

Engage Woking Schools

**St Andrew's Church Centre
Bampton Way
Goldsworth Park
Woking
Surrey
GU21 3LG**

Annual Report and Financial Statements

31st March 2021

Registered Charity Number: 1156005

Engage Woking Schools

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Engage Woking Schools

Trustees Report

The Trustees present their report for the year ended 31st March 2021. During this period the following served as Trustees:

Michael Kirtley
Carolyn Dickins
Vicky Henry
Royer Slater (resigned 15.07.2020)
Cologero Vullo
Zoe Ferrett
Steve Green (resigned 20.01.2021)
Rev. Sam Waako
Sarah Vullo (appointed 18.11.2020)

Constitution and name

The charity was established by the constitution of a charitable incorporated organisation dated 27th February 2014, and registered with the Charity Commission on 4th March 2014- charity number 1156005. Engage Woking Schools, will undertake the work previously carried out by the Woking Schools Christian Assembly Trust – charity number 1060489.

There must be at least 3 Trustees who are appointed by the existing Trustees.

Aims

The Trust promotes the advancement of Christianity in Woking and the surrounding areas, and in particular amongst children and young people in schools and colleges.

Review of Activities

Our mission over the last year remains the same – to take the gospel into local schools, but our activities over the year have been drastically affected by the Covid19 pandemic.

We employed a new primary schools worker who started work just as schools closed during the lockdown restrictions. She was not able to make her mark on the role and for this and other reasons left us after only one term. In view of restricted access to schools and the uncertainties which continue, we have delayed recruiting further for the present.

School clubs and most Christian Unions have not continued in person, but we have been able to record and send to the primary schools Harvest, Christmas and Easter drama assemblies, reaching more schools and children and families than would have been possible in person. Our schools worker Shelley Blunden delivered 'It's Your Move' (IYM) transition sessions for year 6 remotely, and is now preparing both in person and Zoom IYM materials for the summer term.

The other need within both primary and secondary sectors has been for mentoring the increasing number of students with anxiety and other mental health issues, and our worker and a team of church youth workers have assisted with this, taking sessions both over Zoom and in person where permitted with pupils referred by the schools. Shelley has also kept in touch with CU students over Zoom and social media where possible.

We continue to receive good feedback on our input in this very different climate, particularly for the assembly videos, and prayer support has been offered and gratefully received by schools and teachers.

Engage Woking Schools

Trustees Report

Financial review

Income increased considerably in the last reporting period compared to the 12 months up to March 2020. Donations from Individuals rose from £ 7,099 to £ 8,875, an increase of just over 25%, whilst donations from Churches increased from £ 29,612 to £ 33,197, an increase of just over 12%. Overall our Income rose from £ 37,401 to £ 44,117, an increase of approximately 18%. We are extremely grateful to all our financial donors, who have supported the work of Engage Woking Schools during this challenging period.

Our total expenses decreased during this financial year from £ 42,511 to £ 27,562, a fall of approximately 35%. The main reason for this reduction in costs was due to a reduction in staff costs, which fell from £ 37,932 to £ 24,726, a decrease of just under 35%. This was due to the savings from the Primary Schools role, which was vacant for 8 months of the reporting period. Office costs were also down considerably from £ 4,579 to £ 2,836, a fall of 38%, which resulted from the Office being closed for the majority of the reporting period.

The reserves for Engage Woking Schools, at the end of this financial year are £ 23,726, an increase from £ 7,171.

We calculate our reserves by including our unrestricted funds (less the value of any fixed assets). We would wish to carry reserves as low as is possible, as the charity is funded substantially by the churches in Woking and if funds were to fall to below the level necessary to maintain the charity, the Trustees would expect to be able to call upon the support of local churches.


Insurance has been taken out to cover the insurable risks. The Trustees review risk each year to ensure that this is minimised.

The financial statements have been prepared on the accruals basis in accordance with the Statement of Recommended Practice, Financial Reporting Standard FRS102 using the exemptions available to smaller charities. As the income of the charity is less than £1,000,000 the accounts have been subject to an independent examination rather than an audit.

Organisations

Bankers – CAF Bank Limited, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Independent Examiner – R. Pashley FCA, 137a Brox Road, Ottershaw, Surrey, KT16 0LG



Michael Kirtley
signed on behalf of the Trustees

14th July 2021

Independent Examiner's Report to the Trustees of Engage Woking Schools.

I report to the trustees on my examination of the accounts of Engage Woking Schools (Charitable Incorporated Organisation) on the accounts for the year ended 31 March 2021, as set out on pages 4 to 7.

