



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2023		31	12	2023

### Section A

### Reference and administration details

Charity name

Reaction Theatre Makers

Other names charity is known by

Reaction

Registered charity number (if any)

1155804

Charity's principal address

8 Cotswold Road

Malvern

Worcestershire

Postcode

WR142QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Mathew Blakeman			
2	Rebecca Gunton	Secretary		
3	Rachel Neyland	Treasurer		
4	Guy Tomlinson	Chair		
5	Vishni Velada-Bilson	Vice Chair		

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO – Association Registered 14 Feb 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected from membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Board of trustees administers the charity on a voluntary basis and meets quarterly. Trustees are nominated, seconded and then appointed by the Board. New Board members are supplied with an induction pack which includes a job description and key information regarding the financial position and future programme of the charity.

Operational management of the charity is delegated by the trustees to the senior management team, which during the year was made up as follows:  
Tiffany Hosking- Artistic Director  
Michelle Pogmore- General Manager  
Caitlin Morgan - Program delivery

Other freelancers/consultants are employed as and when required.

#### Risk Management

The trustees regularly assess the major risks to which the charity is exposed and are satisfied that systems are in place to manage the charity's exposure to such risks.



## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

1. TO ADVANCE THE ARTS FOR THE PUBLIC BENEFIT, IN PARTICULAR BUT NOT EXCLUSIVELY IN THE ART OF DRAMA.

2. TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN THE ARTS, IN PARTICULAR BUT NOT EXCLUSIVELY IN THE ART OF DRAMA (INCLUDING TRAINING AND INSTRUCTION IN THEATRE SKILLS) AND TO PROMOTE RESEARCH (INCLUDING RESEARCH IN THE ARTS AND PARTICULARLY THE ART OF DRAMA) AND TO PUBLISH THE USEFUL RESULTS THEREOF FOR THE PUBLIC BENEFIT AND ASSOCIATED MATERIAL CONNECTED TO THE ARTS AS THE TRUSTEES SEE FIT FROM TIME TO TIME.

3. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY, IN PARTICULAR BUT NOT EXCLUSIVELY THROUGH THE USE OF DRAMA AND THE ASSOCIATED ARTS.

FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); LEARNING OR PHYSICAL DISABILITY.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity's activities typically include: devising, rehearsing and performing high quality touring theatrical productions, programming an inclusive theatre festival, and running Weekly Inclusive Theatre Skills Sessions (WITSS), also known as Inter-Act - programme of theatre skills workshops whose key beneficiaries and participants include those with learning disabilities and recurring mental health difficulties. Interact has continued to grow and provide opportunities to participate. FEAST has attracted several disability groups to participate. There was a week long festival of theatre in November, which included projections in town and work by local community groups, working with and alongside national and international artists.

We confirm that the Trustees have had regard to the Charity Commissions guidance on public benefit.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As well as the Trustees, Reaction Theatre Makers are fortunate to have the regular support of over 17 volunteers from the local community who help to deliver our projects and manage our events. The charity is very grateful for their valuable contribution. FEAST, as ever, needs extra support, especially as it continues to grow each year. During the year we have engaged with funding consultants, Debbie Birch and Keith Slater, and have sought mentoring from Strike A Light Festival.

## Section D

## Achievements and performance



## Summary of the main achievements of the charity during the year

### During the year Reaction Theatre Makers:

Expansion of face-to-face sessions including additional weekly session of Inter-Act

We continue to support students from the Theatre and Disability module at University of Worcester, some of whom volunteer further for the charity.

Mental health group "Archetype" continues to grow and performed to larger audiences.

Held another week long festival of theatre including workshops, performances and films.

FEAST 2023, also attended by Settled Families from both Syria and the Ukraine.

Researched productions and performers from around the UK to bring to the Malvern theatre scene. Visited Stockton International Riverside Festival to start planning our own Street Theatre Festival, which will pilot in 2024.

### Public benefit statement

In planning the year's activities and setting objectives, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

The charity relies on grants and the income from touring and admission charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the charity's productions for those on low incomes.

