

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs E Storey (Chair from 14 January 2021) A Hillier (Treasurer) G Kibble (Secretary) Pastor E Etomi A Ormes D Mayhew (Chair during the financial year) A Simpkins R Nelson Revd D Hammond J Scouller
Charity number	1155912
Principal address	Hope Offices c/o The Halo Centre Progress Way Coventry CV3 2NT
Independent examiner	Debra Knighton FCCA Spencer Gardner Dickins Limited 3 Coventry Innovation Village Cheetah Road Coventry CV1 2TL
Solicitors	Rotherhams 8 & 9 The Quadrant Coventry CV1 2EG

HOPE COVENTRY

A CHARITABLE INCORPORATED ORGANISATION

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HOPE COVENTRY

A CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Hope Coventry's aims and objectives are primarily to advance the Christian faith for the benefit of the public in accordance with the Charity's Statement of Faith, in particular but not exclusively, by:

- a) proclaiming Christian messages of an evangelistic and teaching nature in Coventry, Warwickshire and beyond.
- b) demonstrating, promoting and encouraging Christian values including dignity, empowerment and partnership to all people in Coventry, Warwickshire and beyond.

It also aims to relieve poverty, need and sickness in Coventry and elsewhere as the trustees decide through the provision of education and practical action, working with those affected either directly or through relevant relief agencies.

The trustees have paid due regard to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake.

The Charity's principle activities are:

- Providing a night shelter for rough sleepers in the winter months (Closed March 2020)
- Operating a befriending service "**Good Neighbours**" for vulnerable and isolated older people in partnership with charity Together for Change.
- Providing prayer for anyone who wants it, including for healing and life circumstances. (**Healing on The Streets, HOTs**)
- Organising a family celebration for all in the city centre as part of a wider festival Motofest. **Hope@Motofest**
- Supervising Employment Training via a Work Club Service (Closed July 2020)
- Overseeing the **Coventry Prayer House** and supporting prayer initiatives in the city
- Operating Coventry Debt Centre (a branch of **CAP: Christians Against Poverty**)
- Providing church leaders with connection opportunities especially through hosting twice yearly conferences

In the year, grants made related to the work of the Coventry Winter Night Shelter and Good Neighbours Coventry only and were managed by the project Steering Committees. Predominately they related to:

- the funding of the individual church based venues for the Night Shelter
- the funding of micro grants by Together for Change to individual groups to support activities that bring about change to the lives of those isolated of older people in Coventry
- the active support of Age UK in the activities involved in the running of the Good Neighbours Coventry project.

Grants are made specifically to organisations and individuals that further the objectives of the charity.

Our volunteers number over 700+ individuals who serve the people of our city through various projects. We are also grateful for the individual financial donations and the significant number of Coventry Churches who give of their time and finances towards serving the city through Hope Coventry.

HOPE COVENTRY

A CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance

Hope Coventry

It is evident that with continual changes in society due to COVID that HOPE Coventry has faced numerous opportunities and challenges to its projects. Our **Good Neighbours** project has been the main focus for our operations from March to December 2020 growing to 3 times the size in 9 months from 120 to over 300 older people befriended weekly. We have been commended by churches, council and clients for our response to older people, isolation and loneliness as we have sustained our service throughout the pandemic.

For other projects we have adapted our approach. As **The Prayer House and HOTs** are not operating by meeting in person, we helped organize and support **OPEN HEAVEN** in June 2020. During this event over 1000+ people prayed for every street in Coventry.

We continue to support **CAP** as a main project seeing 14 people become completely debt free in 2020, the best year yet.

We have shown ourselves to be adaptable and expand, renew, re-imagine our approaches to our work. We have built a significant brand in Good Neighbours flexibility serving through food distribution and connecting communities during the pandemic.

At the same time as one service grows exponentially, we have paused our work with the Homeless (**Coventry Winter Night Shelter**) and supporting the unemployed through a job club (**Hope into Work**).

