

# GLOUCESTERSHIRE RAPE AND SEXUAL ABUSE CENTRE

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ANNUAL REVIEW  
APRIL 2021 – MARCH 2022



- Relieve the emotional, psychological and/or physical distress of people who have experienced sexual violence, especially women and girls
- Educate the public about the nature and extent of sexual violence and its impact, especially on women and girls

**AIMS**

## THE SERVICE

GRASAC's services are free, confidential and non-judgemental. They form part of a comprehensive care pathway for survivors of rape and sexual violence.

The impact of sexual violence is both immediate and long-term. GRASAC's services enable survivors to manage the impact of sexual violence and to move forward from their experiences.

As a service we provide emotional and practical support as well as advocacy for survivors. We provide advice and information to family members, friends and professionals supporting survivors of sexual violence.

### EMAIL SUPPORT

[support@glosrasac.org.uk](mailto:support@glosrasac.org.uk)

Emails to our support workers are answered within 24 hours during the week



*Our helpline and email services are anonymous.*

### HELPLINE

**01452 526770**

Monday 12:00-14:00

Tuesday 18:30-20:30

Wednesday 18:30-20:30

### WEBSITE

[www.glosrasac.org](http://www.glosrasac.org)

For information on one-to-one therapeutic support and group activities



# FOREWORD BY THE CO-CHAIRS OF THE BOARD OF TRUSTEES

The year 2021-22 has continued the theme of challenging times from the preceding year. Despite this, GRASAC has continued to develop its services. The end of 2021-22 brought with it renewed attention to sexual violence and Violence Against Women and Girls more generally with the Sarah Everard case and #EveryonesInvited restarting conversations about misogyny. Every time sexual violence hits the national agenda, the requests for help from our service rises – and 2021-22 was no different.

Our Helpline continued to operate in this challenging context with volunteers and paid staff making a supreme effort to be there for people needing support. Our Specialist Support Workers continued to meet clients (in Covid appropriate ways) and support their journeys. Our Independent Sexual Violence Advisors also continued to support clients through the Criminal Justice System and against a backdrop of Sexual Offences being least charged/summonsed serious offence (Home Office 2022). Only 2.9% of sexual offences reported to the Police resulted in a charge/summons. This is the lowest percentage in recent history. We know that 2 in 5 people who report rape later withdraw their consent for prosecution – but it is little wonder when for nearly 40% of all sexual violence cases and 50% of all rape cases wait over 100 days for a decision about what will happen with their case. We know these investigations are complex but disproportionate lack of timeliness compared to other cases and incredibly low charging rates only reinforces the message that violence against women and girls is tolerated in UK society.

GRASAC continues in its endeavours not just to support those targeted (mostly women and girls) by sexual violence perpetrators but also to work towards ending sexual violence entirely. Until we have a society where it is demonstrably shown that sexual violence is unconscionable, then GRASAC will continue to operate. As Trustees we know we have incredible staff and volunteers who make life better for so many who need our service and who selflessly help fundraise, educate and assist other services. We are fortunate to have so many amazing people working for us and we thank you all for your contributions.

**MARY ROBINSON & DR LOUISE LIVESEY**  
Co-Chairs of the board of trustees

**27%**  
increase in  
referrals to  
GRASAC's  
ISVA  
service

**36%**  
increase in  
referrals to  
GRASAC's  
emotional  
support  
services

**38%**  
increase in  
referrals of  
children to  
GRASAC's  
services

**97% of  
clients  
rated the  
support  
received as  
excellent**

**33%**  
increase in  
the  
number of  
support  
sessions  
provided

# OVERVIEW OF THE YEAR BY CEO, MAGGIE STEWART

This financial year unfortunately started in a very similar way to last: lockdown, restrictions and GRASAC delivering a service to clients in difficult circumstances.

However, on a positive note, GRASAC took advantage of moving premises to more permanent accommodation at a very competitive rent, and to a location that has been universally well received. Clients have been particularly forthcoming in their praise of the surroundings, for example:

*'GRASAC support rooms have been well thought out as it is so private and I particularly liked the ease of parking. Also that I didn't ever see another client in the building, I would be met at the door and I would be shown into the therapy room. I was always greeted with a friendly smile and made to feel important whilst on site. Everything from the location to the décor in the room has been so beautifully thought of and I felt it was so safe and private'*

GRASAC now offers ground floor support rooms, training room, kitchen and bathroom facilities as well as parking for clients and visitors. Donations to the service from individuals and groups have allowed us to equip the 1-1 rooms with new and welcoming furnishings. An early visitor to the new premises was Alex Chalk, QC and MP for Cheltenham. Alex took the time to talk to all members of the team, asking about individual roles and gaining some insight into the complex nature of the work undertaken.

The theme of this year's annual report is based on feedback on the services provided and we have included a number of case studies that will demonstrate the depth and quality of the work undertaken on behalf of clients.



The team provided over 3500 one to one sessions across the service



## **Staffing the Service**

During the year, the team has once again been extended and we have welcomed to GRASAC an additional three Independent Sexual Violence Advisors (ISVA's), two working with adults and one exclusively with children and young people. As can be seen from the enclosed statistics, both the ISVA and the Specialist Support Worker (SSW) caseloads' have increased: a 27% increase in referrals to the ISVA service and a 38% increase in referrals to the emotional support service. GRASAC has seen a marked increase in clients reporting complex needs, often exacerbated by the increased timescale of the well-reported 'Report to Court'. GRASAC's experience is that this now exceeds three years.

In the year to March 2022, the service supported in excess of 1,000 clients.

## **Policy Work**

The ultimate aim of the service agreed in the business plan is to live in a world free from sexual violence. Clearly, we are a very long way from reaching this goal. However, we continue to respond to government calls for evidence to influence strategy and have meaningful dialogue with key partners. GRASAC continues to organise the Reclaim the Night March and the event in November drew the biggest crowd to date.

GRASAC continues to oppose sexual entertainment licences in venues across Cheltenham and participates in the Communities Partnership board in the town.

## **Partners and Commissioners of GRASAC**

We take this opportunity to thank commissioners for their continuous and increased funding that GRASAC has successfully applied for. The Office of Police Crime Commissioner and the Ministry of Justice continue to offer extraordinary funding that is available for charities to apply for during this second year of the pandemic.

