

# ILKLEY PRESCHOOL PLAYGROUP CIO

England & Wales · Charity number 1155808

## Details

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**Other names** ILKLEY PRE-SCHOOL PLAYGROUP

**Status** Registered

**Legal form** CIO

**Registered** 2014-02-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Rushtons Insolvency Ltd  
Unit 6-7 Festival Building  
Ashley Lane  
Shipley  
BD17 7DQ

**Phone** 01274598585

**Email** [ENQUIRIES@RUSHTONSIFS.CO.UK](mailto:ENQUIRIES@RUSHTONSIFS.CO.UK)

**Website** [WWW.RUSHTONSIFS.CO.UK](http://WWW.RUSHTONSIFS.CO.UK)

## Activities

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**Objects:** THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

**Activities:** TO PROVIDE PRE-SCHOOL EDUCATION

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Bradford City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£41,680	£46,628	-	-
2023-08-31	£37,752	£43,617	-	-
2022-08-31	£25,060	£39,886	-	-
2021-08-31	£39,290	£36,725	-	-
2020-08-31	£30,660	£37,458	-	-

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## Trustees

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Name	Role	Appointed
David Waterhouse		2023-09-01
Hannah Bott		2023-09-01
Tracy Fearnley		2015-07-17

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**ILKLEY PRESCHOOL PLAYGROUP CIO**

England & Wales - Charity number 1155808

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# Accounts

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# Trustees' Annual Report for the period

Period start date Period end date  
 From To  
 1<sup>st</sup> September 2023 31<sup>st</sup> August 2024

## Section A Reference and administration details

<b>Charity name</b>	Ilkley Pre-School Playgroup		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1155808		
<b>Charity's principal address</b>	Friends Meeting House		
	Queens Road		
	Ilkley		
	<b>Postcode</b>	LS29 9QJ	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Andrew Davies	Trustee	01/09/2023	
4	Hannah Bott	Trustee	01/09/2023	
5	David Waterhouse	Trustee	01/09/2023	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution, adopted on 6 <sup>th</sup> February 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

In planning our activities for the year, the trustees have considered the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 17 children.

All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the following activities also took place:

- We enjoyed many local walks around the town and the beautiful countryside that we are lucky to have on our doorstep.
- This year we went on a train journey and visited a local pumpkin patch and learnt about how pumpkins grow, listened to a story before heading back to pre-school on the train.
- We celebrated pirate week by dressing up as pirates and building our own boats. We also dressed up for World Book day
- At Christmas we had a visit from a local singing group, we walked up to our local church to visit the Christmas Tree festival. We held our Christmas party for the children and families were invited to join us in the afternoon for festive snacks, fundraising tombola and a singing performance from the children.
- This year we introduced weekly stay and play sessions and a weekly baby and toddler group, Baby Blossom.
- Alongside the above weekly sessions we also held themed craft mornings termly that were open to the wider community.
- We held a one day Easter club as well as our 6 day Summer club. Both were well attended by not only our preschool children but children from the wider community.
- We had a fundraising stall at Ilkley Real Food festival which was a great success.
- In July we had our OFSTED inspection which went well and we retained our 'Good' judgement.
- The children enjoyed watching the caterpillars transform into butterflies with a 75% success rate!
- We had our Summer end of year party that was well attended by all families and was a great fundraising success.
- The Trustees have been proactive in the review of fees and offering due to changes in funding for 2 and 3 year olds pending for next year.

**Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Ilkley Round Table
- The Masons
- Supermarkets
- National Lottery
- Local Council

These are grants that have been applied for / plan to apply for and awaiting outcome for next financial year.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year the pre-school was open for the full 38 weeks and provided 24 hours per week of care and education.

17 children aged 2-4 years attended pre-school over the course of the year.

23 children attended the Summer Club.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

### Details of any funds materially in deficit

The Preschool made a financial loss this year of £4,947.89, this is an improvement from last financial year however still a loss.

The Preschool has been increased and decreased in attendance throughout the year, with also a focus on more applications for grant funding and community supermarkets funding, whilst again similar to last year, also seen increased rental costs, increasing national minimum wage and reductions in Bradford Funding for children.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As per last years note "introduction for 2 year olds", the Trustees sent out update Fees for May-24 onwards which has helped to reduce the overall annual loss for YE-24, with a positive outcomes on grant applications falling into next financial YE-25.

