

Charity registration number: 1155924

BURY CANCER SUPPORT CENTRE
A CHARITABLE INCORPORATED ORGANISATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
31 MARCH 2025

BURY CANCER SUPPORT CENTRE
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BURY CANCER SUPPORT CENTRE

REFERENCE AND ADMINISTRATIVE DETAILS

Chairman	Mr Jeff Green - Chair
Trustees	Dennis Taylor MBE - Vice Chair Lynne Marland - Trustee Joanne Barlow - Trustee
Charity Registration Number	1155924
Principal Office	406 Bolton Road Bury Lancashire BL8 2DA
Independent Examiner	Horsfield & Smith Tower House 269 Walmersley Road Bury Lancashire BL9 6NX

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2025

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2025.

Objectives and activities

Objects and aims

The association is established to alleviate the physical and mental distress of persons with cancer, of the partners and immediate family of persons with cancer and of persons recently bereaved with cancer.

Public benefit

The centre supports patients and their loved ones by providing counselling, emotional support and therapy. The area of benefit is the Metropolitan Borough of Bury, all areas bordering on it and other such areas as the association may from time to time determine.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

BURY CANCER SUPPORT CENTRE
TRUSTEES' REPORT (CONTINUED)
YEAR ENDED 31 MARCH 2025

Achievements and performance

Once again it is clear how committed Staff, Volunteers, Supporters and Trustees are to maintain this vital service for Cancer Patients and their Families. A big thank you to you all.

Our Treasurer Jan Pearce-Langton retired but has still been on call to support the Charity. A big thank you to her.

The role she held has now passed to Joanne Barlow (Trustee) who has taken on the role and maintained the steady flow of financial information so plans for the future can be made.

The Manager Jan Katana has led the team for another year and is doing an outstanding job.

The year has seen a number of retirements and we are grateful for their support and service to the Centre and the Patients.

As we move in to our 23rd year there are challenges ahead as with all Charities, but we should look forward to another successful year.

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2025

Financial review

As Treasurer of Bury Cancer Support Centre, I present the financial report for the year ending 31st March 2025. This has been a challenging year financially, yet the charity remains committed to its missions and continues to operate responsibly with the resources available.

In 2024, we continued to focus on enhancing the accessibility and quality of our services, recognising the ongoing impact of cancer diagnoses on individuals and families. Fundraising plans remained central to maintaining service provision, supported by a range of events, donations, and grant applications.

During 2024 there was a recruitment drive for volunteers and support staff to cover a number of roles in anticipation of retirees who were due to leave late 2024 following their valued, long and dedicated service to the charity.

Achievements and Performance

Despite challenging fundraising conditions, the Centre raised £105,182 (2024: £175,677). Although this represents a decrease from the previous year, we continued to deliver our core services without interruption.

Key income highlights:

Income from individuals who have signed a Gift Aid Declaration increased by £5,769 to £24,003. This is mainly from individual fundraisers and regular income via Standing Orders. Gift Aid represents significant additional income for the charity and raising awareness of this valuable resource needs to remain a priority. Acknowledgement and thanks are extended to our former Treasurer, Jan Pearce-Langton who introduced this practice and continues to administer claims on behalf of the charity.

Support from local businesses and groups increased by £3,227 to £16,705 (2024: £13,478).

Lottery income rose steadily as more people joined that scheme throughout the year.

Operationally:

The Centre maintained delivery of all core services.

Payments to support staff increased as we invested in replacing skilled personnel, supporting both consistency and service quality.

Major repairs and maintenance work (£5,707) were undertaken to improve facilities.

The Centre managed its costs prudently, although the rise in general expenses and essential overheads, such as utilities and insurance, exerted pressure on the financial position.

The net deficit for the year was £79,258 (2024: deficit of £17,790), a significant increase, highlighting the need for ongoing focus on income generation and cost control.

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2025

Financial Review

The financial year ended with a deficit of £79,258 reflecting both income challenges and rising costs, particularly in staffing and maintenance. Total expenditure rose modestly to £185,298 (2024: £189,637), despite targeted cost management efforts.

The trustees remain confident in the charity's financial resilience, owing to prudent financial management and ongoing efforts to secure diverse income streams. Nonetheless, the current financial environment underscores the need for strategic fundraising and possible expansion of funding sources.