The NHS Clinical Commissioning Group and NHS England also continue to fund essential services, enabling GRASAC to support more clients during the year. Barnwood Trust again offered support to clients suffering financial hardship during the pandemic. Grants were distributed for clothing, food, contribution towards fuel costs and household items, with an average individual grant of £240.

## Offering Training to Professionals and Educational Establishments

We continue to offer disclosure training to professionals and work in partnership with colleagues at the University of Gloucestershire and the Sexual Assault Referral Centre (SARC) to deliver this. During the year, over 280 professionals have accessed the training. GRASAC accepted the invitation to train police officers on the updated Victims Code of Practice and delivered a number of sessions to Gloucestershire Constabulary.

Additionally, GRASAC has received many requests from schools and colleges to undertake group work on consent and healthy relationships, some in response to the Everyone's Invited Campaign. In total, the number of students that have attended group presentations and workshops exceeds 650. As a service, GRASAC hopes to expand its reach into preventative work and offer bespoke training in sexual violence to professionals, companies and organisations. This will include Bystander Intervention Training commissioned by the Office of the Police Crime Commissioner.

## Looking forward to 22/23

As we emerge from the pandemic, we hope that GRASAC can expand on its work with partners to provide a seamless and effective service to everyone that seeks GRASAC's support in the county. We aim to ensure that all sectors of the community are aware of GRASAC and how it exists to relieve the emotional, psychological and physical distress of people who have experienced sexual violence at any time in their lives.

**MAGGIE STEWART**  
CEO

**Volunteers  
have given  
412 Hours to  
GRASAC**

**On average  
52 referrals  
were received  
each month**

**100% of  
clients  
received the  
support they  
needed**

**100% of  
clients  
always felt  
believed and  
understood**



# CASEWORK

The Specialist Support Workers deliver up to 24 sessions of one-to-one support for survivors.

GRASAC's team of Independent Sexual Violence Advisors provide specialist advocacy support for clients who are navigating or who are thinking of going through the criminal justice system.

# SUPPORT PATHWAYS

Support is available through our telephone helpline, face-to-face sessions and via video. There are also ongoing telephone, text and email support services available to meet the clients' needs.

# FUNDRAISING

The fundraising team is made up of volunteers and staff who have continued to impress everyone with their innovative fundraising ideas and activities.

During this year, this has included holding an auction attended by over 100 supporters of the service and hosting a skittles evening in the Forest of Dean. The fundraising group also hosted its first comedy night and raised funds through a number of raffles. Despite ebbing and flowing of restrictions, the fundraisers managed to raise over £7,000, a remarkable achievement.

Thanks must also be extended to individuals who have given one-off donations or give regularly through the bank. We also kindly received a donation of over £4,000 from the Owl Trust.



# FEEDBACK FROM CLIENTS AND PROFESSIONALS

'I have finally found someone who fully listens to everything I say and feel in a non-judgemental manner and she reassured me that it was okay to feel how I feel about things, she has helped me massively in accepting what happened to me and ways to reduce the symptoms of my trauma. She really has been great!'

'I always feel comfortable coming for my sessions and the atmosphere itself is lovely.'

'Clients have been given the gift of choice again.'

'GRASAC quite literally gave myself back to me. Part of me had been put on pause.'

'I finally had a safe person to discuss uncomfortable, embarrassing or shameful feelings or issues I was having with my body as a result of my trauma.'

'My future is no longer defined by the past and I couldn't be happier.'

'I felt very supported and not judged which made me able to open up more and not feel like there is something wrong with me. I was given lots of information that I didn't know and sources of books to read to understand things more which I found very helpful.'

'This organisation is so valuable and the work here is fantastic. I wish every survivor could have the experience I have had.'

'You have given me back hope for the future.'

'I chose to do my sessions in the park, a safe and special place, where I walk my dog.'

'Thank you for all the love and support you've given me over the last few years.'

'I like how you made me feel so believed and like I could trust you with my feelings. Personally I don't think you could do anything better.'

'Thank you so much for this morning's session. It was perfectly pitched and I know that they will have taken a great deal from it.'

'I feel so much better and I finally feel ready to grow and build myself, rather than constantly dwelling on the past.'

'I can now see a life without fear and without viewing myself as a victim.'

# FINANCIAL OVERVIEW

In 2021-22 GRASAC's funders were



**OPCC**  
Office of the Police &  
Crime Commissioner  
for Gloucestershire

The  
Commissioner's  
Fund  
Breaking the cycle of crime



Ministry  
of Justice



Gloucestershire  
Clinical Commissioning Group

**LLOYDS BANK  
FOUNDATION**  
England & Wales



Supported by  
**BBC**  
Children  
in Need  
© BBC 2007 Reg. charity England  
& Wales no. 802052 and Scotland  
no. SC039957

**NHS**  
England



Donors also include the Owl Trust. We thank all of our funders, donors and individual supporters this year.

## GRASAC STATEMENT OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31 MARCH 2022

Income From:	Total Funds 2022
Donations	£21,648
Police and Crime Commissioner	£410,321
NHS/CCG	£114,333
Ministry of Justice	£91,754
Children in Need	£34,371
Lloyds Bank Foundation	£25,000
Other	£753
<b>TOTAL Income</b>	<b>£698,180</b>
<b>Expenditure on:</b>	
Staff Costs	£505,653
Volunteer Costs	£5,067
Office Costs	£70,550
Administrative Costs	£37,370
<b>TOTAL Expenditure</b>	<b>£618,640</b>
<b>Net Income/(expenditure)</b>	<b>£79,540</b>

# CASE STUDIES

## Case Study 1

"I cannot put into words how grateful I am for your support. You have guided me into the place I am in today and I am not exaggerating when I say I may not have still been here if it was not for you. Thank you for always listening and understanding me."

Client had experienced recent sexual violence, and as a result was experiencing flashbacks, night terrors and was frightened to leave the house. Client was also struggling with low self-esteem, which was impacting on her relationship with her partner.

Through the 24 sessions that we worked together, client was able to process the trauma that she had experienced, in which there was also a trauma bond, which was very challenging as the client felt shame and guilt for these feelings.

Client was able to talk openly about her childhood and her relationship with her father, which she said that she had not openly talked to anyone about. Client was able by the end of the sessions to write a 'letter to the perpetrator', which she read out in one of our last sessions. She then said that she was going to 'destroy' it as she felt that she was able to 'let it go', she had 'found a peace and was able to start the new chapter of her life'.