In 2020 our move into our first bespoke office space at **The Halo Centre** has enabled us to access charity food distribution and partner with other organisations such as **Feed the Hungry** to relieve food poverty during the pandemic. We have distributed over 500+ food parcels to those in need.

We continue to retain our flexibility, and reimagine our approaches and "build partnerships, speak out and give hope".

Our staff team has grown to 14 with the use of temporary contracts to augment service delivery. All our staff team have gone beyond expectations to provide support for our projects and for this we are very grateful.

Below are more comprehensive details regarding our activities.

Coventry Winter Night Shelter

- In the annual report of 2020, we reported on the success of Coventry Winter Night Shelter summarised below for a period 1st December to 25th March 2020 which included 3 months of our 2020 accounting period
- The Winter Night Shelter has successfully provided 1,500 NIGHTS in emergency accommodation for 43 homeless adults across 8 venues.
- 33 GUESTS HAVE LEFT THE STREETS and moved into alternative accommodation from being in the shelter. 12 people were accommodated by the City Council.
- AN EXCELLENT QUALITY MARK was awarded by HOUSING JUSTICE after an independent external evaluation of the project.
- OVER 300 VOLUNTEERS have been mobilised to staff and provide support for the shelters, contributing 8,000 HOURS.
- The project SUCCEEDED in providing our homeless guests with a safe space and positive environment for 110 NIGHTS during the winter.
- EXCELLENT FEEDBACK has been received from guests and volunteers.
- In July 2020 due to the COVID crisis and imposed legal restrictions, a decision was made to suspend the shelter for the coming period December 2020-March 2021.
- From April – August 2021 the shelter was mothballed and reports written with one staff redundancy occurring in September 2020.
- Restricted funds that are unspent have been retained in an account for potential use in the future.

HOPE COVENTRY

A CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Good Neighbours Coventry

Throughout 2020 *Good Neighbours* has successfully repurposed, adapted and pivoted from being a simple befriending service that supported 120 older and isolated people to becoming an integral part of Coventry City Council's pandemic response for this group across the city. We have finished working together under the partnership agreement with Age UK and now provide the service ourselves supported by Together for Change.

We have become a first and last resort service for GPs, NHS social prescribers, University Hospital Coventry and Warwickshire, and Adult Social Care – as well as being a 'go to' place for professionals seeking advice or signposting.

We have developed a specialist work for men with one coordinator appointed to focus on working with just men, who require considerable support to live life. Further specialist training has occurred in mental health and dementia to equip staff and volunteers in their roles. Our staff team and volunteers have been remarkable in their flexibility and commitment to older people, ensuring they stay safe, are fed, access medication, engage socially and improve well-being.

Following **Good Neighbours** successful shopping service in Lockdown 1, we partnered with Coventry City Council and *Feeding Coventry* to administer and deliver food parcels to the Clinically Extremely Vulnerable during Lockdown 2 and 3 (November 2020 and January 2021)

Our adaptation to respond to the pandemic has required increased staff hours across the *Good Neighbours* project. Grant funders including the City Council have enabled *Good Neighbours* to enhance our remit and extend our reach. Thanks to:

- Coventry City Council
- Heart of England Foundation
- National Lottery
- Independent Age
- 29th May 1961 Charitable Trust
- SMB
- The Mary Robertson Trust
- Edith and Jack Griffiths Charitable Trust

Since April 2020 *Good Neighbours* has adapted our service to provide:

- Increased befriending response receiving 80 referrals per week in April
 - From April to Sept we received 840 new referrals for support which led to active support for 70% of these new clients (over 600)
- 400+ volunteers were mobilised to complete a wide range of bespoke client requests:
 - 750+ shopping trips were made for 180 new clients
 - £32,000 worth of shopping purchased, co-ordinated and delivered - ensuring clients did not go hungry
 - 130+ food parcels delivered
 - 112+ new people have been matched with a new phone befriender, their preferred method for reducing their social isolation
 - Multiple prescriptions collected and delivered to maintain physical well-being
 - 120+ new volunteers trained as befrienders

In addition, we responded to these requests:

- 40 under 50s served with food parcels (responding to Coventry City Resilience Team)
- 3,500 ready meals co-ordinated and delivered across Coventry to schools, care leavers, older people's groups

HOPE COVENTRY

A CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Coventry Debt Centre (CAP)

The Coventry CAP Debt Centre is one of over 300 debt centres across the UK. We work alongside around 17 local churches, to support people across our city who are struggling to become debt free. In 2020 over 40 families were supported to self-manage their debt and 17 families became debt free. We did see a reduction in demand because of lockdown but we have been able to secure funding to expand our work for the next 18 months+, as we know demand will increase significantly as the year progresses. To this end we have taken on a 4th Debt Coach and are looking at a number of other avenues to develop our support across Coventry.

Coventry Prayer House

The Prayer House continues to provide a place for anyone from any church to pray for our city, our region, our country and our world. In January 2020 its activities moved to the Old Bluecoat School however due to COVID restrictions activities moved on-line with a team of 15 continuing to meet and pray for the city on a regular basis.

Healing on the Streets

Healing on the Streets (HotS) offers prayer for anyone in an informal and caring format in the city centre four times a month. In 2020 from March the team have not conducted any face to face prayer due to COVID restrictions.

Hope @ Motofest

In 2020 due to restrictions imposed by the pandemic Motofest did not take place and therefore HOPE Coventry were unable to provide any activities in support of this cultural celebration.

Bardsley Work Club

During 2020, the client base became diminished due to the pandemic and although the service went on-line for some months, there were fewer interactions and impact became more limited. The decision was taken to close the Bardsley Work Club and all organisational aspects were completed by July 2020. It had been successful over a number of years in providing a route through to employment and now was the opportunity for a review of focus for HOPE Coventry.

Leaders Conferences

In March 2020 a conference for church leaders was held physically 2 weeks prior to the first pandemic lockdown giving church leaders opportunities to network and discuss relevant projects and the potential impact of COVID 19.

In November 2020 a further conference was attended on-line addressing important actions of churches working together during the pandemic.

Building partnerships

The trustees intend to continue Hope Coventry's current activities whilst seeking further ways to achieve its aims and objectives. We have worked in partnership with the following:

- Over 70 + Churches from all denominations in the city
- Together for Change

Open Heaven

Open Heaven was a simple initiative, uniting Christians across the many churches of Coventry, to get out onto the streets of the city during the month of June 2020, as we raised the value of prayer together.

The initiative follows many years of prayer-walking in Coventry by some, and this first 'Open Heaven' initiative in June 2020, when every street in CV1-CV6 was covered in prayer. The initiative builds upon the existing work of unity among the churches of our city, exemplified by prayer gatherings such as City Praise and Prayer, and a significant number of inter-church compassion and outreach projects that serve the city.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Active working engagement in 2020:

- Motofest
- Feeding Coventry
- Feed the Hungry
- NHS Social Prescribers, Social Services
- The Trussell Trust
- Several Coventry Schools
- Coventry C of E Diocese, Bishop of Coventry
- Catholic Diocese of Birmingham
- Coventry City Council, Community Messengers
- City Vision
- HOPE Together
- Sheffield / Wakefield/ churches together
- External Wall of Answered Prayer
- Nexus Institute of Creative Arts

Hope Coventry remains affiliated and has a memorandum of understanding with the following organisations.

- The Lighthouse
- Radio Plus
- Embrace
- Kidz Club
- Street Pastors
- Together for Change

Financial review

During the period, Hope Coventry's income amounted to £270,400. Expenses amounted to £270,248 so that Hope Coventry's surplus for the year was £152 (2019 £26,678)

The trustees have a policy of not entering into financial commitments without knowing where the funding will come from. In view of that, the aim is to maintain cash reserves equivalent to at least two months expenditure from general funds. At the 31 December 2020 the total funds available was £162,932, of which £29,200 was unrestricted and £133,732 was restricted.

The trustees have in place procedures, policies and risk assessment to fulfil their governance role and responsibilities.