It is becoming increasing harder for pre-schools without a consistently high number in attendance, and with additional changes in Apr-25 from Bradford Funding, the trustees will need to review the Fees again.

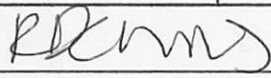
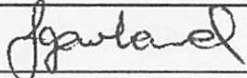
**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ruth Davies	Fraser Gowland
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12.06.25.	



Receipts and payments accounts

CC16a

For the period from 1st September 2023 to 31st August 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees and registrations	41,635	-	-	41,635	37,697
Fundraising	25	-	-	25	30
Other income	20	-	-	20	25
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (gross income for AR)</b>	<b>41,680</b>	<b>-</b>	<b>-</b>	<b>41,680</b>	<b>37,752</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>41,680</b>	<b>-</b>	<b>-</b>	<b>41,680</b>	<b>37,752</b>
<b>A3 Payments</b>					
Staff salaries	37,059	-	-	37,059	34,656
Staff training	274	-	-	274	154
Rent	6,984	-	-	6,984	6,716
Phone and broadband	403	-	-	403	403
Equipment and daily items	641	-	-	641	73
Other expenditure	1,227	-	-	1,227	1,615
Marketing	40	-	-	40	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>46,628</b>	<b>-</b>	<b>-</b>	<b>46,628</b>	<b>49,617</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>46,628</b>	<b>-</b>	<b>-</b>	<b>46,628</b>	<b>49,617</b>
<b>Net of receipts/(payments)</b>	<b>-4,948</b>	<b>-</b>	<b>-</b>	<b>-4,948</b>	<b>-5,865</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,324	-	-	16,324	22,289
<b>Cash funds this year end</b>	<b>11,376</b>	<b>-</b>	<b>-</b>	<b>11,376</b>	<b>16,424</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank account	11,376	-	-
	Petty cash account	-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>11,376</b>	<b>-</b>	<b>-</b>
<small>(Agree balances with receipts and payments account(s))</small>				
<b>B2 Other monetary assets</b>	Details	to the nearest £	to the nearest £	to the nearest £
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	Fraser Gowland	12-06-25
	Ruth Davies	12-6-25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ilkley Pre School Playgroup

**On accounts for the year  
ended**

31 August 2024	<b>Charity no (if any)</b>	1155808
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**Set out on pages**

1-2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 9 June 2025

**Name:** Mhairi Tomlinson

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales

**Address:**

25 Beverley Rise  
Ilkley  
LS29 9DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None identified

**ILKLEY PRESCHOOL PLAYGROUP CIO**

England & Wales - Charity number 1155808

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# Accounts

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## Trustees' Annual Report for the period

	Period start date			Period end date			
<b>From</b>	1 <sup>st</sup>	September	2022	<b>To</b>	31 <sup>st</sup>	August	2023

### Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Mary Berry	Treasurer		
4	Craig Berry			
5				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution, adopted on 6 <sup>th</sup> February 2014
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, the trustees have given consideration to the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 19 children.

All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the following activities also took place:

- We enjoyed many walks around the surrounding area, this includes visits to the post office, the duck pond, the maze, the library and the local high street.
- We again watched the transformation of caterpillars into butterflies.
- One of our families brought their tortoise into preschool and explained to the children how to care for him.
- At Easter we held an Easter Egg and Easter bonnet competition.
- We dressed up for world book day and for Halloween.
- We welcomed families into preschool for a Christmas show, we also had a festive visit from a local singing group, and held a Christmas party and tombola for all of our families to celebrate the festive term.
- We visited our local church St Margarets to see the Christmas tree festival, the children were able to look at over 20 different trees decorated by the local community.
- Thanks to one of our grandparents we enjoyed weekly French lessons where the children are able to learn and join in with some basic words and sounds of the French vocabulary.
- We again held our popular Summer holiday club, which was attended by 30 children consisting of both preschool and non preschool children. We had themed days such as baking, sports and craft.
- We took part in Ilkley carnival where the theme was the Jubilee - our take on this was "Lion King" and the children dressed up as animals.
- We held our annual Summer garden party and leavers party which was well attended by all our families, we had a fundraising tombola and refreshments in the garden.
- Stay and Play termly sessions have been introduced where we have invited parents and carers into the setting to play alongside their little ones.
- We held several open mornings to welcome other families into our setting, many of which have been successful and resulted in new starters joining us.
- The Trustees have been proactive in the review of fees and offering due to changes in funding for 2 and 3 year olds pending for next year.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Ilkley Round Table
- The Masons
- Supermarkets
- National Lottery
- Local Council

These are grants that have been applied for / plan to apply for and awaiting outcome for next financial year.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year the pre-school was open for the full 38 weeks and provided 21 hours per week of care and education.

