



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name

Whitley Bay Pantomime Society

Other names charity is known by

WBPS

Registered charity number (if any)

1156038

Charity's principal address

94 Callaly Way

Newcastle upon Tyne

Tyne and Wear

Postcode

NE6 2XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Steven Bell	Chairman		Members
2	David Linsdell	Secretary		Members
3	Judith Cairncross	Treasurer		Members
4	Julie Smith	-		Members
5	Hannah Cairncross	-		Members
6	Sabrina Lyall	-	01/04/2020 - 21/07/2020	Members
7	Mark Robinson	-	21/07/2020 - 31/03/2021	Members
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9				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Mr James Berry	9 Duke Street, Whitley Bay
Lawyer	Hindle Campbell Law	8 Northumberland Sq, North Shields, NE30 1QQ
Bank	Lloyds Bank	Whitley Bay Branch

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by the Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

(I) TO ADVANCE EDUCATION FOR THE BENEFIT OF THE PUBLIC IN THE ARTS, PARTICULARLY BUT NOT EXCLUSIVELY THE ART OF THEATRE AND PANTOMIME AND THE ASSOCIATED SKILLS OF DRAMA, MIME, DANCE, SINGING AND MUSIC
(II) TO MAKE SUCH GRANTS AND DONATIONS FOR SUCH PURPOSES AS ARE CHARITABLE ACCORDING THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES THINK FIT

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity's activities include the auditioning and recruitment of members from local communities for involvement in all aspects of production of our Pantomime show. Cast, crew and production team are primarily volunteers sourced from the local area who share an interest in the arts and community amateur theatre; particularly pantomime.

The Charity's main activity is the Pantomime, which provides a level of social inclusion for all involved; particularly throughout the rehearsal process. Members are encouraged to attend rehearsals regularly and have the opportunity to familiarise themselves with the processes of producing a show whilst getting to meet new and old friends alike. The end result is a public performance showcasing our work to members of the general public.

Our members with greater ambition can gain involvement with technical aspects of the show learning skills in lighting, sound, stage management, directing, costume and make-up design, marketing etc with opportunities to participate in NODA's summer school.

Underlining the show and the Charity's fundraising efforts is the encouragement of a sense of community. Our members are encouraged to create a community feel within the Society, but also to participate in fundraising and events in the wider community. The Charity is often involved in smaller showcase performances at local events such as Christmas Markets, Fairs and Fetes and the local Rotary Club's Santa's Grotto which are all undertaken on a voluntary basis.

The Charity trustees have had regard to the guidance issued by the Charity Commission on public benefit. Decisions are made taking into consideration our membership as well as the general public where necessary and appropriate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

At the end of each accounting period, our trustees agree the budget required for our next production. Surplus funds can be authorised for use as grants or donations to other charities in the form of cash awards or tickets for future performances.

Our policies outline that such cash award funds are to be donated based on nominations made and agreed at our Annual General Meeting.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to COVID-19, the Global pandemic and the Government imposed national lockdown, Whitley Bay Pantomime Society maintained a dormant state for almost all of our 2020/2021 reporting period.

We did, during the early stages of the pandemic, use some of our funds and our charitable status with 'In Kind Direct' to source a large amount of personal toiletry items for local Covid-19 wards and patients who had been admitted to hospital with no personal items.

Section E Financial review

Brief statement of the charity's policy on reserves

Whitley Bay Pantomime Society have no formal policy on reserves.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal funding is secured through ticket sales for our annual show. The great majority of our funding is sourced through this method, supported marginally by fundraising via membership fees, a tombola during show week, show programme sales and charity fundraising events.

Section F Other optional information

WBPS have nothing to add to this section of the report.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S. Linsdell-Bell

D Linsdell-Bell

Full name(s)

Steven Anthony Linsdell-Bell

David Michael Linsdell-Bell

Position (eg Secretary, Chair, etc)

Chairperson

Secretary

Date

31 March 2021

WHITLEY BAY PANTOMIME SOCIETY
Balance sheet Year ending 31st March 2021

NO SHOW (COVID19)

Description Income		2019/20 Total
Advance Sales		41.00
Ticket Sales		-
Programme Sales/refund		-
Tombola		-
Miscellaneous (photos Hoodies)		-
Subs		-
Easy Fundraising/Donations		114.87
Interest		43.84
		199.71
Description Expenditure		Total
Advance Sales Transfer to 2022		-
Theatre hire		-
Room hire		-
Storage		1,173.84
Publicity		-
Stage		-
Wardrobe		-
Music		-
Insurance/membership/awards(NODA)		163.00
Misc		397.92
		1,734.76
Deficit		-1,535.05

WHITLEY BAY PANTOMIME SOCIETY - No Show (Covid19)
YEAR END ACCOUNTS 31ST MARCH 2021

Balance Sheet

N.Rock	8,959.69	b/fwd	17,723.82	
Lloyds £	7,229.08	Defict for year	-1,535.05	
	<u>16,188.77</u>		<u>16,188.77</u>	0.00

Date compiled 30/4/20

No Independent Examiner's Report (IER)
is required or provided
due to Gross Income not exceeding
£25,000.00