

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales · Charity number 1156052

Details

Other names CSFS

Status Registered

Legal form Other

Company number [RC000869](#)

Registered 2014-03-06

Register [View on the Charity Commission register](#)

Contact

Address The Chartered Society of Forensic Sciences
Windsor House
Cornwall Road
Harrogate
HG1 2PW

Phone 01423 611711

Email info@csofs.org

Website www.csofs.org

Activities

Objects: THE OBJECTS OF THE SOCIETY ARE TO ADVANCE THE STUDY, APPLICATION AND STANDING OF FORENSIC SCIENCE AND TO FACILITATE CO-OPERATION AMONG PERSONS INTERESTED IN FORENSIC SCIENCE THROUGHOUT THE WORLD.

Activities: Charitable activities include promotion and development of regulation in forensic science and practice. Provision of opportunities for education, training and development for forensic practitioners. Support and encouragement for research and development in the forensic sciences.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Other Defined Groups

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£508,198	£433,608	£710,717	7
2024-03-31	£546,306	£504,257	£638,555	7
2023-03-31	£545,712	£529,788	£587,098	6
2022-03-31	£587,864	£553,072	£598,537	9
2021-03-31	£548,606	£462,274	£554,184	6

Trustees

Name	Role	Appointed
Craig Arnold		2023-10-27
Dr Ana Flavia Belchior de Andrade		2025-11-07
Dr Anya Louise Hunt		2025-11-07
Dr Helen Tidy		2023-10-27
Ian Turner		2024-10-18
Leisa Nichols-Drew		2023-10-27
Peter Zioupos		2024-10-18
Robert Milne		2024-10-18
Tim Thompson		2021-11-05

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales - Charity number 1156052

Accounts



The
Chartered
Society of
Forensic
Sciences

THE CHARTERED SOCIETY OF FORENSIC SCIENCES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

LEGAL AND ADMINISTRATIVE INFORMATION

Society's Council	President – Professor Tim Thompson President Elect – Mr Michael Jones Vice President – Professor Peter Zioupos Honorary Secretary – Mr Craig Arnold Honorary Treasurer – Mrs Susan Carney-Gannon Honorary Editor – Professor Robert Milne Honorary Chair of Professional Standards – Professor Ian Turner Ordinary Council Member – Dr Felicity Carlisle-Davies Ordinary Council Member – Ms Leisa Nichols-Drew Ordinary Council Member – Dr Helen Tidy
Company number	RC000869
Charity number	1156052
Independent examiner	ADM Accountants (Yorkshire) Ltd Windsor House Cornwall Road Harrogate HG1 2PW
Bankers	Lloyds TSB 8 Cambridge Crescent Harrogate HG1 1PE Barclays Bank 25 James Street Harrogate HG1 1QX HSBC 7 Prospect Crescent Harrogate HG1 1RN
Investment advisors	Quilter Cheviot Asset Management Limited 2 nd Floor Toronto Square City Square Leeds LS1 2HJ

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CEO's STATEMENT

FOR THE YEAR ENDED 31 MARCH 2025

It is with great pride that I report on another successful year for the Society, spanning April 2024 to March 2025. Our continued growth and achievements reflect the dedication and collaborative efforts of our members, staff, and partners.

Membership and Engagement

Membership reached a new high, peaking during the year at approximately 3,600. This growth underscores the value of our work and the strength of our community. Our commitment to supporting members remains central to our mission, and we continue to attract new members through a robust programme of events, including our annual Conference.

Our Emerging Forensic Network, designed for those members that are studying or starting their career has established itself with a full programme of webinars and I strongly recommend that members steer younger colleagues to EFN – it's the future of forensics!

Competency and Professional Standards

Our CSI Competency Assessment programme remains a key area of engagement with police forces across the UK. We continuously consult with forces to ensure our approach remains current and flexible, particularly as forces become more aware of the requirements of accreditation under the Code. The team have recently responded to these changes by incorporating Major Crime scenarios into the assessments.

The Educational Quality Standards initiative has seen significant momentum, with a full schedule throughout 2024–2025. In collaboration with our Chair of Professional Standards, we've delivered independent assessments of university courses, with new gradings. The redesigned CSFS International Certificate of Education offers a distinct and efficient alternative to UK and EU-based qualifications.

Science & Justice

Our journal continues to enhance the Society's reputation and influence. I extend my sincere thanks to the Editorial Team for their unwavering commitment to maintaining its high standards. We continue to work very closely with our publishers, Elsevier to extend the growth in reach and influence that has recently been confirmed by industry metrics showing significant success.

Policy and Regulation

A focus of my time is now dedicated to policy and regulatory matters, reflecting the significant changes underway in the forensic science landscape. We maintain strong relationships with key stakeholders and actively represent members' views in discussions about future developments. I am grateful to all members who have participated in roundtables, surveys, and virtual meetings to share their insights.

After successful work on the FSA of Case Review, we will continue to support (and challenge!) the new Forensic Science Regulator as he takes up the new role. We are also set to make a difference for the members working with Legal Aid, and I thank all members that contributed to the recent request for information on this subject. Work continues and we will report regularly.

Financial performance

The Society has performed strongly again in this period. Income from our journal, our programmes, and membership subscriptions, alongside prudent cost management has resulted in a healthy surplus for the year. Our accountants, ADM, have confirmed this positive outcome and healthy growth in the investment of our Reserves allowed me to propose to Council that we reinvest some of this surplus in a President's Fund and you will hear more on this in the coming year. We continue to operate within an Annual Budget approved by our Finance Committee, ensuring transparency and accountability in all spending decisions.

A few thank yous...

I would like to thank all members of Council, particularly those that are coming to the end of their term at the AGM. I have very much enjoyed working with everybody and hope that this positive energy and enthusiasm continues! Behind the scenes, the CSFS team work hard for members to ensure we support you all, and I would like to take this opportunity to thank them for their dedication, which is a big part of the current success story. I must also mention our very extensive virtual team, a network of experts and contractors that work on our programmes and help deliver assessments, selflessly travelling to far flung locations – your contribution is highly appreciated.

Of course, the Society would be nothing without our members, and I am very grateful for the community spirit and the contribution that you all make - on surveys, roundtables and our events programme. I always enjoy meeting and talking to members, so feel free to invite me to your offices for a coffee, or for an online meeting to discuss what we could do to offer continued support.

Thank you



Darrell Matthews
Chief Executive Officer

Dated: 23rd September 2025

REPORT ON ACTIVITIES**FOR THE YEAR ENDED 31 MARCH 2025****Awards****PW Allen Award**

The PW Allen Award is presented to the most meritorious research paper published in Science & Justice each year.

'Blood, Bucks and Bias: Reliability and biasability of crime scene investigators' selection and prioritization of blood traces'

Authors: **M Liden, M Almazrouei** Volume 63, Issue 2, March 2023

Travel Bursary

The Travel Bursary is awarded to support CSFS members to present their research at relevant conferences.

Part 1

'Further research into alternative carrier solvents for the detection of latent fingermarks'

Joel Able CSFS Autumn Conference 2024

Part 2

'3D Biological Profile: the application of 3D (STL) models of skeletal remains to assist with human identification'

Dr Madeline Robles American Academy of Forensic Sciences 2025

Educational Accreditation & Recognition Scheme 2024-2025

Universities which received **Full Educational Accreditation:**

University of Bedfordshire

BSc (Hons) Forensic Science

BSc (Hons) Forensic Science with Foundation Year

Kingston University

BSc (Hons) Forensic Science with Foundation Year

Universities which received **Full Educational Accreditation renewal:**

Abertay University

BSc (Hons) Forensic Sciences

MSci Forensic & Analytical Science

ATU (Sligo)

BSc (Hons) Forensic Investigation and Analysis

Bournemouth University

BSc (Hons) Forensic Biology

BSc (Hons) Forensic Investigation

BSc (Hons) Forensic Science

REPORT ON ACTIVITIES contd.**FOR THE YEAR ENDED 31 MARCH 2025****University of Greenwich***BSc (Hons) Forensic Science**BSc (Hons) Forensic Science (Extended)**BSc (Hons) Forensic Science with Industrial Placement**BSc (Hons) Forensic Science with Criminology**BSc (Hons) Forensic Science with Criminology (Extended)**BSc (Hons) Forensic Science with Criminology with Industrial Placement**BSc (Hons) Forensic Science Extended (UGIC)**BSc (Hons) Forensic Science with Criminology Extended (UGIC)***University of Huddersfield***BSc (Hons) Forensic and Analytical Science**BSc (Hons) Forensic and Analytical Science (with Industrial Placement)**MSci Forensic and Analytical Science (with Research)**MSci Forensic and Analytical Science (with Industrial Experience)***Kingston University***BSc (Hons) Forensic Science**MSc Forensic Science (Analysis)**MSc Forensic Science (Analysis) with Professional Placement**MSc Forensic Science (Toxicology)**MSc Forensic Science (Toxicology) with Professional Placement***Liverpool John Moores University***BSc (Hons) Forensic Science**BSc (Hons) Forensic Science (with Foundation Year)**BSc (Hons) Forensic Science (with Placement Year)**BSc (Hons) Forensic Anthropology**BSc (Hons) Forensic Anthropology (with Foundation Year)**BSc (Hons) Forensic Anthropology (with Placement Year)**MSc Forensic Anthropology**MSc Forensic Bioscience***University of South Wales***BSc (Hons) Forensic Investigation**BSc (Hons) Forensic Investigation (including Foundation Year)**BSc (Hons) Forensic Investigation (including Sandwich Year)**BSc (Hons) Forensic Science**BSc (Hons) Forensic Science (including Foundation Year)**BSc (Hons) Forensic Science (including Sandwich Year)**MSci Forensic Investigation**MSci Forensic Science**MSc Analytical and Forensic Science*

REPORT ON ACTIVITIES contd.

FOR THE YEAR ENDED 31 MARCH 2025

Universities which received **Full Educational Recognition**:

Abertay University

BSc (Hons) Psychology with Forensic Scene Investigation

University of Bedfordshire

BSc (Hons) Forensic Science and Criminology

BSc (Hons) Forensic Science and Criminology with Foundation Year

BSc (Hons) Forensic Science and Criminology with Professional Practice

Coventry University

BSc (Hons) Forensic Investigations

Universities which received **Full Educational Recognition renewal**:

University of Staffordshire

PgCert Forensic Science

PgDip Forensic Science

PgCert Digital Forensic Investigation

PgDip Digital Forensic Investigation

Technological University Dublin

BSc DNA and Forensic Analysis

2024-2025 Conference Programme (1 April 2024 until 31 March 2025)

CSFS Autumn Conference 2024 – *Collaboration: the cornerstone of forensic science*
Leeds
18th October 2024

CSFS Student Conference 2024 - *Sustainability and Forensic Science: Innovation and Research*
In partnership with Nottingham Trent University
4th December 2024

CSFS Wednesday Webinar Series

Operation Mansell – The Cold Case Murder of Nikki Reade in 1994
Keren Coton University of Bedfordshire
17 April 2024

Forensic Science Policing/Academic Partnerships – working collaboratively for the future of Forensic Science
Rebecca Flanagan University of Wolverhampton
29 May 2024

The challenges in the identification of thermolabile new psychoactive substances, where we are and the way forward
Dr Ana Flavia Belchior de Andrade University of Derby
12 June 2024

The Search for the Truth in Open Source Image-Based Evidence: Challenges, Limitations, and Opportunities
Jonathan Hak KC
17 July 2024

Science & Justice: The Art & Insight of Peer-Review
Dr Rachel Bolton-King Nottingham Trent University
18 September 2024

UKRI Forensic Science programme: tackling challenges through partnership approaches
Andrew Stafford UKRI
9 October 2024

Wildlife Forensic Academy - Forensics the missing link in the fight against wildlife crime
Andro Vos Wildlife Forensic Academy
5 February 2025

The Regulation of Case Review
Sue Carney-Gannon Ethos Forensics
26 March 2025

2024-2025 Conference Programme (1 April 2024 until 31 March 2025)

EFN Webinar Series

A day in the life - Crime Scene Investigator (an international perspective)

Shilpi Singh

4 April 2024

How to become a more inclusive forensic community

Vanessa Lynch Regional Director DNAforAfrica

13 May 2024

Forensic Dermatoglyphics: Conventional and modern techniques in investigation

Neelam Ahirwar Kalinga University Raipur

10 June 2024

A day in the life - Forensic Collision Investigator

Olivia Godfrey Thames Valley Police

25 July 2024

Forensic Jobs in the UK: Who, What, Where, Why, and How?