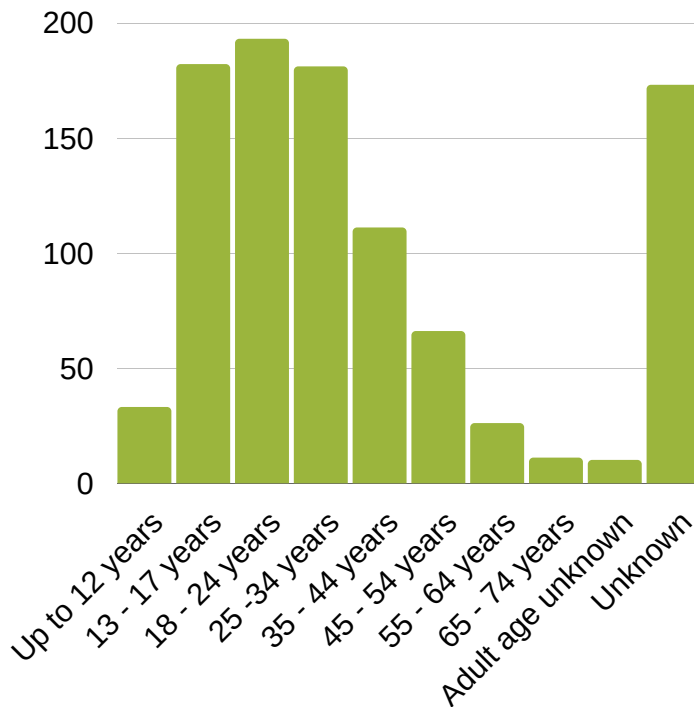
## Case Study 2

Client experienced recent sexual abuse when she was referred. Over this time the client has struggled with waiting for updates and dealing with her emotions around the investigation. She has praised GRASAC for their support through this and said she wouldn't know what she would do without the support from the ISVA. The client has also experienced financial hardships which the ISVA has been able to help with. The client has expressed her gratitude for GRASAC'S support multiple times

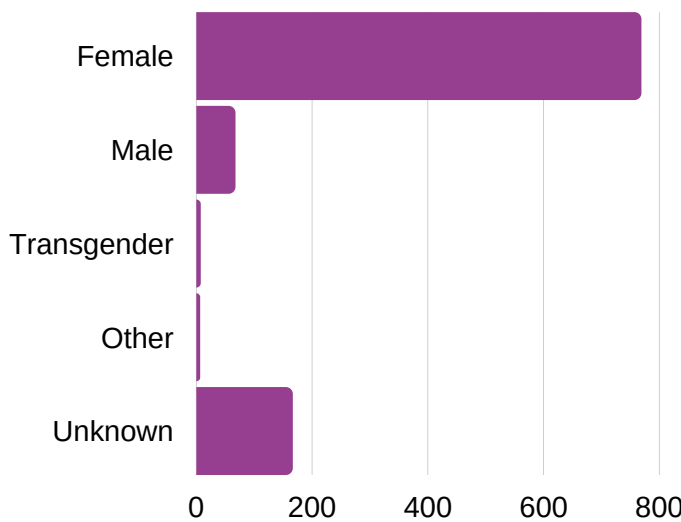
The client has had issues in the past in relation to financial abuse and through the ISVA service, she was supported in being guided in what actions to take with this and how she can stay safe. Work with the client has also included healthy relationships and safety planning. The client now feels a lot more confident with getting to know people and the warning signs to look for, as well as recognising what she wants from a relationship and making sure to prioritise this. The client explained how doing this made her feel strong and empowered to be independent and focus on her own needs and wishes.