19 children aged 2-4 years attended pre-school over the course of the year.  
30 children attended the Summer Club.

We now have the highest number of children on the register since before Covid.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

### Details of any funds materially in deficit

The Preschool made a financial loss this year of £5,866, this is an improvement from last financial year however still a loss.

The Preschool has been continuing to increase attendance to pre-COVID levels and above, whilst also seen increased rental costs, increasing national minimum wage and reductions in Bradford Funding for children.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The impact of the introduction of funding for 2 year olds has been reviewed, this is being addressed by reviewing the fees for funded and non funded children for next year.

**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Ruth Davies</i>	<i>Fraser Gowland</i>
Full name(s)	Ruth Davies	Fraser Gowland (p.p Mary Berry)
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	11/06/2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Ilkley Pre-School Playgroup**

1155808

**Receipts and payments accounts**

**CC16a**

For the period from 1st September 2022 to 31st August 2023

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees and registrations	37,697	-	-	37,697	23,351
Fundraising	30	-	-	30	1,693
Other income	25	-	-	25	16
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(gross income for AR)</b>	<b>37,752</b>	<b>-</b>	<b>-</b>	<b>37,752</b>	<b>25,060</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,752</b>	<b>-</b>	<b>-</b>	<b>37,752</b>	<b>25,060</b>
<b>A3 Payments</b>					
Staff salaries	34,656	-	-	34,656	30,395
Staff training	154	-	-	154	139
Rent	6,716	-	-	6,716	6,180
Phone and broadband	403	-	-	403	437
Equipment and daily items	73	-	-	73	703

Other expenditure	1,615	-	-	1,615	2,032
Marketing	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>43,617</b>	<b>-</b>	<b>-</b>	<b>43,617</b>	<b>39,886</b>

**A4 Asset and investment purchases**

	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>43,617</b>	<b>-</b>	<b>-</b>	<b>43,617</b>	<b>39,886</b>
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<b>Net of receipts/(payments)</b>	<b>- 5,865</b>	<b>-</b>	<b>-</b>	<b>- 5,865</b>	<b>- 14,825</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,289	-	-	22,289	37,115
<b>Cash funds this year end</b>	<b>16,424</b>	<b>-</b>	<b>-</b>	<b>16,424</b>	<b>22,290</b>

**Section B Statement of assets and liabilities at the end of the period**

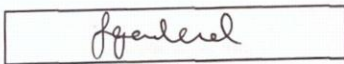
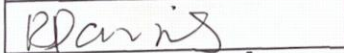
Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank account	16,324	-	-
	Petty cash account	100	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,424</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
		Unrestricted funds	Restricted funds	Endowment funds

	Details	to the nearest £	to the nearest £	to the nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval
		Fraser Gowland (p.p Mary Berry)	11/06/2024
		Ruth Davies	11/06/2024



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ilkley Pre-School Playgroup

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

1155808

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

11 June 2024

**Name:**

Mhairi Tomlinson

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales

**Address:**

25 Beverley Rise

Ilkley

LS29 9DB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None identified

**ILKLEY PRESCHOOL PLAYGROUP CIO**

England & Wales - Charity number 1155808

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date		
From	1 <sup>st</sup>	September 2021	To	31 <sup>st</sup>	August 2022

## Section A Reference and administration details

Charity name

Ilkley Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1155808

Charity's principal address

Friends Meeting House

Queens Road

Ilkley

Postcode

LS29 9QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Mary Berry	Treasurer		
4	Craig Berry			
5				
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution, adopted on 6 <sup>th</sup> February 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

In planning our activities for the year, the trustees have given consideration to the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 18 children.