The trustees intend to continue Hope Coventry's current activities whilst seeking further ways to achieve its aims and objectives.

Structure, governance and management

Hope Coventry became a Registered Charity on the 24th February 2014 as a Charitable Incorporated Organisation. Prior to that date it operated as an Unincorporated Voluntary Body since 27 November 2013. The assets of the former unincorporated voluntary body were transferred to Hope Coventry on 24 February 2014.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs E Storey (Chair from 14 January 2021)

A Hillier (Treasurer)

G Kibble (Secretary)

Pastor E Etomi

A Ormes

D Mayhew (Chair during the financial year)

A Simpkins

R Nelson

Revd D Hammond

J Scouller

Appointments are made following application, confirmation of skills to assist the Charity in the fulfilment of its objectives and adherence to the Statement of Faith.

The trustees are responsible for the strategic management of Hope Coventry, the management of its funds, the preparation and management of the budget and for advising and reporting on all Hope Coventry's operational activities. Only the trustees have the right to vote in Hope Coventry's decision-making process.

Payments of £2,141 (2019 : £1,721) for accounting services provided to the charity have been made to Mozaic Innovate Limited, a company owned by a trustee.

Five of the trustees are leaders of churches in the city. Those churches have donated approximately £6,766 (2019 : £6,970) in total to the work of the charity.

One of the trustees is a director of Coventry Motofest Limited to which a donation of £Nil (2019 - £4,000) was made in support of the festival held in 2019, at which the charity provided activities for children and promoted the work of Hope Coventry.

During the 1st Covid 19 Lockdown, a trustee was contracted by Hope Coventry to undertake financial administration in excess of their role as trustee. For this they received payments totalling £2,741. This was funded by various charitable grants. But for their estimated individual tax obligation on this income, a sum of £2,200 was donated by them to Hope Coventry and forms a part of the income to the unrestricted General Fund

During 2020 over 1000 different people have volunteered to serve the people of our city through HOPE Coventry's various projects. This volunteer base and commitment across the year has enabled us to successfully navigate our way through the pandemic and provide a quality service to over 900 people across our projects. We are grateful for the individual financial donations, the significant number of Coventry Churches who give of their time and finances towards serving the city and the grant funding received during the year through Hope Coventry.

We look to serving in 2021 and beyond.

The trustees' report was approved by the Board of Trustees.


.....
Mrs E Storey (Chair from 14 January 2021)

Trustee

Dated: 8/7/21.....

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF HOPE COVENTRY

I report to the trustees on my examination of the financial statements of Hope Coventry Charitable Incorporated Organisation (the CIO) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the CIO you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the CIO's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Debra Knighton FCCA
Spencer Gardner Dickins Limited

3 Coventry Innovation Village
Cheetah Road
Coventry
CV1 2TL

Dated: *20 July 2021.*

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Income from:							
Donations and legacies	3	27,124	119,314	146,438	15,522	129,540	145,062
Charitable activities	4	1,200	122,699	123,899	-	115,100	115,100
Investments	5	63	-	63	53	-	53
Total income		28,387	242,013	270,400	15,575	244,640	260,215
Expenditure on:							
Raising funds	6	159	1,020	1,179	938	621	1,559
Charitable activities	7	48,482	178,331	226,813	38,716	192,100	230,816
Other	11	3,314	38,942	42,256	878	284	1,162
Total resources expended		51,955	218,293	270,248	40,532	193,005	233,537
Net (outgoing)/ incoming resources before transfers		(23,568)	23,720	152	(24,957)	51,635	26,678
Gross transfers between funds		36,212	(36,212)	-	20,516	(20,516)	-
Net income/(expenditure) for the year/ Net movement in funds		12,644	(12,492)	152	(4,441)	31,119	26,678
Fund balances at 1 January 2020		16,556	146,224	162,780	20,997	115,104	136,101
Fund balances at 31 December 2020		29,200	133,732	162,932	16,556	146,223	162,779

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
BALANCE SHEET
AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	12		773		966
Current assets					
Debtors	13	1,015		1,149	
Cash at bank and in hand		165,563		164,503	
		<u>166,578</u>		<u>165,652</u>	
Creditors: amounts falling due within one year	14	<u>(4,419)</u>		<u>(3,839)</u>	
Net current assets			162,159		161,813
Total assets less current liabilities			<u>162,932</u>		<u>162,779</u>
Income funds					
Restricted funds	15		133,732		146,223
Unrestricted funds			29,200		16,556
			<u>162,932</u>		<u>162,779</u>

The financial statements were approved by the Trustees on 8/7/21.....