# WHO AND HOW WE HELP

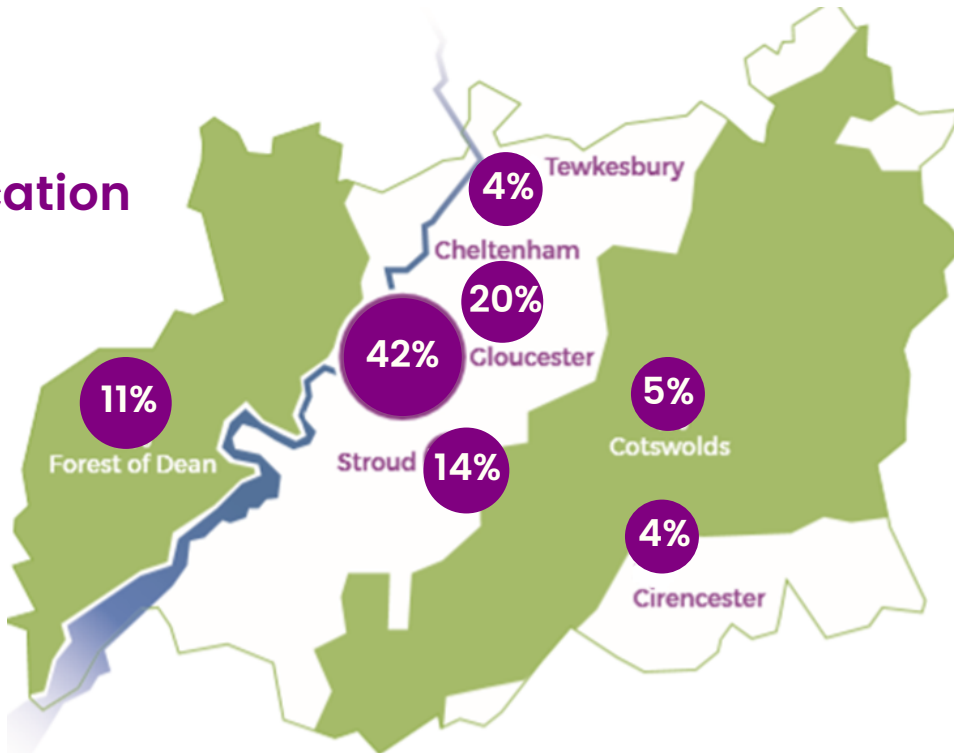
Age



Gender



Location



55% of clients felt their positive coping skills increased

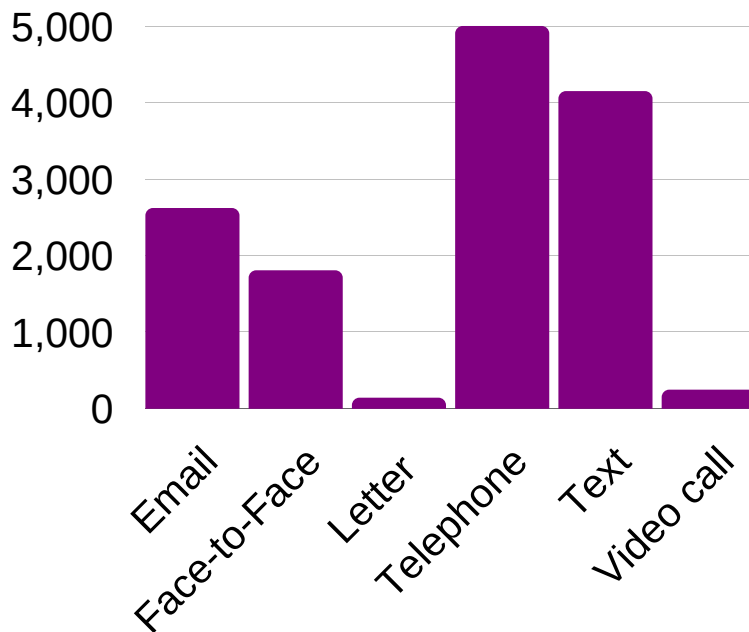
GRASAC supported over 1000 people this year

Over 14,000 contacts were made with clients across the service

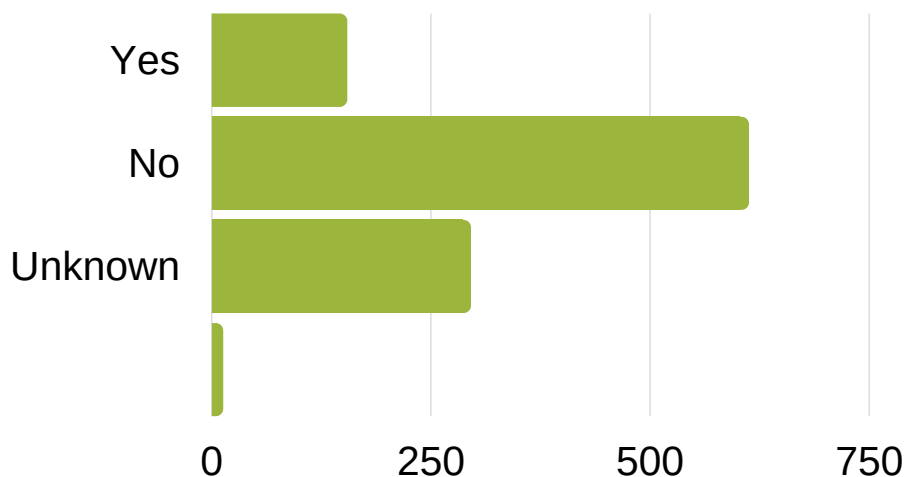
49% of clients experienced childhood sexual abuse/exploitation

33% of clients experienced recent sexual abuse

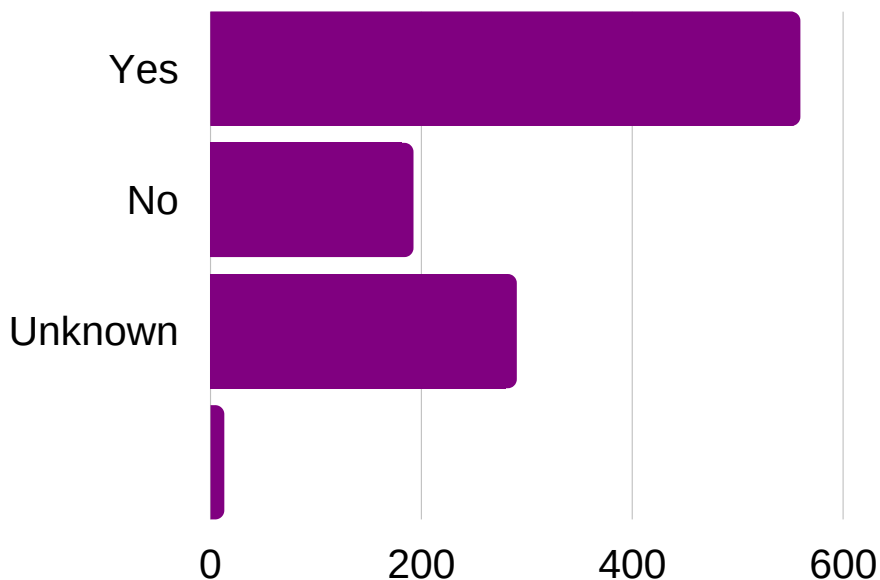
## Type of contact



## Disability



## Client Reporting Mental Health Needs



23% of clients reported multiple incidents of sexual violence

35% of clients identify as having a disability

9% of clients reported experiencing sexual violence as a child and adult

60% of clients reported to the police

55% of clients identified as having a mental health need

# CASE STUDIES

## Case Study 3

A client was referred into the service in 2020. She was a survivor of a sexual assault as an 11-year-old by a family friend. She was one of several clients that GRASAC supported that related to the same criminal investigation.

Due to the timing of the referral the client was supported regularly, at her request, by telephone.

The hearing was in October 2021 in one of the Nightingale Courts in Cirencester. The perpetrator was found guilty on all charges.

The ISVA attended at Gloucester Crown Court at the end of October 2021, with the clients, the CPS prosecuting Barristers, Judge and the Officer in Charge for sentencing.

The survivors had their victim impact statements read out by the prosecuting barrister. The perpetrator was placed on the sex offenders register for life, sentenced to a total of 28 years and can never contact the survivors. This was also the first time all the survivors had heard all the statements, for themselves and the others, in full.

## Case Study 4

During support sessions the client felt confident to disclose that she had also been affected by sexual violence during childhood.

The client said she had accessed therapeutic support in the past but felt that it didn't change the way that she has been feeling. The recent event of rape meant that client had started experiencing flashbacks and intense anxiety.

Support varied in terms of exploring trauma as well as helping with housing issues, foodbank vouchers and exploring healthy relationships. The client had reported that she had been feeling up and down during support, however she also started noticing changes in herself in terms of confidence, self esteem, self soothing and coping strategies. The client is now able to recognise 'red flags' in relationships and she no longer feels she has to tolerate unhealthy, toxic behaviour. The client advised she wanted to look after herself physically and mentally and has made positive changes in terms of being more physically active, going for walks and joining the gym.

