

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2023		31	December	2023

Section A

Reference and administration details

Charity name

KamuliFriends

Other names charity is known by

Registered charity number (if any)

1155812

Charity's principal address

Arundel, Church Lane, Rotherfield Peppard, Henley-on-Thames, Oxfordshire

Postcode

RG9 5JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Ralston	Trustee & Finance Officer		Helen Ralston/Trevor Stanton
2	Trevor Stanton	Trustee		Helen Ralston/Trevor Stanton
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Projects Director, Volunteer and Volunteer Coordination	Dr Philip Unwin	Arundel, Church Lane, Rotherfield Peppard, Henley-on-Thames, Oxfordshire RG9 5JN
Charity Secretary responsible for administration	Trudie Franklin	24A Woodlands Road, Sonning Common, Reading, Berkshire RG4 9TE

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Consultation and Governance Document dated 26 November 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Incumbent Trustee must approve any proposal for new additional Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Written authorisation in place for authorisation of capital projects.
Written authorisation in place for authorisation of expenses.
All transfers of money to Uganda must be backed up with appropriate documentation and detailed information as to what monies are being used for, along with detailed breakdown.
There are no salaried personnel at the charity. Everyone volunteers their time.
There are two Trustees, Trevor Stanton and Helen Ralston who also is the Finance Officer.
Trudie Franklin is the charity's administrator.
Philip Unwin is the main fundraiser. He is now responsible for assessing all prospective volunteers that come via KamuliFriends. They forward the volunteer applications to the Medical Director of Kamuli Mission Hospital for final approval. The charity does not take responsibility for the volunteers at the hospital.
There is a Memorandum of Understanding in place between Kamuli Mission Hospital and KamuliFriends.

Summary of the objects of the charity set out in its governing document

KamuliFriends is a UK registered charity whose specific aim is to support Kamuli Mission Hospital in Uganda, both by raising funds for use by the hospital on capital projects, operations and medical equipment and by encouraging volunteers (medical and non-medical) to spend some of their working time in Uganda at the hospital.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity focuses on three key areas:

Raising awareness of the issues faced by the hospital and its community in a poor and challenging environment. At our events and on our website, we share with friends, benefactors and event attendees' information about the community and hospital as well as the challenges the hospital faces as a Missionary Hospital with limited funds, with poor buildings, sometimes poor equipment and occasionally a severe lack of funding to provide basic patient care and critical operations;

Fundraising for the hospital. Most of the fundraising comes from social events and benefactor donations. Fundraising is mainly in the south of England. Funds raised by the charity may be used for capital projects such as refurbishment of existing buildings and for new buildings as well as funds for medical operations, equipment and other health/medical/staffing relating projects; and

Encouraging voluntary support. The volunteers may be professional medical practitioner, medical students or other volunteers to assist in the hospital; the charity's responsibility is to promote and encourage the opportunity to work in the hospital, to introduce the volunteers to the medical superintendent for this consideration and approval and possibly to pay for some of the travel expenses of those volunteers needing financial assistance. We also welcome people who are kind enough to volunteer time in the running of the charity at our events.

When approving projects to be funded the Trustees take into consideration the guidance issued by the Charity Commission on public benefit. We ensure that monies spent do benefit the population of the Kamuli District albeit specifically those who use the Kamuli Mission Hospital or work there, e.g. by us providing improvement to buildings directly used for patient care, providing staff accommodation which helps with the retention of staff, helping to fund operations by paying for supplies or funding staff expenses.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Dr Unwin made two visits during 2023. The first one was at the end of January 2023 through to the beginning of February where an Orthopaedic camp was undertaken with various surgeons specifically providing orthopaedic operations for local patients including joint replacements. KamuliFriends covered staffing costs, medical supplies including the implants, food for staff and other overheads.

We funded the building of a creche at the hospital which will help to retain staff who have children.

Another project that we funded was the creation of an Emergency Room from an existing reception area. We funded the modifications of the area and funded the purchase of the necessary emergency room equipment that was required.

