

EAST MANCHESTER COMMUNITY BOAT PROJECT

REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2023

(Registered Charity Number 1155976)

EAST MANCHESTER COMMUNITY BOAT PROJECT

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EAST MANCHESTER COMMUNITY BOAT PROJECT

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees:

President

Mr N Anderson

Chair

Dr J W Stephens CBE

Treasurer

Mr J A Strudwick

Secretary

Ms S E Steventon

Trustees

Mr K Glover

Mr D Gardener

Mr B Sharples

Mrs J Bailey

Mrs A Cartledge

Mr J Fletcher

Principal Office

c/o Portland Basin Marina

Lower Alma Street

Dukinfield

Cheshire

SK16 4SQ

Accountants

Topping Partnership (Accountants) Limited

Incom House

Waterside

Trafford Park

Manchester

M17 1WD

Bankers

HSBC Bank plc

2-4 St Ann's Square

Manchester

M2 7HD

EAST MANCHESTER COMMUNITY BOAT PROJECT
ANNUAL REPORT
FOR THE YEAR TO 31 MARCH 2023

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and Administrative Details

Reference and administration details are shown in the Schedule of Members of the Board and Professional Advisers on page 1 of the Financial Statements.

The Trustees

The trustees who served in the year were:

Mr N Anderson	Dr J W Stephens
Ms S E Steventon	Mr J A Strudwick
Mr K Glover	Mr B Sharples
Mr D Gardener – appointed 18/10/2023	
Mrs A Cartledge	
Mrs J Bailey	Mr J Fletcher

The trustees are appointed according to the constitution structure, governance and management and their responsibilities are contained in the constitution.

The Committee meets six times a year and is bound by the rules of conduct contained in the constitution. The Committee is subject to election at the Annual General Meeting.

The principal office of the company is Portland Basin Marina, Lower Alma Street, Dukinfield, Cheshire, SK16 4SQ.

Objectives and Activities

The charity's objects are:

To provide or assist in the provision of facilities, in the interests of social welfare, for recreation, education or other leisure time, occupation of persons mainly in the East of Manchester and Greater Manchester areas, who have need of such facilities by reason of their disability. In the event of spare capacity, to also include persons who are disadvantaged by social and economic circumstances with the object of improving and enhancing their conditions of life.

The trustees, when deciding on the charity's activities for the year, are mindful of the Charity Commission's Guidance on Public Benefit. The facilities are available to all regardless of gender, faith or personal circumstances.

The trustees and members are custodians of a narrowboat, a full description of which is given on page 7.

Activities and Achievements

The activities and achievements for the year are shown in the message from the Chair.

EAST MANCHESTER COMMUNITY BOAT PROJECT
ANNUAL REPORT
FOR THE YEAR TO 31 MARCH 2023

Financial Review


The trustees have no formal policy to maintain a level of reserves, however, they are conscious of their responsibilities and monitor the level of the reserves to ensure the charity holds a minimum of one year's full running costs as a reserve fund, in addition to allowing for general maintenance costs.

At the start of the year the charity had £106,819 of reserves. This increased during the year and at 31 March 2023 the charity had £137,975 of reserves.

Responsibilities of the trustees

The trustees are responsible for ensuring proper accounting records that disclose with reasonable accuracy at any time the financial position of the project. The trustees are also responsible for safeguarding the assets and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SIGNED BY ORDER OF THE BOARD



Trustee

27/11/2023

Date

EAST MANCHESTER COMMUNITY BOAT PROJECT

ANNUAL REPORT

FOR THE YEAR TO 31 MARCH 2023

Message from the Chair



It has been so pleasing to be able to a degree of normality in the work of our charity after two highly disrupted years. It has been so good to return to 'in person' meetings and regular trips on the boat, meeting up with friends and welcoming familiar and new faces amongst our passenger groups.

2023 has been a significant year for other reasons too. Our plans to convert our boat to clean electric power came to fruition. The boat was out of action for the first two weeks in January while the boiler was repaired and the boat had to go into Portland Basin Marina to finally have the diesel engine removed. This was in readiness for her new electric motor and associated control systems to be fitted. This all took longer than had been anticipated and meant that we were out of service for the remainder of February and the whole of March. Trustees still faced a number of challenges - not least of which was siting of the plug-in point to re-charge the motor. Considerable planning, negotiations and perseverance were required in order to get the job complete but it is great to see everything in place including our change of mooring. Thanks to everyone who made this exciting development possible.

