

# THE SHERIFF CENTRE LIMITED

England & Wales · Charity number 1155848

## Details

---

Other names	THE SHERIFF CENTRE
Status	Registered
Legal form	Charitable company
Company number	<a href="#">08563341</a>
Registered	2014-02-19
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	The Sherriff Centre Charity Ltd St. James Church Sherriff Road London NW6 2AP
Phone	02073725175
Email	<a href="mailto:hello@thesherriffcentre.co.uk">hello@thesherriffcentre.co.uk</a>
Website	<a href="http://thesherriffcentre.co.uk">thesherriffcentre.co.uk</a>

## Activities

---

**Objects:** TO PROVIDE A RANGE OF COMMUNITY BASED SERVICES FOR THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE. SERVICES INCLUDE YOUTH WORK, DEBT ADVICE, FAMILY SUPPORT AND SUPPORTED RECREATION FOR THE INHABITANTS OF THE NW6 POSTCODE AND SURROUNDING AREAS, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE, POLITICAL AFFILIATION, RELIGIOUS OR OTHER OPINIONS.

**Activities:** We run a debt advice service providing free, confidential advice to our local community.

## Classification

---

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

---

- Brent
- Camden
- City Of Westminster

## Finances

---

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£126,186	£57,042	-	-
2023-12-31	£31,716	£41,897	-	-
2022-12-31	£43,978	£44,580	-	-
2021-12-31	£43,786	£111,492	-	-
2020-12-31	£101,865	£38,195	-	-

## Trustees

---

Name	Role	Appointed
<b>Rev Robert George Thompson</b>	Chair	2018-09-17
Heather Wood		2022-09-01
MARILYN BROOKS		2018-09-17
RICHARD THOMAS RAINBOW		2021-06-17
Thomas Nielsen		2021-06-01
Tushi Banerjee		2018-09-21

**THE SHERIFF CENTRE LIMITED**

England & Wales - Charity number 1155848

---

# Accounts

---

**REGISTERED COMPANY NUMBER: 08563341 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1155848**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
THE SHERIFF CENTRE LIMITED  
(A COMPANY LIMITED BY GUARANTEE)**

Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

**THE SHERIFF CENTRE LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 3
<b>Independent Examiner's Report</b>	4
<b>Statement of Financial Activities</b>	5
<b>Balance Sheet</b>	6
<b>Notes to the Financial Statements</b>	7 to 10
<b>Detailed Statement of Financial Activities</b>	11

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

It is a place where all people are made welcome and able to access the services offered and through their activities can support other members of the same community. The Sheriff Centre aims to:

- Improve the quality of life for local people.
- Provide an accessible, welcoming venue and focal point for the community where residents can meet, socialise, and find rest and relaxation.
- To offer a high quality, free and impartial debt advice service to local residents at the point of need.

The local community is defined largely as those living in the NW6 postcode, across both the London Borough of Camden and the London Borough of Brent, and to all families and residents who come to use our facilities. The area is one of considerable variation in terms of social and ethnic diversity and the charity seeks to be open to all people regardless of their gender, ethnicity, and sexuality, and economic circumstances, physical or mental ability.

**Significant activities**

Debt advice at The Sheriff Centre is committed to providing free, independent, confidential and impartial advice, information and support to people who live, work or study in West Hampstead and its surrounding area and who are experiencing financial difficulty. The service offers advice on a wide range of debt issues including, utility debts, rent and council tax arrears, credit debts, overpayment of benefits and tax credits. The service also aims to assist clients facing emergency situations including:- Creditor about to take drastic action, e.g. eviction, repossession, disconnection, imprisonment - Deadline approaching, e.g. replying to court forms, court hearing date - Other crisis, e.g. no money for food.

The service is currently available two days per week and we directly employ a debt advice worker. Our debt advice service is available to all local residents and works with all relevant local agencies. We have added a second key activity to our charitable services as during the first lockdown of 2020 we received funding from the Edward Harvest Fund to set up a food sustainability project.

We have a second service that runs within our premises. This is called a Food Share Project. We have surplus food donated from local businesses, for example, bread and fruit and vegetables, this is freely available for anyone to take. The second part of this project is providing food parcels by referral to households who are experiencing food poverty.

We also run Additional Needs sessions for children and young people with a disability or special needs.

**Public benefit**

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in running and planning the services provided at the charity. The trustees are aware of the need to consider how our planned activities and services will contribute to the aims and objectives they have set.

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

2024 has been a significant year for us as we celebrated 10 years of The Sherriff Centre, and held a wonderful community celebration .

Our debt advice service continues to see a high volume of clients with wide ranging needs and issues. We have seen 933 from service inception with a total indebtedness of £6,239,745. Our advisor has continues to work well with established partners and we have added new ones this year with referrals from West Hampstead Women's Centre and stronger links with Camden services.

Our advisor, Paul has devised, presented and secured a change in Brent Council's council tax collection policy. This will remit court costs, cancel enforcement agent fees, immediately stop bailiff enforcement of Magistrate Court Liability Orders, reduce balances owed, reduce stress and allow resident to regain control of their finances so that they can start to make monthly payments based on affordability and sustainability. This is a big deal. A real move toward ethical recovery action by a major London Local Authority. We will be advising Citizens Advice and the London Money Advice Group of our success and encouraging them to seek similar arrangements London wide.

Our food share project continues to meet local need and currently supports 15 households and provide surplus food to our community.

Our small allotment grows vegetables and fruit that we add to food parcels, this is a volunteer run project.

Our additional needs sessions within our soft play for children and young people who have special needs, or a disability continue to be highly praised and provide essential support for both parents and children alike. We now run these sessions weekly.

We would like to thank our funders this year who have enabled us to carry on this vital work;

JH Rausing Trust  
London Borough of Camden  
NISA  
Camden Giving  
Brent Council  
Hubbub UK

**FINANCIAL REVIEW**

**Financial position**

The statement of Financial Activities shows income for the year of £126,186 (2023 - £31,716) and total expenditure of £57,042 (2023 - £41,897).

**Reserves policy**

The present level of funding and reserves are considered adequate to support the running of the charity for the year ahead.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association dated 10th June 2012 and registered with the Charity Commission.

**Recruitment and appointment of new trustees**

Trustees are sought via relevant organisations, targeted publicity and with three members ex officio - the Incumbent of the United Benefice of St Mary with All Souls, Kilburn and St James, West Hampstead and the two wardens of the parish of St James, West Hampstead. When considering new trustees, the Board has regard to the requirement for the skill and expertise required for the role.

Potential new trustees attend three meetings as observers before they are appointed as trustees and inducted into their legal obligations under charity and company law- and decision-making processes, the development plan for the charity and the recent financial performance. During induction trustees are encouraged to get to know the Sheriff Centre and to meet key staff.

**Organisational structure**

The charity is organised so that the trustees meet regularly to manage its affairs. The charity employs a part time debt advisor. The Centre Director, who manages both the charity and associated trading company, works part time for the charity. The centre director, working with the Chair is jointly responsible with the trustees for strategy, and sustainability, adherence to all legal and financial requirements, business and partnership development.

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The charity has a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems, procedures, and actions to mitigate those risks identified in the plan; and
- The implementation of procedures and actions designed to minimise any potential impact upon the charity should those risks materialise. - Each area of the Centre undertakes its own risk assessments on a regular basis.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

08563341 (England and Wales)

**Registered Charity number**

1155848

**Registered office**

Flat 1 St James House  
Sherriff Road  
London  
Greater London  
NW6 2AP

**Trustees**

Ms T Banerjee  
Mrs M S Brooks  
Reverend R G Thompson  
Ms N Banovic  
Ms H Wood  
Mr R T Rainbow  
Mr T A Nielsen

Both Mr R T Rainbow and Mr T A Nielsen have not been appointed as company directors with Companies House.

**Company Secretary**

Ms T Banerjee

**Independent Examiner**

Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Reverend R G Thompson - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SHERIFF CENTRE LIMITED**

**Independent examiner's report to the trustees of The Sheriff Centre Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Addison FCA  
The Institute of Chartered Accountants in England and Wales

Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

Date: .....

**THE SHERIFF CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	96,180	29,936	126,116	31,680
Investment income	3	70	-	70	36
<b>Total</b>		<u>96,250</u>	<u>29,936</u>	<u>126,186</u>	<u>31,716</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Debt advice & food support		<u>22,106</u>	<u>34,936</u>	<u>57,042</u>	<u>41,897</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>74,144</b>	<b>(5,000)</b>	<b>69,144</b>	<b>(10,181)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>(6,435)</u>	<u>5,000</u>	<u>(1,435)</u>	<u>8,746</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>67,709</u></u>	<u><u>-</u></u>	<u><u>67,709</u></u>	<u><u>(1,435)</u></u>

The notes form part of these financial statements

**THE SHERIFF CENTRE LIMITED**

**BALANCE SHEET  
31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted funds £	<b>2024 Total funds £</b>	2023 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		<b>80,599</b>	-	<b>80,599</b>	10,117
<b>CREDITORS</b>					
Amounts falling due within one year	7	<b>(12,890)</b>	-	<b>(12,890)</b>	(11,552)
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>67,709</b>	-	<b>67,709</b>	(1,435)
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>67,709</b>	-	<b>67,709</b>	(1,435)
		<hr/>	<hr/>	<hr/>	<hr/>
<b>NET ASSETS/(LIABILITIES)</b>		<b>67,709</b>	-	<b>67,709</b>	(1,435)
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>FUNDS</b>					
	8				
Unrestricted funds				<b>67,709</b>	(6,435)
Restricted funds				-	5,000
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>				<b>67,709</b>	(1,435)
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Reverend R G Thompson - Trustee

**THE SHERIFF CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Preparation of consolidated financial statements**

The financial statements contain information about The Sheriff Centre Limited as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Related party exemption**

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. DONATIONS AND LEGACIES**

	2024	2023
	£	£
Donations	80,835	4,566
Gift aid	345	186
Grants	44,936	26,928
	126,116	31,680
	126,116	31,680

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Camden Giving	2,000	-
Brent Council	25,936	-
Nisa MADL	-	500
Hubbub UK	2,000	5,000
JH Rausing Trust	-	12,928
LB Camden	15,000	8,500
	44,936	26,928
	44,936	26,928

**THE SHERIFF CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**3. INVESTMENT INCOME**

	<b>2024</b>	<b>2023</b>
	£	£
Deposit account interest	<u>70</u>	<u>36</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2024</b>	<b>2023</b>
Debt advisor	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	13,752	17,928	31,680
Investment income	<u>36</u>	<u>-</u>	<u>36</u>
<b>Total</b>	<u>13,788</u>	<u>17,928</u>	<u>31,716</u>
 <b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Debt advice & food support	<u>28,969</u>	<u>12,928</u>	<u>41,897</u>
 <b>NET INCOME/(EXPENDITURE)</b>	 (15,181)	 5,000	 (10,181)
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>8,746</u>	<u>-</u>	<u>8,746</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	 <u>(6,435)</u>	 <u>5,000</u>	 <u>(1,435)</u>

THE SHERIFF CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Amounts owed to group undertakings	10,769	5,922
PCC of St James	-	1,000
Accrued expenses	2,121	4,630
	<u>12,890</u>	<u>11,552</u>