The client reported she is beginning to recognise her own value and is generally feels better in herself and this transfers onto her new found ability to implement positive parenting strategies,.

All session were face to face either at the Centre or in 'walking and talking' that the client indicated was very beneficial.

# TRUSTEES

**Gloucestershire Rape and Sexual Abuse Centre's board of trustees meets bi-monthly and is an active team in all aspects of GRASAC's work from policy making to volunteering.**

## **Mary Robinson – Co-Chair**

I am an independent consultant in the international development sector. I have a background in human rights and campaigning and NGO management. I became particularly interested in women's rights through my role as a member of the Independent Monitoring Board for local prisons.

## **Dr Louise Livesey – Co-Chair**

I have a day job teaching Criminology at the University of Gloucestershire. My passion is challenging sexual violence through research, teaching and activism. I joined the trustee board in 2016.

## **Jo Adams – Treasurer**

I am an ACA accountant with 20 years' finance experience. I want to use my skills to help GRASAC continue to be successful in the invaluable service it provides.

## **Jessica Smith**

I currently work in the charitable sector, supporting pregnant women and new mothers in prison. I have been a volunteer with GRASAC since 2017. I am proud to be part of a feminist, women-led organisation providing support to women and girls

## **Amy Norton**

I am Head of Equality, Diversity and Inclusion at the Office for Students, the independent regulator for higher education in England. I am keen to combine my professional and personal commitment to tackling sexual violence.

## **Helen Bromley**

I have over 15 years of experience in Human Resources and Organisational Development. I work for a charity in South Gloucestershire.

## **Nicola Jones**

I was delighted to join GRASAC as a trustee at the end of 2021. Born and raised in Gloucestershire, I was in public service for many years as a social and community worker, a national and international civil servant, and as a women's rights activist, funder, and researcher

**Sam Hanly and Vicky Boroughs resigned from the board of trustees during the year. we take this opportunity to thank Sam and Vicky for their work on behalf of our staff, volunteers and survivors.**

# CONTACT DETAILS

PO BOX 3292, GLOUCESTER, GL1 9HW

[www.glosrasac.org](http://www.glosrasac.org)

[info@glosrasac.org.uk](mailto:info@glosrasac.org.uk)

01452 305421

HELPLINE: 01452 526770

SUPPORT EMAIL: [support@glosrasac.org.uk](mailto:support@glosrasac.org.uk)

TWITTER: @GLOSRSAC

FACEBOOK: @GLOSRSAC

GLOUCESTERSHIRE RAPE AND SEXUAL ABUSE CENTRE IS  
AN INDEPENDENT CHARITY. REGISTERED NO. 1155902



Gloucestershire Rape  
and Sexual Abuse Centre  
*here for you*



**RAPE  
CRISIS**  
England & Wales

Registered Charity Number: 1155902  
Registered Company Number: CE000857

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**For the Year Ended 31 March 2022**

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**  
**Contents**

	<b>Page</b>
Charity information	1
Trustees report	
Trustees' responsibilities in relation to the financial statements	5
Independent Examiner's report	6
Statement of financial activities	7
Statement of financial position	8
Statement of cash flows	9
Notes to the financial statements	10 - 16

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**  
**Charity Information**

**Trustees**

Trustees who served during the year and up to

Joanna Adams	Treasurer
Victoria Boroughs	Resigned 18th March 2022
Helen Bromley	
Sam Hanley	Resigned 15th September 2021
Dr Nicola Jones	Appointed 23rd November 2021
Dr Louise Livesey	Co-Chair
Amy Norton	
Mary Robinson	Co-Chair
Zoe Stoddart	Appointed 7th June 2022
Danielle Vincent	Appointed 7th June 2022
Sally Williamson	Appointed 15th September 2022
Jessica Smith	Resigned 14th April 2022

**Key management personnel:**

The key management personnel during the fina

Maggie Stewart	CEO
Magdalena Gulcz-Hayward	Training and Service Manager

**Independent Examiner**

Griffiths Marshall  
Beaumont House  
172 Southgate Street  
Gloucester  
GL1 2EZ

**Bankers**

Unity Trust Bank  
4 Brindley Place  
Birmingham  
B1 2JB

**Registered office**

14 Highnam Business Centre  
Highnam  
Gloucestershire  
GL2 8DN

Registered charity number:	1155902
Registered company number:	CE000857

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**  
**Trustees Report**

The Trustees present their report and examined financial statements for the year ended 31 March 2022.

The 'charity information' set out on page 1 form part of this report.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Objectives and activities**

Purpose and aims

The charity's purposes, as set out in the objects contained in the company's memorandum of association, are:

To relieve the emotional, psychological and/or physical distress of people who have experienced sexual violence, especially women and girls; and

To educate the public around the nature and extent of sexual violence and its impact on people, especially on women and girls.

GRASAC has four strategic aims:

1. To relieve the emotional, psychological and/ or physical distress of people, especially women and girls, who have experienced sexual violence.
2. To empower people, especially women and girls, to find their own way of living in a future unconnected to their traumatic past.
3. To educate the public about the nature of sexual violence and its impacts, especially on women and girls.
4. To be part of the movement towards a world free of sexual violence.

The focus of our work

The strategic aims 1 and 2 focus on the services we deliver to survivors. Strategic aims 3 and 4 focus on our work to educate and to change society. Our approach to achieving these aims is informed by four principles:

1. Our services are of high quality: clients must be confident that they will receive an excellent service; we have achieved the National Service Standards and aspire to exceed them.
2. We will grow so we can reach under-served women and girls in Gloucestershire who have often waited years to be heard we will evidence need through improved data collection so we can widen our service provision.
3. Our services need to be sustainable: all survivors, especially women and girls, deserve access to stable specialist services; we will continue to make the case for long-term, dedicated funding and will ensure our organisation is robust.
4. We need to be informed by the voices of survivors; their experiences and voices must be heard, and we will continue to promote survivors' rights.

Ensuring GRASAC's work is regularly assessed and meets the needs of the clients

The Board of Trustees reviews the business plan three times during each financial year and considers what has been achieved and also to agree what changes need to be made during the period to that planned.

In this regard, during the financial year 2021-22, the work of the charity remained hybrid in response to the continuing global pandemic. Service delivery continued to be offered by telephone, text, on-line platforms and face to face where needed for some clients. Gracac moved office in April 2021 and management staff have worked fully in the office since that time and this ensured that services were able to be delivered with minimum disruption to clients and maximum support for staff.

