

Engage Woking Schools

**St Andrew's Church Centre
Bampton Way
Goldsworth Park
Woking
Surrey
GU21 3LG**

Annual Report and Financial Statements

31st March 2022

Registered Charity Number: 1156005

Engage Woking Schools

CONTENTS

	Page
Trustees' Annual Report	1-2
Director of Schools Report	3-4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8-9

Engage Woking Schools

Trustees Report

The Trustees present their report for the year ended 31st March 2022. During this period the following served as Trustees:

Michael Kirtley
Carolyn Dickins
Vicky Henry
Cologero Vullo
Sarah Vullo
Zoe Ferrett (resigned 14.07.2021)
Rev. Sam Waako (resigned 18.11.2021)
Shirley Morris (appointed 18.11.2021)
Rev Mark Wallace (appointed 23.02.2022)

Constitution and name

The charity was established by the constitution of a charitable incorporated organisation dated 27th February 2014, and registered with the Charity Commission on 4th March 2014- charity number 1156005. Engage Woking Schools, will undertake the work previously carried out by the Woking Schools Christian Assembly Trust – charity number 1060489.

There must be at least 3 Trustees who are appointed by the existing Trustees.

Aims

The Trust promotes the advancement of Christianity in Woking and the surrounding areas, and in particular amongst children and young people in schools and colleges.

Review of Activities

We are in the process of reviewing and reshaping our vision and aims and this year decided to slightly reword our primary mission statement – changing “Taking the gospel into schools” to “Taking the Christian message into schools”. This emphasises the Christian nature of our work, and, without compromising our vision and aims, is more acceptable to schools and grant making bodies generally. This is the first step in a process which will hopefully culminate in a Vision day for staff, trustees and volunteers early next year.

Another change has been to entitle our head schools worker Shelley Blunden as Director of Schools work, recognising that she will be the lead worker to whom future staff will be responsible. Towards the end of the year, we recruited for new part time staff and have appointed a part time schools worker who will mainly work in primary schools and a part time mentor to assist with this when Carrie Brown leaves us this July. Mentoring continues to be much in demand in the secondary schools and we are happy to provide what we can to meet this need, whilst recognising this does not always fall within our main objects and purposes. An application to Surrey Community fund for funding a mentor did not succeed but we are confident we can soon raise similar grant funding from secular sources to cover our ongoing mentoring costs.

Otherwise, we continue to provide primary assemblies and clubs, It's your Move transition sessions for Year 6 students, staff support through prayer meetings and other ways, and support for Christian Unions and special Easter and Christmas events in the secondary schools and Woking College. This is done post pandemic with a mixture of in person and digital activities. It is likely the regular primary assemblies will continue to be filmed as videos and sent out to schools as this reaches many more schools, but in person assemblies to a smaller number of schools are planned for the summer term. Churches and supporters are kept up to date digitally, via social media and by church visits.

Engage Woking Schools

Trustees Report

Financial review

Income decreased in the last reporting period compared to the 12 months up to March 2021. Donations from Individuals rose from £ 8,875 to £ 10,925, an increase of just over 23%, whilst donations from Churches decreased from £ 33,197 to £ 27,881, a decrease of just over 16%. Overall our Income fell from £ 44,117 to £ 40,070, a decrease of approximately 9%. We are extremely grateful to all our financial donors, who have supported the work of Engage Woking Schools during these last 2 years of challenging conditions.

Total expenses increased during this financial year from £ 27,562 to £ 37,317, an increase of just over 35%. The main reason for this increase in costs was due to employing an additional staff member, from September 2021 to provide a much needed mentoring service to our Schools until July 2022. In addition, the office costs have increased as the office has reopened and we have also launched a new web-site in the current reporting period, to address the requirements highlighted during the pandemic, for a more digital focused provision for our services.

The reserves for Engage Woking Schools, at the end of this financial year are £ 26,479, an increase from £ 23,726.