Eva Thiel Crime Analyst

2 September 2024

The role of the State Pathologist

Dr SallyAnne Collis Office of the State Pathologist (RoI)

3 October 2024

Underwater Forensic Investigator (Dive Instructor/Forensic Coordinator)

Yohan Gerard French Gendarmerie

7 November 2024

Forensic Archaeology and Anthropology: From Bones to Bombers

Dr David Errikson Cranfield University

17 February 2025

Holodeck - Virtual Crime Scene Investigation

Carolin Sommer Bavarian State Office of Criminal Investigation

24 March 2025

L&T Research Tea-break Sessions

Why do L&T research?

Dr Rachel Bolton-King Nottingham Trent University

26 February 2025

Identifying research in your own L&T practices - what can become a project?

Professor Ian Turner University of Derby

19 March 2025

TRUSTEES' REPORT***FOR THE YEAR ENDED 31 MARCH 2025***

The Society's Council present their report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Society's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Society's objects are to advance the study application and standing of forensic science and to facilitate co-operation among persons interested in forensic science throughout the world. The policies adopted in furtherance of these objects are given in the Trustees report and there has been no change in these during the year.

The Society's council have paid due regard to guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance**Financial review**

The statement of Financial Activities shows a surplus for the year of £72,162 and reserves at the end of the year of £710,717.

The reserves of the Society are held in an unrestricted fund and at the end of the year £7,162 of the total is represented by tangible fixed assets. The balance of £703,555 could be converted into liquid funds within one month and Council therefore consider that there are currently sufficient resources available to allow the ongoing activities to continue in the event of a significant shortfall in budgeted income.

The Society's council has assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The Society maintains and regularly updates a risk register. Reports are presented to each meeting of Council where discussion of risks and subsequent mitigation actions on any risks is agreed.

The Society maintains insurance against identifiable and insurable losses of income and assets. This cover is reviewed annually.

Structure, governance, and management

The Society is a registered charity (Registration number 1156052) and operates in accordance with its Constitution.

TRUSTEES' REPORT**FOR THE YEAR ENDED 31 MARCH 2025**

The Society's council who served during the year and up to the date of signature of the financial statements were:

President – Professor Tim Thompson
President Elect – Mr Michael Jones
Vice President – Professor Peter Zioupos
Honorary Secretary – Mr Craig Arnold
Honorary Treasurer – Mrs Susan Carney-Gannon
Honorary Editor – Professor Robert Milne
Honorary Chair of Professional Standards – Professor Ian Turner
Ordinary Council Member – Dr Felicity Carlisle-Davies
Ordinary Council Member – Dr Leisa Nichols-Drew
Ordinary Council Member – Dr Helen Tidy

A maximum of ten serving Members of Council also act as Trustees of the Society. Council is at liberty to co-opt a further three advisors if required for the conduct of Society business.

Elections to replace retiring Council Members and ratify mid-term appointments take place immediately prior to the Annual General Meeting (AGM) and are announced at that meeting held in November each year.

New Trustees on Council are mentored by current serving Trustees and are provided with information on the legal responsibilities of Trusteeship, and information from the Charity commission as general guidance.


Sub-committees are made up of members of Council. They meet as required for the conduct of the Society business and all acts and proceedings are fully and promptly reported to Council. All members of Council and sub-committees give their time voluntarily.

Responsibility for investment policy resides with Council and, as Trustees of the Society, it has the power to invest such assets as it sees fit.

The Trustees have instructed the Society's investment managers to continue to adopt a cautious risk profile in order to protect the investments held.

The Trustees' report was approved by Council.

As Honorary Secretary, I would like to add, for the record, that this year has been particularly strong in terms of the business performance, but more importantly, the events and impact the Society has been able to run for the benefit of all members. This is testament to the incredible hard work and leadership shown by the CEO and all the staff who work especially hard – often behind the scenes – to achieve this level of success. The Trustee's thanks go to them, and to all of our members who support the Society in many different ways.



Mr Craig Arnold
Honorary Secretary

Dated: 25 September 2025

STATEMENT OF TRUSTEES' RESPONSIBILITIES***FOR THE YEAR ENDED 31 MARCH 2025***

The Society's Council (Council) is responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Society's council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these financial statements, Council is required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Council is responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Council is responsible for the maintenance and integrity of the charity and financial information included on the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT**TO THE SOCIETY'S COUNCIL OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES**

I report to the Council on my examination of the financial statements of The Chartered Society of Forensic Sciences (the Society) for the year ended 31 March 2025.

Responsibilities and basis of report

As Council of the Society, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Society's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Society's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Society as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Anthony Mence FCCA

ADM Accountants (Yorkshire) Ltd

Windsor House

Cornwall Road

Harrogate

HG1 2PW

Dated: 4th September 2025

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds 2025 £	Unrestricted funds 2024 £
	Notes		
<u>Income from:</u>			
Income from charitable activities	3	507,024	544,740
Investments	4	1,174	1,566
		<hr/>	<hr/>
Total income		508,198	546,306
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Expenditure from charitable activities	5	433,608	504,257
		<hr/>	<hr/>
Net gains/(losses) on investments	9	(2,428)	9,408
		<hr/>	<hr/>
Net movement in funds		72,162	51,457
Fund balances at 1 April 2024		638,555	587,098
		<hr/>	<hr/>
Fund balances at 31 March 2025		710,717	638,555
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	10		7,162		9,533
Investments	11		309,052		307,878
			<hr/>		<hr/>
			316,214		317,411
Current assets					
Debtors	13	242,267		140,959	
Cash at bank and in hand		157,831		188,536	
		<hr/>		<hr/>	
		400,098		329,495	
Creditors: amounts falling due within one year	14	(5,595)		(8,351)	
		<hr/>		<hr/>	
Net current assets			394,503		321,144
Total assets less current liabilities			<hr/>		<hr/>
			710,717		638,555
			<hr/>		<hr/>
Income funds					
Unrestricted funds			710,717		638,555
			<hr/>		<hr/>

The financial statements were approved by the Honorary Secretary on behalf of the Trustees and signed on 25/09/2025



Craig Arnold
Honorary Secretary

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31 MARCH 2025****1 Accounting policies****1.1 Accounting convention**

The financial statements have been prepared in accordance with the Society's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Society is a Public Benefit Entity as defined by FRS 102.

The Society has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, Council has a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus, Council continues to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Society.

1.4 Income

Income is recognised when the Society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Society has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2025****1 Accounting policies****(continued)****1.5 Expenditure**

Expenditure is accounted for on an accruals basis.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the Society and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources e.g., staff costs by time spent, refer to note 6.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20 - 50% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Society reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Society has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2025****1 Accounting policies****(continued)*****Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Society's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

Termination benefits are recognised immediately as an expense when the Society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Society's accounting policies, Council is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Income from charitable activities

	2025	2024
	£	£
Membership subscriptions	197,630	180,634
Educational & Professional development activities	190,695	240,471
Research and development	110,987	123,385
Other income	7,711	250
	<hr/> 507,023	<hr/> 544,740

4 Investments

	Unrestricted funds	Unrestricted funds
	2025	2024
	£	£
Dividends and interest on listed investments	3,986	5,224
Investment management costs	(2,812)	(3,658)
	<hr/> 1,174	<hr/> 1,566

5 Expenditure from charitable activities

	2025	2024
	£	£
Membership subscriptions	32,464	30,484
Educational & Professional development activities	372,192	442,539
Research and development	28,952	31,234
	<hr/> 433,608	<hr/> 504,257

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

6 Support costs

	Support costs	Governance costs	2025	Support costs	Governance costs	2024
	£	£	£	£	£	£
Staff costs	109,192	134,203	243,395	108,273	127,688	235,961
Depreciation, repairs and maintenance	21,812		21,812	36,079	-	36,079
Other administration Expenses	19,134		19,134	18,986	-	18,986
Accountancy and Independent examination		1,680	1,680	-	1,680	1,680
Consultancy and other professional fees		7,688	7,688	-	6,342	6,342
Council and committee expenses		9,859	9,859	-	11,659	11,659
	<u>150,138</u>	<u>153,430</u>	<u>303,568</u>	<u>163,338</u>	<u>147,369</u>	<u>310,707</u>
Analysed between						
Membership subscriptions	17,409	-	17,409	16,691	-	16,691
Educational & Professional development activities	132,729	153,430	286,159	146,647	147,369	294,016
	<u>150,138</u>	<u>153,430</u>	<u>303,568</u>	<u>163,338</u>	<u>147,369</u>	<u>310,707</u>

7 Council

During the year a total of £80 was paid to Trustees for assessment work. The fees did not cover the role the Trustees undertake for the charity

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Cost of charitable activities	3	3
Governance costs	2	2
	<hr/>	<hr/>
Total	5	5
	<hr/> <hr/>	<hr/> <hr/>

	2025	2024
	£	£
Employment costs		
Wages and salaries	207,046	201,028
Social security costs	19,786	18,851
Other pension costs	16,564	16,082

The number of employees whose annual remuneration was £60,000 or more were:

2025	2024
1	1

9 Net gains/(losses) on investments

	Unrestricted	Unrestricted
	funds	funds
	2025	2024
	£	£
Revaluation of investments	(2,428)	9,408

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

10 Tangible fixed assets

	Fixtures and fittings
	£
Cost	
At 1 April 2024	83,076
Additions	0
At 31 March 2025	83,076
Depreciation and impairment	
At 1 April 2024	73,543
Depreciation charged in the year	2,372
At 31 March 2025	75,914
Carrying amount	
At 31 March 2025	7,162
At 31 March 2024	9,533
	<u> </u>

11 Fixed asset investments

	Listed
	investments
	£
Cost or valuation	
At 1 April 2024	307,878
Net investment gains losses	1,174
At 31 March 2025	309,052
Carrying amount	
At 31 March 2025	309,052
At 31 March 2024	307,878
	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

12 Financial instruments	2025	2024
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	309,052	307,878
	<u> </u>	<u> </u>
13 Debtors	2025	2024
	£	£
Amounts falling due within one year:		
Trade debtors	103,096	0
ForScite Ltd – Internal loan	138,560	138,560
Prepayments and accrued income	611	2,399
	<u>242,267</u>	<u>140,959</u>

Note : Internal loan to ForScite Ltd accumulated from 2021 to 2023

14 Creditors: amounts falling due within one year	2025	2024
	£	£
Trade creditors	2,188	1,664
Accruals and deferred income	3,407	6,688
	<u>5,595</u>	<u>8,351</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

16 Trustees' expenses

During the year the Trustees received no income (2024: £nil). Trustees are paid expenses for attending meetings and for carrying out required duties as a trustee. During the year travel and subsistence expenses paid to 10 Trustees totalled £538.90 (2024: £1,767).

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales - Charity number 1156052

Accounts



The
Chartered
Society of
Forensic
Sciences

THE CHARTERED SOCIETY OF FORENSIC SCIENCES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LEGAL AND ADMINISTRATIVE INFORMATION

Society's Council	President – Professor Tim Thompson President Elect – Mr Mike Jones (<i>interim from February 2024</i>) Vice President – Professor Robert Green OBE Honorary Secretary – Mr Craig Arnold Honorary Treasurer – Mrs Susan Carney-Gannon Honorary Editor – Dr Rachel Bolton-King Honorary Chair of Professional Standards – Mrs Helen Davies Ordinary Council Member – Dr Felicity Carlyle-Davies Ordinary Council Member – Dr Leisa Nichols-Drew Ordinary Council Member – Dr Helen Tidy
Company number	RC000869
Charity number	1156052
Independent examiner	ADM Accountants (Yorkshire) Ltd Windsor House Cornwall Road Harrogate HG1 2PW
Bankers	Lloyds TSB 8 Cambridge Crescent Harrogate HG1 1PE Barclays Bank 25 James Street Harrogate HG1 1QX HSBC 7 Prospect Crescent Harrogate HG1 1RN
Investment advisors	Quilter Cheviot Asset Management Limited 5 St Paul's Square Liverpool L3 9SJ

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Statement of Trustees' Responsibilities	13
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CEO's STATEMENT***FOR THE YEAR ENDED 31 MARCH 2024***

The year from April 2023 to March 2024 has seen much success, progress and growth in the workings of the Society.

I am very pleased to see that membership levels have grown in the last year, peaking at around three and a half thousand at the end of the year. This is a reflection of all the work we do – continuing to support our members will grow the influence and attract new members. We continue to offer a strong programme of events, including another successful Conference last year.

