



Patron: The Right Reverend Karen Gorham, Bishop of Sherborne

TRUSTEES' ANNUAL REPORT

01/04/2020 to 31/03/2021

SECTION A: Reference and administration details

Charity Name	Routes to Roots (Poole) CIO
Other names the charity is known by	Routes to Roots, R2R
Registered charity number	1155945
Principle address	R2R Office
	Skinner Street URC
	Poole
	Dorset BH15 1RQ

Trustees

Name	Office	Period	Those entitled to appoint Trustees
Rev Pat Southgate	Chairman	01/04/2020-31/03/2021	✓
Kate Mellor	-	01/04/2020-31/03/2021	✓
Andrew Teale	-	03/07/2020-31/03/2021	✓
Martin Finch	-	07/06/2020-31/03/2021	✓
Rev Lucy Holt	-	22/01/2020-31/03/2021	✓

SECTION B: Structure, governance and management

Governing Document	Constitution
How Constituted	Charitable Incorporated Organisation
Trustee Selection Methods	Appointment by Board of Trustees and by the decision of the members at the annual general meeting

SECTION C: Objectives and activities

Objects	<p>The objects of the CIO are to relieve the needs of rough sleepers and vulnerably housed in the Borough of Poole by furthering such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the Trustees may from time to time determine, in particular but not limited to:</p> <ul style="list-style-type: none"> • Relief of financial hardship • Advancement of education • Relief of unemployment <p>For the purposes of this clause the term 'rough sleepers and vulnerably housed' means:</p> <ul style="list-style-type: none"> • Anyone without a home • Those living on the streets • Those with no fixed abode • Those in makeshift accommodation • Those in emergency accommodation • Those who have experienced homelessness and those who are at risk of becoming homeless and who need support to maintain their housing and independent living
Main Activities	<p>The Trustees have followed guidance issued by the Charity Commission in relation to activities undertaken in relation to the objects.</p> <p>Core Work</p> <ol style="list-style-type: none"> 1. <u>Outreach</u>: R2R provides space for outreach workers in the areas of addiction and mental health, physical health, housing and benefits to meet clients in a familiar and unthreatening environment. This improves access to, and take-up of, these important services to resolve the problems that cause homelessness. 2. <u>Providing Basic Necessities of Life</u>: R2R provides a hot meal five times a week, fortnightly Sunday lunch and breakfast for rough sleepers during the cold weather months, clothing, sleeping bags, and practical assistance for those moving into accommodation, as needed. We also signpost rough sleepers to other support such as local soup runs. 3. <u>Prevention and Social Inclusion</u>: R2R works with those who are currently housed to help minimise the risk of repeated homelessness. We give support to those who are in danger of losing their tenancies through whatever means, such as non-payment of top-up fees, etc. Additionally, we encourage and work with clients who are struggling with addictions. We also work with those who might choose to give up their housing because of their isolation and loneliness by encouraging social participation and developing their living skills.

	<p>4. <u>Life Skills and Wellbeing</u>: R2R has provided projects to develop self esteem, self-awareness, social skills, and employment skills through participation in team working, volunteering, and training and also provided creative activities including art workshops, drama workshops, cooking, etc. We plan to continue to provide these as possible. These are dependent on volunteer involvement and funding, but we plan to continue to take advantage of every opportunity.</p> <p>5. <u>Engaging the Local Community</u>: R2R offers opportunities to groups, businesses and individuals to volunteer, support and fundraise. To inform, inspire and raise awareness in local businesses, schools, community groups, and churches, R2R volunteers give presentations and talks about the charity's vision and mission.</p> <p>6. <u>Advocacy</u>: R2R monitors the current situation for homeless and vulnerably housed people in Poole and acts as an advocate for them with police, local government and services.</p>
Additional Information	<p>Routes to Roots (Poole) CIO is a charity based on Christian principles which seeks to serve the needs of rough sleepers and vulnerable housed of all faiths and none.</p> <p>Its statement of faith and ethos is:</p> <p>"Routes to Roots is an organisation whose roots are firmly based in the Christian faith. Our inspiration comes from the teachings of Jesus of Nazareth, as recorded in the Bible. We champion the cause of the homeless and the vulnerably housed in Poole. We show them the love of God for all people, not through preaching but through our actions. We also open the eyes of all those who are blind to the needs of the homeless and vulnerably housed in our town. We see Christ in the face of all who seek our help and support. We believe all human beings are made in the image of God and as such should be treated with dignity and self worth by:</p> <ul style="list-style-type: none"> • Hearing, and helping to give a voice to the homeless and vulnerably housed people in Poole • Standing with them and not above them • Encouraging participation and engagement rather than dependency • Respecting difference and not expecting or demanding conformity" <p>This statement is published on the charity's website and made available to all members, staff, volunteers and Trustees. The CIO welcomes members, staff, and volunteers without faith or of other faiths who respect its faith and observe its ethos. Trustees of the CIO must show their acceptance of the statement of faith and ethos by signing it on election.</p>

