



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month January	Year 2021	To	Day 31	Month December	Year 2021

Section A Reference and administration details

Charity name

KamuliFriends

Other names charity is known by

Registered charity number (if any)

1155812

Charity's principal address

Arundel, Church Lane, Rotherfield Peppard, Henley-on-Thames, Oxfordshire

Postcode

RG9 5JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Trevor Stanton	Trustee		
2	Helen Ralston	Trustee, Financial Officer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Projects Director, Volunteer and Volunteer Coordination	Dr Philip Unwin	Arundel, Church Lane, Rotherfield Peppard, Henley-on-Thames, Oxfordshire RG9 5JN
Communication Officer, Volunteer and Volunteer Coordinator	Dr Alice Unwin	19 Great Western Terrace, Cheltenham, Gloucestershire GL50 3Q
Charity secretary responsible for day-to-day administration	Trudie Franklin	24A Woodlands Road, Sonning Common, Reading, Berkshire RG4 9TE

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Consultation and Governance Document Dated 26 November 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Incumbent Trustee must approve any proposal for new additional Trustee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Memorandum of understanding in place between Kamuli Mission Hospital and Kamuli Friends.

Written procedure in place for authorisation of capital projects.

Written procedure in place for authorisation of expenses.

All transfers of money to Uganda have to be backed up with appropriate documentation and detailed information as to what monies are being utilised for, along with a detailed breakdown.

All prospective volunteers coming through KamuliFriends will be fully assessed by Dr Alice Unwin in conjunction with Dr Philip Unwin and appropriate references taken up. They will then forward the volunteer applications to the Medical Director of Kamuli Mission Hospital for final approval. The charity does not take responsibility for the volunteers at the hospital.

Summary of the objects of the charity set out in its governing document

KamuliFriends is a UK registered charity whose specific aim is to support Kamuli Mission Hospital in Uganda both by raising funds for use by the hospital on capital projects, operations and medical equipment and by encouraging volunteers (medical and non-medical) to spend some of their working time in Uganda at the hospital.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity focuses on three key areas:

Raising awareness of the issues faced by the hospital and its community in a poor and challenging environment. At our events and on our website, we share with friends, benefactors and event attendees' information about the community and hospital as well as the challenges the hospital faces as a Missionary Hospital with limited funds, with poor buildings, sometimes poor equipment and occasionally a severe lack of funding to provide basic patient care and critical operations;

Fundraising for the hospital. Most of the fundraising comes from social events and benefactor donations. Most fundraising activities take place usually in the South of England. Funds raised by the charity may be used for capital projects such as refurbishment of existing buildings and for new buildings as well as funds for medical operations, equipment and other health/medical related projects; and

Encourage voluntary support. The volunteers may be professional medical practitioners, medical students or other volunteers to assist in the hospital; the charity's responsibility is to promote and encourage the opportunity to work in the hospital, to introduce the volunteers to the medical superintendent for this consideration and approval and possibly to pay for some of the travel expenses of those volunteers needing financial assistance. We also welcome people who are kind enough to volunteer time in the running of the charity at our events.

When approving projects to be funded the trustees take into consideration the guidance issued by the Charity Commission on public benefit. We ensure that monies spent do benefit the population of the Kamuli District albeit specifically those who use the Kamuli Mission Hospital or work there e.g., by us providing improvement to buildings directly used for patient care or indeed staff accommodation, helping fund operations by paying for supplies, or funding staff expenses. We have funded a snake bite research project which ultimately may benefit the wider population in the area.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately, due to the COVID 19 pandemic, volunteer visits were curtailed as were fundraising events although we have continued to benefit from various donations by benefactors.

We have kept in touch with the hospital and as soon as feasible it is hoped a visit by Dr Philip Unwin will be made so we can assess what is needed and where we can help. A visit is planned for Nov/Dec 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

As of 31 December 2021 the balance held in our bank account was £85,067. £5,000 of the unrestricted reserves are held to ensure that administrative overheads will be met e.g. banking costs, accountant costs, Just Giving platform fees, website charges and any other unforeseen costs. £2,192 constituting restricted reserves were monies donated for the purpose of providing solar energy. This project has not got off the ground yet due to logistical reasons. It will remain in the reserves until we can clarify with the donors whether the project will be able to proceed or not and then, depending on this outcome, determine whether they wish the monies to be returned or whether we are able to use them for general purposes. We have also temporarily restricted £400 as this was paid into our bank account directly. This may be a donation, but we cannot attribute this to an individual. We have requested our bank to investigate this. We will restrict these funds until we have established whether the receipt was a banking error or not.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of funds continues to be via fundraising, applications for grants if a big capital project is undertaken, and the generosity of any benefactors.

Dr Philip Unwin and Dr Alice Unwin will determine future projects for the review and prospective approval of the Trustees.

Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Helen Ralston</i>	<i>TREVOR STANTON</i>
Full name(s)	Helen Elizabeth Karen Ralston	Trevor Stanton
Position (eg Secretary, Chair, etc)	Trustee & Financial Officer	Trustee
Date	19 October 2022	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kamulifriends

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1155812

Set out on pages

8 to 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Rob Wilson

Date:

21 October 2022

Name:

Rob Wilson

Relevant professional
qualification(s) or body
(if any):

FCA from ICAEW

Address:

Godfrey Wilson Limited, Fifth Floor, Mariner House

62 Prince Street, Bristol

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
KamuliFriends	1155812

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/12/2021		31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	2,060	400	-	2,460	3,120
Just giving receipts	1,622	-	-	1,622	1,137
Bank Loyalty Bonus	2	-	-	2	2
Reversal of charge for mispayment	-	-	-	-	25
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,683	400	-	4,083	4,284
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,683	400	-	4,083	4,284
A3 Payments					
Bank Charges	96	-	-	96	98
Just Giving Monthly Fees	216	-	-	216	216
Accountant fees 2020 fees	750	-	-	750	1,440
Snakebite project	-	-	-	-	190
Reimbursement to P unwin	-	-	-	-	2,230
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,062	-	-	1,062	4,174
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,062	-	-	1,062	4,174
Net of receipts/(payments)	2,622	400	-	3,022	110
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	79,853	2,192	-	82,045	81,935
Cash funds this year end	82,475	2,592	-	85,067	82,045

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	82,475	-	-
	Solar Panel projects	-	2,192	-
	Donation by unknown direct to bank	-	400	-
	Total cash funds	82,475	2,592	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	TREVOR STANTON	Trevor Stanton	19 October 2022	
	Helen Ralston	Helen Ralston	19 October 2022	