8. MOVEMENT IN FUNDS

	At 1.1.24	Net movement in funds	At 31.12.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	(6,435)	74,144	67,709
<b>Restricted funds</b>			
Debt advice & food support	5,000	(5,000)	-
<b>TOTAL FUNDS</b>	<u>(1,435)</u>	<u>69,144</u>	<u>67,709</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	96,250	(22,106)	74,144
<b>Restricted funds</b>			
Debt advice & food support	29,936	(34,936)	(5,000)
<b>TOTAL FUNDS</b>	<u>126,186</u>	<u>(57,042)</u>	<u>69,144</u>

Comparatives for movement in funds

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	8,746	(15,181)	(6,435)
<b>Restricted funds</b>			
Debt advice & food support	-	5,000	5,000
<b>TOTAL FUNDS</b>	<u>8,746</u>	<u>(10,181)</u>	<u>(1,435)</u>

**THE SHERIFF CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**8. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	13,788	(28,969)	(15,181)
<b>Restricted funds</b>			
Debt advice & food support	17,928	(12,928)	5,000
<b>TOTAL FUNDS</b>	<u>31,716</u>	<u>(41,897)</u>	<u>(10,181)</u>

**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2024.

**THE SHERIFF CENTRE LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	80,835	4,566
Gift aid	345	186
Grants	44,936	26,928
	126,116	31,680
<b>Investment income</b>		
Deposit account interest	70	36
	126,186	31,716
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Payroll and consultancy	23,402	14,905
Training & membership fees	1,243	2,951
Food bank & voucher costs	3,192	2,293
Food share allotment costs	-	3,503
Shared tables equipment	2,605	-
Sensory equipment	-	480
	30,442	24,132
<b>Support costs</b>		
<b>Management</b>		
Insurance	861	861
Sundries	58	-
Software and IT costs	967	240
Premises & management costs	23,574	14,742
Defibrillator cost	-	782
	25,460	16,625
<b>Finance</b>		
Bank charges	60	60
<b>Governance costs</b>		
Independent Examiner fees	1,080	1,080
Total resources expended	57,042	41,897
<b>Net income/(expenditure)</b>	<b>69,144</b>	<b>(10,181)</b>

**THE SHERIFF CENTRE LIMITED**

England & Wales - Charity number 1155848

---

# Accounts

---

**REGISTERED COMPANY NUMBER: 08563341 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1155848**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
THE SHERIFF CENTRE LIMITED  
(A COMPANY LIMITED BY GUARANTEE)**

Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

**THE SHERIFF CENTRE LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 3
<b>Independent Examiner's Report</b>	4
<b>Statement of Financial Activities</b>	5
<b>Balance Sheet</b>	6
<b>Notes to the Financial Statements</b>	7 to 10
<b>Detailed Statement of Financial Activities</b>	11

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

It is a place where all people are made welcome and able to access the services offered and through their activities can support other members of the same community. The Sheriff Centre aims to:

- Improve the quality of life for local people.
- Provide an accessible, welcoming venue and focal point for the community where residents can meet, socialise, and find rest and relaxation.
- To offer a high quality, free and impartial debt advice service to local residents at the point of need.

The local community is defined largely as those living in the NW6 postcode, across both the London Borough of Camden and the London Borough of Brent, and to all families and residents who come to use our facilities. The area is one of considerable variation in terms of social and ethnic diversity and the charity seeks to be open to all people regardless of their gender, ethnicity, and sexuality, and economic circumstances, physical or mental ability.

**Significant activities**

Debt advice at The Sheriff Centre is committed to providing free, independent, confidential and impartial advice, information and support to people who live, work or study in West Hampstead and its surrounding area and who are experiencing financial difficulty. The service offers advice on a wide range of debt issues including, utility debts, rent and council tax arrears, credit debts, overpayment of benefits and tax credits. The service also aims to assist clients facing emergency situations including:- Creditor about to take drastic action, e.g. eviction, repossession, disconnection, imprisonment[1]Deadline approaching, e.g. replying to court forms, court hearing date- Other crisis, e.g. no money for food.

The service is currently available two days per week and we directly employ a debt advice worker. Our debt advice service is available to all local residents and works with all relevant local agencies. We have added a second key activity to our charitable services as during the first lockdown of 2020 we received funding from the Edward Harvest Fund to set up a food sustainability project.

We have a second service that runs within our premises. This is called a Food Share Project. We have surplus food donated from local businesses, for example, bread and fruit and vegetables, this is freely available for anyone to take. The second part of this project is providing food parcels by referral to households who are experiencing food poverty.

We also run Additional Needs sessions for children and young people with a disability or special needs.

**Public benefit**

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in running and planning the services provided at the charity. The trustees are aware of the need to consider how our planned activities and services will contribute to the aims and objectives they have set.

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

2023 has been another busy year for our charitable services.

Our debt advice service continues to see a high volume of clients with wide ranging needs and issues. We have seen 631 from service inception with a total indebtedness of £5,068,954. Our advisor has established new partnerships this year, with SUFRA in Brent and Latin America House in Camden. For both of these he provides once a month outreach.

Our food share project changed this year to a referral based service rather than an open access one. This was done to ensure we are meeting the most need. We currently support 15 households and provide surplus food to our community.

This year we developed a small allotment and we now grow vegetables and fruit that we add to food parcels, this is a volunteer run project.

This year also saw the return of our additional needs sessions within our soft play for children and young people who have special needs, or a disability that may make participating in regular play sessions difficult for them and their parents.

These are entirely private sessions, the entire soft play is available, along with additional sensory equipment, our café also remains open for these sessions. These sessions have been highly praised and provide essential support for both parents and children alike.

We would like to thank our funders this year who have enabled us to carry on this vital work;

JH Rausing Trust  
London Borough of Camden  
NISA  
NEXUS  
Community Food Hubs

**FINANCIAL REVIEW**

**Financial position**

The statement of Financial Activities shows income for the year of £31,716 (2022 - £43,979) and total expenditure of £41,897 (2022 - £44,581).

**Reserves policy**

The present level of funding and reserves are considered adequate to support the running of the charity for the year ahead.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association dated 10th June 2012 and registered with the Charity Commission.

**Recruitment and appointment of new trustees**

Trustees are sought via relevant organisations, targeted publicity and with three members ex officio - the Incumbent of the United Benefice of St Mary with All Souls, Kilburn and St James, West Hampstead and the two wardens of the parish of St James, West Hampstead. When considering new trustees, the Board has regard to the requirement for the skill and expertise required for the role.

Potential new trustees attend three meetings as observers before they are appointed as trustees and inducted into their legal obligations under charity and company law- and decision-making processes, the development plan for the charity and the recent financial performance. During induction trustees are encouraged to get to know the Sheriff Centre and to meet key staff.

**Organisational structure**

The charity is organised so that the trustees meet regularly to manage its affairs. The charity employs a part time debt advisor. The Centre Director, who manages both the charity and associated trading company, works part time for the charity. The centre director, working with the Chair is jointly responsible with the trustees for strategy, and sustainability, adherence to all legal and financial requirements, business and partnership development.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The charity has a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems, procedures, and actions to mitigate those risks identified in the plan; and
- The implementation of procedures and actions designed to minimise any potential impact upon the charity should those risks materialise. - Each area of the Centre undertakes its own risk assessments on a regular basis.

**THE SHERIFF CENTRE LIMITED**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2023**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
08563341 (England and Wales)

**Registered Charity number**  
1155848

**Registered office**  
Flat 1 St James House  
Sherriff Road  
London  
Greater London  
NW6 2AP

**Trustees**  
Ms T Banerjee  
Mrs M S Brooks  
Reverend R G Thompson  
Ms N Banovic  
Ms H Wood  
Mr R T Rainbow  
Mr T A Nielsen

Both Mr R T Rainbow and Mr T A Nielsen have not been appointed as company directors with Companies House.

**Company Secretary**  
Ms T Banerjee

**Independent Examiner**  
Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Reverend R G Thompson - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SHERIFF CENTRE LIMITED**

**Independent examiner's report to the trustees of The Sheriff Centre Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Addison FCA  
The Institute of Chartered Accountants in England and Wales

Collards  
Chartered Accountants  
5-9 Eden Street  
Kingston-upon-Thames  
Surrey  
KT1 1BQ

Date: .....

**THE SHERIFF CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted fund £	<b>2023 Total funds £</b>	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	13,752	17,928	31,680	43,962
Investment income	3	36	-	36	17
<b>Total</b>		<u>13,788</u>	<u>17,928</u>	<u>31,716</u>	<u>43,979</u>
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Debt advice & food support		<u>28,969</u>	<u>12,928</u>	<u>41,897</u>	<u>44,581</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(15,181)</b>	<b>5,000</b>	<b>(10,181)</b>	<b>(602)</b>
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>8,746</u>	-	<u>8,746</u>	9,348
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>(6,435)</u></u>	<u><u>5,000</u></u>	<u><u>(1,435)</u></u>	<u><u>8,746</u></u>

The notes form part of these financial statements

**THE SHERIFF CENTRE LIMITED**

**BALANCE SHEET  
31 DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted fund £	<b>2023 Total funds £</b>	2022 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		5,117	5,000	10,117	25,101
<b>CREDITORS</b>					
Amounts falling due within one year	6	(11,552)	-	(11,552)	(16,355)
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<u>(6,435)</u>	<u>5,000</u>	<u>(1,435)</u>	<u>8,746</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		(6,435)	5,000	(1,435)	8,746
<b>NET ASSETS</b>		<u>(6,435)</u>	<u>5,000</u>	<u>(1,435)</u>	<u>8,746</u>
<b>FUNDS</b>	7				
Unrestricted funds				(6,435)	8,746
Restricted funds				5,000	-
<b>TOTAL FUNDS</b>				<u>(1,435)</u>	<u>8,746</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Reverend R G Thompson - Trustee

## THE SHERIFF CENTRE LIMITED

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Preparation of consolidated financial statements**

The financial statements contain information about The Sheriff Centre Limited as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Related party exemption**

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	4,566	2,908
Gift aid	186	822
Grants	26,928	35,502
Free food store	-	730
John Cooper	-	3,000
Hunter sponsor	-	1,000
	<u>31,680</u>	<u>43,962</u>

**THE SHERIFF CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**2. DONATIONS AND LEGACIES - continued**

Grants received, included in the above, are as follows:

	<b>2023</b>	2022
	<b>£</b>	£
CVS Brent	-	4,948
Camden Giving	-	6,538
Brent Training	-	8,000
Brent Council	-	16,016
Nisa MADL	<b>500</b>	-
Hubbub UK	<b>5,000</b>	-
JH Rausing Trust	<b>12,928</b>	-
LB Camden	<b>8,500</b>	-
	<u><b>26,928</b></u>	<u>35,502</u>

**3. INVESTMENT INCOME**

	<b>2023</b>	2022
	<b>£</b>	£
Deposit account interest	<u><b>36</b></u>	<u>17</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	6,729	37,233	43,962
Investment income	17	-	17
<b>Total</b>	<u>6,746</u>	<u>37,233</u>	<u>43,979</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Debt advice & food support	7,348	37,233	44,581
<b>NET INCOME/(EXPENDITURE)</b>	(602)	-	(602)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	9,348	-	9,348
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>8,746</u>	<u>-</u>	<u>8,746</u>

THE SHERIFF CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Amounts owed to group undertakings	5,922	-
PCC of St James	1,000	1,000
The Sanctuary Café loan	-	9,503
Accrued expenses	4,630	5,852
	<u>11,552</u>	<u>16,355</u>

7. MOVEMENT IN FUNDS

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	8,746	(15,181)	(6,435)
<b>Restricted funds</b>			
Debt advice & food support	-	5,000	5,000
<b>TOTAL FUNDS</b>	<u>8,746</u>	<u>(10,181)</u>	<u>(1,435)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	13,788	(28,969)	(15,181)
<b>Restricted funds</b>			
Debt advice & food support	17,928	(12,928)	5,000
<b>TOTAL FUNDS</b>	<u>31,716</u>	<u>(41,897)</u>	<u>(10,181)</u>

Comparatives for movement in funds

	At 1.1.22	Net movement in funds	At 31.12.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	9,348	(602)	8,746
<b>TOTAL FUNDS</b>	<u>9,348</u>	<u>(602)</u>	<u>8,746</u>

**THE SHERIFF CENTRE LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 DECEMBER 2023**

**7. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	6,746	(7,348)	(602)
<b>Restricted funds</b>			
Debt advice & food support	37,233	(37,233)	-
<b>TOTAL FUNDS</b>	<u>43,979</u>	<u>(44,581)</u>	<u>(602)</u>

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2023.

