



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 July 2022 To 30 August 2023

Charity name: Friends of St Richard Reynolds

Charity registration number: 1156057

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To raise funds to enhance the learning environment of St Richard Reynolds Primary School and St Richard Reynolds Catholic High School in Twickenham and to enhance the effective relationship between parents and the wider school community while doing so.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Organise fundraising events throughout the school year for the school while providing a range of social events for parents, friends, families and neighbours of the school. Invitation to many of these events is extended beyond the school community to the local area.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have considered the guidance issued by the Charity Commission on public benefit and have acted in accordance with the guidance.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	As well as the trustees of the charity, there are a group of volunteers who support each

Contribution made by volunteers		event that we run. These individuals do vary event by event. Neither the trustees nor any of the volunteers are paid for work they complete in the name of the charity.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Fundraising events held during the period included the Summer ball; a Curry and Quiz night and a Primary School Festival. The charity also supported school led musical events open to the wider community. The school's Wishlist was promoted throughout the year. FoSRR also held uniform sales combined with coffee mornings in the period.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity holds cash balances totalling £26,812 at the period end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to meet future anticipated funding requests from St Richard Reynolds Primary and Secondary school and to purchase items on the School's Wishlist.
Amount of reserves held	Para 1.22	At the end of the period the bank and cash reserves held totalled £26,812.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is continuing as a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The members have adopted a model constitution for Parent Teacher Associations.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The charity is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and shall hold office until the next AGM.  Nominations for election to the Committee may be made by any Member of the Association (e.g. parent) and seconded by another. Such nominations must have the consent of the nominee. Nominations should be made in writing to the Chair at any time until the election process has been completed.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of St Richard Reynolds
Other name the charity uses	FoSSR

Registered charity number	1156057
Charity's principal address	22 Haggard Road TWICKENHAM TW1 3AF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Corey	Chair		
2	Jenny Parker	Chair		
3	Clare Kinsella	Treasurer	Appointed 2 November 2022	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Clare Kinsella</i>	<i>Roni Horton</i>
Full name(s)	CLARE KINSELLA	RONA HORTON
Position (eg Secretary, Chair, etc)	TREASURER	CO-CHAIR

Date

01/11/2023



Charity Name Friends of Saint Richard Reynolds		No (if any)		CC16a
Receipts and payments accounts				
For the period from	Period start date 01-Jul-22	To	Period end date 31-Aug-23	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Musical Events	10,814			10,814	2,703
Summer Ball	8,031			8,031	9,409
Curry & Quiz Night	4,350			4,350	2,610
Primary School Summer festival	3,553			3,553	4,430
Richmond Panto ticket Sales	2,858			2,858	
Shopping Fundraisers (easyFundraising)	1,664			1,664	1,152
Uniform Sales and coffee mornings	1,592			1,592	739
Autumn Soiree 2023	1,095			1,095	
Year 11 Event	870			870	
Cheese and wine	-			-	1,049
Online auction - PeoplesFundraising				-	7,562
WishList Donations	10,399	-	-	10,399	4,615
Donations	1,280			1,280	3,331
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>46,506</b>	<b>-</b>	<b>-</b>	<b>46,506</b>	<b>37,600</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,506</b>	<b>-</b>	<b>-</b>	<b>46,506</b>	<b>37,600</b>
<b>A3 Payments</b>					
	-	-	-	-	-
Donations to SRRCC (including wishlist funds)	38,617			38,617	26,534
Transfers to SRRCC: School Led Music events	6,401	-	-	6,401	-
Fundraising Events Expenses:				-	-
Summer Ball	3,222			3,222	1,722
Curry & quiz night	2,050			2,050	1,228
Autumn Soiree	163			163	
Purchases of Wishlist items	2,688			2,688	555
Panto Tickets for resale	1,526			1,526	
Primary Festival expenses	1,278	-	-	1,278	1,539
School led events expenses	602			602	279
Cheese and wine	-	-	-	-	377
FoSSR Expenses	423	-	-	423	358
New Parents Events	271			271	230
Platform and transaction Fees	128			128	183
	-	-	-	-	-
<b>Sub total</b>	<b>57,369</b>	<b>-</b>	<b>-</b>	<b>57,369</b>	<b>33,005</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>57,369</b>	<b>-</b>	<b>-</b>	<b>57,369</b>	<b>33,005</b>
<b>Net of receipts/(payments)</b>	<b>- 10,863</b>	<b>-</b>	<b>-</b>	<b>- 10,863</b>	<b>4,595</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,675</b>	<b>-</b>	<b>-</b>	<b>37,675</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>26,812</b>	<b>-</b>	<b>-</b>	<b>26,812</b>	<b>4,595</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Account	21,901	-	-
	PayPal	4,781	-	-
	Float	130	-	-
		-	-	-
	<b>Total cash funds</b>	<b>26,812</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Clare Kinsella</i>	CLARE KINSELLA	8/11/23
<i>Fiona Horton</i>	FIONA HORTON	9/11/23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Friends of Saint Richard Reynolds

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1156057

Set out on pages

2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis  
of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report, in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's  
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*Eddie Doyle*

Date:

01/11/2023

Name:

Eddie Doyle

Relevant professional  
qualification(s) or body (if  
any):

BA (Hons) in Accounting and Finance

Address:

36 Clifden Road

Twickenham

TW1 4LX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent

examination of charity accounts: directions and guidance for examiners).

**Give  
here  
brief  
details  
of any  
items  
that the  
examin  
er  
wishes  
to  
disclos  
e.**

N/A