container	3,816.00	3,816.00
Depreciation	-3,816.00	-2,862.00
Total Storage Container	0.00	954.00
Total Other Tangible Assets	0.00	954.00
Total Tangible assets	0.00	954.00
Total Fixed Asset	£0.00	£954.00
Cash at bank and in hand		
Bank		
Cash	0.00	134.00
Lloyds Current Account	183,942.08	57,499.17
Total Cash at bank and in hand	£183,942.08	£57,633.17
Debtors		
Debtors	20.00	8,792.00
Total Debtors	£20.00	£8,792.00
Current Assets		
Stock Asset	955.33	955.33
Prepaid Expenses	0.00	2,047.33
Total Current Assets	955.33	3,002.66
Net current assets	£184,917.41	£69,427.83
Creditors: amounts falling due within one year		
Current Liabilities		
Accruals	800.00	900.00
Income in advance	127,230.69	10,146.64
Tax and National Insurance	456.39	1,088.68
Total Current Liabilities	£128,487.08	£12,135.32
Net current assets (liabilities)	56,430.33	57,292.51
Total assets less current liabilities	56,430.33	58,246.51
Total net assets (liabilities)	£56,430.33	£58,246.51
Capital and Reserves		
Prior Year Adjustments	-2,035.62	-548.00
Retained Earnings	58,246.51	47,127.56
Profit for the year	219.44	11,666.95
Total Capital and Reserves	£56,430.33	£58,246.51

Devizes Outdoor Celebratory Arts Profit and Loss

	12 Months May 2020 - April 2021 £	12 Months May 2019 - April 2020 £
Income		
Earned income		
Service/Fee Net Income	86.16	1,376.52
31 Trees and Counting	73.00	443.00
31 Trees and Counting Expenses	-27.95	0.00
Devizes Detail Booklet	2,091.00	0.00
Devizes Detail Booklet Expenses	-912.57	0.00
Total Service/Fee Net Income	£1,309.64	£1,819.52
Merchandise sales	£0.00	£50.00
Project Management Fee Kingsgate Project	£0.00	£497.59
Summer		
Advertising summer	0.00	5,637.22
Programme sales	0.00	1,864.10
Stall concessions- summer	0.00	7,665.00
Fairground concessions	0.00	2,680.00
Festival Bar Sales	0.00	2,125.10
Colour Rush Entry Fee	0.00	3,532.50
Quiz Night Entry & Bar	0.00	439.76
Confetti Battle Sales	0.00	953.00
Total Summer	£0.00	£24,896.68
Ticketed Events	£0.00	£1,605.00
Winter		
Advertising Winter	0.00	1,528.34
Mulled Wines Sales	0.00	734.00
Stall concessions- winter	0.00	3,003.00
Contributions to Lanterns & Workshops	65.00	719.05
Service/Fee Income	0.00	0
Total Winter	£65.00	£5,984.39
Ale Festival		
Ticket sales	0.00	5,760.00
Beer Sales	0.00	5,594.70
Pies/Teas	0.00	1,370.20
Sponsors	0.00	1,150.00
Bucket Collections/Donations	0.00	40.38
Raffle	0.00	752.00
Programmes	0.00	240.00
Total Ale Festival	£0.00	£14,907.28
Total Earned income	1,374.64	£49,760.46
Grants		
ACE	14,931.31	100,004.00
LA funding		
Devizes Town Council		
Devizes Town Council - contr. to management fees	7,500.00	10,000.00
Devizes Town Council - project grant	0.00	5,800.00
Total Devizes Town Council	£7,500.00	£15,800.00
Wiltshire Council		
Wiltshire Council Carnival Development	2,340.00	0.00
Wiltshire Council Devizes Area Board Capital Grant	0.00	3,660.00
Total Wiltshire Council	£2,340.00	£3,660.00
Total LA funding	£9,840.00	£19,460.00
Total Grants	£24,771.31	£119,464.00
Corporate Sponsorship and Donations		
Wadworth Sponsorship	0.00	0.00
Other Business Sponsors	0.00	0.00
Business Donations	50.00	120.00
Total Corporate Sponsorship and Donations	£50.00	£120.00
Other public funding		
Summer Raffle	0.00	249.00
Bucket Collections - Picnic In The Park	0.00	164.86
Bucket Collections - Street Festival	0.00	2,076.42
Bucket Collections - Confetti Battle	0.00	0.00
Crowd-Funder for Confetti Battle Fireworks	0.00	120.10
Bucket Collections - Carnival	0.00	2,356.72
Bucket Collections - Christmas	0.00	361.38
WH Smith Foundation for Carnival Development	200.00	0.00
Gift Aid and Other Public Donations	845.70	372.87
Other trusts and foundations	250.00	2,000.00
Total Other public funding	£1,295.70	7,701.35
Total Income	£27,491.65	£177,045.81
Gross Profit	£27,491.65	£177,045.81

Expenses

Expenses Summer

Volunteer Refreshments	0.00	107.60
Street Dressing	459.00	492.00
VIP Night & AGM	0.00	11.00
Toilets, Crowd Barriers and Waste Management	0.00	2,352.00
Festival Competition Prize Winners & Costs	0.00	100.00
Parking Suspension & CC Fees	0.00	460.00
Quiz Night	0.00	264.70
Pimms Bar Cost of Sales	0.00	902.47

Carnival Procession

Carnival Development Activity	2,340.00	3,700.00
Marshalling Support Fees	0.00	150.00
Carnival Prizes & Costs	0.00	27.00
Carnival Bands	0.00	950.00
First Aid Services	0.00	230.40
Production	0.00	69.74
Total Carnival Procession	£2,340.00	£5,127.14