**THE SHERIFF CENTRE LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	4,566	2,908
Gift aid	186	822
Grants	26,928	35,502
Free food store	-	730
John Cooper	-	3,000
Hunter sponsor	-	1,000
	<b>31,680</b>	<b>43,962</b>
<b>Investment income</b>		
Deposit account interest	36	17
	<b>31,716</b>	<b>43,979</b>
<b>Total incoming resources</b>		
	<b>31,716</b>	<b>43,979</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Payroll and consultancy	14,905	17,931
Training & membership fees	2,951	-
Food bank & voucher costs	2,293	3,370
Food share allotment costs	3,503	-
Other charitable activity cost	-	2,577
Overheads & management costs	-	235
Sensory equipment	480	-
	<b>24,132</b>	<b>24,113</b>
<b>Support costs</b>		
<b>Management</b>		
Insurance	861	741
Software and IT costs	240	1,454
Premises & management costs	14,742	16,992
Defibrillator cost	782	-
	<b>16,625</b>	<b>19,187</b>
<b>Finance</b>		
Bank charges	60	81
<b>Governance costs</b>		
Independent Examiner fees	1,080	1,200
	<b>41,897</b>	<b>44,581</b>
<b>Total resources expended</b>	<b>41,897</b>	<b>44,581</b>
<b>Net expenditure</b>	<b>(10,181)</b>	<b>(602)</b>

**THE SHERIFF CENTRE LIMITED**

England & Wales - Charity number 1155848

---

# Accounts

---

# The Sherriff Centre



Annual Report 2022

# Trustees

---



Father Robert Thompson

Marilyn Brooks

Tom Nielsen

Tom Rainbow

Tushi Banerjee

Nela Banovic

Heather Wood

# Funders

---



CVS Brent

Camden Giving

Amazon Smile

Waitrose

Group Nexus

Hunters Estate Agents

Johns & Co Estate Agents

Jaffe Properties

A huge thank you to all our funders this year.



We became a registered charity in February 2014

# Aims & Objectives

---

## We support

- Individuals
- Families
- Vulnerable people
- Lone parents
- Elderly people
- Homeless people

## We provide

- Free debt advice
- Food parcels + surplus food
- Additional needs play sessions
- Free activities
- Place of safety
- Place of welcome

Our aim is to create a space in West Hampstead where we are able to support those who are marginalized because of debt or other social and economic factors.

# Structure & Governance

---

The Sanctuary Café NW6 employ and pay staff, meet the running costs of the building and all associated fees, including licences, insurances, business rates and utilities.

Any profits are then gift aided to The Sheriff Centre Charity.

A management team oversees the work of both the charity and the social enterprise. The board of trustees govern and manage the direction of the charity.

The charity employs one debt advice worker, Paul Scannell.



# How we operate as a social enterprise...

The Sheriff Centre Ltd

Registered Charity

---

Debt Advice

The Food Share Project

Allotment Project

Suspended Coffees

Additional Needs Play

The Sanctuary Café NW6 Ltd

Trading Subsidiary

---

The Sanctuary Cafe

Post Office

Hullabaloo Soft Play

Rentals and Parties

Live Music and Event Space



# Camden Stats

---



30%

of families with children claim housing benefit

36%

of children are eligible for free school meals

50%

of parents are not currently in paid work

## Current Partners

---

London Borough of Camden

Advice 4 Renters

Crisis Skylight

BrentHubs



# Charity Report

2022 has seen a return to normality for both our charity and trading subsidiary business. All Covid restrictions were lifted and all of our services have returned to face to face operations.

Our debt advice project has gone from strength to strength seeing 395 clients this year, and handling £41,750,675 worth of debt, achieving remarkable results for our clients. The service is held in incredibly high esteem by both Camden and Brent councils and Paul, our advisor, was asked to consult with Brent Council as to how they can best help residents with chronic debt. As a result of this Brent Council have said they will fast track all Sherriff Centre clients for debt relief and emergency grant help on Paul's recommendation alone, they will not require any further checks or red tape. This is unprecedented and life changing for our clients.

In addition to this, following recent meetings with a local MP's staff (Dawn Butler, MP for Brent Central) and decision makers within Brent Council, Paul has been invited to advise and train Brent Council staff to provide a more ethical, customer based revenue collection and enforcement service, along with how to identify an emergency situation, refer and signpost for advice.



Our food project known as the Free Food Store, underwent a change this year to better serve the clients we are aimed at helping. The project is now called The Food Share Project, and has two areas of focus. We provide surplus food, which is freely available to anyone who wishes to take it, this is to help reduce food waste and donations come mainly from Gail's bakery and local fruit and vegetable shops. Secondly, we now take referrals to provide clients with a food parcel, which is typically three days worth of food. Paul, our debt advisor, can refer, as can any support service such as family support

workers, mental health professionals, GP's and so on. We currently support 15 households.

We have again had a good year for fundraising, we were successfully awarded £10,000 from Brent CVS, who have funded the debt advice service in part for the last 2 years. We also received a further £8,000 from Brent Council to provide some specialist training, which will also contribute to our core costs.

In June, as part of Brent Councils 'You Decide' event to decide how to spend £400,000 of NCIL money, Jane, our Centre Director, pitched our debt advice service to an audience of Brent residents who would then vote for the projects they wanted to fund. We were happily successful and received the full amount we asked for which was £31,000 this will fund Paul, our debt advisor, for 2 years salary.

### **Future plans**

One of our volunteers came up with an excellent idea to make use of the alleyway at the back of the church to grow our own vegetables to enable us to provide fresh produce to our clients. To get the project started one of our volunteers' parents who came to a food drive we held in June made a donation of £3,000 to set this up, as he was so impressed with the work we do. We plan to begin work in early spring.

In the New Year we plan to bring back our popular additional needs sessions within our soft play for children with special needs, who benefit from a private and dedicated play session. Pre Covid we ran these as weekly sessions and received very positive feedback from parents who attended.



# Debt Advice at The Sherriff Centre

The Sherriff Centre is committed to providing advice and information that is:

- free
- independent
- confidential
- impartial

We offer advice on a wide range of financial issues including:

- utility debts
- rent arrears
- council tax arrears
- credit card debt
- benefit overpayments

We also aim to assist clients facing emergency situations including:

- eviction
- repossession
- disconnection
- imprisonment
- court hearing
- no money for food
- other crisis



A single parent client, with mental health issues living in damp accommodation with her 12 year old daughter contacted Paul for help. She was living on universal credit and struggling to make ends meet. With Paul's expert help she received a debt relief order for just over £7,000 and was able to get rehoused.

"I would love to give a review of my experience with your debt advisor Paul. I was in a big state having recently suffered from a breakdown and in lots of financial debt, housing and council tax arrears.

Paul was such a helpful person, he understood my situation and spent 1 hour with me in detail and gave me all aspects of advice to rectify my financial situation. I will always be most grateful to Paul and I am actually humble and emotional for the help I was given."

A client with rent arrears was facing eviction and homelessness.

After meeting with Paul, our advisor, incorrect benefit deductions were returned by Brent Council. In addition, housing benefit overpayment of just over £20,000 was found to be unenforceable as a debt by law.



"The reliability of The Sherriff Centre's service has seen referrals come from a wide range of different channels such as local clinics; schools; churches and housing associations, as well as Council departments and other organisations within the Hub Partnership."

**What Brent Hubs  
has to say:**



"Customers often come to Brent Hubs to resolve one issue but on further investigation into the presented need it becomes clear that they have multiple issues."

## Statement of Financial Activities: Year Ended 31 December 2022

---

<b>Income + Endowments</b>	<b>2022</b>	<b>2021</b>
<b>Donations + Legacies</b>	£	£
Donations	2,907	3,071
Corporate Donations	-	750
Free Food Store	730	-
John Cooper Donation	3,000	-
Gift Aid	822	-
CVS Brent	4,948	9,375
National Lottery Grant		29,090
Camden Giving	6,538	1,500
Brent Training Grant	8,000	-
Brent Council Grant	16,016	-
Hunter Sponsor	1,000	-
Bank Interest	17	-
<b>Total Income</b>	<b>43,978</b>	<b>43,786</b>

## Statement of Financial Activities: Year Ended 31 December 2022

---

<b>Expenditure</b>	<b>2022</b>	<b>2021</b>
<b>Expenditure on charitable activities</b>	£	£
Rent	16,992	13,992
Insurance	741	674
Other Establishment	1,454	-
Legal + Professional Fee's	1,200	1,200
Other Office Costs	-	497
Bank Charges	81	102
Direct Charitable Activity Costs	5,946	4,238
Overhead + Management Cost Recharges	235	31,986
Audio Equipment	-	18,573
<b>Total Expenditure</b>	<b>44,580</b>	<b>111,492</b>



# Chair's Report

---

In looking at the developments within our charity and businesses at The Sherriff Centre this year the main highlight for me personally has been able to see the building come back to life again as we move into managing ongoing Covid in a different way. It has been wonderful to see the centre completely full at various times, as we were before Covid restrictions, with people using the Post Office, cafe/bar and children and carers enjoying not just Hullabaloo but also the classes which have resumed in the Lady Chapel of our building. Better still as we have also expanded what we offer, with other organisations and with the parish, Sofar Sounds concerts, ceilidhs, open mic, quizzes, to name a few, in the evenings in the last year so that it feels very much as if we are offering one of the most important community spaces of those in West Hampstead and beyond.