It's quite strange to be on board a narrow boat that moves so smoothly and quietly through the water, free of the vibration created by diesel engine. We expect to see a lot more electrically powered narrowboats in the future as the canal network moves towards a more sustainable future. Once again, EMCBP is setting the pace, embracing new technologies and demonstrating our typically innovative and entrepreneurial approach.

Our bookings for the year tell the story of our successful community outreach:

Day trips	- 124
Crew training and maintenance days	- 33
Days spent on CCBM training courses	- 6
Days at Stalybridge Carnival	- 2
Sail With Santa days	- 5
Total number of passengers on board	- 1,368 (of which 288 via Sail with Santa)
Passenger donations	- £1,821.00
Sail with Santa contribution	- £912.38



It's great to see the balance between training days and trips. Training and familiarity with boat are so important, especially given the new electric motor. But they are also important in enabling volunteers to get to know one another, work as a team and enjoy each other's company. The feedback from passengers has been exclusively positive. This is a great testament to the sustained high quality of our volunteers.

EAST MANCHESTER COMMUNITY BOAT PROJECT

ANNUAL REPORT

FOR THE YEAR TO 31 MARCH 2023

Message from the Chair (continued)

I am, as always, incredibly appreciative of my colleague trustees who continue to give outstanding and loyal support to the project as well as wise counsel and strong leadership. David Gardner joined us in 2022 and we are grateful for his contribution. We sometimes have to take tough or unpopular decisions but we do so after careful consideration of all views and perspectives. At all times we put the health, safety and well-being of passengers and volunteers first and we take seriously our guardianship of the vision and longevity of the project. The project benefits from very strong, open and transparent governance. Trustees are always solution-focused and have continued to undertake their oversight of EMCBP with great care. In expressing my profound gratitude to our talented and committed trustees I must single out our President, Nigel Anderson, for his vision, drive and determination. He is restless in the pursuit of continuous improvement and his skilful fundraising has enabled us to grow and thrive in our important community mission.

We have continued to receive wonderful support from so many individuals and organisations. I would particularly like to record, once again, our thanks to Michael Sellars at Elcometer Limited. The on-going generous support that we receive from Michael and the company is a huge benefit to us. We also benefit greatly from a partnership with Jigsaw Homes.

Our accountants, Topping Partnership, have, once again, prepared and scrutinized our accounts. I am really grateful for their highly professional and expert work.

We continue to benefit enormously from the support of our other major benefactors:

Elcometer Limited
Topping Partnership
Louvolite Hyde
Robert Burns Lodge 999

Most importantly, I would like to record my personal thanks to **all** our volunteers, whatever role they undertake, for their resilience, pragmatism, diverse contributions, bright ideas and many kindnesses throughout the good times as well as the challenges. Let's continue to work together to ensure that our wonderful charity makes the most of every opportunity for the benefit of all those whom we serve.



Dr John Wm Stephens CBE OStJ
Chair of Trustees

EAST MANCHESTER COMMUNITY BOAT PROJECT

ANNUAL REPORT

FOR THE YEAR TO 31 MARCH 2023

The Boat

The boat is 57ft long and 6ft wide. The hull is made completely from steel, the bottom is 10mm thick, the sides and cabin are 6mm thick and the top is 4mm thick. The boat weighs about 18 tons.

It is driven by a Canaline 42bhp Marine Diesel engine. It runs on industrial, not commercial, diesel. It has large folding ramps at the bow to allow easy and comfortable wheelchair and passenger boarding and a scissor lift to transfer wheelchair passengers from the front deck to the cabin. The boat can accommodate up to two electric and four standard wheelchairs, has a wider entrance door for ease of boarding. It has open-plan flexible seating, lower and larger viewing windows, central heating, a small galley and a toilet/wash room with wheelchair access. It is also equipped with an intruder alarm and a defibrillator.

Fresh water is carried in the bow of the boat and fuel is carried at the stern.

It is registered to carry a total of 15 people. It is a day boat and is not designed for overnight use.

The boat has two bow-thrusters and is steered from the stern using a traditional tiller. Under supervision, all passengers are encouraged to steer the boat and the remote steering facility allows wheelchair users to steer the boat from the front deck.