Mrs E Storey (Chair from 14 January 2021)
Trustee

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Hope Coventry became a Registered Charity on the 24th February 2014 as a Charitable Incorporated Organisation. Prior to that date it operated as an Unincorporated Voluntary Body since 27 November 2013. The assets of the former unincorporated voluntary body were transferred to Hope Coventry on 24 February 2014.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have assessed the charitable company's situation including the COVID-19 pandemic and the likely impact on the charitable company. The directors have a reasonable expectation that the charitable company has adequate resources and working capital to continue in operational existence for the foreseeable future including dealing with the issues arising from the COVID-19 pandemic. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated services are included at the value to the charity where this can be quantified. The value of service provided by volunteers has not been included in these accounts.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the costs incurred by the charity in the delivery of its activities and services for its beneficiaries and their associated support costs. Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include administrative costs, finance and governance costs which support the charity's activities.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	20% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the Statement of Financial Activity.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	25,709	114,524	140,233	15,411	125,179	140,590
Gift Aid tax reclaimed	1,415	4,790	6,205	111	4,361	4,472
	<u>27,124</u>	<u>119,314</u>	<u>146,438</u>	<u>15,522</u>	<u>129,540</u>	<u>145,062</u>

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

4 Charitable activities

	2020	2019
	£	£
Performance related grants	123,899	115,100
	<u>123,899</u>	<u>115,100</u>
Analysis by fund		
Unrestricted funds	1,200	-
Restricted funds	122,699	115,100
	<u>123,899</u>	<u>115,100</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Interest receivable	63	53
	<u>63</u>	<u>53</u>

HOPE COVENTRY
A CHARITABLE INCORPORATED ORGANISATION
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

6 Raising funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2020 £	2020 £	2020 £	2019 £	2019 £	2019 £
<u>Fundraising and publicity</u>						
Advertising	159	1,020	1,179	938	621	1,559
	<u>159</u>	<u>1,020</u>	<u>1,179</u>	<u>938</u>	<u>621</u>	<u>1,559</u>

7 Charitable activities

	2020 £	2019 £
Staff costs	172,135	133,621
Depreciation and impairment	193	242
CAP Fees	7,800	9,450
Consultancy fees	7,032	15,880
Printing, postage and stationery	4,087	600
Telephone and computer charges	6,535	1,211
Ministry expenses	1,310	5,442
Insurance	833	803
Rent and rates	8,243	5,250
Repairs and maintenance	724	1,194
Heat, light and power	275	1,290
Refreshments	31	1,285
Moving on costs	2,520	7,595
Travelling	1,620	2,480
Donations	700	-
Sundry expenses	1,191	543
UK Entertainment and room hire	690	1,278
	<u>215,919</u>	<u>188,164</u>
Grant funding of activities (see note 8)	10,894	42,652
	<u>226,813</u>	<u>230,816</u>
Analysis by fund		
Unrestricted funds	48,482	38,716
Restricted funds	178,331	192,100
	<u>226,813</u>	<u>230,816</u>

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8 Grants payable

	2020	2019
	£	£
Grants to institutions:		
Age UK	7,250	28,750
Christ the King	1,000	-
Limbrick Baptist Church	800	-
St Osburgs	650	-
Together for Change	671	5,598
House of Empowerment	500	-
Other	23	2,314
St Columbas	-	5,990
	<u>10,894</u>	<u>42,652</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year (2019: None).

None of the trustees were reimbursed any expenses during the year (2019: None).

