



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	06	04	2022		05	04	2023

Section A Reference and administration details

Charity name

SILVER ROAD COMMUNITY CENTRE

Other names charity is known by

Registered charity number (if any) 1155827

Charity's principal address

Silver Road Community Centre

Silver Road

Norwich

Postcode

NR3 4TB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chelsie Gambell			
2	Irina Buchan	Chair		
3	Robert Cherrill	Treasurer		
4	June Gage			
5	Paula Watts			
6	Clare Carson	Vice-Chair		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a five year plan for the maintenance of the building and to make sure that we can update the rooms as needed.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Aim of the group shall be to take ownership or to lease the Silver Road Community Centre is to ensure that the rooms open to the public and are managed in a manner which maximises social benefits in the local community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D**Achievements and performance****Summary of the main achievements of the charity during the year**

We have fed close to 100 residents a month through the foodbank And around 200 through our community fridge. We signpost people to different areas when they are having trouble with rent etc.

We have managed through a grant from Norfolk County Council. TO have an accessible changing space, sorted out a damp area and painted it, had cupboards put in the main hall to help people who hire from us to store their equipment. Had a radiator put into the disabled toilet as well.

Also had the city college teenagers make up garden furniture for our back patio, laid paving stones and insulated one of our outhouses for us to be able to repot our plants.

On Christmas Eve we held an event for residents to come in to get free fruit and veg for their Christmas food. Had mince pies and sausage rolls as well was a great event.

We have kept our 25 volunteers who do a great job helping us to run the rooms.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Any surplus received from donations and restricted grants are kept in dedicated restricted and unrestricted bank accounts where clear track record is kept of both restricted and unrestricted funds.

Funds are used based on the charity project as and when required or as prescribed over grant specific terms and conditions.

Details of any funds materially in deficit**Further financial review details (Optional information)**

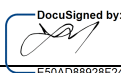

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 <small>DocuSigned by: E50AD88928F24BF...</small>	 <small>DocuSigned by: 0D1F78EBE7F74C4...</small>
Full name(s)	I Buchan	Robert Cherrill
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	08 May 2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Silver Road Community	No (if any) 1155827
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Receipts and payments accounts

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For the period from	Period start date 06-Apr-22	To	Period end date 05-Apr-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and legacies	7,856	7,269	-	15,125	2,796
Rent	-	-	-	-	8,143
Interest	80	-	-	80	2
Grants	29,790	49,500	-	79,290	44,492
Sales	4,253	-	-	4,253	-
Other	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,979	56,769	-	98,748	55,433
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,979	56,769	-	98,748	55,433

A3 Payments					
Accountancy	-	-	-	-	-
Advertising & Promo	4,150	-	-	4,150	-
Electricity	2,452	-	-	2,452	1,455
Equipment	3,537	-	-	3,537	2,763
Miscellaneous	836	-	-	836	822
Purchases - Foodbank	-	53,975	-	53,975	17,199
Licensing	383	-	-	383	723
Packed Lunches	-	1,436	-	1,436	3,050
Petty Cash	-	-	-	-	424
Gas	2,355	-	-	2,355	5,004
Insurance	3,416	-	-	3,416	657
Maintenance	830	-	-	830	1,724
Security	3,471	-	-	3,471	1,146
Subcontractor	5,270	-	-	5,270	4,274
Water	346	-	-	346	203
Website	40	-	-	40	629
Telephone and Internet	385	-	-	385	385
Donations	-	-	-	-	569
Mileage	104	-	-	104	415
Office costs	1,472	-	-	1,472	329
Sundries	200	-	-	200	337
Travel	295	-	-	295	-
Computer software and hardware	300	-	-	300	-
Printing, postage and stationary	160	-	-	160	-
Legal and professional fees	300	-	-	300	-
Events	275	-	-	275	-
Meals	1,249	-	-	1,249	-
Bad debts written off	535	-	-	535	-
Subscriptions	144	-	-	144	-
Sub total	32,505	55,411	-	87,916	42,108

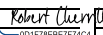

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	32,505	55,411	-	87,916
Net of receipts/(payments)	9,474	1,358	-	10,832
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	9,500	20,476	-	29,976
Cash funds this year end	18,974	21,834	-	40,808

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	18,974	21,834	-
		-	-	-
		-	-	-
	Total cash funds	18,974	21,834	-
	account(s)	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Computer equipment	Unrestricted	-	5,000
	Fixture & Fittings	Unrestricted	-	6,000
	Plant & Equipment	Unrestricted	-	7,900
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Robert Cherill	08/05/2024
	I. Buchan	08/05/2024