This aspect of how church buildings are creatively used to be central community hubs in really creative ways was at the heart of an article that was written about our charity in early January for The Telegraph Magazine. This gave us a national as well as a local profile and we continue to be visited by many from the UK and also abroad in order to see what we have achieved here. This great gift of the space is one that we will need to keep in constant development as we move forward. Along with the Parish one of our important focuses in the years to come will be to meet the general requirements for the upkeep of this beautiful heritage building as well as to think about how we wish to develop the building to meet our changing needs, those of the Parish as well as thinking about our obligations to limit our carbon footprint. It has been really good therefore this year that in order to streamline some of this building management and development that we as The Sherriff Centre have taken over direct responsibility for the day to day upkeep of the main building and the Parish Hall. We look forward to working more closely with the new operations and development manager of the Parish in the next year.

It has been a real delight to welcome new trustees to our board this year, Heather Wood and Nela Banovic. Between them they bring a really valuable range of skills including, governance, consultancy, knowledge of being a parent user of our facilities and local resident as well as of working in church contexts, that enrich our other members and their expertise. As we look towards our building developments, with that need for fundraising and our hope to expand the range of events that we put on in the evenings we have put out an advert for at least three more trustees. We are looking for those with skills in fundraising, building project management, events management as well IT. We look forward to being to shape a robust and broad board of trustees to meet the needs of the coming years.

Many of the other developments and achievements of this last year are set out in other reports here. But I would particularly like to highlight those that have expanded our conception of what it is we offer the local community:

The Food Share project offers local people experiencing food poverty really important help as well as cutting food waste in our partnership with local businesses who would otherwise dump produce. It is really fabulous that we are now supporting 15 local households through a referral system through this project and partner with a number of West Hampstead shops.



The Allotment Project which has seen the transformation of the strip of land outside the south side of the church building from a bit of waste land into a green space that produces food is a wonderful image for our care of the budding, the local community and the environment as a whole. As we move forward it would be good to consolidate on this expansion of what we offer and become a beacon for sustainable living.

Finally, one of the main achievements of this year has been the truly excellent amount that we have secured through successful grant applications and fundraising. The total for the year from grants, sponsorship and donations was £43,978. This enables us in the main to keep offering the high standard of debt advice that we have become well known for. But it also allows us to make a number of changes to what we are also able to offer through the businesses on site. Enormous credit for this must go to Jane Edwards our centre director who has been industrious in securing our financial position as well our local reputation. We are really grateful to her and all the staff for their commitment to the charitable objectives of The Sherriff Centre as well as their day to work. They are fundamental to all that we do and offer and they are a fabulous group of people to work with.

Robert Thompson

Vicar of St James and St Marys Church

Chair of trustees

COMPANY REGISTRATION NUMBER: 08563341  
CHARITY REGISTRATION NUMBER: 1155848

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 December 2022**

**A. I. GROMAN FCA**  
Chartered Accountants  
Groman and Company  
Chartered Accountant and Independent Examiner  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2022**

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2022.

#### **Reference and administrative details**

**Registered charity name**            The Sheriff Centre Limited

**Charity registration number**        1155848

**Company registration number**       08563341

**Principal office and registered office**    Flat 1, St James House  
Sherriff Road  
London  
NW6 2AP

**The Trustees**                            Fr Robert George Thompson  
Tushi Bannerjee  
Marilyn Shelagh Brooks  
Thomas Nielsen  
Richard Thomas Rainbow

**Independent examiner**                A I Groman FCA  
Groman and Company  
Chartered Accountant and Independent Examiner  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2022**

---

#### **Structure, governance and management**

##### Governing document

The Charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association dated 10th June 2012 and registered with the Charity Commission.

#### **Appointment, induction, and training of Trustees**

Trustees are sought via relevant organisations, targeted publicity and with three members ex officio - the Incumbent of the United Benefice of St Mary with All Souls, Kilburn and St James, West Hampstead and the two wardens of the parish of St James, West Hampstead. When considering new trustees, the Board has regard to the requirement for the skill and expertise required for the role.

Potential new trustees attend three meetings as observers before they are appointed as trustees and inducted into their legal obligations under charity and company law- and decision-making processes, the development plan for the charity and the recent financial performance. During induction trustees are encouraged to get to know the Sherriff Centre and to meet key staff.

#### **Organisation**

The charity is organised so that the trustees meet regularly to manage its affairs. The charity employs a part time debt advisor. The Centre Director, who manages both the charity and associated trading company, works part time for the charity. The centre director, working with the Chair is jointly responsible with the trustees for strategy, and sustainability, adherence to all legal and financial requirements, business and partnership development.

#### **Risk Management**

The charity has a risk management strategy which comprises:

- An periodic review of the risks the charity may face.
- The establishment of systems, procedures, and actions to mitigate those risks identified in the plan; and
  - The implementation of procedures and actions designed to minimise any potential impact upon the charity should those risks materialise. - Each area of the Centre undertakes its own risk assessments on a regular basis.

#### **Objectives and activities**

It is a place where all people are made welcome and able to access the services offered and through their activities can support other members of the same community. The Sherriff Centre aims to:

- Improve the quality of life for local people.
- Provide an accessible, welcoming venue and focal point for the community where residents can meet, socialise, and find rest and relaxation. - To offer a high quality, free and impartial debt advice service to local residents at the point of need.

The local community is defined largely as those living in the NW6 postcode, across both the London Borough

---

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

#### **Year ended 31 December 2022**

---

of Camden and the London Borough of Brent, and to all families and residents who come to use our facilities. The area is one of considerable variation in terms of social and ethnic diversity and the charity seeks to be open to all people regardless of their gender, ethnicity, and sexuality, and economic circumstances, physical or mental ability.

#### **PUBLIC BENEFIT**

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in running and planning the services provided at the charity. The trustees are aware of the need to consider how our planned activities and services will contribute to the aims and objectives they have set.

#### **PRINCIPAL ACTIVITIES UNDERTAKEN TO ACHIEVE OUR AIMS FOR THE PUBLIC BENEFIT**

Debt advice at The Sherriff Centre is committed to providing free, independent, confidential and impartial advice, information and support to people who live, work or study in West Hampstead and its surrounding area and who are experiencing financial difficulty. The service offers advice on a wide range of debt issues including, utility debts, rent and council tax arrears, credit debts, overpayments of benefits and tax credits. The service also aims to assist clients facing emergency situations including:- Creditor about to take drastic action, e.g. eviction, repossession, disconnection, imprisonment[1]Deadline approaching, e.g. replying to court forms, court hearing date- Other crisis, e.g. no money for food.

The service is currently available two days per week and we directly employ a debt advice worker. Our debt advice service is available to all local residents and works with all relevant local agencies. We have added a second key activity to our charitable services as during the first lockdown of 2020 we received funding from the Edward Harvest Fund to set up a food sustainability project.

We have a second service that runs within our premises. This is called a Food Share Project. We have surplus food donated from local businesses, for example, bread and fruit and vegetables, this is freely available for anyone to take. The second part of this project is providing food parcels by referral to households who are experiencing food poverty.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

---

#### Achievements and performance

2022 has seen all our services reopen without Covid restrictions and our debt advisor has been able to resume face to face appointments.

- We are extremely proud of our debt advice service, we have now seen 395 clients since service inception with a total indebtedness of £4,438,397. Our advisor continues to achieve life changing successes for our clients and is highly regarded by council officials. For example, following recent meetings with a local MP's staff (Dawn Butler, MP for Brent Central) and decision makers within Brent Council, our debt advisor has been invited to advise and train Brent Council staff to provide a more ethical, customer based revenue collection and enforcement service along with how to identify an emergency situation, refer and signposting for advice. Some of this training will raise revenue for our service.

• 2022 has seen the development of our food project and we now have a well established service, receiving regular donations and regularly assisting 15 households with food parcels.

Future plans include, bringing back our popular Additional Needs soft play sessions for children experiencing special needs and the development of an allotment at the rear of the church which will help us provide fresh vegetables for our food parcels.

We would like to thank our funders this year who have enabled us to carry on this vital work;

CVS Brent  
Camden Giving  
Amazon Smile  
Waitrose  
Group Nexus  
Hunters Estate Agents  
Johns & Co Estate Agents  
Jaffe Properties

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 December 2022**

---

##### **Financial review**

The statement of Financial Activities shows income for the year of £43,978 (2021 - £43,786) and total expenditure of £44,580 (2021 - £111,492).

##### **Reserves**

The present level of funding and reserves are considered adequate to support the running of the charity for the year ahead.

##### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on .....and signed on behalf of the board of trustees by:

Fr Robert George Thompson  
Trustee

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Sheriff Centre Limited**

#### **Year ended 31 December 2022**

---

I report to the trustees on my examination of the financial statements of The Sheriff Centre Limited ('the charity') for the year ended 31 December 2022.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A I Groman FCA  
Independent Examiner

Groman and Company  
Chartered Accountant and Independent Examiner  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2022

		2022	2021		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	6,729	37,232	43,961	43,786
Investment income	6	17	–	17	–
<b>Total income</b>		<u>6,746</u>	<u>37,232</u>	<u>43,978</u>	<u>43,786</u>
		= ==	= ==	= ==	=
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	7,348	37,232	44,580	111,492
<b>Total expenditure</b>		<u>7,348</u>	<u>37,232</u>	<u>44,580</u>	<u>111,492</u>
		= ==	= ==	= ==	=
		-	-	-	-
<b>Net expenditure and net movement in funds</b>		<u>(602)</u>	<u>–</u>	<u>(602)</u>	<u>(67,706)</u>
		=	=	=	=
<b>Reconciliation of funds</b>					
Total funds brought forward		9,348	–	9,348	77,054
		-	-	-	-
<b>Total funds carried forward</b>		<u>8,746</u>	<u>–</u>	<u>8,746</u>	<u>9,348</u>
		=	=	=	=

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 14 form part of these financial statements.

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**31 December 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Cash at bank and in hand		25,101	23,401
<b>Creditors: amounts falling due within one year</b>	<b>12</b>	<b>(16,355)</b>	<b>(14,053)</b>
<b>Net current assets</b>		<u>8,746</u>	<u>9,348</u>
<b>Total assets less current liabilities</b>		<u>8,746</u>	<u>9,348</u>
<b>Net assets</b>		<u>8,746</u>	<u>9,348</u>
<b>Funds of the charity</b>			
Unrestricted funds		8,746	9,348
<b>Total charity funds</b>	<b>13</b>	<u>8,746</u>	<u>9,348</u>

For the year ending 31 December 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Fr Robert George Thompson  
Trustee

The notes on pages 9 to 14 form part of these financial statements.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 December 2022

---

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Flat 1, St James House, Sherriff Road, London, NW6 2AP.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2022

---

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### 4. Limited by guarantee

That charity is limited by guarantee of £1 per member without share capital.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

---

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	2,907	–	2,907
Free food store	–	730	730
John Cooper donation	3,000	–	3,000
<b>Gifts</b>			
Gift aid	822	–	822
<b>Grants</b>			
CVS Brent	–	4,948	4,948
Camden Giving	–	6,538	6,538
Brent Training Grant	–	8,000	8,000
Brent Council Grant	–	16,016	16,016
<b>Sponsorship</b>			
Hunter sponsor	–	1,000	1,000
	<u>6,729</u>	<u>37,232</u>	<u>43,961</u>
	= ==	= == =	= == =
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	3,071	–	3,071
Corporate Donations	750	–	750
<b>Grants</b>			
CVS Brent	–	9,375	9,375
National Lottery Grant	–	29,090	29,090
Camden Giving	–	1,500	1,500
	<u>3,821</u>	<u>39,965</u>	<u>43,786</u>
	=	=	=

---

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

---

#### 6. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	17	17	–	–
	=	=	=	=

#### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Principal Activity	4,613	19,499	24,112
Support costs	2,735	17,733	20,468
	<u>7,348</u>	<u>37,232</u>	<u>44,580</u>
	=	=	=

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Principal Activity	–	95,097	95,097
Support costs	1,302	15,093	16,395
	<u>1,302</u>	<u>110,190</u>	<u>111,492</u>
	=	=	=

#### 8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Principal Activity	24,112	19,187	43,299	110,190
Governance costs	–	1,281	1,281	1,302
	<u>24,112</u>	<u>20,468</u>	<u>44,580</u>	<u>111,492</u>
	=	=	=	=

#### 9. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,200	1,200
	=	=

#### 10. Staff costs

The average head count of employees during the year was Nil (2021: Nil).