CSI Competency assessment work with Police forces continues to be successful and we are currently talking to all forces to assess how we can be flexible and adaptable as more forces engage with UKAS, potentially changing assessment needs in the future.

The Educational Quality Standards programme goes from strength to strength, with a busy schedule through 2023 to 2024. Working with our Chair of Professional Standards, this continues to be popular with universities and delivers independent assessment of courses – last year saw a very busy programme as the multi-year cycle started again. The redesigned CSFS International Certificate of Education has landed well and distinguishes the product and process from UK and EU based work and becomes more efficient in terms of resources. Our journal, Science & Justice has had a very successful year and contributes to the Society's profile and influence. My thanks to the Editorial team for their unstinting work to maintain the quality that we offer to the forensic landscape.

The sum of the contributions from the Journal, the programmes, membership subscriptions – tied in with closer control on costs – has resulted in a healthy financial performance for the year. Our Accountants ADM have reported that a reasonable surplus was made in the period to reflect a solid year. We continue to operate to an Annual Budget which is communicated to all staff and agreed by Council and allows us to assess all spending decisions and track performance.

A larger proportion of my time is now spent on policy work as we move into Regulation and compliance, which is arguably the biggest change in the forensics environment for many years. We have a strong relationship with all of the key stakeholders, and The Society is working with all of these to progress the views of members and explain the implications of any future decisions. I really appreciate that members have taken time to put their views forward in round-table meetings, zoom calls or surveys.

Our ongoing work on the FSA of Case Review has been carried out through a dedicated Working Group who will propose a draft of the FSA for consultation with the wider environment and our thanks go to everyone who contributed to our surveys and assessments. I would also add my thanks and appreciation to the Working Group who have worked collaboratively (and tirelessly) to progress this work.

The Forscite Quality Management System is designed for SMEs and sole operators, to assist them through their journey with a cost-effective, simple-to-use Quality system. Feedback from members really matters in this area – so please let us know how we can support your business via the consultations or events. It's worth keeping an eye on the website too, for our guides and info on this and as always, please drop me a line if any specific queries.

During this year, we have seen the Emerging Forensic Network (for those members that are studying Forensics, or who have just started their careers) deliver a full programme of webinars that are focused on supporting this community with events and information to promote successful careers in the world of

forensic science. This has been achieved through the energy and hard work of the Committee, representing the next generation of forensic leaders!

My thanks to the team in Windsor House in Harrogate, our wider team that work on our programmes and Working Groups, and of course the President and Council members for their continued support, guidance and hard work that have contributed to a very successful year. I am also grateful to everyone who has invited me to visit their University, Crime House or business premises over the year, I am always keen to see where members work!

I look forward to meeting everyone at Conference today and discussing how we can continue to work together to make the Society stronger for the benefit of members and the wider Forensic environment.

A handwritten signature in dark ink, appearing to read 'Darrell Matthews', written in a cursive style.

Darrell Matthews
Chief Executive Officer

1st October 2024

REPORT ON ACTIVITIES**FOR THE YEAR ENDED 31 MARCH 2024****Awards****PW Allen Award** - for the best paper published in Science & Justice.*'Stimulation-based reconstruction of traffic incidents from moving vehicle mono-camera'*Authors: **E. Kolla, V Adamova, P Vertal** Volume 62, Issue 1, January 2022**Research Grant**

The Research Grant is open to Members (professional) and Fellows of the Society to support research projects in forensic science, criminal justice, forensic science policy and/or practice, forensic medicine or crime investigation based on scientific methods.

*'Development and application of forensic tools to support Police investigations into poaching and habitat destruction of the endangered freshwater pearl mussel (Margaritifera margaritifera) in the United Kingdom'***Dr Nick Dawnay****Travel Bursary**

The Travel Bursary is awarded to support CSFS members to present their research at relevant conferences.

Part 1*'The challenges in the identification of thermolabile new psychoactive substances, where we are and the way forward'***Dr Ana Flavia Belchior de Andrade**, 23rd Triennial meeting of the International Association of Forensic Sciences**Part 2***'Key Forensic Voice Analysis Cases in the United Kingdom'***Dr Richard Rhodes**, International Association for Forensic Phonetics and Acoustics [IAFPA] 2024**Autumn Conference Bursary**

The Autumn Conference Bursary is for the best paper submitted for the Autumn conference.

*'Transforming Learning in Forensic Toxicology through ChatGPT-Powered Dialogues'***Edmond Sanganyado** Northumbria University**Educational Accreditation & Recognition Scheme****(1 April 2023 until 31 March 2024)**Universities which received **Full Accreditation:****University of Kent***BSc (Hons) Forensic Science (with a Professional Placement) (from Sept 2021)**BSc (Hons) Forensic Science (with a Foundation Year)**MSc Forensic Science***Nottingham Trent University***MSci Forensic Science (Sandwich)*

Universities which received **Reaccreditation:**

Atlantic Technological University (Galway)

BSc (Hons) Forensic Science and Analysis

Bournemouth University

BSc (Hons) Forensic Biology

BSc (Hons) Forensic Investigation

BSc (Hons) Forensic Science

University of Derby

BSc (Hons) Forensic Science

BSc (Hons) Forensic Science (with Foundation Year)

BSc (Hons) Forensic Science (with Industrial Placement)

BSc (Hons) Forensic Science (with Foundation Year with Industrial Placement)

BSc (Hons) Forensic Science with Criminology

BSc (Hons) Forensic Science with Criminology (with Foundation Year)

BSc (Hons) Forensic Science with Criminology (with Industrial Placement)

BSc (Hons) Forensic Science with Criminology (with Foundation Year with Industrial Placement)

BSc (Hons) Forensic Science with Psychology

BSc (Hons) Forensic Science with Psychology (with Foundation Year)

BSc (Hons) Forensic Science with Psychology (with Industrial Placement)

BSc (Hons) Forensic Science with Psychology (with Foundation Year Industrial Placement)

University of Kent

BSc (Hons) Forensic Science

BSc (Hons) Forensic Science (with a year in industry) (until July 2024)^[1]

BSc (Hons) Forensic Science (with a year Abroad)

BSc (Hons) Forensic Science (with a year in Computing)

BSc (Hons) Forensic Science (with a year in Data Analytics)

BSc (Hons) Forensic Science (with a year in Journalism)

BSc (Hons) Forensic Science (with a year in Languages)

BSc (Hons) Forensic Science (with a year in Television and Online Broadcasting)

MSci Forensic Science

MSci Forensic Science (with a year in Computing)

MSci Forensic Science (with a year in Data Analytics)

MSci Forensic Science (with a year in Journalism)

MSci Forensic Science (with a year in Languages)

MSci Forensic Science (with a year in Television and Online Broadcasting)

University of Lincoln

BSc (Hons) Forensic Science

BSc (Hons) Forensic Science (with Foundation Year)

London South Bank University

BSc (Hons) Forensic Science and Analysis

^[1] Programme title replaced in September 2021 with *BSc (Hons) Forensic Science (with a Professional Placement)*. Both programme titles will continue to run in unison until Summer 2024 when the title *(with a Year in Industry)* will be withdrawn. The CSFS records and website will be updated at that time.

Nottingham Trent University

BSc (Hons) Forensic Science
BSc (Hons) Forensic Science (Sandwich)
MSci Forensic Science
MSc Forensic Science

Robert Gordon University

BSc (Hons) Forensic and Analytical Science

University of Strathclyde

MChem Forensic and Analytical Chemistry
MSc Forensic Science

Teesside University

BSc (Hons) Computer and Digital Forensics
BSc (Hons) Computer and Digital Forensics (with Foundation Year)
BSc (Hons) Crime Scene Science
BSc (Hons) Crime Scene Science (with Foundation Year)
BSc (Hons) Forensic Science BSc (Hons) Forensic Science (with Foundation Year)
MSc Forensic Science
MSc Forensic Science (with Advanced Practice)

University of West London

BSc (Hons) Forensic Science
BSc (Hons) Forensic Science with Foundation Year

Universities which received **Full Recognition**:

The Open University

MSc Cyber Security
MSc Cyber Security (Graduate Apprenticeship)

Universities which received **Full Recognition renewal**:

Bournemouth University

BSc (Hons) Archaeological, Anthropological & Forensic Sciences

The Open University

MSc Computing (Information Security and Forensics)
PgDip Computing (Information Security and Forensics)

Teesside University

PgCert Forensic Radiography
PgDip Forensic Radiography
MSc Forensic Radiography

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

**2023-2024 Conference Programme
(1 April 2023 until 31 March 2024)**

Applications of Digital to Forensic Investigations
Manchester
19th May 2023

Successful Writing for Publication Workshop
Staffordshire University
26-27th June 2023

Autumn Conference 2023 - Forensic Science: a case based activity
Leeds
27th October 2023

Student Conference 2023 - Big things come in small packages: Novel insights in trace evidence analysis
In partnership with University of Kent
6th December 2023

CSFS Wednesday Webinar Series

Traces left by the production and the use of 3D-printed firearms: extension of the field of investigation
Denis Werner, University of Derby
19th April 2023

Fingermark detection: current state of research and future challenges
Sebastien Moret, University of Derby
17th May 2023

A challenging case of FII (Fabricated or Induced Illness)
Simon Grant, University of Bedfordshire
12th July 2023

The Mummies of Cape Town – Understanding spontaneous natural mummification in forensic settings
Dr Devin Finaughty, University of Kent
13th September 2023

The establishment and work of the Independent Commission for the Location of Victims' Remains in Ireland
Geoff Knupfer MBE FCSFS
28th February 2024

Poisonous Tales: A Forensic Examination of Poisons in Fiction
Dr Hilary Hamnett, University of Lincoln
27th March 2024

EFN Webinar Series

Offender Profiling and Geospatial Analysis

Ian Oldfield, Geospatial Specialist (formerly Metropolitan Police)
20th July 2023

Major Incident Management/ DVI

Dr Andrew Langley University of Kent
21st September 2023

Forensic careers and transitions

Professor Ian Pepper, International Centre for Policing and Security, University of South Wales
9th October 2023

A day in the life of a Forensic Laboratory Scientist

Vanessa Suarez, Cellmark
11th December 2023

Forensic Employability: The application process for forensic roles within the Police

Louise Morgan, West Yorkshire Police
25th January 2024

Job search: The international perspective

Jasmine Lall
5th February 2024

A day in the life - Forensic Psychologist

Silvia Hurwood
4th March 2024

TRUSTEES' REPORT***FOR THE YEAR ENDED 31 MARCH 2024***

The Society's Council present their report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Society's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Society's objects are to advance the study application and standing of forensic science and to facilitate co-operation among persons interested in forensic science throughout the world. The policies adopted in furtherance of these objects are given in the Trustees report and there has been no change in these during the year.

The Society's council have paid due regard to guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance**Financial review**

The statement of Financial Activities shows a surplus for the year of £51,457 and reserves at the end of the year of £638,555.

The reserves of the Society are held in an unrestricted fund and at the end of the year £9,533 of the total is represented by tangible fixed assets. The balance of £629,022 could be converted into liquid funds within one month and Council therefore consider that there are currently sufficient resources available to allow the ongoing activities to continue in the event of a significant shortfall in budgeted income.

The Society's council has assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The Society maintains and regularly updates a risk register. Reports are presented to each meeting of Council where discussion of risks and subsequent mitigation actions on any risks is agreed.

The Society maintains insurance against identifiable and insurable losses of income and assets. This cover is reviewed annually.

Structure, governance, and management

The Society is a registered charity (Registration number 1156052) and operates in accordance with its Constitution. We have been impressed by the management of the Society and the ongoing commitment by all of the staff to provide an important and ever improving service to members.

TRUSTEES' REPORT***FOR THE YEAR ENDED 31 MARCH 2024***

The Society's council who served during the year and up to the date of signature of the financial statements were:

President – Professor Tim Thompson
 President Elect – Mr Mike Jones (*interim from February 2024*)
 Vice President – Professor Robert Green OBE
 Honorary Secretary – Mr Craig Arnold
 Honorary Treasurer – Mrs Susan Carney-Gannon
 Honorary Editor – Dr Rachel Bolton-King
 Honorary Chair of Professional Standards – Mrs Helen Davies
 Ordinary Council Member – Dr Felicity Carlysle-Davies
 Ordinary Council Member – Dr Leisa Nichols-Drew
 Ordinary Council Member – Dr Helen Tidy

A maximum of ten serving Members of Council also act as Trustees of the Society. Council is at liberty to co-opt a further three advisors if required for the conduct of Society business.