All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the following activities also took place:

- We held a craft morning at Dans Den to meet potential new families and to form links with other local businesses.
- We took the children on a bus journey around Ilkley and a train ride to Menston to visit the local park.
- We held several open mornings for potential families
- We had a community stall at the Real Food market to widen our reach.
- We held various dressing up days including Halloween, World Book day and Christmas jumper day.
- At Christmas time we attended a nativity performance at Dans Den, we also held our own christmas show that families were invited to attend for the first time after COVID
- At Easter we held an egg and bonnet decorating competition and took the children up to Darwin Gardens to roll the eggs down the hill.
- We took part in Ilkley carnival dressed as litter pickers.
- We held a garden party for current and past families to attend - this was very well attended.
- We had caterpillars and tadpoles in the setting and watched them change and develop.
- We created our own coffee shop and visited our local Costa for inspiration, whilst we were there they gave us lots of cups to use at preschool.
- We held our summer club again that was very well attended.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year the pre-school was open for the full 38 weeks and provided 21 hours per week of care and education.

18 children aged 2-4 years attended pre-school over the course of the year.  
19 children attended the Summer club.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

### Details of any funds materially in deficit

The preschool made a significant financial loss this year of £14,825.

The primary cause for the loss was the reduction in the number of children enrolled at the preschool, particularly at the start of the year. The lower number of children enrolled we believe was an impact of the COVID pandemic, but ongoing recruitment efforts have seen this number return back to near pre-COVID levels.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

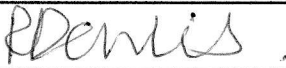
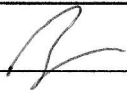
## Section F

## Other optional information

# Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ruth Davies	Mary Berry
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	28 <sup>th</sup> June 2023	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Ilkley Pre-School Playgroup**

1155808

**Receipts and payments accounts**

**CC16a**

For the period from 1st September 2021 to 31st August 2022

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees and registrations	23,351	-	-	23,351	37,699
Fundraising	1,693	-	-	1,693	404
Other income	16	-	-	16	1,187
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (gross income for AR)</b>	<b>25,060</b>	<b>-</b>	<b>-</b>	<b>25,060</b>	<b>39,290</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,060</b>	<b>-</b>	<b>-</b>	<b>25,060</b>	<b>39,290</b>
<b>A3 Payments</b>					
Staff salaries	30,395	-	-	30,395	28,615
Staff training	139	-	-	139	139
Rent	6,180	-	-	6,180	6,180
Phone and broadband	437	-	-	437	403
Equipment and daily items	703	-	-	703	976
Other expenditure	2,032	-	-	2,032	412
Marketing	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>39,886</b>	<b>-</b>	<b>-</b>	<b>39,886</b>	<b>36,725</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,886</b>	<b>-</b>	<b>-</b>	<b>39,886</b>	<b>36,725</b>
<b>Net of receipts/(payments)</b>	<b>- 14,825</b>	<b>-</b>	<b>-</b>	<b>- 14,825</b>	<b>2,564</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,115	-	-	37,115	34,550
<b>Cash funds this year end</b>	<b>22,290</b>	<b>-</b>	<b>-</b>	<b>22,290</b>	<b>37,115</b>

## Section B Statement of assets and liabilities at the end of the period


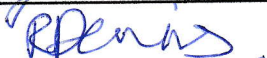
Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank account	22,190	-	-
	Petty cash account	100	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>22,290</b>	<b>-</b>	<b>-</b>

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval
		Mary Berry	28th June 2023
		Ruth Davies	28th June 2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ilkley Pre-School Playgroup

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

1155808

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

26/06/2023

**Name:**

Mhairi Tomlinson

**Relevant professional  
qualification(s) or body  
(if any):**

Fellow of the Institute of Chartered Accountants in England and Wales (ICAEW)

