



## Trustee Report for St. Nicolas Playgroup (Taplow)

for Year-End 31<sup>st</sup> August, 2022

<b>Charity Name:</b>	St. Nicolas Playgroup (Taplow)
<b>Address:</b>	The Reading Rooms, Taplow Village Centre, Taplow, SL6 0EX
<b>Charity Registration No.</b>	1155996
<b>Trustee Names:</b>	Stuart Hampton-Roach – Chair  Sarah Grimsdick – Treasurer  Charissa Morgan - Trustee

### Charity Structure

St. Nicolas Playgroup (Taplow) is a member of the Early Year Learning Alliance (EYLA) and is governed by the Pre-school Learning Alliance Model Pre-school Constitution 2011. It is managed and controlled by a committee of trustees, elected at Annual General Meetings in September/October by majority vote. The minimum number of Committee members is five and comprises of a minimum of 60% Family

Members. All Committee members are DBS checked and cleared and sign up to St. Nicolas Playgroup's Trustee Code of Conduct which is modelled on that of the PLA.

A sub-committee, known as the Fundraising Committee, is formed by some Committee members to organise fund raising events to support the running of Playgroup. A formal process and policy are in place for the recording and handover to the Treasurer of funds raised by the fundraising committee.

## Activities and Objectives

The aims of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

## Achievements and Performance

2021-22 was a challenging year with a new Manager in place and a new Committee. The Committee have worked closely with the Early Years team at Buckinghamshire Council to ensure the financial viability of the preschool. In August 2022 we applied for a £10,000 Sustainability grant from the Council which was granted and received in December 2022, ensuring the financial stability of the charity for another year.

In July 2022 we made the difficult decision to close our Forest School provision based on financial circumstances. We hope to continue with outdoor learning in 2022-23 on a more cost-effective basis.

In April 2022 the newly recruited Manager handed in her notice and left at the end of the academic year. The Committee, with some difficulty, recruited a new Manager to start in October 22.

The remaining staff members are excellent and we are very grateful for their support and hard work. We were delighted that in January 2022 our three unqualified staff members decided to train as Apprentices to gain their qualifications. We used Government support to help fund the cost. They should all be awarded their Level 3 Childcare qualification in 2022-23. We were also very pleased to recruit internally for the Deputy Manager position.

In July 2022 Playgroup had to relocate for the last 3 weeks of term due to a water leak in the Village Hall. SGI-UK, were kind enough to let us use part of their conference facilities in Taplow Court for the rest of the term. We are very grateful to their support, which allowed Playgroup to continue and local

families to benefit from continuity in their childcare. The children graduating preschool in July 2022 were very lucky to have their graduation event within Taplow Court's beautiful grounds.

Fundraising continued in 2022-23 with great success.

## Financial Review

This financial period has resulted in a deficit of £15,646 (2020-2021 deficit of £8,405). Details of all income and expenditure are outlined in the attached financial statements. Sufficient financial reserves are held to sustain Playgroup in the event that income falls below expected levels. The intention would be to continue functioning as a Playgroup for up to 3 months and cover the payment of staff redundancies, in the unlikely event that the Playgroup had to close. The amount of £16,500 for this purpose, is held within the account balance of £24,402 in the Barclays community business account.

Signed on behalf of  
the charity's trustees:

*Sarah Grimsdick*  
Sarah Grimsdick  
Management Committee Treasurer

Date:

16<sup>th</sup> August 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
St Nicolas Playgroup (Taplow)

#### On accounts for the year ended

31 August 2022

Charity no  
(if any)

1155996

#### Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M. D. Price

Date:

30/10/2023

Name:

Mark Price BSc, FCA

#### Relevant professional qualification(s) or body (if any):

The Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

One, St Peters Road, Maidenhead, Berkshire, SL6 7QU

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Nicolas Playgroup Taplow

1155996

CC16a

## Receipts and payments accounts

For the period  
from

01/09/2021

To

31/08/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funding	79,728	-	-	79,728	78,740
Fees	25,483	-	-	25,483	9,986
Forest School Fees	10,312	-	-	10,312	8,851
Donations	2,848	-	-	2,848	6,795
Fundraising	3,833	-	-	3,833	3,849
Grants	1,500	-	-	1,500	1,850
Other	-	-	-	-	528
Job Retention Scheme	-	-	-	-	2,217
<b>Sub total (Gross income for AR)</b>	<b>123,704</b>	<b>-</b>	<b>-</b>	<b>123,704</b>	<b>112,816</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>123,704</b>	<b>-</b>	<b>-</b>	<b>123,704</b>	<b>112,816</b>
<b>A3 Payments</b>					
Net Wages	96,156	-	-	96,156	79,213
PAYE/NIC	5,916	-	-	5,916	3,866
Pension	2,547	-	-	2,547	1,453
Rent & Insurance	10,336	-	-	10,336	12,069
Consumables	435	-	-	435	195
Toys, books and equipment	338	-	-	338	1,969
Paint and materials	323	-	-	323	297
Snacks	401	-	-	401	430
Cooking	23	-	-	23	149
Printing, postage and stationery	500	-	-	500	431
External classes	1,640	-	-	1,640	760
Forest School costs	15,600	-	-	15,600	13,885
Outings/parties	838	-	-	838	515
Fundraising	-	-	-	-	1,504
Equipment/Assets	-	-	-	-	1,572
Training	1,828	-	-	1,828	1,205
Other	-	-	-	-	-
	2,469	-	-	2,469	1,708
	-	-	-	-	-
<b>Sub total</b>	<b>139,350</b>	<b>-</b>	<b>-</b>	<b>139,350</b>	<b>121,221</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>139,350</b>	<b>-</b>	<b>-</b>	<b>139,350</b>	<b>121,221</b>
<b>Net of receipts/(payments)</b>	<b>- 15,646</b>	<b>-</b>	<b>-</b>	<b>- 15,646</b>	<b>- 8,405</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,047</b>	<b>-</b>	<b>-</b>	<b>40,047</b>	<b>48,452</b>
<b>Cash funds this year end</b>	<b>24,402</b>	<b>-</b>	<b>-</b>	<b>24,402</b>	<b>40,047</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		24,402	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	24,402	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		Stuart Hampton-Roach	Stuart Hampton-Roach	16/08/2023
		Sarah Grimsdick	Sarah Grimsdick	16/08/2023