Elections to replace retiring Council Members and ratify mid-term appointments take place immediately prior to the Annual General Meeting (AGM) and are announced at that meeting held each year.

New Trustees on Council are mentored by current serving Trustees and are provided with information on the legal responsibilities of Trusteeship, and information from the Charity Commission as general guidance.

Sub-committees are made up of members of Council. They meet as required for the conduct of the Society business and all acts and proceedings are fully and promptly reported to Council. All members of Council and sub-committees give their time voluntarily.

Responsibility for investment policy resides with Council and, as Trustees of the Society, it has the power to invest such assets as it sees fit.

The Trustees have instructed the Society's investment managers to continue to adopt a cautious risk profile in order to protect the investments held.

The Trustees' report was approved by Council.



.....

Craig Arnold
 Honorary Secretary

Dated: 2nd October 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES***FOR THE YEAR ENDED 31 MARCH 2024***

The Society's Council (Council) is responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Society's council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these financial statements, Council is required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Council is responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Council is responsible for the maintenance and integrity of the charity and financial information included on the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT**TO THE SOCIETY'S COUNCIL OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES**

I report to the Council on my examination of the financial statements of The Chartered Society of Forensic Sciences (the Society) for the year ended 31 March 2024.

Responsibilities and basis of report

As Council of the Society, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Society's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Society's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Society as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Anthony Mence FCCA

ADM Accountants (Yorkshire) Ltd

Windsor House

Cornwall Road

Harrogate

HG1 2PW

Dated: 5th September 2024

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<u>Income from:</u>			
Income from charitable activities	3	544,740	543,949
Investments	4	1,566	1,763
Total income		546,306	545,712
<u>Expenditure on:</u>			
Expenditure from charitable activities	5	504,257	529,788
Net gains/(losses) on investments	9	9,408	(27,363)
Net movement in funds		51,457	(11,439)
Fund balances at 1 April 2023		587,098	598,537
Fund balances at 31 March 2024		638,555	587,098

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

BALANCE SHEET**AS AT 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	10		9,533		12,687
Investments	11		307,878		296,904
			<hr/>		<hr/>
			317,411		309,591
Current assets					
Debtors	13	140,959		149,545	
Cash at bank and in hand		188,536		134,733	
		<hr/>		<hr/>	
		329,495		284,278	
Creditors: amounts falling due within one year	14	(8,351)		(6,771)	
		<hr/>		<hr/>	
Net current assets			321,144		277,507
Total assets less current liabilities			<hr/>		<hr/>
			638,555		587,098
			<hr/>		<hr/>
Income funds					
			<hr/>		<hr/>
Unrestricted funds			638,555		587,098
			<hr/>		<hr/>

The financial statements were approved by the Honorary Secretary on behalf of the Trustees and signed on 2nd October 2024.



Craig Arnold
Honorary Secretary

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31 MARCH 2024****1 Accounting policies****1.1 Accounting convention**

The financial statements have been prepared in accordance with the Society's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Society is a Public Benefit Entity as defined by FRS 102.

The Society has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, Council has a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus, Council continues to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Society.

1.4 Income

Income is recognised when the Society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Society has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2024****1 Accounting policies****(continued)****1.5 Expenditure**

Expenditure is accounted for on an accruals basis.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the Society and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources e.g., staff costs by time spent, refer to note 6.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20 - 50% reducing balance
-----------------------	---------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Society reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The Society has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2024****1 Accounting policies****(continued)*****Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Society's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

Termination benefits are recognised immediately as an expense when the Society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the Society's accounting policies, Council is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from charitable activities

	2024	2023
	£	£
Membership subscriptions	180,634	187,240
Educational & Professional development activities	240,471	250,616
Research and development	123,385	105,554
Other income	250	539
	<hr/> 544,740	<hr/> 543,949

4 Investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Dividends and interest on listed investments	5,224	4,796
Investment management costs	(3,658)	(3,033)
	<hr/> 1,566	<hr/> 1,763

5 Expenditure from charitable activities

	2024	2023
	£	£
Membership subscriptions	30,484	16,434
Educational & Professional development activities	442,539	494,414
Research and development	31,234	18,940
	<hr/> 504,257	<hr/> 529,788

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Support costs

	Support costs	Governance costs	2024	Support costs	Governance costs	2023
	£	£	£	£	£	£
Staff costs	108,273	127,688	235,961	267,805	-	267,805
Depreciation, repairs and maintenance	36,079		36,079	35,936	-	35,936
Other administration Expenses	18,986		18,986	20,971	-	20,971
Accountancy and						
Independent examination		1,680	1,680	-	2,580	2,580
Consultancy and other professional fees		6,342	6,342	-	6,920	6,920
Council and committee expenses		11,659	11,659	-	10,057	10,057
	<u>163,338</u>	<u>147,369</u>	<u>310,707</u>	<u>324,712</u>	<u>19,557</u>	<u>344,269</u>
Analysed between						
Membership						
subscriptions	16,691	-	16,691	16,277	-	16,277
Educational & Professional development activities	146,647	147,369	294,016	308,435	19,557	327,992
	<u>163,338</u>	<u>147,369</u>	<u>310,707</u>	<u>324,712</u>	<u>19,557</u>	<u>344,269</u>

7 Council

During the year a total of £1,337.43 was paid to Trustees for assessment work. The fees did not cover the role the Trustees undertake for the charity

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Cost of charitable activities	3	5
Governance costs	2	1
	<hr/>	<hr/>
Total	5	6
	<hr/> <hr/>	<hr/> <hr/>

	2024	2023
	£	£
Employment costs		
Wages and salaries	201,028	230,492
Social security costs	18,851	18,874
Other pension costs	16,082	18,439

The number of employees whose annual remuneration was £60,000 or more were:

	2024	2023
	1	1

9 Net gains/(losses) on investments

	Unrestricted	Unrestricted
	funds	funds
	2024	2023
	£	£
Revaluation of investments	9,408	(27,363)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

10 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023	83,076
Additions	0
At 31 March 2024	83,076
Depreciation and impairment	
At 1 April 2023	70,389
Depreciation charged in the year	3,154
At 31 March 2024	73,543
Carrying amount	
At 31 March 2024	9,533
At 31 March 2023	12,687

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2023	296,904
Additions at cost including income reinvested	1,566
Net investment gains losses	9,408
At 31 March 2024	307,878
Carrying amount	
At 31 March 2024	307,878
At 31 March 2023	296,904

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

12 Financial instruments	2024	2023
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	307,878	296,904
	<u> </u>	<u> </u>
13 Debtors	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	0	4,829
ForScite Ltd – Internal loan	138,560	140,494
Prepayments and accrued income	2,399	4,222
	<u>140,959</u>	<u>149,545</u>

Note : Internal loan to ForScite Ltd accumulated from 2021 to 2023

14 Creditors: amounts falling due within one year	2024	2023
	£	£
Trade creditors	1,664	2,016
Accruals and deferred income	6,688	4,755
	<u>8,351</u>	<u>6,771</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

16 Trustees' expenses

During the year the Trustees received no income (2023: £nil). Trustees are paid expenses for attending meetings and for carrying out required duties as a trustee. During the year travel and subsistence expenses paid to 10 Trustees totaled £1,769.84 (2023: £1,894).

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales - Charity number 1156052

Accounts



The
Chartered
Society of
Forensic
Sciences

Charity Registration No. RC000869

THE CHARTERED SOCIETY OF FORENSIC SCIENCES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

LEGAL AND ADMINISTRATIVE INFORMATION

Council

President - Professor Tim Thompson
Immediate Past President - Dr Sheila Willis
Vice President - Dr Robert Green
Honorary Secretary - Mr Adam S Long
Honorary Treasurer - Mrs Sue Carney-Gannon
Honorary Editor - Dr Rachel Bolton-King
Honorary Chair of Professional Standards - Mrs Helen Davies
Ordinary Council Member - Mr David Hancock
Ordinary Council Member - Dr Samantha Pickles
Ordinary Council Member - Dr Felicity Carlyse-Davies

Charity number

RC000869

Independent examiner

TC Group
6 Queen Street
Leeds
West Yorkshire
LS1 2TW

Bankers

LLoyds TSB
8 Cambridge Crescent
Harrogate
HG1 1PE

Barclays Bank
25 James Street
Harrogate
HG1 1QX

HSBC Bank
7 Prospect Crescent
Harrogate
HG1 1RN

Investment advisors

Quilter Cheviot Asset Management Limited
5 St Paul's Square
Liverpool
L3 9SJ

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

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Statement of financial activities	11
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THE CHARTERED SOCIETY OF FORENSIC SCIENCES

CEO'S REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The year from April 2022 to March 2023 has seen many successes and progress in the workings of the Society.

In June, we moved to a new location at Windsor House in Harrogate. This new arrangement saves money and was a definite upgrade from our previous home - the new environment is more fitting with the professional image of the work we do. Please come and see us if ever in Harrogate, there's a fantastic Palm Court café that serves very nice coffees!

During the year, some familiar faces left the Society, David Bellamy and April Robson. We wish them well and thank them for their service to members. Vanessa Swales joined us last year, and has settled in extremely well, overseeing the Competency Assessments for CSIs and Collision Investigators. These changes have been an opportune time to review the operations of the Competency work and develop a more streamlined service, which is proving popular with Forces and ensures cost efficiency – this was an important move for the Society as we will need to be flexible and adaptable as more forces engage with UKAS, potentially changing assessment needs in the future.

With Council approval, we appointed new Accountants TC Group from Leeds, who are now familiar with the financial aspects of The Society and have delivered the Annual Accounts. We now operate to an Annual Budget which is communicated to all staff and agreed by Council and allows us to assess all spending decisions and track performance.

Operationally, we had a successful year in 22/23 although like many we suffered a hit on the investments due to the nature of the global economy. We are working hard to reduce costs and the fruits of this will be seen in the current year's trading, and we are also working with our investment managers to keep a watching brief on how they perform to ensure optimum possible results.

In a time of difficulties for us all in the economy, I am delighted that membership levels have stayed buoyant. This is the key focus of the work we do – continuing to support members will grow the influence and attract new members. We always have a strong programme of events, including a successful Conference last year and a Digital event in Manchester, and regular webinars. These showcase scientific work and updates on current issues and are part of the member offering. We have also introduced a new discount for Expert Witness training with Bond Solon. I am always looking for new member benefits – so drop me a line if there is anything you think we can help with.

The EQS programme goes from strength to strength, with a busy schedule through 2022 to 2023. Working with the Honorary Chair of Professional Standards, this continues to be popular with universities and delivers independent assessment of courses – the next year will see a very busy programme! To ensure we meet these needs we have redesigned the international offering to become the CSFS International Certificate of Education. This distinguishes the product and process from UK and EU based work and becomes more efficient in terms of resources.

Our journal, Science & Justice has had a very successful year and contributes to the Society's profile and influence. My thanks to the editorial team for their unstinting work to maintain the quality that we offer to the forensic landscape.

We have ramped up the policy work as we move toward Regulation, the biggest change in the forensics environment for many years. All organisations that carry out a Forensic Science Activity (or FSA) will need to gain Accreditation under the Code. We have a strong relationship with key stakeholders, notably the Forensic Science Regulator and his office team, UKAS, the Home Office, the Ministry of Justice, FCN, and Police leadership. The Society is working with all of these to progress the views of members on aspects such as Regulation, Accreditation and Risk categorisation models. The ForSciTE Quality Management System is designed for SMEs and sole traders, to assist them through their journey. The voice of members really matters in this area – so please let us know your views via the consultations or events and it's worth keeping an eye on the website for our guides and information on this. Please drop me a line if you have any specific queries.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

CEO'S REPORT

FOR THE YEAR ENDED 31 MARCH 2023

Early in 2023, we saw the foundations laid for the new network for those members that are studying Forensics, or who have just started their careers. Volunteers formed a committee over the subsequent months and chose the name of Emerging Forensic Network, or EFN for short. They will hold webinars and are focused on supporting this community with events and information to promote successful careers in the world of forensic science. This network is an ongoing development and ensures that we stay relevant to this generation's needs, and I am very pleased that members of the network may be with us at the AGM – please ask them about EFN when you are networking!

In my first full year I have been overwhelmed by the support from Presidents Sheila Willis and Tim Thompson, Council and members that have been kind enough to take time to share their concerns and wisdom with me. The team here have also been incredibly dedicated and committed – a big thank you to everyone that continues to contribute to making the Society a success.

I look forward to meeting you all today and discussing how we can continue to work together to benefit members.



