

MOTIVATION AND LEARNING TRUST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 JULY 2021

Charity Number 1155810

CARSTON
Chartered Accountants
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

MOTIVATION AND LEARNING TRUST

FINANCIAL STATEMENTS

YEAR ENDED 31 JULY 2021

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MOTIVATION AND LEARNING TRUST

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 JULY 2021

Section A Reference and administration details

Charity name	Motivation and Learning Trust
Other names charity is known by	MLT
Registered charity number (if any)	1155810
Charity's principal address	MPCT House, Oaktree Court Mulberry Drive, Cardiff Gate Postcode CF23 8RS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lt Colonel Marvin (Manny) Manfred	Chair		Board of Trustees
2	E Saville	Vice Chair		
3	J Trinder			
4	H Lewis MBE			
5	S Williams			
6	E Lambert			
7	A Dodge			
8	S Bridle			
9	H Moores			
10	D Smith			
11	D Morris			
12	G Blewitt OBE			
13	D Sylvester		Resigned 10/12/21	
14	L Sims			
15	SF Ladbroke			
16	Major John Charles			
17	S Hudd		Appointed 12/2020	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

MOTIVATION AND LEARNING TRUST

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 JULY 2021

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by consensus

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Chair of trustees with the support of the board of trustees continues to carry out an induction programme for all new Trustees prior to their appointment and during their time with the Trust. All Trustee appointments are reviewed at the end of their 3 year tenure as required by the Governing Document.

Trustee meetings are held 3 monthly with video link facilities where locations allow for this. Detailed minutes are produced within 2 weeks of Trustee meetings. Due to the Covid-19 restrictions, the meetings held in September and December of 2020 and March and June of 2021 were held virtually using the MS Teams facility. These meetings proved to be so successful that the board decided to hold all meetings in this fashion apart from one physical meeting per year which would be considered an AGM.

Financial risk is reduced by the establishment of a minimum balance of £20,000. Any short term reductions below this figure require Board approval. There were no approvals granted during this reporting year.

MOTIVATION AND LEARNING TRUST

TRUSTEES ANNUAL REPORT (*continued*)

YEAR ENDED 31 JULY 2021

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To act as a resource for young people up to the age of 30 who are current Learners, graduates or apprentices at the Motivational Preparation College for Training (MPCT) by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
 - Advancing education;
 - Relieving financial hardship;
 - Relieving unemployment;
- Providing recreational and leisure-time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and/or economic circumstances. This is with a view to improving the conditions and the life of such a person.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Motivation & Learning Trust (MLT) has continued to engage in a significant fundraising strategy in order to ensure solvency and offer support to those who are entitled to access grants under the constitution of the charity. Relief of hardship and improvements in Learner mental health are now a major focus, especially as the effects of the Covid restrictions become apparent. For a large part of the reporting period these restrictions have severely curtailed fundraising activities. However, regular donations and some fundraising from MPCT Staff has ensured that the charity has not suffered financial hardship.

Unfortunately the MLT Gala Dinner was cancelled due to restrictions. However, the joint MLT/RICOH Golf Day was rescheduled and took place on 29 July 21 at the end of the reporting period.

A grant of £2,400 to allow Learner participation in sailing events was made during the period. Restrictions eased sufficiently to allow an event to take place in July 21 where Learners and staff undertook a Sailing course with Island Trust Sailboats out of Plymouth. Future sailing events are planned.

In addition to the government's strategy of providing IT support to allow classes to be held online, our charity donated £25,000 towards MPCT's "No one gets left behind" campaign to purchase Laptops for use by Learners who, for whatever reason, did not qualify for government support.

As the number of MPCT Colleges and Learner numbers continue to increase, we have endeavoured to encourage individual colleges to raise funds at local level. This strategy was proving successful until the COVID restrictions were implemented. The Chair and other trustees have, where possible, visited many of these colleges during the reporting year to recognise and reward fundraising efforts at local level.

The MLT has made grants to young people in crisis where need has been both evident and urgent. In addition to this, the charity has

MOTIVATION AND LEARNING TRUST

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 JULY 2021

continued to enrich the learning of young people with the aim of developing the individual as a whole. The MLT has also continued to fund activities such as offshore sailing, enhancing self-confidence, team building and self-worth. The MLT Welfare Trustee with limited financial authority has, in conjunction with the MLT Finance Trustee, proved effective in a rapid deployment of financial support to Learners in need. MPCT Centre Staff now have a proven and timely process to facilitate this provision.

