



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 September 2023 To 31 August 2024

Charity name: Friends of St Richard Reynolds

Charity registration number: 1156057

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise funds to enhance the learning environment of St Richard Reynolds Primary School and St Richard Reynolds Catholic High School in Twickenham and to enhance the effective relationship between parents and the wider school community while doing so.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Organise fundraising events throughout the school year for the school while providing a range of social events for parents, friends, families and neighbours of the school. Invitation to many of these events is extended beyond the school community to the local area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have considered the guidance issued by the Charity Commission on public benefit and have acted in accordance with the guidance.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	As well as the trustees of the charity, there are a group of volunteers who support each event that we run. These individuals do vary event by event. Neither the trustees nor any of the volunteers are paid for work they complete in the name of the charity.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Fundraising events held during the period included an Autumn Soiree; a Curry and Quiz night and a Primary School Festival including an online auction. The charity also supported school led musical events open to the wider community. The school's Wishlist was promoted throughout the year. FoSRR also held uniform sales combined with coffee mornings in the period.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity holds cash balances totalling £24,158 at the period end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to meet future anticipated funding requests from St Richard Reynolds Primary and Secondary school and to purchase items on the School's Wishlist.
Amount of reserves held	Para 1.22	At the end of the period the bank and cash reserves held totalled £24,158.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is continuing as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The members have adopted a model constitution for Parent Teacher Associations.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and shall hold office until the next AGM.  Nominations for election to the Committee may be made by any Member of the Association (e.g. parent) and seconded by another. Such nominations must have the consent of the nominee. Nominations should be made in writing to the Chair at any time until the election process has been completed.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of St Richard Reynolds
Other name the charity uses	FoSSR
Registered charity number	1156057
Charity's principal address	2 Spencer Road Twickenham TW2 5TH

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ana-Marija Kozuh	Chair	Appointed 9 November 2023	
2	Nicky Appleby	Chair	Appointed 9 November 2023	
3	Barbara De Angelis	Chair	Appointed 9 November 2023	
4	Clare Kinsella	Treasurer		
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20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

AM Kouli

C Kinsella

Full name(s)

ANA-MARIA KOUHI

CIARE KINSELLA

Position (eg  
Secretary, Chair, etc)

CHAIR

TREASURER

Date

6 / 11 / 2024





## Receipts and payments accounts

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For the period  
from

Period start date  
01-Sep-23

To

Period end date  
31-Aug-24

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
WishList Donations	7,456	-	-	7,456	10,399
Richmond Panto ticket Sales	3,688			3,688	2,858
Primary School Summer festival	2,849			2,849	3,553
Uniform Sales and coffee mornings	2,764			2,764	1,592
Curry & Quiz Night	2,512			2,512	4,350
Autumn Soiree 2023	2,186			2,186	1,095
Online auction - PeoplesFundraising	1,207			1,207	-
Donations	1,120			1,120	1,280
Other parent drinks	976	-	-	976	-
School Musical Events	914			914	10,814
Shopping Fundraisers (easyFundraising)	624			624	1,664
Summer Ball	-	-	-	-	8,031
Year 11 Event				-	870
<b>Sub total (Gross income for AR)</b>	<b>26,296</b>	<b>-</b>	<b>-</b>	<b>26,296</b>	<b>46,506</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,296</b>	<b>-</b>	<b>-</b>	<b>26,296</b>	<b>46,506</b>
<b>A3 Payments</b>					
	-	-	-	-	-
Donations to SRRCC (including wishlist funds)	13,257			13,257	38,617
Transfers to SRRCC: School Led Music events	6,952	-	-	6,952	6,401
Fundraising Events Expenses:				-	
Purchases of Wishlist items	2,549			2,549	2,688
Panto Tickets for resale	2,016			2,016	1,526
Curry & quiz night	1,375			1,375	2,050
Primary Festival expenses	178	-	-	178	1,278
Autumn Soiree	762			762	163
FoSSR Expenses	500	-	-	500	423
New Parents Events	1,361			1,361	271
Platform and transaction Fees				-	128
Summer Ball	-			-	3,222
School led events expenses	-			-	602
	-	-	-	-	-
<b>Sub total</b>	<b>28,950</b>	<b>-</b>	<b>-</b>	<b>28,950</b>	<b>57,369</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,950</b>	<b>-</b>	<b>-</b>	<b>28,950</b>	<b>57,369</b>
<b>Net of receipts/(payments)</b>	<b>- 2,654</b>	<b>-</b>	<b>-</b>	<b>- 2,654</b>	<b>- 10,863</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>26,812</b>	<b>-</b>	<b>-</b>	<b>26,812</b>	<b>37,675</b>
<b>Cash funds this year end</b>	<b>24,158</b>	<b>-</b>	<b>-</b>	<b>24,158</b>	<b>26,812</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Account	22,429	-	-
	PayPal	1,599	-	-
	Float	130		
			-	-
	Total cash funds	24,158	-	-

(agree balances with receipts and payments account(s)) OK OK OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANNA-MARIA KINSELLA	6/11/24
	CLARE KINSELLA	6/11/24



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Friends of Saint Richard Reynolds

On accounts for the year  
ended

31 August 2024

Charity no  
(if any)

1156057

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and basis  
of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/02/2025

Name:

Eddie Doyle

Relevant professional  
qualification(s) or body (if  
any):

COO – Pension Protection Fund

Address:

108 Cannon Street

London

EC2M 3UR