**Address:**

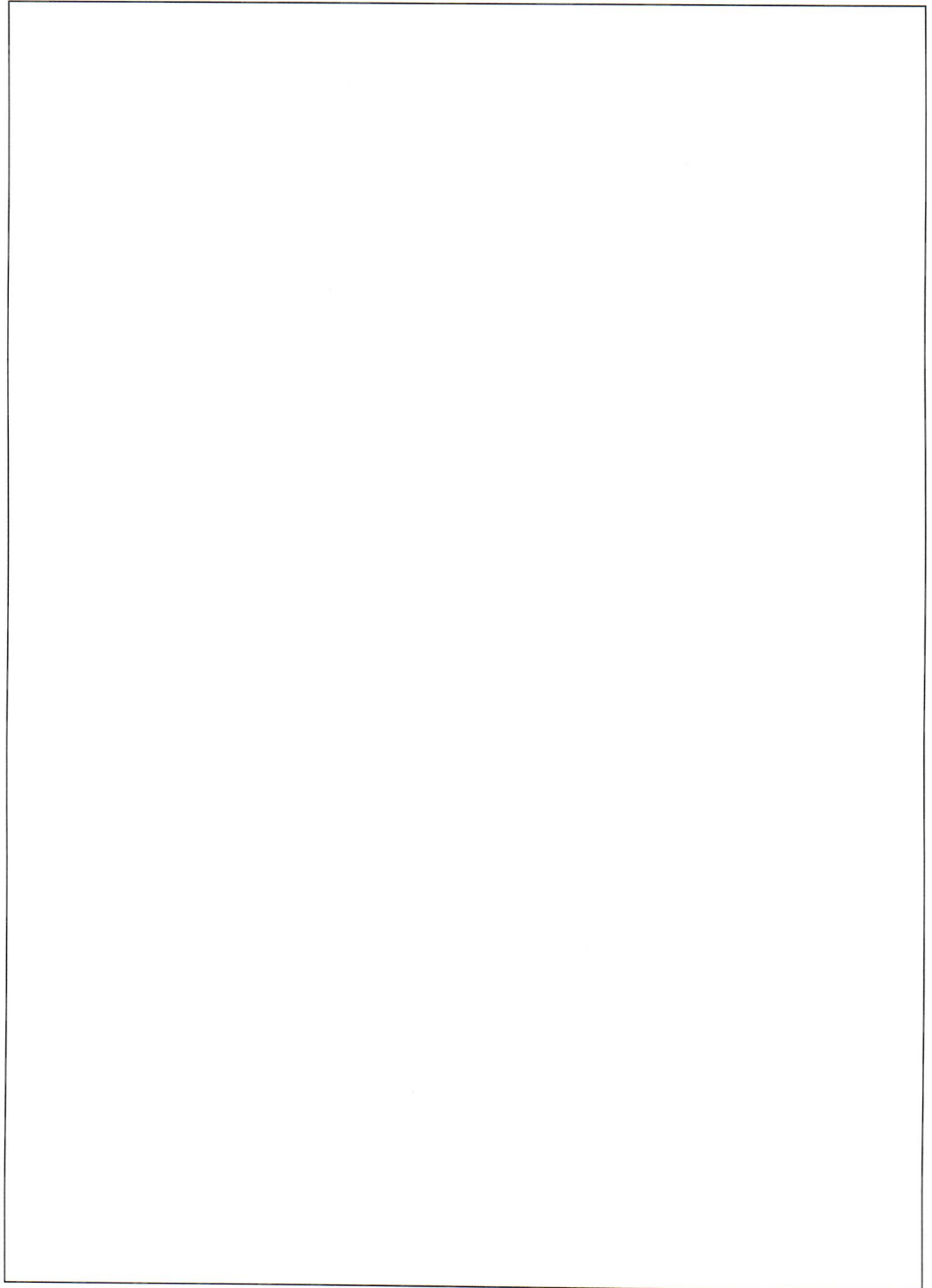
25 Beverley Rise

Ilkley

LS29 9DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**



**ILKLEY PRESCHOOL PLAYGROUP CIO**

England & Wales - Charity number 1155808

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# Accounts

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# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1 <sup>st</sup>	September	2020	<b>To</b>	31 <sup>st</sup>	August	2021

## Section A Reference and administration details

Charity name

Ilkley Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1155808

Charity's principal address

Friends Meeting House	
Queens Road	
Ilkley	
Postcode	LS29 9QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Mary Berry	Treasurer		
4	Craig Berry			
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution, adopted on 6 <sup>th</sup> February 2014
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year, the trustees have given consideration to the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 19 children. All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the children also enjoyed:

- The children celebrated international day by dressing up and eating different foods from around the world.
- We introduced yoga to help with the children's mindfulness and wellbeing.
- We observed caterpillars transform into butterflies using a kit from insectlore.
- The children took part in many explorer walks in and around Ilkley.
- We had a crazy hair day where staff and children came with crazy hair!
- The children also celebrated World Book Day by dressing- up as characters from a book.
- We held 2 open afternoons, when the children were not in the building, to encourage new starters.
- A two week summer holiday club was run with a different focus each day – this was well attended.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

During the year the pre-school was open for the full 38 weeks and provided 21 hours per week of care and education.