SECTION D: Achievements and performance

<p>Main Achievements</p>	<p><u>New Building</u></p> <p>Despite the problems caused to everyone by coronavirus throughout the year, we pressed on with seeking funds to start the refurbishment of the former Baptist Church on Hill Street, Poole, which we bought in February 2020. We were extremely successful in this, securing over £56,000 in grants as well as substantial donations from local people, schools, churches and businesses. In addition to the pro bono architect Ken Morgan, we secured pro bono help from eight other local professionals. In July 2021 we were granted listed building and planning consent and work started in September. The work is proceeding in phases with the intention being to complete the main hall, office, kitchen, laundry, showers and toilets, which will enable us to move in. As work progressed, substantial problems to the flooring were uncovered, which delayed us and increased the cost of the project. An additional £25,000 in grants has been pledged to this work but not yet paid in (and another £35,000 in May 2021). We hope to move in before the end of 2022.</p> <p>Trustees Kate Mellor, a grassroots property developer, and Martin Finch, a retired builder, are leading this project alongside architect Ken Morgan.</p> <p>In October 2020 we welcomed Dorset's High Sheriff and his wife to Hill Street to be briefed on our plans for the building and future activities to help clients.</p> <p>We have named this building Genesis Centre.</p> <p><u>Supported Accommodation</u></p> <p>We entered the sixth year of this project. During this year, we have had three tenants. Delays in moving people on and finding new tenants were brought about by the pandemic and lockdowns. Sadly one person has now had to be given notice to leave as he persistently broke the terms of his licence, did not engage with EDAS (Essential Drugs and Alcohol Services) and has become a risk to others in the house. Steve, who moved into local authority housing in September 2020, took advantage of the Daisy Fund grant to buy essential furniture and appliances for his new home. Before Christmas 2020 our first female tenant moved in after being homeless and put in a B&B during the lockdowns.</p> <p><u>Drop-Ins</u></p> <p>As BCP Council's Covid-19 emergency accommodation provision wound down and more rough sleepers took to the streets, we</p>
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restarted our drop-in sessions at Skinner Street URC on 1 July 2020 after being closed since 25 March 2020. The sessions ran every weekday and were only able to provide takeaways. In July we welcomed back a total of 45 clients and served 133 takeaway lunches. From 12 October, following risk assessments, we were able to allow clients to come indoors and offer hot meals but on 5 November we again had to revert to takeaways only. On average we saw 15 clients each day. At Christmas Kingsbere Kitchen again brought their burger and hot dog van and we were able to serve Christmas Day lunch. On 8 January 2021 we again suspended our drop-ins to encourage clients to take up offers of accommodation arranged for them by St Mungo's. During this period our Drop-in Manager found that a number of people stayed on the streets and took out lunches and hot drinks. On 1 March 2021 we re-opened for takeaway lunches only.

This has been a rollercoaster year for our staff and volunteers to manage and we are extremely grateful to Skinner Street URC who worked with us throughout this time to make what provision was allowed available.