**Financial review**

Financial summary

Income in the year totalled £675,779 (2021: £626,571) of which £675,779 (2021: £593,402) came from grant funding from a number of different bodies (see note 3 to the financial statements). These funds were used to provide a range of services, including the Independent Sexual Violence Advisers, one-to-one support, helpline, e-mail, text and on-line support to relieve the trauma and distress of those who have experienced sexual violence.

Expenditure in the year totalled £618,640 (2021: £517,971) of which £615,516 (2021: £517,739) related to charitable activities, the most sizeable being staff costs which totalled £481,169 (2021: £379,496).

Total reserves as at 31 March 2022 were £518,626 (2021: £439,086) of which £238,383 (2021: £210,411) was unrestricted and £280,243 (2021: £228,675) was restricted and unavailable for the general purposes of the charity. Of the unrestricted funds none have been designated (2021: none).

The excess of unrestricted reserves over and above our required reserves level will be committed to operations going forward.

Reserves policy

The level of income retained in reserves is based on a realistic assessment of contractual obligations to staff (i.e. maternity, sickness and redundancy pay), running cost contingencies, winding up and dilapidation costs, risk management and any unanticipated reductions in income.

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**  
**Trustees Report**

Due to the nature of GRASACs work, particularly with our vulnerable clients, it is vital that counselling and support are completed for each client in a sensitive and timely manner. Therefore, the running costs contingency is significant and represents an estimate of six months of skeleton operating costs prioritising the continuation and safe ending of 1-1 emotional and support work being actively provided by the organisation. Any clients on our waiting list will be contacted and

Statement on going concern

After reviewing the charity's forecasts and projections and its reserves, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements

The main risk to organisation's ability to continue as a going concern is the loss of significant funding. In order to mitigate this risk, the organisation have implemented a funding plan that increases its work with other funding bodies and diversify our portfolio of funders. We continue to develop the internal structure of the organisation to ensure that it is lean and adaptable and this this regard, appointed a Team Leader post to further support on a daily basis.

**Structure, governance and management**

Governing document

The charity is a Charitable Incorporated Organisation. It is a charity registered with the Charity Commission. Anyone aged over 18 years of age can become a member of the charity and there are currently 35 members (2021: 37).

Appointment of Trustees

Trustees are elected by members of the charity or co-opted and elected at General Meetings. The two volunteer representatives are full trustees but must declare a conflict of interest where there are matters being discussed that relate to their capacity as volunteers.

Trustee induction and training

All new Trustees receive an induction into the work of the charity as well as an introduction into the role of a trustee and its responsibilities. The induction process for new Trustees also includes training and development days. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The Board of Trustees, which cannot have less than three or more than twelve members, administers the charity. The Board of Trustees normally meets every second month. A CEO is appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the CEO has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and service delivery related activities.

Conflicts of interest

None of the Trustees receive remuneration or other benefit for their work with the charity. Any connection between a trustee or senior manager and a potential employee, supplier or service provider must be disclosed to the full Board of Trustees in the same way as any other contractual relationship with a related party.

As part of the recruitment process all Trustees complete a Conflict of Interest statements. At each Board meeting, all Trustees must declare any changes to their conflicts of interest.

Remuneration policy

The pay of all staff is reviewed annually and where normally (funding permitted) increased in accordance with inflation and annual earnings.

Pay benchmarking is carried out periodically and where required for recruitment of new posts through internet searching for similar posts and discussion with partner agencies delivering sexual violence services across the country in the Rape Crisis network

Risk management

The Trustees hold a Risk Register documenting the major risks facing the charity along with mitigating actions. This is reviewed on a regular basis as part of the rolling timetable of the Board of Trustees. The following are considered by the Board of Trustees to be 'red' risks meaning that there is a high probability of them occurring and, if this were to happen, there would be a significant impact on the organisation:

- Loss of key personnel

GRASAC has a comprehensive HR policy framework and development plans in place. All key management positions are currently filled. The future policy is for key personnel to have an extended notice period which would allow sufficient time for recruitment.

- Loss of significant funding

The strategic plan includes a funding plan, which is reviewed by the Board of Trustees in their bi-monthly meetings.

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**  
**Trustees Report**

- External strategy

Changes in the external environment due to the elongated health pandemic could not have been foreseen but we are continuing to work with all current funders and potential funders to ensure future financial security. With this exception, we are following the action plan set out in the three year strategy.

**Plans for future periods**

GRASAC has identified the following strategic priorities for 2022-2023

- to relieve the distress of people who have experienced sexual violence;
- to empower people to find their own way of living in future;
- to educate the public about the nature of sexual violence and its impact; and
- to be part of the movement towards a world free of sexual violence.

**Disclosure of information to the Independent Examiner**

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- There is no relevant information, being information needed by the Independent Examiner in connection with preparing their report, that the Independent Examiner is unaware; and
- The Trustees, having made enquiries of fellow directors and the Independent Examiner that they ought to have individually taken, have each taken all steps that she is obliged to take as a director in order to make herself aware of any information relevant to the Independent Examination and to establish that the Independent Examiner is aware of that

By order of the Board of Trustees:



Dr. Louise Livesey  
Co Chair of Trustees  
6th September 2022

## **Gloucestershire Rape and Sexual Abuse Centre**

### **Board of Trustees Annual Report and Financial Statements For the Year Ended 31 March 2022**

#### **Trustees' responsibilities in relation to the financial statements**

The Trustees (who are also directors for the purposes of Company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### **Statement as to disclosure to our Independent Examiner**

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- There is no relevant information, being information needed by the Independent Examiner in connection with preparing their report, of this the Independent Examiner is unaware; and
- The Trustees, having made enquiries of fellow directors and the Independent Examiner that they ought to have individually taken, have each taken all steps that she is obliged to take as a director in order to make herself aware of any information relevant to the Independent Examination and to establish that the Independent Examiner is aware of that information.

By order of the Board of Trustees



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Dr. Louise Livesey  
6th September 2022

# GLOUCESTERSHIRE RAPE & SEXUAL ABUSE CENTRE

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GLOUCESTERSHIRE RAPE & SEXUAL ABUSE CENTRE

I report on the financial statements of the charity for the year ended 31 March 2022, which are set out on the following pages.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of ICAEW.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- (ii) prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Stephen Humphries ACA

Griffiths Marshall

Independent Examiner

Beaumont House  
172 Southgate Street  
Gloucester  
GL1 2EZ

Dated.....

