

Trustees' Annual Report for the period

Period start date
 From 1st September 2023 To 31st August 2024

Section A Reference and administration details

Charity name Ilkley Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1155808

Charity's principal address Friends Meeting House

Queens Road

Ilkley

Postcode

LS29 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Andrew Davies	Trustee	01/09/2023	
4	Hannah Bott	Trustee	01/09/2023	
5	David Waterhouse	Trustee	01/09/2023	
6				
7				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eq. trust deed, constitution)	Constitution, adopted on 6 th February 2014
How the charity is constituted (eq. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eq. appointed by, elected by)	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, the trustees have considered the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 17 children.

All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the following activities also took place:

- We enjoyed many local walks around the town and the beautiful countryside that we are lucky to have on our doorstep.
- This year we went on a train journey and visited a local pumpkin patch and learnt about how pumpkins grow, listened to a story before heading back to pre-school on the train.
- We celebrated pirate week by dressing up as pirates and building our own boats. We also dressed up for World Book day
- At Christmas we had a visit from a local singing group, we walked up to our local church to visit the Christmas Tree festival. We held our Christmas party for the children and families were invited to join us in the afternoon for festive snacks, fundraising tombola and a singing performance from the children.
- This year we introduced weekly stay and play sessions and a weekly baby and toddler group, Baby Blossom.
- Alongside the above weekly sessions we also held themed craft mornings termly that were open to the wider community.
- We held a one day Easter club as well as our 6 day Summer club. Both were well attended by not only our preschool children but children from the wider community.
- We had a fundraising stall at Ilkley Real Food festival which was a great success.
- In July we had our OFSTED inspection which went well and we retained our 'Good' judgement.
- The children enjoyed watching the caterpillars transform into butterflies with a 75% success rate!
- We had our Summer end of year party that was well attended by all families and was a great fundraising success.
- The Trustees have been proactive in the review of fees and offering due to changes in funding for 2 and 3 year olds pending for next year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Ilkley Round Table
- The Masons
- Supermarkets
- National Lottery
- Local Council

These are grants that have been applied for / plan to apply for and awaiting outcome for next financial year.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the pre-school was open for the full 38 weeks and provided 24 hours per week of care and education.

17 children aged 2-4 years attended pre-school over the course of the year.
23 children attended the Summer Club.

Section E

Financial review

Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

Details of any funds materially in deficit

The Preschool made a financial loss this year of £4,947.89, this is an improvement from last financial year however still a loss.

The Preschool has been increased and decreased in attendance throughout the year, with also a focus on more applications for grant funding and community supermarkets funding, whilst again similar to last year, also seen increased rental costs, increasing national minimum wage and reductions in Bradford Funding for children.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As per last years note "introduction for 2 year olds", the Trustees sent out update Fees for May-24 onwards which has helped to reduce the overall annual loss for YE-24, with a positive outcomes on grant applications falling into next financial YE-25.

It is becoming increasing harder for pre-schools without a consistently high number in attendance, and with additional changes in Apr-25 from Bradford Funding, the trustees will need to review the Fees again.

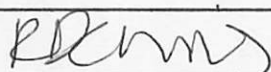
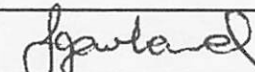
Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ruth Davies	Fraser Gowland
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12.06.25.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Ilkley Pre-School Playgroup

1155808

Receipts and payments accounts

CC16a

For the period from 1st September 2023 to 31st August 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees and registrations	41,635	-	-	41,635	37,697
Fundraising	25	-	-	25	30
Other income	20	-	-	20	25
	-	-	-	-	-
Sub total (gross income for AR)	41,680	-	-	41,680	37,752
A2 Asset and investment sales					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,680	-	-	41,680	37,752
A3 Payments					
Staff salaries	37,059	-	-	37,059	34,656
Staff training	274	-	-	274	154
Rent	6,984	-	-	6,984	6,716
Phone and broadband	403	-	-	403	403
Equipment and daily items	641	-	-	641	73
Other expenditure	1,227	-	-	1,227	1,615
Marketing	40	-	-	40	-
	-	-	-	-	-
Sub total	46,628	-	-	46,628	43,617
A4 Asset and investment purchases					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,628	-	-	46,628	43,617
Net of receipts/(payments)	- 4,948	-	-	- 4,948	- 5,865
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	16,324	-	-	16,324	22,289
Cash funds this year end	11,376	-	-	11,376	16,424

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds																
		to the nearest £	to the nearest £	to the nearest £																
B1 Cash funds	<table><tr><td>Bank account</td><td>11,376</td><td>-</td><td>-</td></tr><tr><td>Petty cash account</td><td>-</td><td>-</td><td>-</td></tr><tr><td></td><td>-</td><td>-</td><td>-</td></tr><tr><td>Total cash funds</td><td>11,376</td><td>-</td><td>-</td></tr></table>	Bank account	11,376	-	-	Petty cash account	-	-	-		-	-	-	Total cash funds	11,376	-	-			
Bank account	11,376	-	-																	
Petty cash account	-	-	-																	
	-	-	-																	
Total cash funds	11,376	-	-																	
	(agree balances with receipts and payments account(s))																			
		Unrestricted funds	Restricted funds	Endowment funds																
	Details	to the nearest £	to the nearest £	to the nearest £																
B2 Other monetary assets	<table><tr><td></td><td>-</td><td>-</td><td>-</td></tr><tr><td></td><td>-</td><td>-</td><td>-</td></tr><tr><td></td><td>-</td><td>-</td><td>-</td></tr></table>		-	-	-		-	-	-		-	-	-							
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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																
B3 Investment assets	<table><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr></table>			-	-			-	-			-	-							
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	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)																
B4 Assets retained for the charity's own use	<table><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr></table>			-	-			-	-			-	-							
		-	-																	
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	Details	Fund to which liability relates	Amount due (optional)	When due (optional)																
B5 Liabilities	<table><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr><tr><td></td><td></td><td>-</td><td>-</td></tr></table>			-	-			-	-			-	-			-	-			
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Signed by one or two trustees on behalf of all the trustees

Signature

Print name

Date of approval

Fraser Gowland
Ruth Davies

Fraser Gowland

Ruth Davies

12-06-25
12-6-25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Ilkley Pre School Playgroup

**On accounts for the year
ended**

31 August 2024

**Charity no
(if any)**

1155808

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

9 June 2025

Name:

Mhairi Tomlinson

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales

Address:

25 Beverley Rise

Ilkley

LS29 9DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None identified