Buoyancy aids for wheelchair-bound passengers and children up to the age of 11 are available together with two infants' life jackets. Auto-inflating life jackets are carried on board and are worn by crew members, they are also available to all passengers.

The boat holds a current Boat Safety Scheme Certificate BSS Examination Report number BSSER-401680/20 (displayed on the boat) which is valid until 18 November 2024.

EAST MANCHESTER COMMUNITY BOAT PROJECT

ANNUAL REPORT

FOR THE YEAR TO 31 MARCH 2023

Volunteers and Training Programme

The committee will continue to recruit volunteers from the community to help crew the boat. Qualified trainers will take volunteers through the National Community Boat Association's Certificate in Community Boat Management as standard. For those who just want to come along and help, we will run informal training days which will include low-key fire fighting, operating locks, general boat maintenance, acting as a guide, rules of the canal - indeed, anything that could affect the day-to-day operation of the boat.

Trustees continually review their skills and knowledge base and will seek to recruit new trustees with specific areas of expertise in order to expand.

The project's 2025 Vision commits to focus on six main areas; membership, training, finance, clients, website and marketing . The trustees are making steady progress towards achieving their goals.

First Aid, fire, man overboard and evacuation drills will be compulsory for *all* volunteers, and will be repeated on a regular basis - as necessary.

A training log will be kept for all volunteers.

Fund Raising

The committee are indebted to those companies, organisations and individuals who donate time, expertise, advice and funds to the project. The committee will continue to seek out new ways to raise general awareness of, and further funding for, the project.

EAST MANCHESTER COMMUNITY BOAT PROJECT

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF EAST MANCHESTER COMMUNITY BOAT PROJECT

I report to the Trustees on my examination of the financial statements of East Manchester Community Boat Project (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

S Wilcock

Mrs S Wilcock FCCA

Topping Partnership (Accountants) Limited
Incom House
Waterside
Trafford Park
Manchester
M17 1WD

Dated 27/11/2023

EAST MANCHESTER COMMUNITY BOAT PROJECT

STATEMENT OF UNAUDITED FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 Restricted Funds £	2023 Unrestricted Funds £	2023 Total Funds £	2022 Restricted Funds £	2022 Unrestricted Funds £	2022 Total Funds £
Incoming resources							
Donations and subscriptions		-	10,262	10,262	3,175	6,728	9,903
Interest	5	-	27	27	-	14	14
Gift Aid		-	565	565	-	357	357
Grants		34,500	-	34,500	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		34,500	10,854	45,354	3,175	7,099	10,274
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Resources expended							
Charitable activity	8	3,570	9,655	13,225	4,849	8,766	13,615
Governance	8	-	973	973	-	482	482
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		3,570	10,628	14,198	4,849	9,248	14,097
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Net incoming/(outgoing) Resources		30,930	226	31,156	(1,674)	(2,149)	(3,823)
Funds brought forward		38,980	67,839	106,819	40,654	69,988	110,642
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Funds at 31 March 2023		69,910	68,065	137,975	38,980	67,839	106,819
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

EAST MANCHESTER COMMUNITY BOAT PROJECT

UNAUDITED BALANCE SHEET

AS AT 31 MARCH 2023

	Note	2023 Restricted Funds £	2023 Unrestricted Funds £	2023 Total Funds £	2022 Restricted Funds £	2022 Unrestricted Funds £	2022 Total Funds £
Fixed Assets	7	67,831	40,484	108,315	33,480	42,615	76,095
Current Assets							
Cash at bank and in hand		-	29,660	29,660	5,500	25,224	30,724
		<u>67,831</u>	<u>70,144</u>	<u>137,975</u>	<u>38,980</u>	<u>67,839</u>	<u>106,819</u>
Represented by							
Reserve for boat repairs		-	5,000	5,000	-	5,000	5,000
Non-designated funds		-	65,144	65,144	-	62,839	62,839
Restricted funds		<u>67,831</u>	<u>-</u>	<u>67,831</u>	<u>38,980</u>	<u>-</u>	<u>38,980</u>
		<u>67,831</u>	<u>70,144</u>	<u>137,975</u>	<u>38,980</u>	<u>67,839</u>	<u>106,819</u>
Analysis of Funds							
		2023 Restricted Funds £	2023 Unrestricted Funds £	2023 Total Funds £	2022 Restricted Funds £	2022 Unrestricted Funds £	2022 Total Funds £
Opening funds		38,980	67,839	106,819	40,654	69,988	110,642
Incoming resources		34,500	10,854	45,354	3,175	7,099	10,274
Outgoing resources		<u>(3,570)</u>	<u>(10,628)</u>	<u>(14,198)</u>	<u>(4,849)</u>	<u>(9,248)</u>	<u>(14,097)</u>
Closing fund		<u>69,910</u>	<u>68,065</u>	<u>137,975</u>	<u>38,980</u>	<u>67,839</u>	<u>106,819</u>

Trustee



Date

27/11/2023.

