

# **Engage Woking Schools**

**St Andrew's Church Centre  
Bampton Way  
Goldsworth Park  
Woking  
Surrey  
GU21 3LG**

## **Annual Report and Financial Statements**

**31<sup>st</sup> March 2023**

**Registered Charity Number: 1156005**

## Engage Woking Schools

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## Engage Woking Schools

### Trustees Report

The Trustees present their report for the year ended 31<sup>st</sup> March 2023. During this period the following served as Trustees:

Michael Kirtley  
 Carolyn Dickins  
 Vicky Henry  
 Cologero Vullo  
 Sarah Vullo (resigned 29.02.2023)  
 Shirley Morris  
 Rev Mark Wallace  
 Simon Pearce (appointed 02.11.2022)

#### Constitution and name

The charity was established by the constitution of a charitable incorporated organisation dated 27th February 2014, and registered with the Charity Commission on 4th March 2014- charity number 1156005. Engage Woking Schools, will undertake the work previously carried out by the Woking Schools Christian Assembly Trust – charity number 1060489.

There must be at least 3 Trustees who are appointed by the existing Trustees.

#### Aims

The Trust promotes the advancement of Christianity in Woking and the surrounding areas, and in particular amongst children and young people in schools and colleges.

#### Review of Activities

The main policy change this year has been completing the process of reviewing and reshaping our vision and aims culminating in a Vision morning for staff and Trustees in November.

We were led to base all future work and activities around three clear strands – Faith, Hope and Love. Our mission and vision statements were amended to read;

Mission: Enabling the Christian message to be heard in schools and colleges.

Vision: Sharing and demonstrating Faith, Hope and Love with the educational community in the Woking area.

Our three new staff members began work this year, a part time schools worker based mainly in the primary schools, a part time mentor and a part time administrator. This has relieved some of the burden on our full time Director of Schools and released her to pursue new opportunities in line with our vision strategy, whilst still maintaining a presence in schools.

The most significant new venture is the planning of "Encounter" a youth event at a local church to bring together (in a range of activities, including worship, sport and prayer) children in school years 7 to 13 in partnership with churches. Many will already be linked with local church children's and youth groups, and the aim is for all to be enriched and encouraged by connecting with others and encountering the Christian message with their peers. The planning for this has been well supported by many local churches who see this as a regular event to strengthen and bring together their young people with others. It is hoped individual churches will take responsibility for future events under the aegis of Engage.

We continue to provide primary assemblies and clubs, It's your Move transition sessions for Year 6 students, staff support through prayer meetings and other ways, run Christian Unions and outreach events at Christmas in the secondary schools and Woking College. To enrich the services we provide, we also run guest speaker events and mentoring sessions, both one to one and Group.

The churches continue to support us and indeed we are grateful to God that their giving for the year has increased over previous years. We are now working with an experienced fundraiser to apply for grants to fund core expenses and special projects. More volunteers are always needed and some have come forward to help Engage this year.



**Engage Woking Schools****Trustees Report****Financial review**

Income increased in this reporting period compared to the 12 months up to March 2022. Donations from Individuals fell from £ 10,925 to £ 9,911, a decrease of just over 9%, whilst donations from Churches increased from £ 27,881 to £ 36,451 an increase of over 30%. We also received donations totalling £ 1,308 from local schools in this period. Overall, our Income increased from £ 40,070 to £ 49,492, an increase of just over 23 %. We are extremely grateful to all our financial donors, who have supported the work of Engage Woking Schools during these recent years of challenging conditions.

Our total expenses increased during this financial year from £ 37,317 to £ 46,111, an increase of approximately 23.5%. The main reason for this increase in costs was due to employing 3 new staff members in this financial year. We appointed a new team member in May 2022 to continue the much-needed mentoring service to our Schools. In addition, during September 2022, we appointed a new part time schools worker based in the primary schools, and a part time administrator to assist with the growing administration demands. The office costs have fallen this year, mainly due to the one-off costs incurred with launching a new website in the previous financial year.

