



# Trustees' Annual Report for the period

Period start date		Period end date	
01	09	31	08
2022		2023	
From		To	

## Section A

## Reference and administration details

Charity name

Bradway Pre-school

Other names charity is known by

Registered charity number (if any)

1156043

Charity's principal address

The Annexe

Bradway Road

Sheffield

Postcode

S17 4QS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Sandilands	Chair		
2	Joanne Fitzpatrick	Treasurer		
3	Theresa Hooke	Secretary		
4	Heather Linley			
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6				
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14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg trust deed, constitution)

Constitution

How the charity is constituted  
(eg trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg appointed by, elected by)

Appointed by resolution of trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children aged 2 to 4 years

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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

10 supervised pre-school sessions run each week for children aged 2 to 4 years. Up to 50 children attend from the local area.

Afternoon sessions and also full days are available for children aged 3 to 4 years. The afternoon sessions are more structured to help children be ready for the transition to primary school.

Reserves are healthy

## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves are transferred to a Virgin Money savings account for use in the future - in case of a drop in numbers of children, or a need for capital expenditure.  
Reserves are also held in a Unity Trust Savings Account.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

*David Alan Sandilands*

Full name(s)

DAVID ALAN SANDILANDS

Position (eg Secretary, Chair, etc)

CHAIR

Date

4/4/2024



Section A

Independent Examiner's Report

Report to the trustees

BRADWAY PRE-SCHOOL

On accounts for the year  
ended

31 AUGUST 2023

Charity no  
(if any)

1156043

Set out on pages

*(insert to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 AUGUST 2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

LBICICE

Date:

8/10/23

Name:

LOUISE BLAKE

Relevant professional  
qualification(s) or body

ACA

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## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).





## Bradway Pre-school Accounts 01.09.22 through 31.08.23

### Balance Sheet @ 31.08.23

Cash in hand	£ 43.62
Virgin	£ 40,187.94
Unity Savings	£ 30,036.22
Unity Trust Bank	£ 23,770.44
 Total Bank Accounts	 £ 94,038.22





## Bradway Pre-school Accounts 01.09.22 through 31.08.23

Natwest Balance b/f @ 01.09.22	£ 1,440.72
Nationwide Balance b/f @ 01.09.22	£ 65,436.68
Unity Bank b/f @ 01.09.22	£ 33,493.47
Cash b/f @ 01.09.22	£ 29.47
Income from 01.09.22 to 31.08.23	£ 87,051.67
	<b><u>£187,452.01</u></b>

Expenses 01.09.22 to 31.08.23	£ 93,413.79
Cash in hand @ 31.08.23	£ 43.62
Balance Natwest Bank @ 31.08.23	£ 0
Balance UnityTrust Bank @ 31.08.23	£ 23,770.44
Balance Unity Savings @ 31.08.23	£ 30,036.22
Balance Virgin @ 31.08.23	£ 40,187.94
Balance Nationwide @ 31.08.23	£ 0
	<b><u>£187,452.01</u></b>

Income and Expenditure Account for the period from 01.09.22 to 31.08.23

<u>Income</u>	<u>Year end 2023</u>	<u>Year end 2022</u>
Interest earned	£ 1,571.43	£ 257.42
Fundraising	£ 1,401.32	£ 1,364.50
Nursery Grant	£58,326.10	£87,334.99
Private Fees	£22,968.00	£18,420.99
Sweatshirts	£ 145.50	£ 132.50
NMRU Refund	£ 492.86	£ 552.37
Other	£ 2,146.46	£ 4,720.70
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	£87,051.67	£112,783.47
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 <u>Expenditure</u>		
Admin & Office costs	£ 571.28	£ 728.45
Catering	£ 946.60	£ 932.79
Consumables	£ 247.76	£ 632.65
Craft and activities	£ 395.78	£ 3,198.30
Equipment	£ 1,029.54	£ 2,898.62
Fundraising	£ 24.48	£ 70.00
Gifts	£ 37.00	£ 0.00
Bank charges	£ 72.00	£ 77.60
Insurance	£ 648.29	£ 635.56
Phone and broadband	£ 412.80	£ 519.96
Ofsted	£ 35.00	£ 35.00
Premises	£ 295.00	£ 140.00
Publicity	£ 210.00	£ 210.00
Rent	£ 6,160.00	£10,110.00
Salaries	£77,360.38	£85,580.42
SEN Support	£ 1,749.00	£ 0.00
Subscriptions	£ 807.24	£ 812.83
Sundries	£ 285.00	£ 46.98
Sweatshirts	£ 0.00	£ 0.00
Training	£ 127.50	£ 4,085.35
Uniform	£ 0.00	£ 0.00
Trips	£ 0.00	£ 0.00
Website	£ 1,999.14	£ 1,703.94
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	£93,413.79	£112,418.45
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Excess of income over expenditure	-£ 6,362.12	£ 365.02