19 children, aged 2 to 4 years old, attended the pre-school over the course of the year.

27 children, aged 2 to 8 years old, attended the summer club run for two weeks during the summer holidays.

## Section E Financial review

### Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

### Details of any funds materially in deficit

The preschool made a small financial gain this year.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:


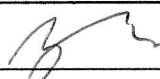
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ruth Davies	Mary Berry
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	29. 6. 22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Ilkley Pre-School Playgroup**

**1155808**

**CC16a**

**Receipts and payments accounts**

For the period from 1st September 2020 to 31st August 2021

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees and registrations	37,699	-	-	37,699	23,298
Fundraising	404	-	-	404	5,069
Other income	1,187	-	-	1,187	2,293
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (gross income for AR)</b>	<b>39,290</b>	<b>-</b>	<b>-</b>	<b>39,290</b>	<b>30,660</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,290</b>	<b>-</b>	<b>-</b>	<b>39,290</b>	<b>30,660</b>
<b>A3 Payments</b>					
Staff salaries	28,615	-	-	28,615	26,305
Staff training	139	-	-	139	72
Rent	6,180	-	-	6,180	5,060
Phone and broadband	403	-	-	403	336
Equipment and daily items	976	-	-	976	4,606
Other expenditure	412	-	-	412	1,079
Marketing	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>36,725</b>	<b>-</b>	<b>-</b>	<b>36,725</b>	<b>37,458</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,725</b>	<b>-</b>	<b>-</b>	<b>36,725</b>	<b>37,458</b>
<b>Net of receipts/(payments)</b>	<b>2,564</b>	<b>-</b>	<b>-</b>	<b>2,564</b>	<b>- 6,798</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	34,550	-	-	34,550	41,348
<b>Cash funds this year end</b>	<b>37,115</b>	<b>-</b>	<b>-</b>	<b>37,115</b>	<b>34,550</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank account	37,143	-	-
	Petty cash account	29	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>37,115</b>	<b>-</b>	<b>-</b>



Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B2 Other monetary assets</b>	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	Mary Berry	29.6.22
	Ruth Davies	29.6.22



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ilkley Pre-school Playgroup

**On accounts for the year  
ended**

31 August 2021	<b>Charity no (if any)</b>	1155808
----------------	--------------------------------	---------

**Set out on pages**

1-2  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 25/06/2022

**Name:** Mhairi Tomlinson FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW (Institute of Chartered Accountants in England and Wales)

**Address:**

25 Beverley Rise  
Ilkley  
LS29 9DB

**Section B Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No matters have come to my attention that require disclosure

**ILKLEY PRESCHOOL PLAYGROUP CIO**

England & Wales - Charity number 1155808

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1 <sup>st</sup>	September	2019		31 <sup>st</sup>	August	2020

## Section A Reference and administration details

**Charity name**

Ilkley Pre-School Playgroup

**Other names charity is known by**

**Registered charity number (if any)**

1155808

**Charity's principal address**

Friends Meeting House  
 Queens Road  
 Ilkley  
**Postcode** LS29 9QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracy Fearnley	Manager		
2	Ruth Davies	Chair		
3	Mary Berry	Treasurer		
4	Craig Berry			
5	Alex Hughes		Until Sept 2019	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution, adopted on 6 <sup>th</sup> February 2014
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Incorporated Organisation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are all staff or parents of children attending Ilkley Pre-School Playgroup. New trustees are elected at a meeting of trustees.

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;
- (4) providing services to support them and their families and carers;
- (5) providing services to individuals holding membership of the Charitable Incorporated Organisation; and
- (6) furthering the aims of the Pre-School Learning Alliance.

In planning our activities for the year, the trustees have given consideration to the Charity Commission's public benefit requirements. The trustees consider that the public benefit requirement was met by the main activity during the year; the pre-school education of 16 children. All children who attend the setting are allocated a key person and each child has a learning journal that includes written observations, samples of work and photographs of the child involved in activities. All activities are linked to the learning outcomes within the Early Years Foundation Stage and by following this document we ensure that all children are making steady progress.