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2022

---

#### 11. Trustee remuneration and expenses

SORP 2015 requires the following statements to be made:- no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 12. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals	5,852	3,550
PCC of St James	1,000	1,000
Other creditors	9,503	9,503
	<u>16,355</u>	<u>14,053</u>
	=	=

#### 13. Analysis of charitable funds

##### Unrestricted funds

	At 1 January 2022	Income	Expenditure	Transfers	At 31 December 2022
	£	£	£	£	£
General funds	9,348	6,746	(7,348)	-	8,746
	=	=	=	=	=

	At 1 January 2021	Income	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
General funds	9,465	3,821	(1,302)	(2,636)	9,348
	=	=	=	=	=

##### Restricted funds

	At 1 January 2022	Income	Expenditure	Transfers	At 31 December 2022
	£	£	£	£	£
Restricted Fund	-	37,232	(37,232)	-	-
	=	=	=	=	=

	At 1 January 2021	Income	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
Restricted Fund	67,589	39,965	(110,190)	2,636	-
	=	=	=	=	=

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2022

---

#### 14. Analysis of net assets between funds

	Unrestricted Funds	Total Funds
	£	£
Current assets	8,746	8,746
	=	=
	Unrestricted Funds	Total Funds
	£	£
Current assets	9,348	9,348
	=	=

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 31 December 2022**

---

**The following pages do not form part of the financial statements.**

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 31 December 2022**

	2022 £	2021 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	2,907	3,071
Corporate Donations	-	750
Free food store	730	-
John Cooper donation	3,000	-
Gift aid	822	-
CVS Brent	4,948	9,375
National Lottery Grant	-	29,090
Camden Giving	6,538	1,500
Brent Training Grant	8,000	-
Brent Council Grant	16,016	-
Hunter sponsor	1,000	-
	<u>43,961</u>	<u>43,786</u>
	-	-
<b>Investment income</b>		
Bank interest receivable	17	-
	<u>17</u>	<u>-</u>
	-	-
<b>Total income</b>	<u>43,978</u>	<u>43,786</u>
	= = =	= = =
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Other post-retirement benefits	17,931	40,300
Rent	16,992	13,922
Insurance	741	674
Other establishment	1,454	-
Legal and professional fees	1,200	1,200
Other office costs	-	497
Bank charges	81	102
Direct charitable activity costs	5,946	4,238
Overheads and management cost recharges	235	31,986
Audio equipment	-	18,573
	<u>44,580</u>	<u>111,492</u>
	-	-
<b>Total expenditure</b>	<u>44,580</u>	<u>111,492</u>
	=	=
<b>Net expenditure</b>	<u>(602)</u>	<u>(67,706)</u>
	=	=

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2022

---

	2022 £	2021 £
<b>Expenditure on charitable activities</b>		
<b>Activity type 1</b>		
<b><i>Activities undertaken directly</i></b>		
Payroll and consultancy recharges	17,931	40,300
Direct charitable activity costs	5,946	4,238
Overheads and management cost recharges	235	31,986
Audio equipment	-	18,573
	<u>24,112</u>	<u>95,097</u>
	-	-
<b><i>Support costs</i></b>		
Premises and management cost recharges	16,992	13,922
Insurance	741	674
Software and IT Costs	1,454	-
Other office costs	-	497
	<u>19,187</u>	<u>15,093</u>
	-	-
<b><i>Governance costs</i></b>		
Independent Examiner fees	1,200	1,200
Bank charges	81	102
	<u>1,281</u>	<u>1,302</u>
	-	-
	-	-
<b>Expenditure on charitable activities</b>	<b>44,580</b>	<b>111,492</b>

---

## **The Sheriff Centre Ltd**

A.I. Groman FCA  
Groman & Company  
Chartered Accountants  
5 Violet Hill  
London, NW8 9EB

Dear Sir

### **The Sheriff Centre Ltd**

During the course of your preparation of our financial statements for the period ending 31 December 2022, the following representations were made to you by trustees.

1. We acknowledge as trustees our responsibilities for preparing financial statements, in accordance with the Financial Reporting Standards for Smaller Entities that give a true and fair view and for making accurate representations to you.
2. We confirm that all accounting records have been made available to you for the purposes of your work, in accordance with your terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all trustees' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain evidence and have provided any additional information that you have requested.
3. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
4. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed in accordance with the Financial Reporting Standards for Smaller Entities.
5. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
6. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the Financial Reporting Standards for Smaller Entities.
7. We confirm that the charity has had, at no time during the year, any arrangement, transaction or agreement to provide credit facilities (including loans, quasi-loans or credit transactions) for trustees, nor to guarantee nor provide security for such matters, except as already disclosed in the accounts.
8. We confirm that the company has not contracted for any capital expenditure other than as disclosed in the financial statements.
9. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its business and which are central to the company's ability to conduct its business.
10. We acknowledge our responsibility for the design and implementation of controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the business.
11. We confirm that there have been no actual or suspected instances of fraud involving trustees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees' regulators or others.

12. We confirm that, in our opinion, the charity is a going concern.
13. The effects of unadjusted misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole. A list of the unadjusted misstatements is available.
14. We acknowledge our legal responsibilities regarding disclosure of information to you and confirm that:
  - so far as each trustee is aware, there is no relevant audit information of which you as auditors are unaware, and
  - each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant information and to establish that you are aware of that information.

We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and expertise (and, where appropriate of supporting documentation) sufficient to satisfy ourselves that we can properly make these representations to you and that to the best of our knowledge and belief they accurately reflect the representations made to you by the trustees during the course of your work.

Yours faithfully

Signed on behalf of the board of trustees of The Sheriff Centre Ltd

Trustee.....

Date.....

**THE SHERIFF CENTRE LIMITED**

England & Wales - Charity number 1155848

---

# Accounts

---

# The Sheriff Centre Charity Ltd

Annual Report  
2021





# Trustees

---

Robert Thompson - Chair

Marilyn Brooks

Tushi Banerjee

Aurelie LeJunter

Tom Nielsen

Tom Rainbow

Ruby Rochman



We became a registered charity in February 2014

# Aims & Objectives

---

We Support  
individuals  
families  
vulnerable people  
lone parents  
elderly people  
homeless people

We Provide  
free debt advice  
other support services  
free activities  
place of safety  
place of welcome

Our aim is to create a space in West Hampstead where we are able to support those who are marginalized because of debt or other social and economic factors.

# Structure & Governance

---

The Sanctuary Café NW6 employ and pay staff, meet the running costs of the building and all associated fees, including licences, insurances, business rates and utilities.

Any profits are then gift aided to The Sheriff Centre Charity.

A management team oversees the work of both the charity and the social enterprise. The board of trustees govern and manage the direction of the charity.

The charity employs one debt advice worker, Paul Scannell.



# How We Operate as a Social Enterprise

*within The Sherriff Centre at St James Church*

The Sheriff Centre Charity Ltd  
CHARITY

---

Debt Advice Service  
The Growth Project  
Free Food Store  
Suspended Coffees  
Additional Needs Play

Trading Subsidiery;  
The Sanctuary Cafe NW6 Ltd

The Sanctuary Cafe NW6 Ltd  
BUSINESS

---

Social Enterprise;  
The Sanctuary Cafe  
Hullabaloo Soft Play  
Post Office  
Rentals & Parties  
Live Music & Event Space



# Funders

---

CVS Brent Advice Fund

Primark Corporate Giving

National Lottery Culture Recovery Fund

NISA Make a Difference Locally

Amazon Smile

Facebook Giving

Camden Giving



# Camden Stats

---



30%

of families with children claim housing benefit

36%

of children are eligible for free school meals

50%

of parents are not currently in paid work

## Current Partners

---

London Borough of Camden

Advice 4 Renters

Crisis Skylight

BrentHubs



# Donations & Volunteers

19

Local clients signed up to our free text alert system which notifies them about new food and toiletry donations. This system means that we can notify those in need of new essentials available to them and saves them a wasted trip if for example the Free Food Store isn't so full.

8

Regular donations from local supermarkets. Donations include fresh fruit and vegetables, bread and pastries, toiletries and cubaord items

£1,386

Online one-off donations from 56 different donors through Give As You Live donation platform

We now have four monthly donors, contributing £5 per month towards the work of our charity

16

Regular volunteers assisting with live music events and The Growth Project's Free Food Store. Volunteers include young professionals, members of St Jame's church community and refugees living in West Hampstead.





# Debt Advice at The Sherriff Centre

The Sherriff Centre is committed to providing advice and information that is:

- free
- independent
- confidential
- impartial

We offer advice on a wide range of financial issues including:

- utility debts
- rent arrears
- council tax arrears
- credit card debt
- benefit overpayments

We also aim to assist clients facing emergency situations including:

- eviction
- repossession
- disconnection
- imprisonment
- court hearing
- no money for food
- other crisis

# Charity Report - A Year In Review

---

Despite the uncertainties and complications of another year with COVID-19, The Sherriff Centre have continued to offer a high level of support to those in our community with debt and money issues.

With COVID restrictions in place, our Debt Advisor has been able to speak with clients over the phone and via email, offering the same level of practical support as before.

With isolation rules in place we have been unable to provide some additional services and are yet to reinstate our weekly Additional Needs Play sessions.

The centre opened with social distancing measures in place in May 2021 with the cafe and soft play up and running. At this time, we were able to open our Free Food Store and receive donations of fresh fruit, vegetables and bread.

# January

debt written off £7,000

A single parent, with mental health issues, living in damp conditions with a 12 year old daughter. Living on Universal Credit. Successful £7,000 debt relief order



# March

Hello Paul,

First of all I would like to thank you for your support. I have now:

Received a laptop and thames water have cut my bill in half.

I now understand how to change my gas and electricity bills to a new company. I have received lots of good advice in relation to my mortgage and bills.

Thank you

# April

Dear Paul,

I am so very much impressed with your response. You have gone out of your way to help us resolve the problems.

You prioritised our convenience by having discussions on Saturday evening. You grasped the situation within no time, just shows how professional and knowledgeable you are.

Thank you

## Client Feedback & Successes

## June

debt to credit reversal  
of £28,000+

This client had rent  
arrear and were facing  
threat of repossession  
and homelessness.