Payments of £2,141 (2019 : £1,721) for accounting services provided to the charity have been made to Mozaic Innovate Limited, a company owned by a trustee.

10 Employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	<u>12</u>	<u>10</u>
Employment costs	2020	2019
	£	£
Wages and salaries	<u>172,135</u>	<u>133,621</u>

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11 Other

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
			£			£
	2020	2020	2020	2019	2019	2019
Legal and professional fees	120	1,992	2,112	276	241	517
Accountancy and book keeping	3,123	3,967	7,090	600	-	600
Good Neighbours shopping	-	32,917	32,917	-	-	-
Financing costs	31	66	97	2	22	24
Other expenditure	40	-	40	-	21	21
	<u>3,314</u>	<u>38,942</u>	<u>42,256</u>	<u>878</u>	<u>284</u>	<u>1,162</u>

12 Tangible fixed assets

	Computers £
Cost	
At 1 January 2020	1,509
At 31 December 2020	<u>1,509</u>
Depreciation and impairment	
At 1 January 2020	543
Depreciation charged in the year	193
At 31 December 2020	<u>736</u>
Carrying amount	
At 31 December 2020	<u>773</u>
At 31 December 2019	<u>966</u>

13 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Prepayments and accrued income	<u>1,015</u>	<u>1,149</u>

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14 Creditors: amounts falling due within one year

	2020	2019
	£	£
Other taxation and social security	3,489	3,178
Accruals and deferred income	930	661
	<u>4,419</u>	<u>3,839</u>
	<u><u>4,419</u></u>	<u><u>3,839</u></u>

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15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1 January 2019	Incoming resources	Resources expended	Transfers	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£	£	£	£	£
Coventry Winter Night Shelter	60,818	57,478	(57,638)	(9,090)	51,568	15,571	(31,264)	(13,822)	22,053
CAP - Debt Counselling	18,213	24,796	(28,314)	(811)	13,884	28,405	(31,513)	(748)	10,028
Prayer House	(100)	7,856	(7,052)	(55)	649	5,954	(4,735)	(426)	1,442
Motofest	1,399	4,353	(5,191)	(132)	429	170	-	(320)	279
Healing on the Streets	430	608	(11)	(214)	813	369	(200)	(28)	954
Bardsley Work Club	1,946	2,000	(2,518)	-	1,428	2,040	(2,388)	(151)	929
Open Heaven	-	-	-	-	-	5,900	(4,514)	-	1,386
Good Neighbours	32,398	147,550	(92,282)	(10,214)	77,453	183,813	(143,888)	(20,717)	96,661
	<u>115,104</u>	<u>244,641</u>	<u>(193,006)</u>	<u>(20,516)</u>	<u>146,224</u>	<u>242,222</u>	<u>(218,502)</u>	<u>(36,212)</u>	<u>133,732</u>

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16 Analysis of net assets between funds

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
Fund balances at 31 December 2020 are represented by:						
Tangible assets	282	491	773	352	614	966
Current assets/ (liabilities)	28,918	133,241	162,159	16,204	145,609	161,813
	<u>29,200</u>	<u>133,732</u>	<u>162,932</u>	<u>16,556</u>	<u>146,223</u>	<u>162,779</u>

17 Related party transactions

Payments of £2,141 (2019 : £1,721) for accounting services provided to the charity have been made to Mozaic Innovate Limited, a company owned by a trustee.

Five of the trustees are leaders of churches in the city. Those churches that have donated approximately £6,766 (2019 : £6,970) in total to the work of the charity.

One of the trustees is a director of Coventry Motofest Limited to which a donation of £Nil (2019 - £4,000) was made in support of the festival held in 2019, at which the charity provided activities for children and promoted the work of Hope Coventry.

During the 1st Covid 19 Lockdown, a trustee was contracted by Hope Coventry to undertake financial administration in excess of their role as trustee. For this they received payments totalling £2,741. This was funded by various charitable grants. But for their estimated individual tax obligation on this income, a sum of £2,200 was donated by them to Hope Coventry and forms a part of the income to the unrestricted General Fund