Gloucestershire Rape and Sexual Abuse Centre  
Board of Trustees Annual Report and Financial Statements  
Statement of financial activities for the year ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Income and endowments from:</b>					
Donations	2	21,172	476	21,648	33,008
Charitable activities	3	-	675,779	675,779	593,402
Other		-	753	753	161
		<u>21,172</u>	<u>677,008</u>	<u>698,180</u>	<u>626,571</u>
<b>Expenditure on:</b>					
Raising funds	4	(3,124)	-	(3,124)	(232)
Charitable activities	5	-	(615,516)	(615,516)	(517,739)
		<u>(3,124)</u>	<u>(615,516)</u>	<u>(618,640)</u>	<u>(517,971)</u>
<b>Net income</b>		<b>18,048</b>	<b>61,492</b>	<b>79,540</b>	<b>108,600</b>
Transfers between funds		9,924	(9,924)	-	-
<b>Net movement in funds</b>		<u><b>27,972</b></u>	<u><b>51,568</b></u>	<u><b>79,540</b></u>	<u><b>108,600</b></u>
<b>Reconciliation in funds</b>					
Total funds brought forward		210,411	228,675	439,086	330,486
<b>Total funds carried forward</b>		<u><b>238,383</b></u>	<u><b>280,243</b></u>	<u><b>518,626</b></u>	<u><b>439,086</b></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Gloucestershire Rape and Sexual Abuse Centre  
Board of Trustees Annual Report and Financial Statements  
Statement of Financial Position as at 31 March 2022

	Notes	2022 £	2021 £
<b>Current assets</b>			
Debtors	10	1,050	6,567
Cash at bank and in hand		529,607	444,915
<b>Total current assets</b>		<b>530,657</b>	<b>451,482</b>
<b>Creditors: amounts falling due within one year</b>	11	<b>(12,031)</b>	<b>(12,396)</b>
<b>Net current assets</b>		<b>518,626</b>	<b>439,086</b>
<b>Net assets</b>		<b>518,626</b>	<b>439,086</b>
<b>The funds of the charity</b>			
Unrestricted funds		238,383	210,411
Restricted income funds		280,243	228,675
<b>Total charity funds</b>		<b>518,626</b>	<b>439,086</b>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime.

Approved by the Board of Trustees on 6th September 2022 and signed on its behalf by:



Dr. Louise Livesey

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**Statement of Cash Flows for the year ended 31 March 2022**

	Notes	2022 £	2021 £
<b>Cashflows from operating activities</b>			
Net income for the reporting period		79,540	108,600
<i>Adjustments for:</i>			
Decrease/ (increase) in debtors		5,517	(250)
Increase/ (decrease) in creditors		(365)	9,045
		<u>84,692</u>	<u>117,395</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>84,692</b>	<b>117,395</b>
Cash and cash equivalents at the beginning of the reporting period		444,915	327,520
<b>Cash and cash equivalents at the end of the reporting period</b>		<b><u>529,607</u></b>	<b><u>444,915</u></b>

**Gloucestershire Rape and Sexual Abuse Centre  
Board of Trustees Annual Report and Financial Statements  
Notes to the Accounts for the year ended 31 March 2022**

**1 Summary of significant accounting policies**

***Charity Information***

Gloucestershire Rape and Sexual Abuse Centre is a Charitable Incorporated Organisation (CIO) registered with Charities Commission on 21 February 2014. Registered number 1155902.

***Accounting Convention***

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Gloucestershire Rape and Sexual Abuse Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

***Going concern***

The charity reported a cash inflow of £84,692 (2021: £117,395, inflow) for the year. Closing reserves as at 31 March 2022 were £518,626, (2021: £439,086), of which £238,383 (2021: £210,411) were unrestricted.

The Trustees have reviewed the circumstances of the charity and consider that adequate resources continue to be available to fund the activities of the organisation for the foreseeable future. The Trustees are therefore of the view that the charity is a going concern.

***Income***

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

***Donated services***

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

In accordance with the Charities SORP (FRS 102) the general volunteer time is not recognised in the financial statements. Refer to the Trustees' annual report for more information about their contribution.

***Interest receivable***

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

***Fund accounting***

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Restricted funds are amounts which the funder has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**Notes to the Accounts for the year ended 31 March 2022**

***Expenditure and irrecoverable VAT***

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

Costs of raising funds and their associated support costs.

Expenditure on charitable activities includes the costs associated with the provision of services to service users along with the production of materials and educational activities undertaken to further the purposes of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

***Debtors***

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

***Creditors***

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**Notes to the Accounts for the year ended 31 March 2022**

**2 Income from donations**

	2022	2021 £
Gifts	21,648	33,008
Grants of a general nature	-	-
	<b>21,648</b>	<b>33,008</b>

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with FRS102 and the Charities SORP (FRS102), the economic contribution of general volunteers is not recognised in the accounts.

**3 Income from charitable activities**

	2022 £	2021 £
<b>Restricted funds (note 12)</b>		
Police and Crime Commissioner	410,321	344,129
NHS CCG	114,333	56,336
Ministry of Justice	91,754	104,615
Children in Need	34,371	24,357
Lloyds Bank Foundation	25,000	31,000
Community Foundation Tampon Tax	-	4,997
Charities Aid Foundation	-	24,468
Comic Relief	-	3,500
<b>Total income from charitable activities</b>	<b>675,779</b>	<b>593,402</b>

**4 Expenditure on raising funds**

In the year ended 31 March 2022, expenditure of £3,124 (2021: £232) was incurred on raising funds, all of which was unrestricted. This was for venue hire, fundraising and promotional materials in relation to the annual auction.

There are no support costs associated with these activities in either the current or prior year.