Darrell Matthews

Chief Executive Officer

Dated:19th October 2023.....

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

Awards

PW Allen Award

The PW Allen Award is for the best paper published in Science & Justice.

'What does a digital forensics opinion look like? A comparative study of digital forensics and forensic science reporting practices.'

Author: **Nina Sunde** Volume 61, Issue 5, September 2021

Research Grant

The Research Grant is open to Members (professional) and Fellows of the Society to support research projects in forensic science, criminal justice, forensic science policy and/or practice, forensic medicine or crime investigation based on scientific methods.

'Alternative carrier solvents and methods for the development of latent fingerprints.'

Dr Kevin Farrugia De Montfort University

Travel Bursary

The Travel Bursary is awarded to support CSFS members to present their research at relevant conferences.

'Human Identification: An investigation of 3D models of paranasal sinuses to establish a biological profile on a modern UK population.'

Dr Madeline Robles at the Australian and New Zealand Forensic Science Society (ANZFSS) 25th International Symposium on Forensic Science 2022

Autumn Conference Bursary

The Autumn Conference Bursary is for the best paper submitted for the Autumn conference.

'The Correlation of Distance and Damage in a Ballistic Setting and The Application of Machine Learning Algorithms.'

Nathan Brooke Canterbury Christchurch University

Educational Accreditation & Recognition Scheme 2022-2023

(1 April 2022 until 31 March 2023)

Universities which received Full Accreditation:

De Montfort University

Year Zero Laboratory Science (integrated with Forensic Science)

BSc (Hons) Forensic Science with Placement Year

Liverpool John Moores University

BSc (Hons) Forensic Anthropology (with Foundation Year)

BSc (Hons) Forensic Anthropology (with Placement Year)

Nottingham Trent University

BSc (Hons) Forensic Science (Sandwich)

Technological University of the Shannon: Midlands Midwest

BSc (Hons) Forensic and Pharmaceutical Science

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

University of Kent

BSc (Hons) Forensic Science with a year in Television and Online Broadcasting
MSci Forensic Science with a year in Television and Online Broadcasting

University of Wolverhampton

BSc (Hons) Forensic Science with Sandwich Placement
BSc (Hons) Forensic Science with Foundation Year

Universities which received Full Accreditation renewal:

Amsterdam University of Applied Sciences

BSc (Hons) Forensic Science (Forensich Onderzoek)

Anglia Ruskin University

BSc (Hons) Forensic Science
BSc (Hons) Forensic Science (with Foundation Year)
BSc (Hons) Forensic Science (Sandwich)
MSc Forensic Science
BSc (Hons) Crime and Investigative Studies (with Foundation Year)
BSc (Hons) Crime and Investigative Studies
BSc (Hons) Crime and Investigative Studies (Sandwich Thick)
MSc Forensic Science

Cranfield University

MSc Forensic Archaeology and Anthropology
MSc Forensic Ballistics
MSc Forensic Explosive and Explosion Investigation
MSc Forensic Investigation
MSc Forensic Engineering and Science

King's College London

MSc Forensic Science
MRes Forensic Science

University of Central Lancashire

BSc (Hons) Forensic Science
BSc (Hons) Forensic Science and Criminal Investigation
MSci Forensic Science and Molecular Biology
MSci Forensic Science and Chemical Analysis
MSc Forensic Science
MSc DNA Profiling

University of the West of England

BSc (Hons) Forensic Science
BSc (Hons) Forensic Science with Foundation Year
MSci Forensic Science
MSci Forensic Science with Foundation Year
MSc Forensic Science

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

**2022-2023 Conference Programme
(1 April 2022 until 31 March 2023)**

CSFS Autumn Conference 2022 – ‘Back to Business’
Leeds
4th November 2022

CSFS Student Conference – ‘International Perspectives in Forensic Science’
Online
7th December 2022

CSFS Wednesday Webinar Series

Nimbus case & quality management system
Nikki Moscrop, Black Rainbow
20th April 2022

Understanding and improving forensic science through its fundamental principles – The example of the Sydney Declaration
Professor Claude Roux, University of Technology Sydney
22nd June 2022

Developing aptasensors for the detection of body fluids
Dr James Gooch, King’s College London
17th August 2022

Death Investigation
Gareth Dineen, Kent Police
22nd February 2023

DNA transfer: can we answer the question?
Nathalie Hicks Champod, University of Lausanne
15th March 2023

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Society's Council of Trustees (Council) present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Society's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Society's objects are to advance the study application and standing of forensic science and to facilitate co-operation among persons interested in forensic science throughout the world. The policies adopted in furtherance of these objects are given in the Trustees' report and there has been no change in these during the year.

Council have paid due regard to guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance

Financial review

The statement of Financial Activities shows a deficit for the year of £11,439 and reserves at the end of the year of £587,098.

The reserves of the Society are held in an unrestricted fund and at the end of the year £12,687 of the total is represented by tangible fixed assets. The balance of £574,411 could be converted into liquid funds within one month and Council therefore consider that there are currently sufficient resources available to allow the ongoing activities to continue in the event of a significant shortfall in budgeted income.

Council has assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The Society maintains and regularly updates a risk register. Reports are presented to each meeting of Council where discussion of risks and subsequent mitigation actions on any risks is agreed.

The Society maintains insurance against identifiable and insurable losses of income and assets. This cover is reviewed annually.

Structure, governance, and management

The Society is a registered charity (Registration number 1156052) and operates in accordance with its Constitution.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Council who served during the year and up to the date of signature of the financial statements were:

President - Professor Tim Thompson
Immediate Past President - Dr Sheila Willis
Vice President - Dr Robert Green
Honorary Secretary - Mr Adam S Long
Honorary Treasurer - Mrs Sue Carney-Gannon
Honorary Editor - Dr Rachel Bolton-King
Honorary Chair of Professional Standards - Mrs Helen Davies
Ordinary Council Member - Mr David Hancock
Ordinary Council Member - Dr Samantha Pickles
Ordinary Council Member - Dr Felicity Carlysle-Davies

A maximum of ten serving Members of Council also act as Trustees of the Society. Council is at liberty to co-opt a further three advisors if required for the conduct of Society business.

Elections to replace retiring Council Members and ratify mid-term appointments take place immediately prior to the Annual General Meeting (AGM) and are announced at that meeting held in November each year.

New Trustees on Council are mentored by current serving Trustees and are provided with information on the legal responsibilities of Trusteeship, and information from the Charity commission as general guidance.

Sub-committees are made up of members of Council. They meet as required for the conduct of the Society business and all acts and proceedings are fully and promptly reported to Council. All members of Council and sub-committees give their time voluntarily.

Responsibility for investment policy resides with Council and, as Trustees of the Society, it has the power to invest such assets as it sees fit.

The Trustees have instructed the Society's investment managers to continue to adopt a cautious risk profile in order to protect the investments held.

The Trustees' report was approved by the Honorary Secretary on behalf of Council.



Adam S Long

Honorary Secretary

Dated: ...19th October 2023

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

Council are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires Council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these financial statements, Council are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Council are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council are responsible for the maintenance and integrity of the charity and financial information included on the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

INDEPENDENT EXAMINER'S REPORT

TO THE COUNCIL OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES

I report to the Council on my examination of the financial statements of The Chartered Society of Forensic Sciences (the Society) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Council of the Society, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Society's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Society's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Society as required by section 130 of the 2011 Act: or
- 2 the financial statements do not accord with those records: or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

INDEPENDENT EXAMINER'S REPORT (CONTINUED)

TO THE COUNCIL OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES



Peter Hart FCA

TC Group

6 Queen Street

Leeds

West Yorkshire

LS1 2TW

Dated:18th October 2023.....

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
<u>Income from:</u>			
Income from charitable activities	3	543,949	587,550
Investments	4	1,763	314
		<hr/>	<hr/>
Total income		545,712	587,864
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Expenditure from charitable activities	5	529,788	553,072
		<hr/>	<hr/>
Net gains/(losses) on investments	9	(27,363)	9,561
		<hr/>	<hr/>
Net movement in funds		(11,439)	44,353
		<hr/>	<hr/>
Fund balances at 1 April 2022		598,537	554,184
		<hr/>	<hr/>
Fund balances at 31 March 2023		587,098	598,537
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		12,687		12,826
Investments	11		296,904		322,504
			<u>309,591</u>		<u>335,330</u>
Current assets					
Debtors	13	149,545		95,688	
Cash at bank and in hand		134,733		176,674	
		<u>284,278</u>		<u>272,362</u>	
Creditors: amounts falling due within one year	14	(6,771)		(9,155)	
Net current assets			<u>277,507</u>		<u>263,207</u>
Total assets less current liabilities			<u>587,098</u>		<u>598,537</u>
Income funds					
Unrestricted funds			587,098		598,537
			<u>587,098</u>		<u>598,537</u>

The financial statements were approved by the Honorary Secretary on behalf of the Trustees and signed on 19th October 2023.



Adam S Long
Honorary Secretary

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the Society's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Society is a Public Benefit Entity as defined by FRS 102.

The Society has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Council have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus, the Council continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Society.

1.4 Income

Income is recognised when the Society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Society has been notified of the donation unless performance conditions require deferral of the amount.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Society has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is accounted for on an accruals basis.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the Society and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources eg. staff costs by time spent, refer to note 6.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20 - 50% reducing balance
-----------------------	---------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Society reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.10 Financial instruments

The Society has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Society's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Critical accounting estimates and judgements

In the application of the Society's accounting policies, the Council are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from charitable activities

	2023	2022
	£	£
Membership subscriptions	187,240	182,468
Educational activities	250,616	320,299
Research and development	105,554	84,012
Other income	539	771
	<u>543,949</u>	<u>587,550</u>

4 Investments

	Unrestricted	Unrestricted
	funds	funds
	2023	2022
	£	£
Dividends and interest on listed investments	4,796	3,527
Investment management costs	(3,033)	(3,213)
	<u>1,763</u>	<u>314</u>

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

5 Expenditure from charitable activities

	2023 £	2022 £
Membership subscriptions	16,434	31,836
Educational activities	494,414	508,955
Research and development	18,940	12,281
	<u>529,788</u>	<u>553,072</u>
	<u>529,788</u>	<u>553,072</u>

6 Support costs

	Support costs £	Governance costs £	2023 Support costs £	Governance costs £	2022 £
Staff costs	267,805	-	267,805	276,870	276,870
Depreciation, repairs and maintenance	35,936	-	35,936	45,363	45,363
Other administration expenses	20,971	-	20,971	19,332	19,332
Accountancy and independent examination	-	2,580	2,580	-	2,580
Consultancy and other professional fees	-	6,920	6,920	-	3,343
Council and committee expenses	-	10,057	10,057	-	7,090
	<u>324,712</u>	<u>19,557</u>	<u>344,269</u>	<u>341,565</u>	<u>354,578</u>
Analysed between					
Membership subscriptions	16,277	-	16,277	44,380	44,380
Educational activities	308,435	19,557	327,992	297,185	310,198
	<u>324,712</u>	<u>19,557</u>	<u>344,269</u>	<u>341,565</u>	<u>354,578</u>

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Council

During the year a total of £1,123 (2022 - £1,400) was paid for work carried out by assessor to Council Trustees.

8 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Cost of charitable activities	5	5
Governance costs	1	1
	<u> </u>	<u> </u>
Total	6	6
	<u> </u>	<u> </u>

Employment costs	2023	2022
	£	£
Wages and salaries	230,492	237,508
Social security costs	18,874	19,991
Other pension costs	18,439	19,371
	<u> </u>	<u> </u>
	267,805	276,870
	<u> </u>	<u> </u>

The number of employees whose annual remuneration was £60,000 or more were:

	2023	2022
	Number	Number
£60,000-£69,999	1	-

9 Net gains/(losses) on investments

	Unrestricted	Unrestricted
	funds	funds
	2023	2022
	£	£
Revaluation of investments	(27,363)	9,561
	<u> </u>	<u> </u>

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2022	79,215
Additions	3,861
	<hr/>
At 31 March 2023	83,076
	<hr/>
Depreciation and impairment	
At 1 April 2022	66,389
Depreciation charged in the year	4,000
	<hr/>
At 31 March 2023	70,389
	<hr/>
Carrying amount	
At 31 March 2023	12,687
	<hr/> <hr/>
At 31 March 2022	12,826
	<hr/> <hr/>

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2022	322,504
Additions	1,763
Net investment gains losses	(27,363)
	<hr/>
At 31 March 2023	296,904
	<hr/>
Carrying amount	
At 31 March 2023	296,904
	<hr/> <hr/>
At 31 March 2022	322,504
	<hr/> <hr/>

Any investments are guided by current market conditions which have obviously been more changeable in the present financial climate, however this is a longer term investment and as such the value will naturally go up and down as the market dictates. The Society reviews the investment portfolio and its management regularly.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

12 Financial instruments	2023	2022
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	296,904	322,504
	<u> </u>	<u> </u>
13 Debtors	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	4,829	4,514
Other debtors	140,494	82,000
Prepayments and accrued income	4,222	9,174
	<u> </u>	<u> </u>
	149,545	95,688
	<u> </u>	<u> </u>
14 Creditors: amounts falling due within one year	2023	2022
	£	£
Trade creditors	2,016	3,148
Accruals and deferred income	4,755	6,007
	<u> </u>	<u> </u>
	6,771	9,155
	<u> </u>	<u> </u>

15 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

16 Trustees' expenses

During the year the Trustees received no income (2022 - £nil). Trustees are paid expenses for attending meetings and for carrying out required duties as a trustee. During the year travel and subsistence expenses paid to 10 trustees totaled £1,894 (2022 - £1,018).