The final project that we funded during 2023 was the provision of a dental facility at the hospital which involved the purchase of a dental chair with a compressor.

Dr Unwin paid a second visit during November 2023 the primary purpose of which was to confirm and evidence the completion of the various projects which KamuliFriends had funded in the year such as the creche, emergency room and the dental facility. During his visit he identified further small worthwhile projects which we funded: the repair of a hospital car, an MRI and treatment for a patient and further equipment for the creche including a swing.

Section E

Financial review

Brief statement of the charity's policy on reserves

We continue to receive donations from very generous benefactors due to the promotion of the cause by Dr Unwin. Our major expenditure this year was for the building of the creche, but this is money well spent as it will help to retain staff at the hospital in this rural district.

As at 31 December the balance held in our bank account was £168,877. £5,000 of the unrestricted reserves are held to ensure that administrative overheads will be met e.g. banking, accountant costs, Just Giving platform fees, website provider fees and other unforeseen costs. £2,192 constituting restricted reserves were monies donated for the purpose of providing solar energy. It will remain in the reserves until we can clarify whether the donors wish the monies to be returned or whether we can spend the sum on other projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Recently the charity's main source of funds has been from the generosity of benefactors that Dr Unwin has built up relationships with by discussing the work of Kamuli Mission Hospital outlining the obstacles they face trying to fund the hospital to ensure it continues to run at a level that meets with its patients' needs and also to help with the retention of staff.

Dr Unwin will continue to bring future project plans to the attention of the Trustees to ensure they all agree they are viable and necessary and make effective use of the funds raised.

Ensuring funds transferred to Uganda are used for their designated purpose

This is mitigated by using internationally recognised banking systems to transfer funds and copies of hospital bank statements are sent through showing any funds transferred have arrived. Also we ensure that funds are transferred in staged payments for large capital building projects. Receipts are required and photos of capital building projects are required before release of the staged payments.

Before any payments are made the charity checks for any changes in sanctions policy on the UKGOV website to ensure the charity complies with current sanctions policies.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Helen Ralston</i>	<i>TREVOR Stanton</i>
Full name(s)	Helen Elizabeth Karen Ralston	Trevor Stanton
Position (eg Secretary, Chair, etc)	Trustee & Financial Officer	Trustee
Date	30 September 2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kamulifriends

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1155812

Set out on pages

8-9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Dougal Howard

Date: 30 September 2024

Name: Dougal Howard

Relevant professional
qualification(s) or body
(if any):

ACA from ICAEW

Address:

Godfrey Wilson Limited, Fifth Floor, Mariner House

62 Prince Street, Bristol

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kamuli Friends

No (if any)
1155812

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01-Jan-23		31-Dec-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	172,560	-	-	172,560	11,655
Just Giving Receipts	2,104	-	-	2,104	149
Bank Loyalty Bonus	1	-	-	1	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	174,665	-	-	174,665	11,804
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	174,665	-	-	174,665	11,804
A3 Payments					
Bank Charges	237	-	-	237	104
Just Giving Monthly Fees	216	-	-	216	216
Accountant Fees	870	-	-	870	780
Orthopaedic Camp @ Kamuli Costs	6,592	400	-	6,992	-
Building of Creche	72,000	-	-	72,000	-
Creation of Emergency Room + ER equipment	16,000	-	-	16,000	-
Dental Chair	3,500	-	-	3,500	-
MRI& treatment for pt, creche toys, petrol & hospital car repairs	1,600	-	-	1,600	-
Website hosting fee	-	-	-	-	144
Sub total	101,014	400	-	101,414	1,244
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	101,014	400	-	101,414	1,244
Net of receipts/(payments)	73,651	- 400	-	73,251	10,560
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	93,034	2,592	-	95,626	-
Cash funds this year end	166,685	2,192	-	168,877	10,560

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	166,685	-	-
	Solar Panel Project	-	2,192	-
	Total cash funds	166,685	2,192	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	TREVOR Stanton	Trevor Stanton	30 September 2024	
	Helen Ralston	Helen Ralston	30 September 2024	