**5 Expenditure on charitable activities**

	Charitable activities £	Support costs £	2022 Total £	2021 Total £
Staff costs	419,326	61,843	481,169	379,496
Support and development (staff and volunteers)	14,741	85	14,826	14,990
Travel and subsistence (staff and volunteers)	12,970	406	13,376	2,532
Consultants	1,080	-	1,080	1,885
IT and telephone costs	22,660	1,246	23,906	18,022
Rent and office costs	36,899	8,580	45,479	53,538
Insurance	-	718	718	665
Printing, postage and stationery	1,841	444	2,285	3,728
Promotion	2,824	1,015	3,839	1,643
Equipment and maintenance	6,962	2,360	9,322	20,017
Professional fees	450	7,228	7,678	7,496
Client Support	7,191	-	7,191	12,492
Event costs	-	3,964	3,964	525
General expenses	-	124	124	114
Governance	-	269	269	360
Bank charges	-	290	290	236
	<b>526,944</b>	<b>88,572</b>	<b>615,516</b>	<b>517,739</b>

**6 Independent Examiner's remuneration**

	2022	2021 £
Independent Examination fees	1,440	990

**7 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel**

	2022	2021 £
Salaries and wages	420,989	335,930
Social security costs	33,185	20,035
Pension costs	26,995	23,531
	<u>481,169</u>	<u>379,496</u>

No employees had employee benefits in excess of £60,000 (2020: None). Pension costs are allocated to funds in proportion to the related staffing costs incurred.

For the financial year ended 31 March 2022, the key management personnel of the charity were: Trustees, CEO and Service and Training Manager. The total employee benefits of the key management personnel of the charity were £94,415 (2021: £91,436).

The Trustees were not paid and did not receive any other benefits from employment in the year (2021: £Nil). No trustee received payment for professional or other services supplied to the charity (2021: £Nil).

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**Notes to the Accounts for the year ended 31 March 2022**

**8 Staff numbers**

The average headcount for the reporting period was 16 staff (2021: 18). The average number of full-time equivalent employees (including casual and part-time staff) during the year was 14 (2021: 14).

The average number of full-time staff was 7 (2021: 5) and the average number of part-time staff was 9 (2021: 13) in the reporting period.

**9 Corporation tax**

The charity is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

**10 Debtors**

	2022 £	2021 £
Prepayments and accrued income	550	400
Other debtors	500	6,167
	<u>1,050</u>	<u>6,567</u>

**11 Creditors: amounts falling due within one year**

	2022 £	2021 £
Accruals	6,629	7,848
Other creditors	5,402	4,548
	<u>12,031</u>	<u>12,396</u>

**12 Analysis of charitable funds**

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
Unrestricted fund	210,411	21,172	(3,124)	9,924	238,383
<b>Restricted funds</b>					
Police and Crime Commissioner	114,269	410,321	(369,216)		155,374
NHS Clinical Commissioning	48,063	114,333	(77,410)		84,986
Ministry of Justice	18,777	91,754	(100,607)	(9,924)	-
Children in Need	11,654	34,371	(38,342)		7,683
Lloyds Foundation	18,750	25,000	(18,750)		25,000
Groups	7,097	753	(650)		7,200
Community Foundation	4,875	-	(4,875)		-
Donations inc Barnwood Trust (hardship during Covid)	5,190	476	(5,666)		-
<b>Total charity funds</b>	<u>228,675</u>	<u>677,008</u>	<u>(615,516)</u>	<u>(9,924)</u>	<u>280,243</u>

**Name of restricted funds**

Police and Crime Commissioner  
NHS Clinical Commissioning  
Group  
Ministry of Justice  
Children in Need  
Lloyds Foundation  
Groups (donations)

**Description, nature and purpose of funds**

Funding for the ISVA service, volunteer expenses, rent, CSA and Rural  
Funding to be used for the provision of specialist support services with the  
aim to reduce the waiting lists.  
Funding to support staff salaries, including General Manager,  
Funding for a Children's Independent Sexual Violence Adviser (ISVA).  
Funding for the Director's role.  
Funding to provide additional services, such as friendship and arts and craft g

**Analysis of charitable funds for year ended 31 March 2021**

**Gloucestershire Rape and Sexual Abuse Centre**  
**Board of Trustees Annual Report and Financial Statements**  
**Notes to the Accounts for the year ended 31 March 2022**

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
Unrestricted fund	186,128	15,487	(232)	9,028	210,411
<b>Restricted funds</b>					
Brook Trust	43,474	56,336	(50,143)	(1,604)	48,063
NHS Clinical Commissioning Group	16,302	24,357	(29,005)	-	11,654
Awards for All - Big Lottery	10,000	4,997	(10,122)	-	4,875
St James Place	-	3,500	(3,500)	-	-
Comic Relief	7,097	-	-	-	7,097
Groups (donations)	18,750	31,000	(31,000)	-	18,750
Lloyds Foundation	19,660	104,615	(96,470)	(9,028)	18,777
Ministry of Justice	29,075	344,129	(258,935)	-	114,269
Police and Crime Commissioner	-	24,468	(26,072)	1,604	-
Rape Crisis England and Wales	-	17,682	(12,492)	-	5,190
<b>Total charity funds</b>	<b>144,358</b>	<b>611,084</b>	<b>(517,739)</b>	<b>(9,028)</b>	<b>228,675</b>

Gloucestershire Rape and Sexual Abuse Centre  
Board of Trustees Annual Report and Financial Statements  
Notes to the Accounts for the year ended 31 March 2022

**13 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
Cash at bank and in hand	238,383	291,224	529,607
Current assets	-	1,050	1,050
Current liabilities	-	(12,031)	(12,031)
	<u>238,383</u>	<u>280,243</u>	<u>518,626</u>

**14 Related party transactions**

There were no related party transactions in the financial year ended 31 March 2022 (2021: £Nil).

**15 Capital commitments**

At 31st March 2022, the organisation had £Nil (2021: £Nil) capital commitments.

**16 Financial instruments**

	2022 £	2021 £
<b>Financial assets</b>		
Cash	529,607	444,915
Other debtors	1,050	6,167
<b>Total financial assets</b>	<u>530,657</u>	<u>451,082</u>
<b>Financial liabilities</b>		
Credit cards	1,427	1,745
<b>Total financial liabilities</b>	<u>1,427</u>	<u>1,745</u>

**17 Legal status of the Charity**

The charity is a Charitable Incorporated Organisation. In the event of the charity being wound up, the members have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

# GLOUCESTERSHIRE RAPE & SEXUAL ABUSE CENTRE

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GLOUCESTERSHIRE RAPE & SEXUAL ABUSE CENTRE

I report on the financial statements of the charity for the year ended 31 March 2022, which are set out on the following pages.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of ICAEW.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

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I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
- (ii) prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Stephen Humphries ACA

Griffiths Marshall

Independent Examiner

Beaumont House  
172 Southgate Street  
Gloucester  
GL1 2EZ

Dated.....