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales - Charity number 1156052

Accounts



The
Chartered
Society of
Forensic
Sciences

THE CHARTERED SOCIETY OF FORENSIC SCIENCES
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Society's Council

President - Dr Sheila Willis
President Elect - Professor Tim Thompson
Vice President - Dr Robert Green
Honorary Secretary -Mr Adam S Long
Honorary Treasurer - Dr Benjamin Jones
Honorary Editor - Dr Rachel Bolton-King
Honorary Chair of Professional Standards -Mrs Helen Davies
Ordinary Council Member - Mr David Hancock
Ordinary Council Member - Mr William Morris
Ordinary Council Member - Dr Samantha Pickles

Company number

RC000869

Charity number

1156052

Independent examiner

TC Group
6 Queen Street Leeds
LS1 2TW

Bankers

Lloyds TSB
8 Cambridge Crescent Harrogate
HG1 1PE

Barclays Bank 25 James Street Harrogate
HG1 1QX

Investment advisors

Quilter Cheviot Asset Management Limited
5 St Paul's Square
Liverpool
L3 9SJ

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CEO's STATEMENT***FOR THE YEAR ENDED 31 MARCH 2022***

The year from April 2021 to March 2022 has seen several changes at The Society.

The previous CEO, Dr Anya Hunt, left in November and I started as CEO at the end of January. In the interim the team continued operations under the guidance of President Dr Sheila Willis and thanks should go to all involved. It will be Sheila's long-lasting legacy as President that she steered The Society through the tough times of the pandemic.

Coming out of COVID was a challenge as programmes and visits switched back from virtual to face-to-face and this was achieved seamlessly, with the team gradually returning to the office as it became safe to do so. The staff's professional approach to remote working has given a confidence that we can increase efficiency through a hybrid working arrangement with designated days in the office. Some staff turn-over in Membership and CPC programmes has been resolved with new recruits settling in impressively and delivering progress.

Events have continued online, with a varied programme trying to maintain the level of engagement with members achieved during COVID and we will return to a mix of online and physical events in 22/23 to reduce risk and reach optimum attendance. Our other areas of work (Science & Justice, the Certificate of Professional Competency programme, the FCIN Collision programme, and Educational Quality Standards Scheme) are all very healthy with plans that will continue to deliver success into 2023.

I have introduced a 3-year Strategy, approved by Council and this will focus on several areas – improving membership benefits, streamlining progression, and growing our programmes. This is of course all being carried out against the backdrop of the challenges on Accreditation under the new FRS Code, and the development of our GQMS system will help to support members in their goal to gain UKAS accreditation. Relationships with both the Forensic Science Regulator and UKAS are strong and I hope to continue to collaborate with both for the good of members.

Finally, we moved our office earlier this year to the more suitable Windsor House in Harrogate – with a net reduction in cost for an improved environment and location. I will also continue my programme of member visits, so please get in touch if this would be of interest to you. Thanks to all the members that have invited me in for a coffee and a chat so far, I value greatly the first-hand experience I get from these meetings.

I look forward to a productive and challenging year.



Darrel Matthews

Chief Executive Officer

Dated: 10 November 2022

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

Awards

PW Allen Award - for the best paper published in Science & Justice

'Cognitive biases in the peer review of bullet and cartridge case comparison casework: A field study'

Author: Erwin J.A.T Mattijssen

Volume 60, Issue 4, July 2020

For this year the Council of the Society also awarded **Commendations** to:

'A cultural change to enable improved decision-making in forensic science: A six phased approach'

Authors: Helen Earwaker, Sherry Nakhaeizadeh, Nadine Smit, and Ruth Morgan Volume 60, Issue 1, January 2020

And

'Opinion evidence in cell site analysis'

Author: Matthew Tart Volume 60, Issue 4, July 2020

Research Scholarship Award

The Scholarship is open to members of the Society who wish to undertake research in forensic science, law, medicine, or crime investigation based on scientific methods.

Mr. Paul Sherriffs, Abertay University

'Pseudo-Operational Development of Fingermarks on Thermal Papers'

Educational Accreditation & Recognition Scheme 2021-2022

Universities which received **Full Accreditation**:

Keele University

BSc Forensic Science and Criminology (Single Honours)

University of Greenwich

BSc (Hons) Forensic Science (Extended) (UGIC)

BSc (Hons) Forensic Science with Criminology (Extended) (UGIC)

Northumbria University

BSc (Hons) Criminology and Forensic Science with Year in International Multidisciplinary Innovation

BSc (Hons) Forensic Science (with a year in International Multidisciplinary Business)

Staffordshire University

BSc (Hons) Forensic Science (with a foundation year)

BSc (Hons) Forensic Investigation (with a foundation year)

MSc Digital Forensic Investigation

University of the West of England

MSc Forensic Science

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

University of Bradford

BSc (Hons) Forensic Science (with placement year)

BSc (Hons) Forensic and Medical Sciences (with placement year)

BSc (Hons) Forensic Anthropology and Archaeology (with placement year)

Universities which received **Conditional Accreditation:**

Plymouth Marjon University

BSc (Hons) Forensic Science

Universities which received **Reaccreditation:**

Staffordshire University

BSc (Hons) Forensic Science

BSc (Hons) Forensic Science (Sandwich)

BSc (Hons) Forensic Investigation

BSc (Hons) Forensic Investigation (Sandwich)

MSci Forensic Science

MSci Forensic Investigation

MSc Forensic Science

University of Worcester

BSc (Hons) Forensic and Applied Biology

Technological University

BSc (Hons) DNA and Forensic Analysis

Universities which received **Full Recognition:**

Staffordshire University

PgCert Digital Forensic Investigation

PgDip Digital Forensic Investigation

Technological University of the Shannon: Midlands Midwest

BSc (Ord) Forensic & Pharmaceutical Science

Universities which received **Full Recognition renewal:**

Staffordshire University

PgCert Forensic Science

PgDip Forensic Science

Technological University Dublin

BSc DNA and Forensic Analysis

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

**2021-2022 Conference Programme
(1 April 2021 until 31 March 2022)**

CSFS Spring Virtual Event 2021

Online

30th April 2021

'Blood and Bugs' The Science of Blood Pattern Analysis (BPA) and Forensic Entomology

In collaboration with the Royal Society of Biology (South Wales Branch)

Online

11th May 2021

CSFS Autumn Conference 2021

Forensic Science: We've come a long way and there's still much to do

Online

5th November 2021

CSFS Student Conference 2021

Online

6th December 2021

CSFS Fingerprint Virtual Conference 2022

Online

25th March 2022

Science & Justice Research Seminars

Online on demand

CSFS Student Webinars

Pets at Home: Animal Forensics in the Domestic Setting

Dr Samantha Pickles University of Bedfordshire

12th May 2021

An Introduction to Fingermarks and Methods for their Enhancement

Dr Steve Bleay London South Bank University

23rd June 2021

REPORT ON ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

CSFS Wednesday Webinar Series

X Marks the Spot: Where Forensic Science and Veterinary Science Intersect

David Martin BVSc Veterinary Surgeon

7th April 2021

What's My Purpose? What's My Process?

Richard Forster CSFS Quality Consultant

14th April 2021 Criminalists

Charles Berger Principal Scientist NFI

5th May 2021

Management of evidence intake in forensic science

Marce Lee-Gorman Operations Support Manager FSI

19th May 2021

Post mortem Death Changes: Artefact or Artificial?

Barbara Peters Pathologist

9th June 2021

Emergency Remote Teaching in Forensic Science: Challenges and Triumphs

Assoc. Professor Michelle Harvey Deakin University

16th June 2021

Science or 'just is' Part II: The practice of fire investigation

Eur Ing Mike Jones ChFP

26th January 2022

FORENS-OMICS (UKRI Fellowship Project)

Dr Noemi Procopio, UKRI FLF

2nd February 2022

Science or 'just is' Part III: The presentation of fire investigation

Eur Ing Mike Jones ChFP

23rd February 2022

Survey Forensic Solutions

Cesar Almeida KOREC

9th March 2022

TRUSTEES' REPORT***FOR THE YEAR ENDED 31 MARCH 2022***

The Society's Council present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Society's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The Society's objects are to advance the study application and standing of forensic science and to facilitate co-operation among persons interested in forensic science throughout the world. The policies adopted in furtherance of these objects are given in the Trustees report and there has been no change in these during the year.

The Society's council have paid due regard to guidance issued by the Charity Commission in deciding what activities the Society should undertake.

Achievements and performance**Financial review**

The statement of Financial Activities shows a surplus for the year of £44,353 and reserves at the end of the year of £598,537.

The reserves of the Society are held in an unrestricted fund and at the end of the year £12,826 of the total is represented by tangible fixed assets. The balance of £585,711 could be converted into liquid funds within one month and Council therefore consider that there are currently sufficient resources available to allow the ongoing activities to continue in the event of a significant shortfall in budgeted income.

The Society's council has assessed the major risks to which the Society is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

The Society maintains and regularly updates a risk register. Reports are presented to each meeting of Council where discussion of risks and subsequent mitigation actions on any risks is agreed.

The Society maintains insurance against identifiable and insurable losses of income and assets. This cover is reviewed annually.

Structure, governance, and management

The Society is a registered charity (Registration number 1156052) and operates in accordance with its Constitution.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Society's council who served during the year and up to the date of signature of the financial statements were:

President - Dr Sheila Willis
President elect - Professor Tim Thompson
Vice President - Dr Robert Green
Honorary Secretary – Mr. Adam S Long
Honorary Treasurer - Dr Ben Jones
Honorary Editor - Dr Rachel Bolton-King
Honorary Chair of Professional Standards -Mrs. Helen Davies
Ordinary Council Member -Mr. David Hancock
Ordinary Council Member – Mr. William Morris
Ordinary Council Member -Dr Samantha Pickles

A maximum of ten serving Members of Council also act as Trustees of the Society. Council is at liberty to co-opt a further three advisors if required for the conduct of Society business.

Elections to replace retiring Council Members and ratify mid-term appointments take place immediately prior to the Annual General Meeting (AGM) and are announced at that meeting held in November each year.

New Trustees on Council are mentored by current serving Trustees and are provided with information on the legal responsibilities of Trusteeship, and information from the Charity commission as general guidance.

Sub-committees are made up of members of Council. They meet as required for the conduct of the Society business and all acts and proceedings are fully and promptly reported to Council. All members of Council and sub-committees give their time voluntarily.

Responsibility for investment policy resides with Council and, as Trustees of the Society, it has the power to invest such assets as it sees fit.

The Trustees have instructed the Society's investment managers to continue to adopt a cautious risk profile in order to protect the investments held.

The Trustees' report was approved by Council.



Adam S Long
Honorary Secretary

Dated: 10 November 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES***FOR THE YEAR ENDED 31 MARCH 2022***

The Society's Council (Council) is responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Society's council to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Society and of the incoming resources and application of resources of the Society for that year.

In preparing these financial statements, Council is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Council is responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Council is responsible for the maintenance and integrity of the charity and financial information included on the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

INDEPENDENT EXAMINER'S REPORT**TO THE SOCIETY'S COUNCIL OF THE CHARTERED SOCIETY OF FORENSIC SCIENCES**

I report to Council on my examination of the financial statements of The Chartered Society of Forensic Sciences (the Society) for the year ended 31 March 2022.