Picnic in the Park

Band Fees	0.00	1,950.00
Entertainment	0.00	900.00
Hire of Gazebo/Marquee	0.00	424.80
PA Services	0.00	500.00
Workshops for Families	0.00	1,200.00
Misc	0.00	0.00
Total Picnic in the Park	£0.00	£4,974.80

Ticketed Events

£0.00	£562.00
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Street Festival

Artist Fees	0.00	26,884.54
Artists Travel & Accommodation	0.00	6,450.10
Artists Fees & Costs Total	£0.00	£33,334.64
Production		
Artist's Food & Drinks	0.00	533.51
Generators	0.00	2,000.00
Hire of Gazebo	0.00	424.80
PA Services	0.00	2,196.00
Devizes School Room Hire	0.00	252.00
Site Security	0.00	601.82
Staging	0.00	2,200.00
First Aid Services	0.00	0.00
Misc	0.00	650.48
Total Production	£0.00	£8,858.61
Total Street Festival	£0.00	£42,755.25

Confetti Battle

Colour Rush	0.00	
Colour Rush T Shirts & Materials	0.00	1,949.65
Confetti Battle Entertainment	0.00	5,000.00
Fireworks	0.00	1,200.00
First Aid	0.00	395.20
Confetti & Materials	0.00	654.13
Confetti Battle Prize Golden Ticket	0.00	50.00
Production Costs - Other	0.00	228.58
Total Confetti Battle	£0.00	£9,477.56
Total Expenses Summer	£2,799.00	£67,024.52

Expenses Winter

Winter Festival

Mulled Wine Cost of Sales	0.00	356.79
Entertainment	400.00	3,357.52
Fireworks	0.00	1,200.00
Lantern Materials	161.35	3,748.99
Visiting Lanterns	0.00	3,600.00
Miscellaneous Costs	52.29	758.05
Total Winter Festival	£613.64	£13,021.35

Ale Festival

Cost Of Beer incl. stillage	0.00	4,441.54
Glasses	0.00	291.54
Tokens	0.00	42.50
Pies/Crisp etc.	0.00	238.29
Venue	0.00	1,771.20
Security	0.00	252.00
Entertainment	0.00	1,070.00
Licence	0.00	25.20
Miscellaneous	0.00	340.60

Total Ale Festival	£0.00	£8,472.87
Total Expenses Winter	£613.64	£21,494.22
Other Projects		
W.W.1 Commemorative	0.00	0.00
50040 31 Trees and Counting	0.00	156.02
Total Other Projects	£0.00	£156.02
Participatory Programme		
Carnival development	0.00	0.00
Lantern Development	0.00	1,500.00
Total Participatory Programme	£0.00	£1,500.00
Developing organisation & people		
Festival Makers Training	0.00	0.00
Refreshments	0.00	0.00
Development Day Costs with other Organisations	0.00	0.00
Contractor Fees	253.00	7,360.00
Total Developing organisation & people	£253.00	£7,360.00
Marketing & developing audience		
Advertising		
Ocelot Advertising	360.00	590.00
Subscription to VisitWiltshire	86.50	85.00
Leaflet Distribution	0.00	350.00
Advertising Other	30.73	663.54
Total Advertising	£477.23	£1,688.54
Subscription to ISAN		0.00
Web Support	311.00	411.00
Making performance accessible	0.00	188.40
Summer Programme Design	320.00	695.00
Summer Programme Printing	0.00	1,188.00
Banner Design & Printing	0.00	338.40
Poster/Flyer Design & Printing	819.16	1,321.00
Other Design	0.00	105.00
Winter Programme Design	0.00	415.00
Winter Programme Printing	0.00	395.00
Winter Ales Ticket Printing/Advertising	0.00	800.59
Total Marketing & developing audience	£1,927.39	£7,545.93
Salaries		
Payroll Salaries	39,359.60	49,825.45
National Insurance Expense	0.00	777.92
Employer Pension Expense	1,180.85	1,471.39
HMRC Furlough Grant	-23,720.07	0.00
Total Salaries	£16,820.38	£52,074.76
Overheads		
Office Rent & Room Hire	2400	2,400.00
Management travel expenses	0	517.52
Bank & PayPal Charges	35.18	386.25
Credit Card Costs	81.60	0.00
Auditor	800	900.00
Insurance	0	2,164.00
Quickbook Licence	288	227.00
Office Services & Expense	192.86	574.15
Sundries and Other Materials	107.34	100.49
Total Overheads	£ 3,904.98	£ 7,269.41
Total Expenses	£ 26,318.39	£ 164,424.86
Net Operating Income	1,173.26	12,620.95
Other Expenses		
Depreciation	954.00	954.00
Exchange Gain or Loss	-0.18	0.00
Total Other Expenses	953.82	954.00
Net Other Income	-953.82	-954.00
Net Income	£219.44	£11,666.95

Bank Reconciliation

	£	Lloyds	£
Balance as per Bank Statement			183,942.08
Transactions falling in 2020/21 not on statement:	0.00		0.00
			<hr/>
			183,942.08



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

DEVIZES OUTDOOR CELEBRATORY ARTS

On accounts for the year
ended

30 APRIL 2021

Charity no
(if any)

1156070

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 04 / 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Charlton Baker

Date:

27 / 05 / 2021

Name:

CHARLTON BAKER LIMITED

Relevant professional
qualification(s) or body

ICAEW CHARTERED ACCOUNTANTS

(if any):

Address:

7-7c SNUFF STREET

DEVIZES, WILTSHIRE

SN10 1DU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.