Incorrect benefit  
deductions were  
returned by Brent  
Council.

Housing benefit  
overpayment totalling  
over £20,000  
discovered to be  
unenforceable as a  
debt by law.



## July

Hello Paul,

Thank you for your help  
in all of this. I actually  
felt a glimmer of hope  
after our conversation  
on Saturday.

Many thanks Paul

## August

Client has mental and  
physical health issues.  
Rent arrears meant  
they were under threat  
of possession and  
homelessness.

Successful  
discretionary housing  
payment made totalling  
£4500 solving housing  
concerns. A successful  
application for  
additional health  
benefit dramatically  
improved the finances  
and available income  
for this individual.

## Client Feedback & Successes



## September

We refer our clients to The Sherriff centre as the first port of call for debt.

The reason for this is the clear, efficient and precise advice that is given.

It's a pleasure to work with Paul, we know our clients are in safe hands.

## October

debt written off £22,776

Debts were piling up for this client, including council tax and historic debts. They were surviving on Universal Credit.

They were delighted to hear that they fit within the recently increased debt ceiling criteria for a debt relief order.

Successful Debt Relief Order made and a total debt of £22,776 was written off.

## December

Dear Steph,

My daughter and I just wanted to thank you and The Sherriff Centre team for the service and the gift vouchers, we were not expecting that. Also thank you for the gift in the festive food parcel.

Thank you



## Client Feedback & Successes

"The reliability of The Sherriff Centre's service has seen referrals come from a wide range of different channels such as local clinics; schools; churches and housing associations, as well as Council departments and other organisations within the Hub Partnership."

**What Brent Hubs  
has to say:**



"Customers often come to Brent Hubs to resolve one issue but on further investigation into the presented need it becomes clear that they have multiple issues."

"The Sherriff Centre have provided an invaluable contribution to Brent Hubs since 2018. The Debt Advice provided by the Sherriff Centre is an integral part of the holistic support that is offered to our vulnerable residents."



**What Brent Hubs  
has to say:**

**"For many customers that see Paul, the impact is life changing and in some instances it is even life-saving!"**

"Many of our Hub customers are from the most deprived areas of Brent. The Sherriff Centre has built up a solid reputation with the community for delivering excellent outcomes with positive financial implications."

## How we managed during COVID-19

"Demand for help has been exacerbated by the COVID-19 pandemic. Managing debt issues is a common factor and The Sherriff Centre have played an essential role in delivering positive outcomes for those customers."



**What Brent Hubs  
has to say:**

**"Since returning to face to face operations from July 2021, we have observed a significant increase in the demand for debt advice"**

"The Sherriff Centre working inside Brent Hubs is well positioned to respond and right now they are an essential service to those vulnerable customers that we see with the most complex and acute social needs."

# The Sheriff Centre Limited

Company Limited by Guarantee

## Detailed Statement of Financial Activities

Year ended 31 December 2021

---

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	3,071	4,197
Corporate Donations	750	3,000
Awards for all	–	10,000
CVS Brent	9,375	18,859
National Lottery Grant	29,090	45,810
Edward Harvest Fund	–	5,000
The London Community Foundation - Growth Fund	–	10,000
The London Community Foundation - Advice Fund	–	5,000
Camden Giving	1,500	–
	<u>43,786</u>	<u>101,866</u>
<b>Total income</b>	<u>43,786</u>	<u>101,866</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Detailed Statement of Financial Activities

Year ended 31 December 2021

---

	2021	2020
	£	£
<b>Expenditure on charitable activities</b>		
Wages and salaries	–	16,717
Employer's NIC	–	890
Pension costs	–	274
Payroll and consultancy recharges	<b>40,300</b>	–
Premises and management cost recharges	<b>13,922</b>	13,500
Repairs and maintenance	–	2,463
Insurance	<b>674</b>	674
Other establishment	–	1,178
Legal and professional fees	<b>1,200</b>	1,625
Other office costs	<b>497</b>	813
Bank charges	<b>102</b>	61
Direct charitable activity costs	<b>4,238</b>	–
Overheads and management cost recharges	<b>31,986</b>	–
Audio equipment	<b>18,573</b>	–
	<b>109,502</b>	38,195
	<hr/>	<hr/>
<b>Total expenditure</b>	<b>109,502</b>	38,195
	<hr/>	<hr/>
<b>Net (expenditure)/income</b>	<b>(65,716)</b>	63,671
	<hr/>	<hr/>



# Chair's Report

---

COMPANY REGISTRATION NUMBER: 08563341  
CHARITY REGISTRATION NUMBER: 1155848

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 December 2021**

**A. I. GROMAN FCA**  
Groman and Company  
Chartered Accountants  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2021

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2021.

#### Reference and administrative details

**Registered charity name** The Sheriff Centre Limited

**Charity registration number** 1155848

**Company registration number** 08563341

**Principal office and registered office** Flat 1, St James House  
Sherriff Road  
London  
NW6 2AP

**The trustees** Fr Robert George Thompson  
Tushi Bannerjee  
Marilyn Shelagh Brooks  
Jennie Byun  
Ruby Rochman  
Aurelie Le Junter Sleath  
Tom Neilsen  
Tom Rainbow

**Independent examiner** A I Groman FCA  
Chartered Accountant and Independent Examiner  
Groman and Company  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2021**

---

#### **Structure, governance and management**

##### Governing document

The Charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association dated 10th June 2012 and registered with the Charity Commission.

#### **Appointment, induction, and training of Trustees**

Trustees are sought via relevant organisations, targeted publicity and with three members ex officio - the Incumbent of the United Benefice of St Mary with All Souls, Kilburn and St James, West Hampstead and the two wardens of the parish of St James, West Hampstead. When considering new trustees, the Board has regard to the requirement for the skill and expertise required for the role.

Potential new trustees attend three meetings as observers before they are appointed as trustees and inducted into their legal obligations under charity and company law- and decision-making processes, the development plan for the charity and the recent financial performance. During induction trustees are encouraged to get to know the Sherriff Centre and to meet key staff.

#### **Organisation**

The charity is organised so that the trustees meet regularly to manage its affairs. The charity employs a part time debt advisor. The Centre Director, who manages both the charity and associated trading company, works part time for the charity. The centre director, working with the Chair is jointly responsible with the trustees for strategy, and sustainability, adherence to all legal and financial requirements, business and partnership development.

#### **Risk Management**

The charity has a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems, procedures, and actions to mitigate those risks identified in the plan; and - The implementation of procedures and actions designed to minimise any potential impact upon the charity should those risks materialise. - Each area of the Centre undertakes its own risk assessments on a regular basis.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2021

---

#### Objectives and activities

It is a place where all people are made welcome and able to access the services offered and through their activities can support other members of the same community. The Sherriff Centre aims to:

- Improve the quality of life for local people.
- Provide an accessible, welcoming venue and focal point for the community where residents can meet, socialise, and find rest and relaxation. - To offer a high quality, free and impartial debt advice service to local residents at the point of need.

The local community is defined largely as those living in the NW6 postcode, across both the London Borough of Camden and the London Borough of Brent, and to all families and residents who come to use our facilities. The area is one of considerable variation in terms of social and ethnic diversity and the charity seeks to be open to all people regardless of their gender, ethnicity, and sexuality, and economic circumstances, physical or mental ability.

#### PUBLIC BENEFIT

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in running and planning the services provided at the charity. The trustees are aware of the need to consider how our planned activities and services will contribute to the aims and objectives they have set.

#### PRINCIPAL ACTIVITIES UNDERTAKEN TO ACHIEVE OUR AIMS FOR THE PUBLIC BENEFIT

***Debt advice at The Sherriff Centre is committed to providing free, independent, confidential and impartial advice, information and support to people who live, work or study in West Hampstead and its surrounding area and who are experiencing financial difficulty. The service offers advice on a wide range of debt issues including, utility debts, rent and council tax arrears, credit debts, overpayments of benefits and tax credits. The service also aims to assist clients facing emergency situations including:- Creditor about to take drastic action, e.g. eviction, repossession, disconnection, imprisonment- Deadline approaching, e.g. replying to court forms, court hearing date- Other crisis, e.g. no money for food***

The service is currently available two days per week and we directly employ a debt advice worker. Our debt advice service is available to all local residents and works with all relevant local agencies.

We have added a second key activity to our charitable services as during the first lockdown of 2020 we received funding from the Edward Harvest Fund to set up a food sustainability project. The Growth Project was set up as a result of this and is a free food store based inside the church. The aims of the project are to tackle not only food poverty by providing fresh fruit and vegetables, bread and store cupboard ingredients but to reduce food waste. We are working in partnership with local food suppliers to stock our shelves and with volunteers who assist on the project.

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2021**

---

#### **Achievements and performance**

2021 has continued to be a very challenging year as further lockdowns saw all trading subsidiary activities, except the Post Office closed from January until mid May. As we had been successful in 2020 in a grant from the Culture Recover Fund we were able to use the trading hiatus to complete the works necessary to help us grow our events programme and when restrictions eased we were able to host events.

We have again had some successes with fundraising applications and received a further £24,000 from the Culture Recovery Fund round 2 to assist with core costs and the costs of reopening after a lengthy closure.

Our debt advice service continued online and over the telephone and we have now seen 287 clients since service inception with a total indebtedness of £3,312,291. The service continues to be extremely successful and receiving excellent feedback.

As part of the Growth Project we were able to provide emergency food parcels to clients during lockdowns in 2021 and we were successful in a grant from Camden Giving We Make Camden Kit for £1,500 to provide Christmas hampers to 30 of our clients.

We would like to thank our funders this year who have enabled us to carry on this vital work;

CVS Brent London Community Fund  
National Lottery Culture  
Recovery Fund Camden Giving

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

#### Year ended 31 December 2021

---

##### **Financial review**

The statement of Financial Activities shows income for the year of £43,786 (2020 - £101,866) and total expenditure of £111,492 (2020 - £38,195).

##### **Reserves**

The present level of funding and reserves are considered adequate to support the running of the charity for the year ahead.

##### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on .....and signed on behalf of the Board of Trustees by:

Fr Robert Thompson

Trustee

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Sheriff Centre Limited**

**Year ended 31 December 2021**

---

I report to the trustees on my examination of the financial statements of The Sheriff Centre Limited ('the charity') for the year ended 31 December 2021.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A I Groman FCA  
Independent Examiner

Groman and Company  
Chartered Accountants  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2021

		2021	2020		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	<u>3,821</u>	<u>39,965</u>	<u>43,786</u>	101,866
<b>Total income</b>		<u>3,821</u>	<u>39,965</u>	<u>43,786</u>	101,866
<b>Expenditure</b>					
Expenditure on charitable activities	6,7	<u>1,302</u>	<u>110,190</u>	<u>111,492</u>	38,195
<b>Total expenditure</b>		<u>1,302</u>	<u>110,190</u>	<u>111,492</u>	38,195
<b>Net (expenditure)/income and net movement in funds</b>		<u>2,519</u>	<u>(70,225)</u>	<u>(67,706)</u>	63,671
<b>Other recognised gains and losses</b>					
Other gains/(losses) user defined 1		<u>(2,636)</u>	<u>2,636</u>	<u>-</u>	-
<b>Net movement in funds</b>		<u>(117)</u>	<u>(67,589)</u>	<u>(67,706)</u>	63,671
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>9,465</u>	<u>67,589</u>	<u>77,054</u>	13,383
<b>Total funds carried forward</b>		<u>9,348</u>	<u>-</u>	<u>9,348</u>	77,054

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 13 form part of these financial statements.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Statement of Financial Position

31 December 2021

---

	Note	2021 £	2020 £
<b>Current assets</b>			
Cash at bank and in hand		23,401	89,117
<b>Creditors: amounts falling due within one year</b>	10	(14,053)	(12,063)
<b>Net current assets</b>		<u>9,348</u>	<u>77,054</u>
<b>Total assets less current liabilities</b>		<u>9,348</u>	<u>77,054</u>
<b>Net assets</b>		<u>9,348</u>	<u>77,054</u>
<b>Funds of the charity</b>			
Restricted funds		–	67,589
Unrestricted funds		<u>9,348</u>	<u>9,465</u>
<b>Total charity funds</b>	12	<u>9,348</u>	<u>77,054</u>

For the year ending 31 December 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Fr Robert George Thompson  
Trustee

---

The notes on pages 9 to 13 form part of these financial statements.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 December 2021

---

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Flat 1, St James House, Sherriff Road, London, NW6 2AP.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2021

---

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2021

---

#### 4. Limited by guarantee

That charity is limited by guarantee of £1 per member without share capital.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	3,071	–	3,071
Corporate Donations	750	–	750
<b>Grants</b>			
CVS Brent	–	9,375	9,375
National Lottery Grant	–	29,090	29,090
Camden Giving	–	1,500	1,500
	<u>3,821</u>	<u>39,965</u>	<u>43,786</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Donations</b>			
Donations	4,197	–	4,197
Corporate Donations	3,000	–	3,000
<b>Grants</b>			
Awards for all	–	10,000	10,000
CVS Brent	–	18,859	18,859
National Lottery Grant	–	45,810	45,810
Edward Harvest Fund	–	5,000	5,000
The London Community Foundation - Growth Fund	–	10,000	10,000
The London Community Foundation - Advice Fund	–	5,000	5,000
	<u>7,197</u>	<u>94,669</u>	<u>101,866</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2021

#### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Principal Activity	–	95,097	95,097
Support costs	1,302	15,093	16,395
	<u>1,302</u>	<u>110,190</u>	<u>111,492</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Principal Activity	–	17,881	17,881
Support costs	1,560	18,754	20,314
	<u>1,560</u>	<u>36,635</u>	<u>38,195</u>

#### 7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Principal Activity	95,097	15,093	110,190	36,634
Governance costs	–	1,302	1,302	1,561
	<u>95,097</u>	<u>16,395</u>	<u>111,492</u>	<u>38,195</u>

#### 8. Staff costs

The average head count of employees during the year was Nil (2020: 2). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Number of staff - Advisor/Counsellor	–	2

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

#### 9. Trustee remuneration and expenses

SORP 2015 requires the following statements to be made: - no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 10. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	3,550	1,560
PCC of St James	1,000	1,000
Other creditors	9,503	9,503
	<u>14,053</u>	<u>12,063</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2021

---

#### 11. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £Nil (2020: £274).

#### 12. Analysis of charitable funds

##### Unrestricted funds

	At 1 January 2021	Income	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
General funds	<u>9,465</u>	<u>3,821</u>	<u>(1,302)</u>	<u>(2,636)</u>	<u>9,348</u>

	At 1 January 2020	Income	Expenditure	Transfers	At 31 December 2020
	£	£	£	£	£
General funds	<u>4,309</u>	<u>7,197</u>	<u>(1,560)</u>	<u>(481)</u>	<u>9,465</u>

##### Restricted funds

	At 1 January 2021	Income	Expenditure	Transfers	At 31 December 2021
	£	£	£	£	£
Restricted Fund	<u>67,589</u>	<u>39,965</u>	<u>(110,190)</u>	<u>2,636</u>	<u>-</u>

	At 1 January 2020	Income	Expenditure	Transfers	At 31 December 2020
	£	£	£	£	£
Restricted Fund	<u>9,074</u>	<u>94,669</u>	<u>(36,635)</u>	<u>481</u>	<u>67,589</u>

#### 13. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2021
	£	£	£
Current assets	<u>9,348</u>	<u>-</u>	<u>9,348</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Current assets	<u>9,465</u>	<u>67,589</u>	<u>77,054</u>

---

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 31 December 2021**

---

**The following pages do not form part of the financial statements.**

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 31 December 2021**

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	3,071	4,197
Corporate Donations	750	3,000
Awards for all	–	10,000
CVS Brent	9,375	18,859
National Lottery Grant	29,090	45,810
Edward Harvest Fund	–	5,000
The London Community Foundation - Growth Fund	–	10,000
The London Community Foundation - Advice Fund	–	5,000
Camden Giving	1,500	–
	<u>43,786</u>	<u>101,866</u>
<b>Total income</b>	<u>43,786</u>	<u>101,866</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries	–	16,717
Employer's NIC	–	890
Pension costs	–	274
Payroll and consultancy recharges	40,300	–
Premises and management cost recharges	13,922	13,500
Repairs and maintenance	–	2,463
Insurance	674	674
Other establishment	–	1,178
Legal and professional fees	1,200	1,625
Other office costs	497	813
Bank charges	102	61
Direct charitable activity costs	4,238	–
Overheads and management cost recharges	31,986	–
Audio equipment	18,573	–
	<u>109,502</u>	<u>38,195</u>
<b>Total expenditure</b>	<u>109,502</u>	<u>38,195</u>
<b>Net (expenditure)/income</b>	<u>(65,716)</u>	<u>63,671</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2021

---

	2021 £	2020 £
<b>Expenditure on charitable activities</b>		
<b>Principal Activity</b>		
<b><i>Activities undertaken directly</i></b>		
Wages and salaries	–	16,717
Employer's NIC	–	890
Employers pension costs	–	274
Payroll and consultancy recharges	<b>40,300</b>	–
Direct charitable activity costs	<b>4,238</b>	–
Overheads and management cost recharges	<b>31,986</b>	–
Audio equipment	<b>18,573</b>	–
	<b>95,097</b>	18,316
<b>Support costs</b>		
Premises and management cost recharges	<b>13,922</b>	13,500
Repairs and maintenance	–	2,463
Insurance	<b>674</b>	674
Software and IT Costs	–	1,178
Supervision fees	–	125
Other office costs	<b>497</b>	813
	<b>15,093</b>	18,753
<b>Governance costs</b>		
Independent Examiner fees	<b>1,200</b>	1,500
Bank charges	<b>102</b>	61
	<b>1,302</b>	1,561
<b>Expenditure on charitable activities</b>	<b>111,492</b>	38,195

---

**THE SHERIFF CENTRE LIMITED**

England & Wales - Charity number 1155848

---

# Accounts

---

COMPANY REGISTRATION NUMBER: 08563341  
CHARITY REGISTRATION NUMBER: 1155848

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 December 2020**

**A. I. GROMAN FCA**

Chartered Accountant and Independent Examiner  
Groman and Company  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 31 December 2020**

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 December 2020.

#### **Reference and administrative details**

**Registered charity name**            The Sheriff Centre Limited

**Charity registration number**    1155848

**Company registration number** 08563341

**Principal office and registered office**   Flat 1, St James House  
Sherriff Road  
London  
NW6 2AP

**The trustees**                            Fr Robert George Thompson  
Tushi Bannerjee  
Marilyn Shelagh Brooks  
Jennie Byun  
Ruby Rochman  
Aurelie Le Junter Sleath

**Independent examiner**            A I Groman FCA  
Chartered Accountant and Independent Examiner  
Groman and Company  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2020**

---

#### **Structure, governance and management**

##### **Governing document**

The Charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association dated 10th June 2012 and also registered with the Charity Commission.

##### **Appointment, induction and training of Trustees**

Trustees are sought via relevant organisations, targeted publicity and with three members ex officio - the Incumbent of the United Benefice of St Mary with All Souls, Kilburn and St James, West Hampstead and the two wardens of the parish of St James, West Hampstead. When considering new trustees, the Board has regard to the requirement for the skill and expertise required for the role.

Potential new trustees attend three meetings as observers before they are appointed as trustees and inducted into their legal obligations under charity and company law and decision making processes, the development plan for the charity and the recent financial performance. During induction trustees are encouraged to get to know the Sherriff Centre and to meet key staff.

##### **Organisation**

The charity is organised so that the trustees meet regularly to manage its affairs. The charity employs a part time debt advisor. The Centre Director, who manages both the charity and associated trading company, works part time for the charity. The centre director, working with the Chair is jointly responsible with the trustees for strategy, and sustainability, adherence to all legal and financial requirements, business and partnership development.

##### **Risk Management**

The charity has a risk management strategy which comprises:

- An annual review of the risks the charity may face:
- The establishment of systems, procedures and actions to mitigate those risks identified in the plan; and
- The implementation of procedures and actions designed to minimise any potential impact upon the charity should those risks materialise.
- Each area of the Centre undertakes its own risk assessments on a regular basis.

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2020**

---

#### **Objectives and activities**

It is a place where all people are made welcome and able to access the services offered and through their activities can support other members of the same community. The Sherriff Centre aims to:

- Improve the quality of life for local people.
- Provide an accessible, welcoming venue and focal point for the community where residents can meet, socialise and find rest and relaxation.
- To offer a high quality, free and impartial debt advice service to local residents at the point of need.

The local community is defined largely as those living in the NW6 postcode, across both the London Borough of Camden and the London Borough of Brent, and to all families and residents who come to use our facilities. The area is one of considerable variation in terms of social and ethnic diversity and the charity seeks to be open to all people regardless of their gender, ethnicity, and sexuality, and economic circumstances, physical or mental ability.

#### **PUBLIC BENEFIT**

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives and in running and planning the services provided at the charity. The trustees are aware of the need to consider how our planned activities and services will contribute to the aims and objectives they have set.

#### **PRINCIPAL ACTIVITIES UNDERTAKEN TO ACHIEVE OUR AIMS FOR THE PUBLIC BENEFIT**

Debt advice at The Sherriff Centre is committed to providing free, independent, confidential and impartial advice, information and support to people who live, work or study in West Hampstead and its surrounding area and who are experiencing financial difficulty. The service offers advice on a wide range of debt issues including, utility debts, rent and council tax arrears, credit debts, overpayments of benefits and tax credits. The service also aims to assist clients facing emergency situations including:- Creditor about to take drastic action, e.g. eviction, repossession, disconnection, imprisonment- Deadline approaching, e.g. replying to court forms, court hearing date- Other crisis, e.g. no money for food  
The service is currently available two days per week and we directly employ a debt advice worker. Our debt advice service is available to all local residents and works with all relevant local agencies.

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 December 2020**

---

##### **Achievements and performance**

2020 has been a very challenging year. The lockdowns due to COVID-19 saw our trading associate closed for 7 months. However, successful fundraising has ended the year on a more positive note.

