



Trustee Report for St. Nicolas Playgroup (Taplow)

for Year-End 31st August, 2023

Charity Name:	St. Nicolas Playgroup (Taplow)
Address:	The Reading Rooms, Taplow Village Centre, Taplow, SL6 0EX
Charity Registration No.	1155996
Trustee Names:	Stuart Hampton-Roach – Chair Sarah Grimsdick – Treasurer Charissa Morgan - Trustee

Charity Structure

St. Nicolas Playgroup (Taplow) is a member of the Early Year Learning Alliance (EYLA) and is governed by the Pre-school Learning Alliance Model Pre-school Constitution 2011. It is managed and controlled by a committee of trustees, elected at Annual General Meetings in September/October by majority vote. The minimum number of Committee members is five and comprises of a minimum of 60% Family

Members. All Committee members are DBS checked and cleared and sign up to St. Nicolas Playgroup's Trustee Code of Conduct which is modelled on that of the PLA.

A sub-committee, known as the Fundraising Committee, is formed by some Committee members to organise fund raising events to support the running of Playgroup. A formal process and policy are in place for the recording and handover to the Treasurer of funds raised by the fundraising committee.

Activities and Objectives

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Achievements and Performance

The year 2022-23 has been a pivotal one for Playgroup, focusing on consolidating previous efforts to ensure our long-term viability. The Committee maintained a close partnership with the Early Years team at Buckinghamshire Council to secure the financial health of our preschool.

In August 2022, we applied for a £10,000 Sustainability Grant from the Council, which we gratefully received in December 2022. This funding provided financial stability for another year. Additionally, we were fortunate to receive a further grant of £1,600 from Buckinghamshire Council in April 2023. In June 2023, we were also awarded a £1,500 grant from Tesco to fund communication initiatives within Playgroup. Of this amount, £1,125 was received in 2022-23, with the remainder to be received in 2023-24.

Despite the departure of our newly recruited Manager in December 2022, we were pleased to see our Deputy Manager step up as Interim Manager, bringing much-needed stability to Playgroup. In February 2023, the Committee was delighted to officially promote her to the permanent Manager role. We also successfully recruited internally for a new Deputy Manager, who has proven to be a great support to the Manager.

While we were saddened by the departure of two long-term staff members, we were fortunate to welcome two new qualified team members who have quickly become valuable assets to our team. The dedication and hard work of all our staff are truly the backbone of our preschool, and we are immensely grateful for their contributions.

Following the strategic decision to lower our entry age from 2.5 years to 2 years, we welcomed more 2-year-olds to Playgroup. This contributes to our future viability by increasing the length of stay for these children.

Overall, 2022-23 has been a year of strategic consolidation and growth, setting a solid foundation for Playgroup's future success.

Financial Review

This financial period has resulted in a surplus of £2,715 (2021-2022 deficit of £15,646). Details of all income and expenditure are outlined in the attached financial statements. Sufficient financial reserves are held to sustain Playgroup in the event that income falls below expected levels. The intention would be to continue functioning as a Playgroup for up to 3 months and cover the payment of staff redundancies, in the unlikely event that the Playgroup had to close. The amount of £18,370 for this purpose, is held within the account balance of £27,117 in the Barclays community business account.

Signed on behalf of
the charity's trustees:

Sarah Grimsdick
Sarah Grimsdick
Management Committee Treasurer

Date:

21st October 2024



Receipts and payments accounts

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	78,147	-	-	78,147	79,728
Fees	23,624	-	-	23,624	25,483
Forest School Fees	200	-	-	200	10,312
Donations	670	-	-	670	2,848
Fundraising	1,761	-	-	1,761	3,833
Grants	11,500	1,125	-	12,625	1,500
Other	-	-	-	-	-
Job Retention Scheme	-	-	-	-	-
Sub total (Gross income for AR)	115,902	1,125	-	117,027	123,704
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	115,902	1,125	-	117,027	123,704
A3 Payments					
Net Wages	90,367	-	-	90,367	96,156
PAYE/NIC	3,140	-	-	3,140	5,916
Pension	2,541	-	-	2,541	2,547
Rent & Insurance	11,853	-	-	11,853	10,336
Consumables	555	-	-	555	435
Toys, books and equipment	673	-	-	673	338
Paint and materials	339	-	-	339	323
Snacks	755	-	-	755	401
Cooking	79	-	-	79	23
Printing, postage and stationery	291	-	-	291	500
External classes	-	-	-	-	1,640
Forest School costs	500	-	-	500	15,600
Outings/parties	448	-	-	448	838
Fundraising	-	-	-	-	-
Equipment/Assets	-	-	-	-	-
Training	728	-	-	728	1,828
Other	-	-	-	-	-
	2,043	-	-	2,043	2,469
	-	-	-	-	-
Sub total	114,312	-	-	114,312	139,350
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	114,312	-	-	114,312	139,350
Net of receipts/(payments)	1,590	1,125	-	2,715	- 15,646
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,402	-	-	24,402	40,047
Cash funds this year end	25,992	1,125	-	27,117	24,402

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		25,992	1,125	-
		-	-	-
		-	-	-
	Total cash funds	25,992	1,125	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stuart Hampton-Roach		
		Sarah Grimsdick		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

St Nicolas Playgroup (Taplow)

On accounts for the year ended

31 August 2023

Charity no
(if any)

1155996

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M. D. Price

Date:

20/10/2024

Name:

Mark Price BSc, FCA

Relevant professional
qualification(s) or body
(if any):

The Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

One, St Peters Road, Maidenhead, Berkshire, SL6 7QU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A