Responsibilities and basis of report

As Council of the Society, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Society's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Society's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Society as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mark Hunter

TC Group
6 Queen Street
Leeds
LS1 2TW

Dated: 10/11/2022

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Charitable activities	3	587,550	548,197
Investments	4	314	409
Total income		587,864	548,606
<u>Expenditure on:</u>			
Charitable activities	5	553,072	462,274
Net gains/(losses) on investments	9	9,561	34,992
Net movement in funds		44,353	121,324
Fund balances at 1 April 2021		554,184	432,860
Fund balances at 31 March 2022		598,537	554,184

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

BALANCE SHEET**AS AT 31 MARCH 2022**

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	10		12,826		15,784
Investments	11		322,504		312,630
			<u>335,330</u>		<u>328,414</u>
Current assets					
Debtors	13	95,688		95,801	
Cash at bank and in hand		176,674		171,561	
		<u>272,362</u>		<u>267,362</u>	
Creditors: amounts falling due within one year	14	<u>(9,155)</u>		<u>(41,592)</u>	
Net current assets			263,207		225,770
Total assets less current liabilities			<u>598,537</u>		<u>554,184</u>
Income funds					
Unrestricted funds			598,537		554,184
			<u>598,537</u>		<u>554,184</u>

The financial statements were approved by the Honorary Secretary on behalf of the Trustees and signed on 10 November 2022.



Adam S Long
Honorary Secretary

NOTES TO THE FINANCIAL STATEMENTS**FOR THE YEAR ENDED 31 MARCH 2022****1 Accounting policies****1.1 Accounting convention**

The financial statements have been prepared in accordance with the Society's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Society is a Public Benefit Entity as defined by FRS 102.

The Society has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Society. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, Council has a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Thus, Council continues to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of Council in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Society.

1.4 Income

Income is recognised when the Society is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Society has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE CHARTERED SOCIETY OF FORENSIC SCIENCES**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2022****1 Accounting policies****(continued)****1.5 Expenditure**

Expenditure is accounted for on an accruals basis.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the Society and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources e.g., staff costs by time spent, refer to note 6.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20 - 50% reducing balance
-----------------------	---------------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Society reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2022****1 Accounting policies****(continued)****1.10 Financial instruments**

The Society has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all its financial instruments.

Financial instruments are recognised in the Society's balance sheet when the Society becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Society's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Society is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**FOR THE YEAR ENDED 31 MARCH 2022****2 Critical accounting estimates and judgements**

In the application of the Society's accounting policies, Council is required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from charitable activities

	2022	2021
	£	£
Membership subscriptions	182,468	183,558
Educational activities	320,299	281,622
Research and development	84,012	76,893
Other income	771	6,124
	<u>587,550</u>	<u>548,197</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Dividends and interest on listed investments	3,527	3,013
Investment management costs	(3,213)	(2,700)
Interest receivable	-	96
	<u>314</u>	<u>409</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Expenditure from charitable activities

	2022	2021
	£	£
Membership subscriptions*	31,836	44,475
Educational activities*	508,955	396,596
Research and development*	12,281	19,797
Other*	-	1,406
	<u>553,072</u>	<u>462,274</u>
	<u>553,072</u>	<u>462,274</u>

*Including allocated Support costs (note 6)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	276,870	-	276,870	260,754	-	260,754
Depreciation, repairs and maintenance	45,363	-	45,363	27,160	-	27,160
Other administration expenses	56,535	-	56,535	29,098	-	29,098
Accountancy and independent examination	-	2,580	2,580	-	2,580	2,580
Consultancy and other professional fees	-	3,343	3,343	-	2,391	2,391
Council and committee expenses	-	7,090	7,090	-	503	503
	<u>378,768</u>	<u>13,013</u>	<u>391,781</u>	<u>317,012</u>	<u>5,474</u>	<u>322,486</u>
Analysed between						
Membership subscriptions	44,380	-	44,380	42,945	-	42,945
Educational activities	334,388	13,013	347,401	269,845	5,474	275,319
Research & Development	-	-	-	2,816	-	2,816
Other income	-	-	-	1,406	-	1,406
	<u>378,768</u>	<u>13,013</u>	<u>391,781</u>	<u>317,012</u>	<u>5,474</u>	<u>322,486</u>

7 Council

During the year a total of £1,400 was paid to Trustees for assessment work. The fees did not cover the role the Trustees undertake for the charity.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
Cost of charitable activities	8	5
Governance costs	1	1
	<u> </u>	<u> </u>
Total	9	6
	<u> </u>	<u> </u>

	2022	2021
	£	£
Employment costs		
Wages and salaries	237,508	225,562
Social security costs	19,991	17,430
Other pension costs	19,371	17,762
	<u> </u>	<u> </u>
	276,870	260,754
	<u> </u>	<u> </u>

There were no employees whose annual remuneration was £60,000 or more during the year.

-	1
---	---

9 Net gains/(losses) on investments

	Unrestricted	Unrestricted
	funds	funds
	2022	2021
	£	£
Revaluation of investments	<u>9,561</u>	<u>34,992</u>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2021	73,151
Additions	6,064
	<hr/>
At 31 March 2022	79,215
	<hr/>
Depreciation and impairment	
At 1 April 2021	57,367
Depreciation charged in the year	9,022
	<hr/>
At 31 March 2022	66,389
	<hr/>
Carrying amount	
At 31 March 2022	12,826
	<hr/> <hr/>
At 31 March 2021	15,784
	<hr/> <hr/>

11 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2021	312,630
Additions at cost including income reinvested	313
Net investment gains losses	9,561
	<hr/>
At 31 March 2022	322,504
	<hr/>
Carrying amount	
At 31 March 2022	322,504
	<hr/> <hr/>
At 31 March 2021	312,630
	<hr/> <hr/>

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

12 Financial instruments	2022	2021
	£	£
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	322,504	312,630
	<u> </u>	<u> </u>
13 Debtors	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	4,514	9,700
Other debtors	82,000	82,000
Prepayments and accrued income	9,174	4,101
	<u> </u>	<u> </u>
	95,688	95,801
	<u> </u>	<u> </u>
14 Creditors: amounts falling due within one year	2022	2021
	£	£
Trade debtors	3,148	4,660
Other debtors	-	29,310
Accruals and deferred income	6,007	7,622
	<u> </u>	<u> </u>
	9,155	41,592
	<u> </u>	<u> </u>

15 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

16 Trustees' expenses

During the year the Trustees received no income (2021: £nil). Trustees are paid expenses for attending meetings and for carrying out required duties as a trustee. During the year travel and subsistence expenses paid to 10 Trustees totalled £1,018 (2021: £503).

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

England & Wales - Charity number 1156052

Accounts



The
Chartered
Society of
Forensic
Sciences

ANNUAL REPORT

THE CHARTERED SOCIETY OF FORENSIC SCIENCES

2020/2021

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MEMBERS OF COUNCIL

President:	Dr Sheila Willis
Immediate Past President:	Mr Roger Robson
Vice President:	Mrs Marce Lee-Gorman
Honorary Editor:	Dr Rachel Bolton-King
Honorary Secretary:	Mr Adam S Long
Honorary Treasurer:	Dr Benjamin Jones
Honorary Chair of Professional Standards:	Mr Brian Rankin
Ordinary Member:	Mr David Hancock
Ordinary Member:	Dr Samantha Pickles
Ordinary Member:	Mr William Morris
Co-opted:	Mrs Helen Davies

All members of Council, excluding co-opted, are Trustees of the Society.

CHIEF EXECUTIVE OFFICER

Dr A Hunt

REGISTERED OFFICE (at time of report)

Office 40, Flexspace, Hartwith Way, Harrogate, HG3 2XA
Registered Charity No: 1156052 Company No: RC000869

INDEPENDENT EXAMINER

Andrew Beckett, Becketts, Unit 1 Waterside, Old Boston Road, Wetherby, West Yorkshire, LS22 5NB

BANKERS

Lloyds TSB, 8 Cambridge Crescent, Harrogate, North Yorkshire, HG1 1PE
Barclays Bank, 25 James Street, Harrogate, HG1 1QX

INVESTMENT MANAGERS

Quilter Cheviot Asset Management Limited, 5 St Paul's Square, Liverpool, L3 9SJ

CEO Report

The year from April 2020 to March 2021 has been a difficult yet highly productive year. The global Covid-19 pandemic has dominated our thinking and meant that we have had to be inventive and resilient in our planning. I like to be clear year on year that the CSFS Council and myself see that the key role of the CEO is to manage the Society resources and maximize the benefit for the membership and wider community by enabling Council to meet their strategic objectives. As the role of the Society within the forensic science has evolved, I have seen a shift in that role to one of public engagement and business development to better inform the strategic direction of travel. This has never been clearer than throughout the last twelve months with the Society acting as a hub to support greater engagement via its extensive webinar series and highly successful online events.

Throughout the year the staff worked either remotely or agilely on a rota basis to maximize office cover whilst maintaining social distancing. All staff completed the year maintaining normal hours and normal service. The challenge of Covid 19 has increased spending in IT provision to allow delivery of a range of online events. It has enabled CSFS to deliver remote events at a lower price point and drastically reduced the overall cost of running face to face events. With many of these sessions offered free to members engagement has increased. Membership numbers have grown to an even greater extent with growth of 16% over the last year with increased engagement of many members. Involvement via the block and bulk schemes continues to help to reduce costs but increase membership within organisations, particularly the police forces and fire services. Membership revenue grew by almost £20,000.

Last year the Society reported working with 12 forces in delivering of competency assessment for CSIs and CSMs. The Society started work with an additional 2 forces in the year 20-21 with still more forces lined up to start collaboration in late 2021 and into the early part of 2022. The lockdown resulted in assessments being delayed between April - July and again in January - March 2021. It was extremely impressive, therefore that all planned assessments were rescheduled in line with force requests and completed before the end of the financial year. The Technical Manager agreed in the previous financial year started in Sept 2020 greatly adding to the CPC delivery capacity. In 2020 the team assessed close to 330 individual CSIs across the country. This continues to see a significant increase in the income generated from these charitable activities.

Assessments for educational accredited and recognised courses continued through the period with a move to remote assessment. Interest in the program continues. with a number of new enquires looking to lead to new accreditations later in 2021/22

The impact factor for Science & Justice for 2020 has shown another significant increase from 2.075 to 2.124, this is the highest it has ever been, and it continues to thrive year on year. In 2020-21 the Society has continued with the publication of a monthly bulletin, newsletter and e-mag all delivered wholly electronically. The monthly bulletin seems to be particularly well received and it is obvious the flurry of activity we see after it has been dispatched. Monthly webinar bookings have been largely driven via the bulletin.

As reported last year by far the largest challenge that the CSFS faces continues to be the development of the Generic Quality Management (GQMS) programme to support Sole Traders, SMEs, and other niche forensic units on their route to accreditation. This continues to require a huge financial commitment as well as an ongoing impact on our resources. As previously reported the decision was made that, in order to manage commercial trading more effectively, like a number of Chartered Membership organisations, it would establish a Trading Arm. ForSciTE Ltd was formally incorporated on the 9th of November 2018 with the first set of ForSciTE Ltd accounts lodged at Companies House in December 2020. The CSFS has funded ForSciTE Ltd in the form of loans as indicated in the associated financial data, cumulatively the amount to date is £82,000 (with £40,000 in the current year). The CEO and Trustees remain committed to this as a core area for development in the year ahead. The primary aim of the Trading Arm is to enable CSFS to have a mechanism by which commercially activities can be managed most effectively and ensure full compliance with Charity Commission requirements. Any profits generated by the Trading Arm will be gifted back to the Charity. The purchase of a bespoke software solution to host the CSFS and customer GQMS systems was purchased by CSFS during the incorporation and setup processes resulting in a loan from CSFS to ForSciTE Ltd.

Dr Anya Hunt

Achievements and Performance

Awards

PW Allen Award - for the best paper published in Science & Justice

Paper title: *"Familial DNA searching – an emerging forensic investigative tool"*

Authors: S Debus-Sherrill, M Field

Volume 59, Issue 1, Pages 20-28

Research Scholarship Award

The Scholarship is open to members of the Society who wish to undertake research in forensic science, law, medicine, or crime investigation based on scientific methods. Candidates should have a first or upper second class honours degree or equivalent qualification in terms of certification. However, relevant experience and expertise or extensive practice may also qualify an applicant for consideration for the award.

Paper title: *"Forensic Trace DNA recovery from metal and metal-coated surfaces"*.

Dan Bonsu, Australian Centre for Ancient DNA, University of Adelaide University.