Our debt advice project continues to thrive seeing 112 clients in 2020. Our advisor continued to help clients over the telephone during lockdown and has received huge praise from our main service funder CVS Brent.

We were delighted to be successful in a funding bid to the National Lottery Culture Recovery Fund. This grant provides assistance with core costs and to help us set up as a live events venue to put on a programme of events to help us maximise our income when we can reopen in 2021, this is a huge step towards future sustainability.

In November 2020 we were awarded a £5,000 grant from the Edward Harvest Trust to set up a project that would tackle food poverty. The Growth Project was set up as a result of this funding and is a free food store based inside the church. The aims of the project are to tackle not only food poverty by providing fresh fruit and vegetables, bread and store cupboard ingredients but to reduce food waste. We are working in partnership with local food suppliers to stock our shelves and will be recruiting volunteers to assist in the project. A further grant of £10,000 was secured from the London Community Response Fund and this will help fund the project coordinators salary. This project is in direct response to the challenges faces by Covid and is a welcome addition to the work of our charity.

We would like to thank our funders this year who have enabled us to carry on this vital work;

CVS Brent

London Community Fund

Awards for All

Edward Harvest Fund

National Lottery Culture Recovery Fund

Primark

William Grant and Sons

Aviva

London Community Response Fund

##### **Financial review**

The statement of Financial Activities shows income for the year of £101,866 (2019 - £29,633) and total expenditure of £38,195 (2019 - £16,545).

##### **Reserves**

The present level of funding and reserves are considered adequate to support the running of the charity for the year ahead.

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 December 2020**

---

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on 25 February 2021 and signed on behalf of the board of trustees by:

Fr Robert George Thompson  
Trustee

# **The Sheriff Centre Limited**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Sheriff Centre Limited**

**Year ended 31 December 2020**

---

I report to the trustees on my examination of the financial statements of The Sheriff Centre Limited ('the charity') for the year ended 31 December 2020.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A I Groman FCA  
Independent Examiner

Groman and Company  
Chartered Accountants  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

16 March 2021

---

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 December 2020

---

		2020	2019		
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	<u>7,197</u>	<u>94,669</u>	<u>101,866</u>	<u>29,633</u>
<b>Total income</b>		<u>7,197</u>	<u>94,669</u>	<u>101,866</u>	<u>29,633</u>
<b>Expenditure</b>					
Expenditure on charitable activities	6,7	<u>1,560</u>	<u>36,635</u>	<u>38,195</u>	<u>16,545</u>
<b>Total expenditure</b>		<u>1,560</u>	<u>36,635</u>	<u>38,195</u>	<u>16,545</u>
<b>Net income and net movement in funds</b>		<u>5,637</u>	<u>58,034</u>	<u>63,671</u>	<u>13,088</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		4,309	9,074	13,383	295
Transfer of funds		(481)	481	-	-
<b>Total funds carried forward</b>		<u>9,465</u>	<u>67,589</u>	<u>77,054</u>	<u>13,383</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

---

The notes on pages 9 to 15 form part of these financial statements.

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**31 December 2020**

	Note	2020 £	2019 £
<b>Current assets</b>			
Cash at bank and in hand		89,117	20,038
<b>Creditors: amounts falling due within one year</b>	11	<b>(12,063)</b>	<b>(6,655)</b>
<b>Net current assets</b>		<b>77,054</b>	<b>13,383</b>
<b>Total assets less current liabilities</b>		<b>77,054</b>	<b>13,383</b>
<b>Net assets</b>		<b>77,054</b>	<b>13,383</b>
<b>Funds of the charity</b>			
Restricted funds		67,589	8,234
Unrestricted funds		9,465	5,149
<b>Total charity funds</b>	13	<b>77,054</b>	<b>13,383</b>

For the year ending 31 December 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Fr Robert George Thompson  
Trustee

The notes on pages 9 to 15 form part of these financial statements.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements

Year ended 31 December 2020

---

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Flat 1, St James House, Sherriff Road, London, NW6 2AP.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2020

---

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2020

---

#### 3. Accounting policies *(continued)*

##### Defined contribution plans *(continued)*

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

#### 4. Limited by guarantee

That charity is limited by guarantee of £1 per member without share capital.

#### 5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Current year</b>			
<b>Donations</b>			
Donations	4,197	–	4,197
Corporate Donations	3,000	–	3,000
<b>Grants</b>			
Awards for all	–	10,000	10,000
CVS Brent	–	18,859	18,859
National Lottery Grant	–	45,810	45,810
Edward Harvest Fund	–	5,000	5,000
The London Community Foundation - Growth Fund	–	10,000	10,000
The London Community Foundation - Advice Fund	–	5,000	5,000
	<u>7,197</u>	<u>94,669</u>	<u>101,866</u>
<b>Prior year</b>			
<b>Donations</b>			
Donations	2,827	–	2,827
Donations - Trustee Company - Match Donations	180	–	180
Donations - Associated News - Match Donations	907	–	907
Donations - November event	1,235	–	1,235
<b>Grants</b>			
The Hampstead Wells and Campden Trust	–	5,000	5,000
Awards for all	–	10,000	10,000
CVS Brent	–	9,484	9,484
	<u>5,149</u>	<u>24,484</u>	<u>29,633</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

---

#### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<i>Current year</i>			
Charitable Activity	–	18,316	18,316
Support costs	1,560	18,319	19,879
	<u>1,560</u>	<u>36,635</u>	<u>38,195</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<i>Prior year</i>			
Charitable Activity	–	13,100	13,100
Support costs	–	3,445	3,445
	<u>–</u>	<u>16,545</u>	<u>16,545</u>

#### 7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2020 £	Total fund 2019 £
Charitable Activity	18,316	18,318	36,634	15,705
Governance costs	–	1,561	1,561	840
	<u>18,316</u>	<u>19,879</u>	<u>38,195</u>	<u>16,545</u>

#### 8. Independent examination fees

	2020 £	2019 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,500</u>	<u>780</u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2020

---

#### 9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	16,717	12,395
Social security costs	890	524
Employer contributions to pension plans	274	181
	<u>17,881</u>	<u>13,100</u>

The average head count of employees during the year was 2 (2019: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	2020	2019
	No.	No.
Number of staff - Advisor/Counsellor	<u>2</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

#### 10. Trustee remuneration and expenses

SORP 2015 requires the following statements to be made:- no remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 11. Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals and deferred income	1,560	1,851
PCC of St James	1,000	1,000
Other creditors	9,503	3,804
	<u>12,063</u>	<u>6,655</u>

#### 12. Pensions and other post retirement benefits

##### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £274 (2019: £181).

#### 13. Analysis of charitable funds

##### Unrestricted funds

	At 1 January				At
	2020	Income	Expenditure	Transfers	31 December
	£	£	£	£	2020
	£	£	£	£	£
General funds	<u>4,309</u>	<u>7,197</u>	<u>(1,560)</u>	<u>(481)</u>	<u>9,465</u>

  

	At 1 January				At
	2019	Income	Expenditure	Transfers	31 December
	£	£	£	£	2019
	£	£	£	£	£
General funds	<u>—</u>	<u>5,149</u>	<u>—</u>	<u>—</u>	<u>5,149</u>

---

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

#### Year ended 31 December 2020

---

#### 13. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 January 2020 £	Income £	Expenditure £	Transfers £	At 31 December 2020 £
National Lottery – Awards For All - Advice Fund	993	10,000	(10,993)	–	–
Hampstead Wells & Camden Trust -Advice Fund	2,500	–	(2,981)	481	–
CVS Brent – Advice Fund	5,580	18,859	(15,064)	–	9,375
London Community Fund – Advice Fund	–	5,000	(5,000)	–	–
Edward Harvest Fund – Growth Project	–	5,000	(2,596)	–	2,404
London Community Fund – Growth Project	–	10,000	–	–	10,000
National Lottery Heritage Fund – Culture Recovery Fund	–	45,810	–	–	45,810
Restricted Fund	<u>9,074</u>	<u>94,669</u>	<u>(36,635)</u>	<u>481</u>	<u>67,589</u>

	At 1 January 2019 £	Income £	Expenditure £	Transfers £	At 31 December 2019 £
National Lottery – Awards For All - Advice Fund	295	10,000	(9,302)	–	993
Hampstead Wells & Camden Trust -Advice Fund	–	5,000	(2,500)	–	2,500
CVS Brent – Advice Fund	–	9,484	(3,903)	–	5,580
Restricted Fund	<u>295</u>	<u>24,484</u>	<u>(16,545)</u>	<u>–</u>	<u>8,234</u>

---

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 December 2020

---

#### 14. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<i>Current year</i>			
Current assets	<u>9,465</u>	<u>67,589</u>	<u>77,054</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
<i>Prior year</i>			
Current assets	<u>4,309</u>	<u>9,074</u>	<u>13,383</u>

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 31 December 2020**

---

**The following pages do not form part of the financial statements.**

**The Sheriff Centre Limited**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 31 December 2020**

	<b>2020</b>	2019
	£	£
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
Donations	4,197	2,827
Donations - Trustee Company - Match Donations	-	180
Donations - Associated News - Match Donations	-	907
Donations - November event	-	1,235
Corporate Donations	3,000	-
The Hampstead Wells and Campden Trust	-	5,000
Awards for all	10,000	10,000
CVS Brent	18,859	9,484
National Lottery Grant	45,810	-
Edward Harvest Fund	5,000	-
The London Community Foundation - Growth Fund	10,000	-
The London Community Foundation - Advice Fund	5,000	-
	<u>101,866</u>	<u>29,633</u>
<b>Total income</b>	<u><u>101,866</u></u>	<u><u>29,633</u></u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Wages and salaries	16,717	12,395
Employer's NIC	890	524
Pension costs	274	181
Rent	13,500	-
Repairs and maintenance	2,463	-
Insurance	674	674
Other establishment	1,178	1,498
Legal and professional fees	1,625	880
Other office costs	813	333
Other interest payable and similar charges	61	60
	<u>38,195</u>	<u>16,545</u>
<b>Total expenditure</b>	<u><u>38,195</u></u>	<u><u>16,545</u></u>
<b>Net income</b>	<u><u>63,671</u></u>	<u><u>13,088</u></u>

# The Sheriff Centre Limited

## Company Limited by Guarantee

### Notes to the Detailed Statement of Financial Activities

Year ended 31 December 2020

---

	2020 £	2019 £
<b>Expenditure on charitable activities</b>		
<b>Charitable Activity</b>		
<b><i>Activities undertaken directly</i></b>		
Wages and salaries	16,717	12,395
Employer's NIC	890	524
Employers pension costs	274	181
Consultant fees	125	–
Other office costs	435	–
	<u>18,441</u>	<u>13,100</u>
<b><i>Support costs</i></b>		
Management and premises costs	13,500	–
Repairs and maintenance	2,463	–
Insurance	674	674
Software and IT Costs	1,178	1,498
Supervision fees	–	100
Other office costs	378	333
	<u>18,193</u>	<u>2,605</u>
<b><i>Governance costs</i></b>		
Independent Examiner fees	1,500	780
Bank charges	61	60
	<u>1,561</u>	<u>840</u>
<b>Expenditure on charitable activities</b>	<u><u>38,195</u></u>	<u><u>16,545</u></u>

---