Responsibilities and basis of report

As the trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charitable Incorporated Organisation's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charitable Incorporated Organisation as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts, as set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger L Pashley

Roger Pashley FCA
137a Brox Road, Ottershaw, Surrey, KT16 0LG
10th June 2021

ENGAGE WOKING SCHOOLS

Statement of Financial Activities

For the year ended 31st March 2021

| | Mar-2021 | Mar-2020 |
|--|---------------|----------------|
| | £ Total | £ Total |
| Income | | |
| Donations | | |
| Gifts from individuals | 8,875 | 7,099 |
| Gift Aid Tax | 2,008 | 639 |
| Gifts from churches | 33,197 | 29,612 |
| | ----- | ----- |
| | 44,080 | 37,350 |
| Interest | 3 | 7 |
| Other Income | 34 | 44 |
| | ----- | ----- |
| Total Income | 44,117 | 37,401 |
| | ===== | ===== |
| Expenditure | | |
| Expenditure on Charitable Activities | | |
| Staff costs | 24,726 | 37,932 |
| Office and support costs | 2,836 | 4,579 |
| | ----- | ----- |
| Total Expenditure | 27,562 | 42,511 |
| | ----- | ----- |
| Net Income / (Expenditure) | 16,555 | (5,110) |
| Balance brought forward | 7,171 | 12,281 |
| | ----- | ----- |
| Balance carried forward as at 31 March 2021 | 23,726 | 7,171 |
| | ===== | ===== |

ENGAGE WOKING SCHOOLS

Balance Sheet

At 31st March 2021

| | £ | Mar-2021 £ | £ | Mar-2020 £ |
|-------------------------------|---|----------------------|---|---------------------|
| Fixed Assets | | 0 | | 0 |
| Current Assets | | | | |
| Cash at bank and in hand | | 726 | | 629 |
| Short-term deposits | | 23,000 | | 3,001 |
| Debtors | | - | | 3,541 |
| | | <u>23,726</u> | | <u>7,171</u> |
| Current Liabilities | | | | |
| Creditors - Due within 1 Year | | <u>-</u> | | <u>-</u> |
| Net Current Assets | | 23,726 | | 7,171 |
| Net Assets | | <u><u>23,726</u></u> | | <u><u>7,171</u></u> |
| Represented by: | | | | |
| Unrestricted funds | | | | |
| General funds | | <u><u>23,726</u></u> | | <u><u>7,171</u></u> |

Engage Woking Schools
Notes to the Financial Statements for the year ended 31st March 2021

1. Accounting Policies

General

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities Financial Reporting Standard (FRS 102) effective 1 January 2015.

Gifts are accounted for when received. Tax receivable under Gift Aid is included in respect of gifts received in the year.

Fixed assets and depreciation

Depreciation is charged to write off the cost of fixed assets over their useful lives. Assets costing less than £500 are not capitalised but written off in the year of purchase. The charge is calculated on a straight line basis to write off the cost, less residual value.

2. Fixed Assets

| | Computer equipment £ |
|--------------------------------|-------------------------------------|
| Cost | |
| Additions | 0 |
| Disposals | 0 |
| At 31 st March 2021 | 0 |
| Depreciation | |
| Charge for the year | 0 |
| On disposals | 0 |
| At 31 st March 2021 | 0 |
| Net Book Values | |
| 31 st March 2021 | 0 |

ENGAGE WOKING SCHOOLS
For the year ended 31st March 2021

3. Staff costs

| | 2021 £ | 2020 £ |
|-------------------------|---------------|---------------|
| Salaries | 22,703 | 35,281 |
| Pension Costs | 1,541 | 2,062 |
| National Insurance | - | - |
| Payroll Processing Fees | 482 | 589 |
| | <u>24,726</u> | <u>37,932</u> |

4. Office and support costs

| | 2021 £ | 2020 £ |
|----------------------|--------------|--------------|
| Travel expenses | 31 | 1,161 |
| Promotional material | 1,087 | 1,360 |
| Office costs | 1,718 | 2,058 |
| Total | <u>2,836</u> | <u>4,579</u> |

5. Trustee Remuneration

No remuneration or expenses were paid to any trustees.

6. Debtors

| | 2021 £ | 2020 £ |
|-----------------|-----------|--------------|
| Tax on gift aid | - | 1,441 |
| Other debtors | - | 2,100 |
| | <u>0</u> | <u>3,541</u> |