

Trustee Annual Report

The Oratory Primary School Association of Parents and Friends

Year Ended 31 December 2024

1. Reference and Administrative Details

Charity Name: The Oratory Primary School Association of Parents and Friends

Registered Charity Number: 1155838

Principal Address: Oratory Primary School, Bury Walk, London SW3 6QH

Trustees:

- Alex Yates (Chair)
- Andrew Blake (Trustee)
- Maria Patricia Durant (Trustee)

Bankers: Lloyds Bank, 33, 33A Kings Road, London SW3 4LX

Independent Examiner: To be confirmed

2. Structure, Governance and Management

The Oratory Primary School Association of Parents and Friends is a registered charity governed by its Articles of Association adopted on 13 December 2013.

The organisation is managed by a committee of trustees who are all volunteers. Trustees are reviewed annually during the Annual General Meeting (AGM). The Oratory Primary School Association of Parents and Friends works in close partnership with the Oratory Primary School leadership team.

3. Objectives and Activities

The Oratory Primary School Association of Parents and Friends objective is to advance the education of pupils in the school in particular by engaging in fundraising and other activities which support the school and advance the education of the pupils.

The main activities during the year included the following:

- Organising a summer auction evening
- Organising a summer garden party
- Hosting open air cinema nights
- Organising an autumn gala dinner and auction
- Hosting bake sales throughout the school year
- Holding periodic second hand uniform sales
- Supporting school trips and providing classroom resources

4. Achievements and Performance

This year, The Oratory Primary School Association of Parents and Friends successfully raised £57,597.61 through various fundraising events. These funds were used to purchase various types of equipment for classrooms and the playground, fund school trips, and contribute towards the cost of the school library refurbishment. The funds raised were also used to fund various summer and Christmas activities for the students and the school staff.

Parental engagement has been strong, with a good number of volunteers supporting an increased number of events throughout the year.

5. Financial Review

The Oratory Primary School Association of Parents and Friends maintained a positive financial position throughout the year. Total income amounted to £57,597.61, while expenditure was £50,844.26, resulting in a net surplus of £6,753.35. The closing balance stands at £41,358.85.

Reserves Policy: The Oratory Primary School Association of Parents and Friends aims to maintain a minimum reserve of £14,000 to ensure continued support for school initiatives in the upcoming year.

The longstanding issue with access to the Metro Bank account was finally concluded following an email from the Chair to Metro Bank on 29 February 2024. This email enabled the bank account to be closed and the balance of £18,652.20 was transferred to the Lloyds Bank account on 22 April 2024.

6. Plans for the Future

With the increased number of 2024 fundraising activities resulting in the higher than normal surplus in the bank account we will reduce the focus on fundraising activities throughout 2025. The core events will continue to take place and we will work closely with the Oratory Primary School to identify the key areas that the funds raised to date can be used to support. The restoration of the school hall floor has long been talked about as a future project which is something that we are keen to provide our support with.

7. Declaration

The trustees declare that they have approved this Trustees' Annual Report.

Prepared on behalf of the trustees by:

Name: __Andrew Blake____

Position: __Trustee____

Date: 14 June 2025

	Jan-24	Feb-24
B/F Income (2023)	34605.5	
Unrestricted Receipts	20,994.31	1,789.11
Less Non Reportable	18,153.57	0.00
Gross Income	2,840.74	1,789.11
Payments		
The Newman Fund	2,493.48	968.00
Expense Reimbursements	1,921.68	
Invoices (Goods & Services)	1,000.00	
Oratory Primary School		960.00
Companies House		13.00
Y6 Cake Sale		
Make A Wish		
Well Child		
Total	5,415.16	1,941.00

Net Surplus
Closing Balance

Statement of assets and liabilities at the end of the period

Cash funds	41,358.85
Other monetary assets	0
Investment assets	0
Assets retained for charity's own use	0
Liabilities	0

Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
402.70	20,841.56	2,246.43	18,771.03	2,424.64	3,929.33	914.32	4,302.64
0.00	18,652.20	0.00	0.00	0.00	0.00	0.00	0.00
402.70	2,189.36	2,246.43	18,771.03	2,424.64	3,929.33	914.32	4,302.64
500.00	407.29			2,544.72		1,227.00	514.74
						8,381.40	372.62
		612.01	288	2,800.00	664.40		
				917.13			
	658.00		225.00	181.00			
			432.04				
500.00	1,065.29	612.01	945.04	6,442.85	664.40	9,608.40	887.36

Nov-24	Dec-24	YTD
6,215.57	11,571.74	94,403.38
0.00	0.00	36,805.77
6,215.57	11,571.74	57,597.61
8,554.40	1,751.37	18,961.00
	1,849.32	12,525.02
5,047.00	4,425.00	14,836.41
200.00		2,077.13
	34.00	47.00
		1,064.00
		432.04
	901.66	901.66
13,801.40	8,961.35	50,844.26
		6,753.35
		41,358.85

Independent examiner's report to the trustees of The Oratory Primary School Association of Parents and Friends

I report to the trustees on my examination of the accounts of The Oratory Primary School Association of Parents and Friends (the Association) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Prepared by:

Name: Thomas Birkert

Address: 4a Gunter Grove, London SW10 0UJ

Date: 23rd September 2025