The reserves for Engage Woking Schools, at the end of this financial year are £ 29,860, an increase from £ 26,479.

We calculate our reserves by including our unrestricted funds (less the value of any fixed assets). We would wish to carry reserves as low as is possible, as the charity is funded substantially by the churches in Woking and if funds were to fall to below the level necessary to maintain the charity, the Trustees would expect to be able to call upon the support of local churches.

Insurance has been taken out to cover the insurable risks. The Trustees review risk each year to ensure that this is minimised.

The financial statements have been prepared on the accruals basis in accordance with the Statement of Recommended Practice, Financial Reporting Standard FRS102 using the exemptions available to smaller charities. As the income of the charity is less than £1,000,000 the accounts have been subject to an independent examination rather than an audit.

**Organisations**

Bankers – CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Independent Examiner – R. Pashley FCA, 137a Brox Road, Ottershaw, Surrey, KT16 0LG



Michael Kirtley  
signed on behalf of the Trustees

20<sup>th</sup> October 2023.

Engage exists to provide schools ministry on behalf of and in partnership with local churches to young people in primary and secondary schools as well as Woking College. This involves nurturing, inspiring and empowering them through sharing the Christian message and values in an accessible and relatable way, helping young people to be the best they can be.

This involves leading, delivering, and co-ordinating visits to schools to support and provide – collective worship, supporting RE lessons, 1-2-1 mentoring, enrichment clubs, pastoral support for staff, support in PSHE, whole school assemblies and well-being spaces.

2022-2023 has been a busy year and we have found our services are in demand, and we continue to deliver more activities than before the pandemic. In line with this we have implemented a 3-year strategic plan to meet this need. Alongside the activities mentioned above we have established mentoring in primary schools to support children at a younger age, as well as running more reflection and wellbeing spaces.

That said Engage has and continues to be faced with the challenge of a reduced amount of financial support.

### Highlights

- Assemblies have been delivered to over 25 schools face to face and we have continued with the digital version enabling Engage to reach schools further afield. Families have watched these and thoroughly enjoyed them giving them hope and encouragement through a Christian message in an accessible way. Schools are also using our assemblies as part of their corporate worship and RE curriculum.
- The Mentoring programme has been expanded to a local Primary School and is well established. This is highlighting the children who may need further support before they move to the feeder secondary school where Engage also runs the mentoring programme enabling us to continue to support them.
- The Engage team has grown, with a dedicated part time schools work co-ordinator and an administrator.
- Supporting Secondary Schools through continuing PHSE conversations at enrichment clubs.
- Successful revision and design of the Engage strategy and vision, including sub brands – Faith, Hope and Love, which clearly informs supporters, schools, and the local community about our services.
- Supporting students and staff at Woking College
- Successfully delivering Year 6 transition lessons to Primary School children who are moving to Year 7 at secondary school.



These testimonies share the impact of our work is having.

#### *Mentoring*

*I cannot express enough that I do not know what we would do without the magnificent support from Engage in school. They swoop in and pick up the students and support them, report back so efficiently alert us to any safeguarding concerns in a timely manner and are all round fabulous. We see a big turnaround with the students who have this intervention, which in turn means they don't go on to need further support, which is the long term goal. At the end of the day we want our students to be happier with who they are and Engage deliver this time and time again. Thank you so very much. – Woking High School*

#### *Student Feedback*

*"It gave me space to talk things through and straighten my head out about who I am"*

*"I learned how to speak up for myself. My confidence grew and I am much happier"*

#### *Head Teacher Feedback*

*"Engage activities enrich our school values and vision by enabling children to reflect on spiritual matters" – Horsell Junior school.*

#### **Looking Forward**

Engage is launching its first Woking wide youth event called 'Encounter' in partnership with ecumenical churches throughout Woking. Giving young people an opportunity to come together with their peers and explore faith and life.

It is our aim and vision to continue to serve the local education communities in Woking. Working in partnership with young people, schools, churches, and the community to help all young people be the best they can be.

We are excited to see what this next year holds.