Alongside providing all continuous provision (construction, numeracy, craft, outdoor, literacy etc) the children also enjoyed:

- The children took part in a litter pick around Ilkley as they were upset by the amount of rubbish they were seeing on our walks.
- We held a talk like a pirate day - the children came dressed like pirates and we had treasure hunts and built our own boats.
- We held an outdoor craft session and a Christmas craft session for the wider community to get involved in.
- We held a Gruffalo day and the children enjoyed eating Gruffalo crumble!
- We had two visits to care homes to sing songs and carols to the residents.
- One of our Grandparents came in weekly to teach the children French through songs, rhymes and stories.
- Unfortunately, due to COVID-19 we temporarily closed following government guidance on the 23rd March and re-opened to a smaller number of children on 8th June 2020. We continued to provide our continuous provision in a COVID secure way but were unable to hold any events or welcome visitors into our setting.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

During the year the pre-school was open for 30 out of 38 weeks. We provided 21 hours of care and education prior to the lockdown in March and provided 15 hours of care and education once the pre-school reopened in June - this was due to reduced staffing levels because of COVID-19.

16 children, aged 2 to 4 years old, attended the pre-school over the course of the year.

## Section E Financial review

### Brief statement of the charity's policy on reserves

To hold sufficient reserves to cover statutory redundancy payments and associated costs which may arise in the event of the closure of the preschool or the cost of temporary relocation of activities. In addition, the trustees consider it prudent to hold some reserves to cover unforeseen costs and the impact of adverse fluctuations in the number of children enrolled.

### Details of any funds materially in deficit

- The preschool made a financial loss this year.
- It was decided to support staff at the pre-school and pay staff their full wage during lockdown, as oppose to the minimum requirement of 80%.
- CJRS funds were applied for and received.
- There was no opportunity to increase numbers at the preschool between March – June 2020, and difficult to increase numbers between Feb – Aug 2020. The number of children attending the pre-school was lower in the summer term when the pre-school reopened.
- Some outstanding payments from parents.

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

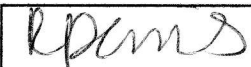
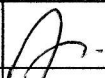
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Ruth Davies	Mary Berry
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer

**Date** 28.06.21.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Ilkley Pre-School Playgroup**

1155808

**Receipts and payments accounts**

**CC16a**

For the period from 1st September 2019 to 31st August 2020

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees and registrations	23,298	-	-	23,298	38,010
Fundraising	5,069	-	-	5,069	2,494
Other income	2,293	-	-	2,293	305
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (gross income for AR)</b>	<b>30,660</b>	<b>-</b>	<b>-</b>	<b>30,660</b>	<b>40,810</b>
<b>A2 Asset and investment sales</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>30,660</b>	<b>-</b>	<b>-</b>	<b>30,660</b>	<b>40,810</b>
<b>A3 Payments</b>					
Staff salaries	26,305	-	-	26,305	26,846
Staff training	72	-	-	72	90
Rent	5,060	-	-	5,060	5,976
Phone and broadband	336	-	-	336	375
Equipment and daily items	4,606	-	-	4,606	1,399
Other expenditure	1,079	-	-	1,079	1,671
Marketing	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>37,458</b>	<b>-</b>	<b>-</b>	<b>37,458</b>	<b>36,358</b>
<b>A4 Asset and investment purchases</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>37,458</b>	<b>-</b>	<b>-</b>	<b>37,458</b>	<b>36,358</b>
<b>Net of receipts/(payments)</b>	<b>- 6,798</b>	<b>-</b>	<b>-</b>	<b>- 6,798</b>	<b>4,452</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	41,348	-	-	41,348	36,896
<b>Cash funds this year end</b>	<b>34,550</b>	<b>-</b>	<b>-</b>	<b>34,550</b>	<b>41,348</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank account	34,579	-	-
	Petty cash account	29	-	-
		-	-	-
	<b>Total cash funds</b> <small>(agree balances with receipts and payments account(s))</small>	<b>34,550</b>	<b>-</b>	<b>-</b>


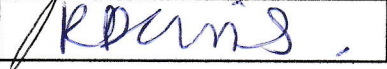
Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B2 Other monetary assets</b>	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	Mary Berry	28.6.21
	Ruth Davies	28.6.21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Ilkley Pre School Playgroup

**On accounts for the year  
ended**

31 August 2020

**Charity no  
(if any)**

1155808

**Set out on pages**

1-2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

28.06.2021

**Name:**

Mhairi Tomlinson FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

25 Beverley Rise

Ilkley

LS29 9DB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

No items have come to my attention that require disclosure.