The beneficiaries of Reaction's work are:

- The general public, as all performances are widely advertised and reviewed
- Actors, designers and all theatre professionals, to whom Reaction offers opportunities through professional productions.
- Those who may be socially excluded or at risk of social exclusion, as the Adults with Learning Disabilities and adults with recurring mental health difficulties programmes are aimed specifically at these groups.
- FEAST has begun to attract a wide range of organisations supporting those with Learning Disabilities.
- University students.
- Settled Families (Ukrainian and Syrian)
- Those affected by homelessness.
- Children and families.
- CSA (Child sexual abuse) survivors

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

While the organisation is not required to have a reserves policy the trustees recognise that, while most project work is carried out using restricted funds, the day to day operations and cashflow management necessitate that a nominal amount of reserves is held in the bank at any one time. At the end of 2023 we had reserves which the trustees consider satisfactory for these needs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We are grateful for the continued generous support of:

Arts Council England

UKSPF (UK Shared Prosperity Fund)

Elmley Foundation

Inter-Act continues to be funded by The National Lottery Community Fund.

We are grateful for support from Malvern District Council towards the FEAST Theatre Festival, through the production of flyers and banners, as well as financial support.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Rebecca Guntan*

Full name(s)

Rebecca Guntan

Position (eg Secretary,  
Chair, etc)

Secretary

Date

15/10/24





Charity Name Reaction Theatre Makers		No (if any) 1155804.00		CC16a
<b>Receipts and payments accounts</b>				
For the period from	Period start date 1st January 2023	To	Period end date 31st December 2023	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Gifts and Donations	0.00	0.00	0.00	0.00	592.00
Grants	0.00	68641.00	0.00	68641.00	76193.42
Sales	3231.00	0.00	0.00	3231.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Sub total (Gross income for AR)</b>	<b>3231.00</b>	<b>68641.00</b>	<b>0.00</b>	<b>71872.00</b>	<b>76785.42</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total receipts</b>	<b>3231.00</b>	<b>68641.00</b>	<b>0.00</b>	<b>71872.00</b>	<b>76785.42</b>
<b>A3 Payments</b>					
Training	0.00	500.00	0.00	500.00	450.00
Insurance Expenses	0.00	394.68	0.00	394.68	225.00
Miscellaneous Expenses	0.00	214.00	0.00	214.00	360.40
Office Expense	792.20	382.27	0.00	1174.47	613.92
Marketing	0.00	3913.77	0.00	3913.77	1892.49
Professional Fees	950.00	80.00	0.00	1030.00	440.00
Accommodation	0.00	5983.57	0.00	5983.57	3211.50
Small tools and Equipment	0.00	555.46	0.00	555.46	558.24
Staffing costs	1300.00	55821.40	0.00	57121.40	63309.00
Travel	0.00	621.34	0.00	621.34	495.84
Sets	0.00	75.00	0.00	75.00	310.00
<b>Sub total</b>	<b>3042.20</b>	<b>68541.49</b>	<b>0.00</b>	<b>71583.69</b>	<b>71866.39</b>
<b>A4 Asset and investment purchases. (see table)</b>					
<b>Sets</b>	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00
<b>Sub total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total payments</b>	<b>3042.20</b>	<b>68541.49</b>	<b>0.00</b>	<b>71583.69</b>	<b>71866.39</b>
<b>Net of receipts/(payments)</b>	<b>188.80</b>	<b>99.51</b>	<b>0.00</b>	<b>288.31</b>	<b>4919.03</b>
<b>A5 Transfers between funds</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>A6 Cash funds last year end</b>	<b>2017.30</b>	<b>18321.38</b>	<b>0.00</b>	<b>20338.68</b>	<b>15419.65</b>
<b>Cash funds this year end</b>	<b>2206.10</b>	<b>18420.89</b>	<b>0.00</b>	<b>20626.99</b>	<b>20338.68</b>




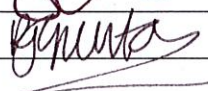
## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Core funds	2206.10	0.00	0.00
	Project funds	0.00	18420.89	0.00
		0.00	0.00	0.00
	<b>Total cash funds</b>	<b>2206.10</b>	<b>18420.89</b>	<b>0.00</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
		0.00	0.00	0.00
B3 Investment assets				
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
B4 Assets retained for the charity's own use				
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
			0.00	0.00
B5 Liabilities				
	Interact	10070.20	0.00	
	FEAST	8350.69	0.00	
		0.00	0.00	
		0.00	0.00	
			0.00	

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signature	Print Name	Date of approval
	S. WILLIAMS	15/10/20
	REBECCA SUTTON	15/10/20

Signed by one or two trustees on behalf of all the trustees



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Reaction Theatre Makers

On accounts for the year  
ended

31/12/23

Charity no  
(if any) 1155804

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*William Sedgwick*

Date:

04/10/2024

Name:

WILLIAM SEDGWICK

Relevant professional  
qualification(s) or body  
(if any):

Company Director / Finance Manager



Address:

CS Church Rd
Madison, Wisc.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.