Reserves Policy

The trustees aim to maintain free reserves equivalent to three months of running costs to ensure sustainability. The trustees will review the reserves policy in the coming year in light of the financial pressures faced

Plans for the Future

Looking ahead, the charity will:

- Strengthen its fundraising activities, targeting corporate sponsorships, grant funding and other initiatives to enhance donor engagement.
- Expand awareness campaigns to reach more people affected by cancer.
- Continue investing in staff development to ensure the highest quality of support services.
- Enhance the volunteer programme to extend service capacity.
- Recruit new trustees

Conclusion

While this year presented financial hurdles, Bury Cancer Support Centre remains resilient. Our commitment to our mission is unwavering, and through careful financial stewardship alongside targeted fundraising activities, we will continue working towards a sustainable future.

Joanne Barlow
Treasurer

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2025

Plans for future periods

Aims and key objectives for future periods

First relating back to Trustees Report 31st March 2024

- a) Maintain our continued support for Patients and their Families. Achieved.
- b) Support staff and volunteers. Achieved.
- c) Continue fundraising/bids and grants. Ongoing.
- d) Recruit volunteers. Ongoing.
- e) Recruit trustees. Ongoing.
- f) Plan 22nd year activities.

Aims 2024/2025

- 1) Maintain our continued support for patients and their families.
- 2) Support staff and volunteers.
- 3) Fundraising: Achieve a regular income for the Centre.
- 4) Carry on with recruiting staff, volunteers and trustees.
- 5) Plan 23rd year activities.

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2025

Structure, governance and management

Nature of governing document

The charity's governing document is a Constitution adopted on 8th December 2003, as amended on 6th July 2004 and 24th February 2009. This was replaced by a Constitution of a Charitable Incorporated Organisation on 14th February 2014.

Organisational structure

Bury Cancer Support Centre is a registered charity governed by its Constitution. The trustees, are appointed in accordance with the Constitution and meet regularly with the Centre management team to oversee the strategic direction and governance of the charity, ensuring that its resources are properly managed and applied in accordance with its charitable objectives. Day-to-day operations are overseen by the Centre's management team and delegated to staff and volunteers, who are all critical in delivering the services that the Centre offers.

Financial instruments

Objectives and policies

The charity was established to provide meaningful, person centered emotional, psychological, social and practical support to anyone whose life is touched by Cancer. The service is available throughout the boroughs of Greater Manchester and surrounding areas. The charity offers a range of support, delivered by a team of highly skilled and experienced staff. Services include an initial consultation by a key worker with senior nursing experience, counselling, psychological support groups, complementary therapies and wellbeing and social activities.

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk.

The charity is reliant on continuing cash inflows from donations to ensure there are sufficient funds available for ongoing operations and future developments.

The charity's principal financial assets are bank balances and cash. The credit risk on these liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

BURY CANCER SUPPORT CENTRE

TRUSTEES' REPORT (CONTINUED)

YEAR ENDED 31 MARCH 2025

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 23/9/2025 and signed on its behalf by:


.....
Mr Jeff Green - Chair
Chairman

BURY CANCER SUPPORT CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

BURY CANCER SUPPORT CENTRE

I report to the trustees on my examination of the accounts of Bury Cancer Support Centre for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of Bury Cancer Support Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

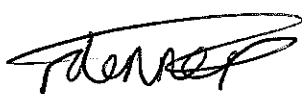
I report in respect of my examination of the Bury Cancer Support Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Bury Cancer Support Centre as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Ryan Denner ACA
ICAEW

Tower House
269 Walmersley Road
Bury
Lancashire
BL9 6NX

Date: 23/9/25

BURY CANCER SUPPORT CENTRE**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted £	Total 2025 £	Total 2024 £
Income and Endowments from:				
Donations and legacies	2	101,981	101,981	164,446
Other trading activities	3	1,485	1,485	2,785
Investment income	4	2,346	2,346	1,400
Total Income		<u>105,812</u>	<u>105,812</u>	<u>168,631</u>
Expenditure on:				
Charitable activities	5	<u>(185,070)</u>	<u>(185,070)</u>	<u>(186,421)</u>
Total Expenditure		<u>(185,070)</u>	<u>(185,070)</u>	<u>(186,421)</u>
Net expenditure		<u>(79,258)</u>	<u>(79,258)</u>	<u>(17,790)</u>
Net movement in funds		(79,258)	(79,258)	(17,790)
Reconciliation of funds				
Total funds brought forward		<u>138,019</u>	<u>138,019</u>	<u>155,807</u>
Total funds carried forward	14	<u>58,761</u>	<u>58,761</u>	<u>138,019</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2024 is shown in note 14.