We calculate our reserves by including our unrestricted funds (less the value of any fixed assets). We would wish to carry reserves as low as is possible, as the charity is funded substantially by the churches in Woking and if funds were to fall to below the level necessary to maintain the charity, the Trustees would expect to be able to call upon the support of local churches.

Insurance has been taken out to cover the insurable risks. The Trustees review risk each year to ensure that this is minimised.

The financial statements have been prepared on the accruals basis in accordance with the Statement of Recommended Practice, Financial Reporting Standard FRS102 using the exemptions available to smaller charities. As the income of the charity is less than £1,000,000 the accounts have been subject to an independent examination rather than an audit.

Organisations

Bankers – CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Independent Examiner – R. Pashley FCA, 137a Brox Road, Ottershaw, Surrey, KT16 0LG



Michael Kirtley
signed on behalf of the Trustees

8th June 2022

Director of Schools Report

Engage exists to provide schools ministry on behalf of and in partnership with local churches to young people in primary and secondary schools as well as Woking College. This involves nurturing, inspiring and empowering them through sharing the Christian message and ethos, helping young people to be the best they can be.

This involves leading, delivering, and co-ordinating visits to schools to support and provide – collective worship, supporting RE lessons, 1-2-1 mentoring, enrichment clubs, pastoral support for staff, support in PSHE, whole school assemblies.

2021- 2022 has been a year where we, as have most Charities, found new ways of working due to the pandemic but have continued to successfully deliver in all areas of our work. That said Engage has also faced challenges namely lack of volunteers and reduced amount of financial support.

Highlights

- Assemblies that would normally have been delivered to 33 primary schools went digital enabling Engage us to reach families through the schools. Families have watched these and thoroughly enjoyed them giving them hope and encouragement through a Christian message in an accessible way.
- £1000 grant receivable (in April 2022) towards the recruitment of an additional Schools Mentor from Woking High School. We have successfully completed 76% of 1-2-1 sessions meeting the desired outcomes. This has had a positive impact on the overall school community.
- Mentoring programme has now been expanded to a local Primary School.
- Recruitment of an additional Schools Worker to deliver and develop the work being done in Primary Schools.
- Supporting Secondary Schools through continuing PHSE conversations at enrichment clubs.
- Successfully updated launched and redesigned the Engage website, which informs supporters, schools, and the local community about our services.
- Supporting students at College with identity issues.
- Successfully delivering Year 6 transition lessons to Primary Schools in Woking, with a particular focus on anxieties being faced due to the lack of opportunities to see their new Secondary Schools due to the pandemic.

These testimonies share the impact of our work

Mentoring

I just wanted to say a big thank you to Engage for the support you have been offering in school this half term. It is a key part of our wider pastoral system and is valued by both the students and our staff. Feedback from the students (and staff) involved is always positive and I know it makes a difference - Assistant Head at Woking Secondary School July 2021

Its Your Move

More than ever this year, our year 6 children have needed reassurance about the transition from Junior school to High School. The children have spent their last term with us in very different circumstances: they have been taught by unfamiliar teachers, who themselves were unfamiliar with the transition needs of the children, having not taught year 6 before. In addition, the children have not been able to visit their new schools, or to speak to the staff. Engaging with 'Engage' and the 'It's Your Move' scheme has been invaluable, both for the children and their teachers. Having the books delivered and working on them together has helped the children to understand that the emotions they are feeling are 'normal' and it has relieved most of their fear and anxiety, so they can now look forward to a positive transition to their new schools. Thank you, Shelley and the team.

Looking Forward

Engage has started to review its Visions and Strategy to meet the changing needs of the community and diverse range and needs of young people it serves. The vision will remain to work in line with the Christian ethos and message to give hope, love and inspire but will also look to expand the activities offered to meet increasing diverse needs such as Sports clubs for Young people.