Travel Bursary

"A novel machine learning approach based on quantitative profile-profile relationship (QPPR) to address complex source-level problems in the forensic analysis of gunshot residue (GSR)"

Matteo Gallidabino, Northumbria University

73rd annual scientific meeting of the American Association of Forensic Sciences (2021) online

Educational Accreditation & Recognition Scheme

Educational Accreditation:

Nottingham Trent University - 11 January 2020

Educational Accreditation of 2 programmes (additional to the programmes already accredited)

Jain University - 27 July 2020

Educational Accreditation of 1 programme

University of Kent – 18 March 2021

Educational Accreditation of 8 programmes (additional to the programmes already accredited)

Educational Accreditation & Full Recognition Renewal:

Bournemouth University - 20 October 2020

Educational Accreditation of 1 programme (additional to the 4 programmes already accredited)
Full Recognition Renewal of 1 course

Full Recognition Renewal:

Teesside University - 8 January 2020

Full Recognition Renewal of 3 courses

The Open University - 20 October 2020

Full Recognition Renewal of 2 courses

University of Wolverhampton – 26 November 2020

Full Recognition Renewal of 2 courses

Full Endorsement Renewal:

Brooklands College - 8 December 2020

Full Endorsement Renewal of 1 course

Note: All onsite visits and/or reviews were postponed following lockdown in March 2020. Since then, all were successfully completed online between September and December 2020.

2020-2021 Conference Programme (1 April 2020 until 31 March 2021)

During the Covid pandemic the Society adapted to the 'new normal' and offered a series of online webinar and our first virtual conference.

Wednesday Webinars

The thought provoking 'Hands Off' virtual laboratory
10th June 2020

#DryLabsRealScience – How to replicate undergraduate practical experiences remotely
24th June 2020

An Introduction to the CSFS Generic Quality Management System
1st July 2020

A new design for trace evidence courses using home experiments, a carousel and Labbuddy
8th July 2020

Standard Operating Procedures – The Way Forward
15th July 2020

An interactive online approach to teaching GCMS method development - tips and tricks using a mix of learning tools
22nd July 2020

An Introduction to the Forensic landscape and guidance documentation
23rd July 2020

Validation of Methods – Why? When? How?
29th July 2020

The UKAS Experience
5th August 2020

The Control and Avoidance of Contamination at the Crime Scene
12th August 2020

How to deliver Quality audits
19th August 2020

Introduction to Competency
2nd September 2020

Auditing in a Virtual environment – the new 'normal'
16th September 2020

Top tips for getting forensic science research published
23rd September 2020

Root cause analysis – What's the Problem?
30th September 2020

Collision Investigation in the Civil Forum – Saying what you really think
3rd March 2021

Is it a Risk or is it an Opportunity?
17th March 2021

Focus on Forensic Scientists

Informal evening Q&A sessions Dr Sheila Willis

Professor Jim Fraser	10 th December 2020
Professor Tim Thompson	21 st December 2020
Professor Angela Gallop	11 th February 2021
Professor Niamh Nic Daeid	18 th March 2021

Student Webinars

Forensic Pathology – An Insight into the Forensic Post-mortem
24th February 2021

Forensic Cold Case Reviews: An Introduction
24th March 2021

Science & Justice Research Webinar
9th February 2021

CSFS Autumn Virtual Conference 2020

Friday 6th November 2020

Financial Review and reserves

The Statement of Financial Activities shows a surplus for the year of £121,324 and reserves at the end of the year of £554,184

The reserves of the Society are held in an unrestricted fund and at the end of the year £15,784 of the total is represented by tangible fixed assets. The balance of £538,400 could be converted into liquid funds within one month and Council therefore consider that there are currently sufficient resources available to allow the ongoing activities to continue in the event of a significant shortfall in budgeted income.

Public Benefit Statement

In developing the objectives for the year and in planning activities the trustees have considered the Charity Commission's general guidance on public benefit.

Investment policy

Responsibility for investment policy resides with Council and, as trustees of the Society, it has the power to invest in such assets as it sees fit.

The trustees have instructed the Society's investment managers to continue to adopt a cautious risk profile in order to protect the investments held.

Structure, Governance and Management

The Society is a registered charity (Registration Number 1156052) and operates in accordance with its Constitution.

A maximum of ten serving Members of Council also act as Trustees of the Society. Council is at liberty to co-opt a further three advisors if required for the conduct of Society business.

Elections to replace retiring Council Members and ratify mid-term appointments take place immediately prior to the Annual General Meeting (AGM) and are announced at that meeting held in November each year.

New Trustees on Council are mentored by current serving Trustees and are provided with information on the legal responsibilities of Trusteeship, and information from the Charity Commission as general guidance.

Sub-committees are made up of Members of Council. These meet as required for the conduct of the Society business and all acts and proceedings are fully and promptly reported to Council. All members of Council and sub-committees give their time voluntarily.

Risk Management

The Society maintains and regularly updates a risk register. Reports are presented to each meeting of Council where discussion of risks and subsequent mitigation actions on any risks is agreed.

The Society maintains insurance against identifiable and insurable losses of income and assets. This cover is reviewed annually.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the charity's Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Honorary Secretary on behalf of the Trustees and signed on 2nd November 2021



Mr Adam S Long
Honorary Secretary

Independent examiner's report to the trustees of The Chartered Society of Forensic Sciences

I report on the accounts of the Society for the year ended 31 March 2021, which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner:

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Andrew Beckett FCA
Fellow of the Institute of Chartered Accountants in England and Wales
c/o Becketts
Unit 1 Waterside
Old Boston Road
Wetherby
LS22 5NB

1st November 2021

Statement of Financial Activities for the year ended 31 March 2021

		Unrestricted funds	
	Notes	2021	2020
		£	£
Incoming resources			
Incoming from:			
Donations and legacies	2	-	147
Charitable activities	3	548,197	510,023
Investments	4	409	2,890
Total incoming resources		548,606	513,060
Resources expended			
Expenditure on:			
Charitable activities	5	462,274	485,483
Total resources expended		462,274	485,483
Other recognised gains and losses			
Gains/(losses) on investment assets	10	34,992	(23,781)
Net incoming resources		121,324	3,796
Net movement in fund for the year		121,324	3,796
Fund balance brought forward		432,860	429,064
Fund balance carried forward at 31 March		554,184	432,860

Balance Sheet as at 31 March 2021

	Notes	2021	2020
		£	£
Fixed assets			
Tangible assets	9	15,784	24,499
Investments	10	<u>312,630</u>	<u>227,325</u>
		328,414	251,824
Current assets			
Debtors	11	95,801	58,750
Cash at bank and in hand		<u>171,561</u>	<u>184,869</u>
		267,362	243,619
Creditors: amounts falling due within one year	12	<u>(41,592)</u>	<u>(62,583)</u>
Net current assets		225,770	181,036
Net assets		<u>554,184</u>	<u>432,860</u>
Funds			
Unrestricted income fund		554,184	432,860
		<u>554,184</u>	<u>432,860</u>

Approved by the Honorary Secretary on behalf of the Trustees and signed on 2nd November 2021.



Adam S Long
Honorary Secretary

Notes to the Financial Statements for the year ended 31 March 2021

1 Accounting policies

Basis of preparation

The financial statements are prepared under the historical cost convention, with the exception that investments are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011; with the exception of a cash flow statement as in the opinion of the Trustees it does not increase the understanding of the financial statements. The charity constitutes a public benefit entity as defined by FRS 102.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees consider that in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 no adjustment to comparative figures is required.

Incoming resources

Annual subscriptions are recognised when they fall due and to the extent that they are received within three months of the due date. Other donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from charitable activities is recognised as earned (that is, as the related goods or services are provided). Investment income is recognised on a receivable basis.

Resources expended

Expenditure is accounted for on an accruals basis.

Liabilities are recognised where it is more likely than not there is a legal or constructive obligation committing the Society to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the Society and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg. staff costs by time spent, refer to Note 6.

Pension costs

The Society contributes to employee stakeholder defined contribution personal pension plans.

The Society contribution is restricted to the contribution disclosed refer to Note 8.

Taxation

The Society is registered as a charity (Charity Commission Reference 1156052) and as such the income arising from and expended on its charitable activities is exempt from corporation tax.

Depreciation

Computers and other equipment are depreciated at 20-50% on the reducing balance in order to write off the assets over their estimated useful lives.

Fixed asset investments

Investments are stated at market value as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Funds

The funds of the Society are not subject to any restrictions regarding their use and are available for application to the general purposes of the Society. The Society has no designated funds

Notes to the Financial Statements for the year ended 31 March 2021

	2021	2020
	£	£
2 Donations and legacies		
Donations	-	147
	<u>-</u>	<u>147</u>
3 Income from charitable activities		
Membership subscriptions	183,558	162,162
Educational activities	281,622	255,972
Research and development	76,893	72,102
Other income	6,124	19,787
	<u>548,197</u>	<u>510,023</u>
4 Investment income		
Dividends and interest on listed investments	3,013	5,686
Interest on cash deposits	96	60
Investment management costs	(2,700)	(2,856)
	<u>409</u>	<u>2,890</u>
5 Cost of charitable activities		
Membership subscriptions*	44,475	46,266
Educational activities*	396,596	416,992
Research and development*	19,797	20,851
Other income*	1,406	1,374
	<u>462,274</u>	<u>485,483</u>
<i>*including allocated Support costs (note 6)</i>		
6 Support costs		
Employment costs (see Note 8)	260,754	259,883
Depreciation, repairs and maintenance	27,160	20,283
Other administration costs	29,098	45,899
Governance costs (see Note 7)	5,474	10,684
	<u>322,486</u>	<u>336,749</u>
Allocation of support costs (based on staff time and cost)		
Membership subscriptions	42,945	39,356
Educational activities	275,319	290,520
Research & Development	2,816	5,499
Other income	1,406	1,374
	<u>322,486</u>	<u>336,749</u>

Notes to the Financial Statements for the year ended 31 March 2021

	2021	2020
	£	£
7 Governance costs		
Accountancy and Independent examination	2,580	2,580
Consultancy and other professional fees	2,391	3,791
Council and committee expenses	503	4,313
	<u>5,474</u>	<u>10,684</u>
8 Staff numbers and costs		
Salaries	225,562	223,420
Social security costs	17,430	18,301
Pension costs	17,762	18,162
	<u>260,754</u>	<u>259,883</u>

The average number of employees calculated on a full time equivalent basis and analysed by function was:

	No	No
Cost of charitable activities	5.5	5.5
Governance costs	0.5	0.5
	<u>6.0</u>	<u>6.0</u>

One employee had total employment benefits, excluding pension costs, which fell in the band £60,000 to £69,999 during the year.

9 Tangible assets	Fixtures and equipment
	£
Cost	
At 1 April 2020	178,385
Additions	2,802
Fully written down assets	(108,036)
At 31 March 2021	<u>73,151</u>
Depreciation	
At 1 April 2020	153,886
Charge for the year	11,517
On fully written down assets	(108,036)
At 31 March 2021	<u>57,367</u>
Net book value	
At 31 March 2021	<u>15,784</u>
At 1 April 2020	<u>24,499</u>

Notes to the Financial Statements for the year ended 31 March 2021

	2021	2020
	£	£
10 Investments		
Market value at 1 April 2020	227,325	308,276
Additions at cost, including income reinvested	50,313	(57,170)
Net investment gains/(losses)	34,992	(23,781)
Market value at 31 March 2021	<u>312,630</u>	<u>227,325</u>
Historical cost of investments held at 31 March	285,680	229,921
Investments are represented by:		
Securities	304,130	222,473
Cash deposit	8,230	4,852
	<u>312,360</u>	<u>227,325</u>
11 Debtors		
Trade debtors	9,700	12,673
ForSciTE Ltd	82,000	42,000
Prepayments and accrued income	4,101	4,077
	<u>95,801</u>	<u>58,750</u>
12 Creditors: amounts falling due within one year		
Trade creditors	4,660	3,068
Income in advance	29,310	40,000
Other taxes and social security costs	-	7,734
Other creditors and accruals	7,622	11,781
	<u>41,592</u>	<u>62,583</u>
13 Trustees' expenses and remuneration		

During the year Trustees received no remuneration (2020: £nil). Trustees are paid expenses for attending meetings and for carrying out required duties as a trustee. During the year travel and subsistence expenses paid to 10 trustees totalled £503 (2020 : £4,313)

The Chartered Society of Forensic Sciences
Office 40 Flexspace
Hartwith way
Harrogate
HG3 2XA

www.csofs.org