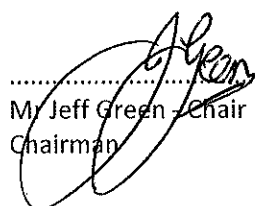
BURY CANCER SUPPORT CENTRE

BALANCE SHEET

31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	10	190	195
Current assets			
Debtors	11	2,987	1,315
Cash at bank and in hand	12	<u>55,697</u>	<u>136,617</u>
		58,684	137,932
Creditors: Amounts falling due within one year	13	<u>(113)</u>	<u>(108)</u>
Net current assets		<u>58,571</u>	<u>137,824</u>
Net assets		<u>58,761</u>	<u>138,019</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		-	5,903
Unrestricted income funds			
Unrestricted funds		<u>58,761</u>	<u>132,116</u>
Total funds	14	<u>58,761</u>	<u>138,019</u>

The financial statements on pages 10 to 20 were approved by the trustees, and authorised for issue on 23/9/2025 and signed on their behalf by:


.....
Mr Jeff Green - Chair
Chairman

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Bury Cancer Support Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025 (CONTINUED)

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Leasehold and Freehold Property	2% Straight Line
Office equipment, fixtures and fittings	10 - 25% Straight Line

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025 (CONTINUED)

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025 (CONTINUED)

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total funds £
Donations and legacies;			
Donations from individuals	88,589	-	88,589
Gift aid reclaimed	13,392	-	13,392
Total for 2025	101,981	-	101,981
Total for 2024	162,346	2,100	164,446

3 Income from other trading activities

	Unrestricted funds General £	Total funds £
Other income from other trading activities	1,485	1,485
Total for 2025	1,485	1,485
Total for 2024	2,785	2,785

4 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	2,346	2,346
Total for 2025	2,346	2,346
Total for 2024	1,400	1,400

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025 (CONTINUED)

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Allocated support costs		183,374	-	183,374
Governance costs		<u>1,696</u>	<u>-</u>	<u>1,696</u>
Total for 2025		<u>185,070</u>	<u>-</u>	<u>185,070</u>
Total for 2024		<u>185,871</u>	<u>550</u>	<u>186,421</u>

BURY CANCER SUPPORT CENTRE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2025 (CONTINUED)

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,536	1,536
Legal fees	160	160
Total for 2025	1,696	1,696
Total for 2024	4,795	4,795

7 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2025 £	2024 £
Depreciation of fixed assets	-	5

8 Independent examiner's remuneration

	2025 £	2024 £
Examination of the financial statements	1,536	780

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025 (CONTINUED)

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2024	295	2,987	3,282
At 31 March 2025	295	2,987	3,282
Depreciation			
At 1 April 2024	100	2,987	3,087
Charge for the year	5	-	5
At 31 March 2025	105	2,987	3,092
Net book value			
At 31 March 2025	190	-	190
At 31 March 2024	195	-	195

11 Debtors

	2025 £	2024 £
Prepayments	2,987	1,315

12 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	522	1,056
Cash at bank	55,175	135,561
	55,697	136,617

13 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	113	108

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025 (CONTINUED)

14 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2025 £
Unrestricted funds					
<i>General</i>					
Unrestricted fund	132,116	105,812	(185,070)	5,903	58,761
Restricted funds					
Restricted fund	<u>5,903</u>	<u>-</u>	<u>-</u>	<u>(5,903)</u>	<u>-</u>
Total funds	<u>138,019</u>	<u>105,812</u>	<u>(185,070)</u>	<u>-</u>	<u>58,761</u>
	Balance at 1 April 2023 £	Incoming resources £	Resources expended £		Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
Unrestricted fund	151,456	166,531	(185,871)		132,116
Restricted					
Restricted fund	<u>4,353</u>	<u>2,100</u>	<u>(550)</u>		<u>5,903</u>
Total funds	<u>155,809</u>	<u>168,631</u>	<u>(186,421)</u>		<u>138,019</u>

The specific purposes for which the funds are to be applied are as follows:

The restricted funds in the previous year consisted of the lottery run by Bury Cancer Support Centre.

It was agreed in the year that now the lottery is open to the public to no longer classify this as restricted, therefore the opening restricted fund balance was transferred into the general reserve.

BURY CANCER SUPPORT CENTRE

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2025 (CONTINUED)

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 March 2025 £
Tangible fixed assets	190	190
Current assets	58,684	58,684
Current liabilities	(113)	(113)
Total net assets	<u>58,761</u>	<u>58,761</u>

	Unrestricted funds General £	Total funds at 31 March 2024 £
Tangible fixed assets	195	195
Current assets	137,932	137,932
Current liabilities	(108)	(108)
Total net assets	<u>138,019</u>	<u>138,019</u>