Communications

Throughout the year we have been supported pro bono by Saltwater Stone, a local PR company, who helped us to set up a regular email newsletter to keep supporters up-dated on our progress at Hill Street and client activity.

Trustees, staff and relevant volunteers kept up-to-date with fortnightly zoom calls after work at Hill Street started in September 2020.

An AGM was not held in 2020 but the Accounts and Trustees' Report for 2019-20 were put on the website, notified in the eNews and sent out to members.

The charity's Business Plan was updated during email and telephone correspondence of the R2R Trustees in April 2020 as meetings could not take place during the coronavirus crisis. It is available on the website.

Patron

The Venerable Karen Gorham, Bishop of Sherborne has continued to be active in supporting us.

Contracted Services and Staffing

We continue to employ two part-time staff and outsource our accounts and financial support. In October 2020 our part-time Drop-in Manager and Volunteer Co-ordinator Helen left and we welcomed Andy Mason as her replacement. During the shutdowns of drop-ins

	our two staff worked from home catching up on administration and helping with plans for the move to Hill Street.
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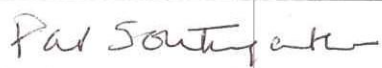
SECTION E: Financial review

Policy on Reserves	In February 2021 the Trustees agreed to raise the six months' reserve policy from £25,000 to £30,000 in order to prepare for an increase in operating costs after our move into Hill Street. Our prudence on reserves enabled us to continue throughout the pandemic without furloughing our two staff.
Financial Review	<p><u>Financial Review 2020-21</u></p> <p>The funding position of the Charity decreased over the course of the year, from £244,620 as at 31 March 2020 to £231,019 at 31 March 2021, with the Charity posting a net deficit (receipts minus payments) of £13,601 in the year, versus a surplus of £59,843 in the previous year.</p> <p>The main highlights are as follows:</p> <ul style="list-style-type: none"> - £56,772 was secured in grants for Hill Street (and £25,000 was pledged). - Receipts totalled £165,216 in 2020-21, nearly 27% more than £129,196 in the previous year. This included a single donation of £10,000 from a local couple. - Overall payments were higher than in the previous year, at £178,817 in 2020-21 versus £69,353 in 2019-20. This is largely attributed to contractors' costs of £124,797 associated with the renovation of the Hill Street premises. - Receipts saw an increase in church, school and individual donations. - Gift aid income was £3,796 compared with £8,151 in the previous year. <p>Income for Amos House, consisting of Housing Benefit, rent and specific donations, for 2020-21 was £17,666 versus £25,220 in 2019-20. This decrease is accounted for by longer periods of unoccupancy between tenants because of the pandemic. Expenditure was £21,152 versus £20,283 in the previous year due to expenditure on maintenance and repairs.</p> <p><u>Outlook 2021-22</u></p> <p>Looking forward to 2021-22, thanks to a grant of £35,000 from The Clothworkers Foundation made in May 2021, we believe we have the money to complete the work that will enable us to move into our Hill Street building but the timing of the move remains dependent on the</p>

	<p>progress of building work and availability of contractors given the current uncertainties. We hope that we will be in before the end of the year. With the kind permission of the URC Elders we will remain at Skinner Street until then.</p> <p>Following our move, and the lifting of pandemic social restrictions, our immediate plan is to re-establish health, housing and benefit outreach and we are in discussions with the relevant local authority providers who are keen for this to go ahead. We will also start work on the second hall, which could be the location for SWEP and a winter shelter and a programme of daytime activities to help the clients move on, including financial advice and training sessions.</p> <p>Because of the various drop-in closures many volunteers have not been as active as they may have liked and re-motivating them and expanding our volunteer base for future activities is a priority.</p> <p>It is important to note that the expected downturn in local donations and fundraising activities from individuals, churches and schools over the last 12 months did not happen. The level of support and appreciation in the local community for our work has never been higher. This will ensure that our long-term plans for a one-stop centre for all help available in Poole will happen.</p>
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SECTION G: Declaration

The Trustees declare that they have approved the Trustees' Report above
Signed on behalf of the Charity's Trustees

