



Trustees' Annual Report for the period

Period start date			Period end date		
From	1 st	September 2021	To	31 st	August 2022

Section A

Reference and administration details

Charity name

Ilkley Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1155808

Charity's principal address

Friends Meeting House

Queens Road

Ilkley

Postcode

LS29 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Mary Berry	Treasurer		
4	Craig Berry			
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6				
7				
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12				
13				
14				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted on 6 th February 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

In planning our activities for the year, the trustees have given consideration to the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 18 children.

All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the following activities also took place:

- We held a craft morning at Dans Den to meet potential new families and to form links with other local businesses.
- We took the children on a bus journey around Ilkley and a train ride to Menston to visit the local park.
- We held several open mornings for potential families
- We had a community stall at the Real Food market to widen our reach.
- We held various dressing up days including Halloween, World Book day and Christmas jumper day.
- At Christmas time we attended a nativity performance at Dans Den, we also held our own christmas show that families were invited to attend for the first time after COVID
- At Easter we held an egg and bonnet decorating competition and took the children up to Darwin Gardens to roll the eggs down the hill.
- We took part in Ilkley carnival dressed as litter pickers.
- We held a garden party for current and past families to attend - this was very well attended.
- We had caterpillars and tadpoles in the setting and watched them change and develop.
- We created our own coffee shop and visited our local Costa for inspiration, whilst we were there they gave us lots of cups to use at preschool.
- We held our summer club again that was very well attended.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the pre-school was open for the full 38 weeks and provided 21 hours per week of care and education.

18 children aged 2-4 years attended pre-school over the course of the year.
19 children attended the Summer club.

Section E

Financial review

Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

Details of any funds materially in deficit

The preschool made a significant financial loss this year of £14,825.

The primary cause for the loss was the reduction in the number of children enrolled at the preschool, particularly at the start of the year. The lower number of children enrolled we believe was an impact of the COVID pandemic, but ongoing recruitment efforts have seen this number return back to near pre-COVID levels.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

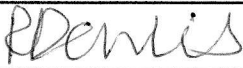
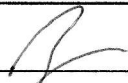
Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ruth Davies	Mary Berry
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 28th June 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Ilkley Pre-School Playgroup

1155808

Receipts and payments accounts

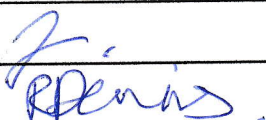
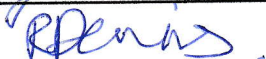
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For the period from 1st September 2021 to 31st August 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees and registrations	23,351	-	-	23,351	37,699
Fundraising	1,693	-	-	1,693	404
Other income	16	-	-	16	1,187
	-	-	-	-	-
	-	-	-	-	-
Sub total (gross income for AR)	25,060	-	-	25,060	39,290
A2 Asset and investment sales					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,060	-	-	25,060	39,290
A3 Payments					
Staff salaries	30,395	-	-	30,395	28,615
Staff training	139	-	-	139	139
Rent	6,180	-	-	6,180	6,180
Phone and broadband	437	-	-	437	403
Equipment and daily items	703	-	-	703	976
Other expenditure	2,032	-	-	2,032	412
Marketing	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	39,886	-	-	39,886	36,725
A4 Asset and investment purchases					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	39,886	-	-	39,886	36,725
Net of receipts/(payments)	- 14,825	-	-	- 14,825	2,564
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,115	-	-	37,115	34,550
Cash funds this year end	22,290	-	-	22,290	37,115

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	Bank account	22,190	-	-
	Petty cash account	100	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	22,290	-	-
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval	
		Mary Berry	28th June 2023	
		Ruth Davies	28th June 2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Ilkley Pre-School Playgroup

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1155808

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/06/2023

Name:

Mhairi Tomlinson

Relevant professional
qualification(s) or body
(if any):

Fellow of the Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

25 Beverley Rise

Ilkley

LS29 9DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.