This work will require extra funding and more volunteers, as such there will be increased fundraising opportunities being explored as well as dedicated volunteer recruitment drives.

It is our aim and vision to continue to serve the local education communities in Woking. Working in partnership with young people, schools, churches, and the community to help all young people be the best they can be.

We are excited to see what this next year holds.

Independent Examiner's Report to the Trustees of Engage Woking Schools.

I report to the trustees on my examination of the accounts of Engage Woking Schools (Charitable Incorporated Organisation) on the accounts for the year ended 31 March 2022, as set out on pages 5 to 8.

Responsibilities and basis of report

As the trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts, as set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger Pashley

Roger Pashley FCA
137a Brox Road, Ottershaw, Surrey, KT16 0LG
31st May 2022

ENGAGE WOKING SCHOOLS

Statement of Financial Activities

For the period ended 31st March 2022

	Mar-2022	Mar-2021
	£	£
Income	Total	Total
Donations		
Gifts from individuals	10,925	8,875
Gift Aid Tax	1,200	2,008
Gifts from churches	27,881	33,197
	<hr/>	<hr/>
Interest	40,006	44,080
Other Income	5	3
	59	34
	<hr/>	<hr/>
Total Income	40,070	44,117
	<hr/>	<hr/>
Expenditure		
Expenditure on Charitable Activities		
Staff costs	31,025	24,726
Office and support costs	6,292	2,836
	<hr/>	<hr/>
Total Expenditure	37,317	27,562
	<hr/>	<hr/>
Net Income / (Expenditure)	2,753	16,555
	<hr/>	<hr/>
Balance brought forward	23,726	7,171
	<hr/>	<hr/>
Balance carried forward as at 31st March 2022	26,479	23,726
	<hr/>	<hr/>

ENGAGE WOKING SCHOOLS

Balance Sheet

At 31st March 2022

	£	Mar-2022 £	£	Mar-2021 £
Fixed Assets		0		0
Current Assets				
Cash at bank and in hand	79		726	
Short-term deposits	26,400		23,000	
Debtors	-		-	
	<u>26,479</u>		<u>23,726</u>	
Current Liabilities				
Creditors - Due within 1 Year	<u>-</u>		<u>-</u>	
Net Current Assets		26,479		23,726
Net Assets		<u><u>26,479</u></u>		<u><u>23,726</u></u>
 Represented by:				
Unrestricted funds				
General funds		<u><u>26,479</u></u>		<u><u>23,726</u></u>

Engage Woking Schools
Notes to the Financial Statements for the year ended 31st March 2022

1. Accounting Policies

General

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Financial Reporting Standard (FRS 102) effective 1 January 2015.

Gifts are accounted for when received. Tax receivable under Gift Aid is included in respect of gifts received in the year.

Fixed assets and depreciation

Depreciation is charged to write off the cost of fixed assets over their useful lives. Assets costing less than £500 are not capitalised but written off in the year of purchase. The charge is calculated on a straight line basis to write off the cost, less residual value.

2. Fixed Assets

	Computer equipment £
Cost	
Additions	0
Disposals	0
At 31 st March 2022	<u>0</u>
Depreciation	
Charge for the year	0
On disposals	0
At 31 st March 2022	<u>0</u>
Net Book Values	
31 st March 202	<u><u>0</u></u>

ENGAGE WOKING SCHOOLS
For the period ended 31st March 2022

3. Staff costs

	March 2022 £	March 2021 £
Salaries	29,773	23,467
Pension Costs	729	777
National Insurance	-	-
Payroll Processing Fees	523	482
	<u>31,025</u>	<u>24,726</u>

4. Office and support costs

	March 2022 £	March 2021 £
Travel expenses	188	31
Promotional material	1,652	1,087
Office costs	4,452	1,718
Total	<u>6,292</u>	<u>2,836</u>

5. Trustee Remuneration

No remuneration or expenses were paid to any trustees.