Signature	
Full Name	Revd. Pat Southgate
Position	Chairman
Date	9 th August 2021

Charity No 1155945

Routes to Roots (Poole) CIO

ANNUAL ACCOUNTS

For the year ended 31st March 2021

C/o URC Skinner Street
Poole, Dorset
BH15 1RQ

Routes to Roots (Poole) CIO

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Routes to Roots (Poole) CIO

Reference and Administrative Details

Trustees	Revd Pat Southgate Revd Lucy Holt Andrew Teale Kate Mellor Martin Finch
Principal Office	Routes to Roots Office Skinner Street URC Poole BH15 1RQ
Charity Registration Number	1155945
Gift Aid Registration	XR62155
Independent Examiner	M A Bilson Dip FS, FCIB Lloyds Bank 101 High Street Poole BH15 1AJ

Routes to Roots (Poole) CIO
Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principals in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the reasonable steps for the prevention and detection of fraud and other irregularities

The Trustees have a reserve policy of ensuring £30,000 is reserved to cover six months expenses

Approved by the trustees of the charity on
And signed on its behalf

09/08/2021



Revd. Pat Southgate
Chair

Routes to Roots (Poole) CIO
Independent Examiner's Report to the trustees of Routes to Roots (Poole) CIO

I report on the accounts of Routes to Roots (Poole) CIO for the year ended 31st March 2021, which are set out on pages 4-8

Respective responsibilities of the trustees and examiner

The trustee's are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 10 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

M A Bilson Dip FS, FCIB



Date:

19/4/2021

Routes to Roots (Poole) CIO
Statement of Financial Activities
For the year ended 31st March 2021

	Ref	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income and Endowments from						
Receipts	1	86,947	22,700	361	110,008	91,853
Grants	2	-	29,000	8,500	37,500	12,000
Amos House	3	17,666	-	-	17,666	25,220
Trading Activities	4	41	-	-	41	123
Investments	5	1	-	-	1	-
Total Income	6	104,655	51,700	8,861	165,216	129,196
Expenditure on						
Administration	7	25,103	-	9	25,112	25,497
Cleaning	8	368	-	-	368	777
Food Costs	9	1,350	-	-	1,350	5,463
Hill Street	10	43,097	81,700	-	124,797	8,514
Premises Rental	11	6,038	-	-	6,038	8,130
Project Costs	12	-	-	-	-	689
Amos House	13	20,529	-	623	21,152	20,283
Total Expenditure	14	96,485	81,700	632	178,817	69,353
Net Income/(Expenditure) before transfer		8,170	(30,000)	8,229	(13,601)	59,843
Transfers						
Gross Transfers between funds - in		-	30,000	3,000	33,000	-
Gross Transfers between funds - out		(28,000)	-	(5,000)	(33,000)	-
Net Movement in funds		(19,830)	-	6,229	(13,601)	59,843
Total funds brought forward		233,166	-	11,454	244,620	184,777
Total funds carried forward		213,336	-	17,683	231,019	244,620

Routes to Roots (Poole) CIO
Receipts and Payments Accounts
For the year ended 31st March 2021

Ref	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Receipts from Generated Funds					
Church Donations & Membership	17,750	-	-	17,750	12,389
Corporate Donations & Membership	2,704	-	-	2,704	6,422
Crowdfunding	2,730	-	-	2,730	-
Fund Raising	32,123	-	-	32,123	16,464
Gift Aid Tax	3,796	-	-	3,796	8,151
Hill Street Donations	-	22,700	301	23,001	25,000
Other Cash and Cheque Donations	21,498	-	-	21,498	15,720
Regular Donations & Membership	6,346	-	-	6,346	6,259
School Donations	-	-	-	-	688
Shoe Donations	-	-	60	60	760
1	86,947	22,700	361	110,008	91,853
Grants					
Amos House	-	-	-	-	2,000
Haddon - Kitchen Hill Street	-	-	-	-	5,000
Hill Street	-	29,000	8,500	37,500	-
Help the Homeless	-	-	-	-	5,000
2	-	29,000	8,500	37,500	12,000
Amos House Receipts					
Housing Benefits	17,626	-	-	17,626	23,470
Rental Income	40	-	-	40	1,750
3	17,666	-	-	17,666	25,220
Trading Activities					
Sale of clothes	41	-	-	41	123
4	41	-	-	41	123
Investments					
Interest	1	-	-	1	-
5	1	-	-	1	-
Total Receipts	104,655	51,700	8,861	165,216	129,196
6	104,655	51,700	8,861	165,216	129,196