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Several local or community organisations have made donations to MPCT Colleges and it is clear that the aim was to benefit Learners from that particular location of geographical area. The decision reached was that, where this took place, it was understood that up to 50% of the local donation would be utilised for the benefit of that local college and 50% would be paid into the general fund, against which the college involved could bid against for welfare assistance or other bids. To date, this policy has proven to be acceptable to donors.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The COVID-19 Pandemic has had a major impact of the activities of our charity during the reporting period. Though the majority of fundraising events were cancelled or postponed, we were able to hold the MLT/RICOH joint Golf Day in July 21 and also were able to support sailing activities for a group of Wrexham Learners.

The Charity took part in "The Big Give Christmas Challenge" as an online campaign. The results were mixed and the majority of funding came from MLT Trustees, Patrons and MPCT Learners. Unfortunately we attracted no match-funding and a significant effort was expended. It was felt that the timing (Remembrance Poppy Appeal and other campaigns) had a significant impact on the success.

Our support of MPCT's "No One Gets Left Behind" campaign to supply Laptops for Learners was a significant achievement and we were fortunate to have the funds available as a result of last year's cancelled Battlefield tour.

Welfare support to Learners continued throughout the period and I commend to you the performance of our Welfare and Finance Trustees who ensured that, despite the difficulties of Covid, no deserving case requiring financial support went unsupported.

MOTIVATION AND LEARNING TRUST

TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 JULY 2021

Section E

Financial review

Brief statement of the charity's policy on reserves

The MLT maintains a reserve of £20,000.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

RICOH UK and Wedge Galvanising have provided ongoing corporate financial support during the period. We look to attract additional corporate support to fund more localised activities, as the Learner numbers increase.

Repeat regular donations and MPCT Staff fundraising has covered the outgoings in welfare support. Having no salaried staff as an overhead has meant we have fared much better than other similar charities during the COVID crisis.

Section F

Other optional information

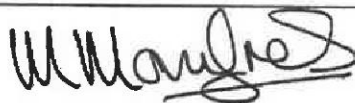
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Marvin Manfred

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

21 Apr 22.

MOTIVATION AND LEARNING TRUST
INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
YEAR ENDED 31 JULY 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 July 2021 which are set out on pages 7 to 9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Farzana Ahmed ACCA
Independent Examiner

1st Floor, Tudor House,
18 Cathedral Road
Cardiff
CF11 9LJ

Date: 26/04/2022

MOTIVATION AND LEARNING TRUST

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2021

	£	£	Year Ended 31 July 21 £	Year Ended 31 July 20 £
	Unrestricted	Restricted	Total	Total
Receipts				
Donations	9,329	-	9,329	18,399
Loan repaid	1,349	-	1,349	-
Charity Event Income	2,200	-	2,200	16,523
Fundraising Income	10,712	-	10,712	23,982
Bank Interest	-	-	-	1
Total receipts	<u>23,590</u>	<u>-</u>	<u>23,590</u>	<u>58,906</u>
Payments				
Grants payable	23,360	-	23,360	19,074
Loan payable	1,349	-	1,349	-
Charity events costs	10,421	-	10,421	3,554
Fundraising Costs	455	-	455	474
Travel Expenses	193	-	193	1,075
Accountancy Fees	-	-	-	1,140
Professional fees	216	-	216	216
Total payments	<u>35,994</u>	<u>-</u>	<u>35,994</u>	<u>25,532</u>
Net increase / (decrease) in cash for the year	(12,404)	-	(12,404)	33,374
Transfers between funds	-	-	-	-
Cash funds brought forward	61,334	-	61,334	27,960
Cash funds carried forward	<u>48,930</u>	<u>-</u>	<u>48,930</u>	<u>61,334</u>

MOTIVATION AND LEARNING TRUST
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 JULY 2021

		31 July 2021 £	31 July 2020 £
Assets:			
Cash funds		<u>48,930</u>	<u>61,334</u>
Representing balances on the following:			
Unrestricted funds	Note 1	48,930	61,334
Restricted funds	Note 2	<u>-</u>	<u>-</u>
		<u>48,930</u>	<u>61,334</u>

These financial statements were approved by the members of the committee and authorised for issue on the 21/4/2022 and are signed on their behalf by:

 Trustee

EMMA LAMBERT Name

MOTIVATION AND LEARNING TRUST

NOTES TO THE ACCOUNTS

YEAR ENDED 31 JULY 2021

Note 1. Unrestricted Funds

	Balance at 1 Aug 2020 £	Income £	Expenditure £	Transfers	Balance at 31 Jul 2021 £
General Funds	<u>61,334</u>	<u>23,590</u>	<u>(35,994)</u>	<u>-</u>	<u>48,930</u>

Note 2. Related Parties and Transactions with Trustees

Income includes donations and fundraising income totalling £2,505 from 9 trustees.

One trustee, Manny Manfred, claimed reimbursement of travel and other expenses totalling £193.