### **Independent Examiner's Report to the Trustees of Engage Woking Schools.**

I report to the trustees on my examination of the accounts of Engage Woking Schools (Charitable Incorporated Organisation) on the accounts for the year ended 31 March 2023, as set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

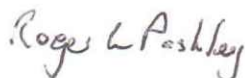
I report in respect of my examination of the Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts, as set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Roger Pashley FCA  
137a Brox Road, Ottershaw, Surrey, KT16 0LG  
9<sup>th</sup> September 2023

## ENGAGE WOKING SCHOOLS

## Statement of Financial Activities

For the Year ended 31st March 2023

	Mar-2023	Mar-2022
	£	£
Income	Total	Total
<b>Donations</b>		
Gifts from individuals	9,911	10,925
Gift Aid Tax	1,560	1,200
Gifts from churches	36,451	27,881
Gifts from School	1,308	-
	<hr/>	<hr/>
Interest	49,230	40,006
Other Income	154	5
	108	59
	<hr/>	<hr/>
<b>Total Income</b>	<b>49,492</b>	<b>40,070</b>
	<hr/>	<hr/>
<b>Expenditure</b>		
<b>Expenditure on Charitable Activities</b>		
Staff costs	40,562	31,025
Office and support costs	5,549	6,292
	<hr/>	<hr/>
<b>Total Expenditure</b>	<b>46,111</b>	<b>37,317</b>
	<hr/>	<hr/>
<b>Net Income / ( Expenditure )</b>	<b>3,381</b>	<b>2,753</b>
	<hr/>	<hr/>
Balance brought forward	26,479	23,726
	<hr/>	<hr/>
<b>Balance carried forward as at 31st March 2023</b>	<b>29,860</b>	<b>26,479</b>
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## Balance Sheet

At 31st March 2023

	£	Mar-2023 £	£	Mar-2022 £
<b>Fixed Assets</b>			0	0
<b>Current Assets</b>				
Cash at bank and in hand		360		79
Short-term deposits		29,500		26,400
Debtors		-		-
		<u>29,860</u>		<u>26,479</u>
<b>Current Liabilities</b>				
Creditors - Due within 1 Year		<u>-</u>		<u>-</u>
<b>Net Current Assets</b>		29,860		26,479
<b>Net Assets</b>		<u><u>29,860</u></u>		<u><u>26,479</u></u>
Represented by:				
<b>Unrestricted funds</b>				
General funds		<u><u>29,860</u></u>		<u><u>26,479</u></u>

**Engage Woking Schools**  
**Notes to the Financial Statements for the year ended 31<sup>st</sup> March 2023**

**1. Accounting Policies**

**General**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Financial Reporting Standard (FRS 102) effective 1 January 2015.

Gifts are accounted for when received. Tax receivable under Gift Aid is included in respect of gifts received in the year.

**Fixed assets and depreciation**

Depreciation is charged to write off the cost of fixed assets over their useful lives. Assets costing less than £500 are not capitalised but written off in the year of purchase. The charge is calculated on a straight line basis to write off the cost, less residual value.

**2. Fixed Assets**

	<b>Computer equipment £</b>
<b>Cost</b>	
Additions	0
Disposals	0
At 31 <sup>st</sup> March 2023	<u>0</u>
<b>Depreciation</b>	
Charge for the year	0
On disposals	0
At 31 <sup>st</sup> March 2023	<u>0</u>
<b>Net Book Values</b>	
31 <sup>st</sup> March 2023	<u><u>0</u></u>

**ENGAGE WOKING SCHOOLS**  
For the Year ended 31st March 2023

**3. Staff costs**

	March 2023 £	March 2022 £
Salaries	39,023	29,773
Pension Costs	840	729
National Insurance	-	-
Payroll Processing Fees	699	523
	<u>40,562</u>	<u>31,025</u>

**4. Office and support costs**

	March 2023 £	March 2022 £
Travel expenses	872	188
Promotional material	2,789	1,652
Office costs	1,888	4,452
Total	<u>5,549</u>	<u>6,292</u>

**5. Trustee Remuneration**

No remuneration or expenses were paid to any trustees.