Routes to Roots (Poole) CIO
Receipts and Payments Accounts
For the year ended 31st March 2021

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
Charitable Activities	£	£	£	£	£
Administration					
Bookkeeping	1,020	-	-	1,020	1,020
Database	279	-	9	288	288
Donations	600	-	-	600	-
Insurance	1,438	-	-	1,438	1,263
Office Expenses	255	-	-	255	530
Staff Salaries	20,221	-	-	20,221	20,804
Subscriptions	52	-	-	52	50
Telephone and Internet	465	-	-	465	480
Website & Publications	773	-	-	773	1,062
7	25,103		9	25,112	25,497
Cleaning					
Cleaning Products	344	-	-	344	33
Laundrette	24	-	-	24	744
8	368		-	368	777
Food Costs					
Afternoon/Evening Drop-Ins	1,350	-	-	1,350	5,351
Breakfasts	-	-	-	-	112
9	1,350		-	1,350	5,463
Hill Street					
Insurance	1,852	-	-	1,852	1,864
Legal Costs	-	-	-	-	3,830
Professional Services	(8)	-	-	(8)	2,820
Refurbishment	40,264	81,589	-	121,853	-
Repairs & Maintenance	589	-	-	589	-
Sundry Expenses	46	112	-	158	-
Utilities	354	-	-	354	-
10	43,097	81,700		124,797	8,514
Premises					
Container	878	-	-	878	809
Container Insurance	60	-	-	60	121
Skinner Street for Drop-Ins	3,740	-	-	3,740	5,280
Skinner Street for Office	1,360	-	-	1,360	1,920
11	6,038		-	6,038	8,130
Projects					
Shoes	-	-	-	-	689
12					689

Routes to Roots (Poole) CIO
Balance Sheet
As at 31st March 2021

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed Asset Addition					
104 Hill Street	300,000	-	-	300,000	300,000
Cash at Bank and In Hand					
Routes to Roots (Poole) CIO Account	54,042	-	16,701	70,743	80,711
Amos House Account	8,881	-	982	9,863	13,348
Cash in Hand	237	-	-	237	385
	63,160		17,683	80,843	94,444
Current Assets					
Refundable Storage Deposit	176	-	-	176	176
Liabilities					
Due after 1 Year					
Talbot Trust	150,000	-		150,000	150,000
	150,000		-	150,000	150,000
Net Asset Surplus	213,336		17,683	231,019	244,620
Restricted Funds	B.fwd	Incoming	Outgoing	Transfers	2021
Activities	-	-	-	3,000	3,000
Daisy Amos House	1,605	-	(623)		982
Haddon - Breakfasts	1,491	-	-	-	1,491
Haddon - Shoes	3,350	60	-	-	3,410
Hill Street	-	8,800	-	-	8,800
Kitchen	5,000	-	-	(5,000)	-
Lloyds -Database	8	-	(8)	-	-
Total Restricted	11,454	8,860	(631)	(2,000)	17,683
Designated Funds					
Hill Street	-	51,700	(81,700)	30,000	-
Unrestricted Funds	233,166	104,654	(96,484)	(28,000)	213,336
	244,620	165,214	(178,815)	-	231,019

Routes to Roots (Poole) CIO
Independent Examiner's Report to the trustees of Routes to Roots (Poole) CIO

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Respective responsibilities of the trustees and examiner

The trustee's are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 10 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

M A Bilson Dip FS, FCIB



Date:

19/4/2021