EAST MANCHESTER COMMUNITY BOAT PROJECT
NOTES FORMING PART OF THE UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1 PRINCIPAL ACCOUNTING POLICIES

(a) General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is c/o Portland Basin Marina, Lower Alma Street, Dukinfield, Cheshire, SK16 4SQ.

(b) Accounting convention

The financial statements are prepared in accordance with Receipts and Payments Account and the Charities Act 2011. The financial statements are prepared in sterling, which is the functional currency of the entity.

(c) Investment income

Investment income is accounted for in the period in which it is received.

(d) Donations received

Donations received are accounted for in the period in which they are received.

(e) Resources expended

Expenditure is included on a payment basis.

(f) Fund accounting

Details of the nature and purpose of each fund is set out in note 2.

(g) Going concern

There are no material uncertainties about going concern.

(h) Income tax

The charity is exempt from income tax.

(i) Depreciation

The boat is to be written off over 25 years.

2 FUNDS

Unrestricted Funds

Comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted Funds

Comprise those funds which have been given for particular purposes and projects.

3 TRUSTEE REMUNERATION

No trustees have received any remuneration or expenses in the year (2022 : £Nil)

4 RELATED PARTY DISCLOSURES

There are no related party transactions to be disclosed.

EAST MANCHESTER COMMUNITY BOAT PROJECT

NOTES FORMING PART OF THE UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

5 INVESTMENT INCOME

	2023 Unrestricted Funds £	2022 Unrestricted Funds £
Bank interest received	27	14
	<u> </u>	<u> </u>

6 STAFF COSTS

No staff were employed by the charity during the year.

7 FIXED ASSETS

Boat – Community Spirit 2

	Restricted Costs £	Unrestricted Costs £	Total £
Cost b/f	41,850	53,269	95,119
Additions	37,921	-	37,921
Disposals	-	-	-
	<u> </u>	<u> </u>	<u> </u>
Cost c/f	£79,771	£53,269	£133,040
	<u> </u>	<u> </u>	<u> </u>
Depreciation b/f	8,370	10,654	19,024
Charge	3,570	2,131	5,701
Disposals	-	-	-
	<u> </u>	<u> </u>	<u> </u>
Depreciation c/f	£11,940	£12,785	£24,725
	<u> </u>	<u> </u>	<u> </u>
NBV 31.03.23	£67,831	£40,484	£108,315
	<u> </u>	<u> </u>	<u> </u>
NBV 31.03.22	£33,480	£42,615	£76,095
	<u> </u>	<u> </u>	<u> </u>

The Trustees have decided to write the boat off over 25 years on a straight line basis.

EAST MANCHESTER COMMUNITY BOAT PROJECT

NOTES FORMING PART OF THE UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

8 ANNUAL REPORT

	2023	2022
	£	£
Charitable Activity		
Unrestricted		
Mooring and licence fees	2,271	956
Maintenance	2,418	3,190
Fuel/Pump	1,707	-
Repairs and renewals	765	136
Training	20	1,101
Insurance	343	1,252
Depreciation	2,131	2,131
	<hr/>	<hr/>
	£9,655	£8,766
	<hr/>	<hr/>
Charitable Activity		
Restricted		
Depreciation	3,570	1,674
Mooring and Licence fees	-	538
Fuel/Pump	-	556
Repairs	-	216
Training	-	235
Insurance	-	1,630
	<hr/>	<hr/>
	£3,570	£4,849
	<hr/>	<hr/>
Governance		
Unrestricted		
Postage	49	-
Telephone	340	301
Website	11	-
Sundry	482	157
Bank charges	91	24
	<hr/>	<hr/>
	£973	£482
	<hr/>	<hr/>