

# SUSSEX 4X4 RESPONSE

England & Wales · Charity number 1155780

## Details

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**Other names** SX4X4R

**Status** Registered

**Legal form** CIO

**Registered** 2014-02-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 171 Cooden Drive  
Bexhill-On-Sea  
TN39 3AQ

**Phone** 07077 079428

**Email** [secretary@sx4x4response.uk](mailto:secretary@sx4x4response.uk)

**Website** [www.sx4x4response.uk](http://www.sx4x4response.uk)

## Activities

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**Objects:** THE ASSOCIATION'S OBJECTS (THE OBJECTS) ARE TO PRESERVE AND PROTECT HUMAN LIFE AND PROPERTY BY SUPPLEMENTING AND SUPPORTING EMERGENCY SERVICES, STATUTORY BODIES AND OTHER ORGANISATIONS AS DEEMED APPROPRIATE BY THE TRUSTEES IN SUSSEX, IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING 4X4 VEHICLES AND DRIVERS.

**Activities:** Sussex 4x4 Response provides assistance to the community, normally but not exclusively by the use of the members' own 4x4 vehicles, particularly in times of adverse weather conditions or in respect of major incidents or where ordinary vehicles are unable to traverse the terrain involved. The charity also assists other charities from time to time with logistical and marshalling support.

## Classification

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- **How:** Provides Human Resources, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Armed Forces/emergency Service Efficiency, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- East Sussex
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£23,167	£25,410	-	-
2024-03-31	£19,973	£23,679	-	-
2023-03-31	£15,259	£6,527	-	-
2022-03-31	£7,476	£11,793	-	-
2021-03-31	£32,089	£31,974	-	-

## Trustees

Name	Role	Appointed
Alexander James Barrett	Chair	2015-07-03
Jane Morris		2024-07-06
Robert David Wilson		2019-06-26
Ross Codrai		2014-02-09
Simon Wright		2025-07-30

**SUSSEX 4X4 RESPONSE**

England & Wales - Charity number 1155780

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# Accounts

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# SUSSEX

# 4x4

# RESPONSE

CHARITY NO. 1155780

## REPORT OF THE TRUSTEES COVERING THE PERIOD 1 April 2024 TO 31 March 2025

### **Background**

Sussex 4x4 Response was entered on the Register of Charities as a Charitable Incorporated Organisation (CIO) on 13 February 2014 under charity number 1155780. It acquired the assets and liabilities of the previous unincorporated charity of the same name. This is the fifth report of the Trustees of the CIO covering the fourth year of operation since incorporation, 1 st April 2024 up to the end of the organisation’s financial year on 31 March 2025.

The objects of the organisation are set out in Clause 3 of its Constitution which reads as follows “The objects of the CIO are to preserve and protect human life and property by supplementing and supporting emergency services, statutory bodies and other organisations as deemed appropriate by the Trustees in Sussex in particular, but not exclusively, by providing 4x4 vehicles and drivers.”

Sussex 4x4 Response is a member of the national body, 4x4 Response UK, but is an autonomous organisation acting under the provisions of its Constitution and the control of the Charity Commission.

### **Activities during the period under review**

In the past, and it is expected in the future, the organisation and its predecessor has provided transport services to health service organisations and emergency services during periods of adverse weather conditions and / or when vehicle access is required to locations inaccessible to non 4x4 vehicles. The primary activities that took place in this period continued on from the last with supporting the efforts of the county to ensure continuity of services in adverse weather conditions such as snow and also increasingly to help local water companies deliver supplies during large scale outages.

## **Membership**

Sussex 4x4 Response operates as a membership based organisation with an annual membership subscription fee. The total number of members has maintained its average over the previous period and is running at around 50-60 active members.

## **Memoranda of Understanding with outside bodies**

Arrangements between Sussex 4x4 Response and each of its major users are governed by a Memorandum of Understanding (MOU) signed which has now been updated, as was suggested to be ongoing in the last report, to be held centrally with the SRF to aid clarity and also increase the amount of bodies that have access to a formal agreement with us. There is also continued provision for Emergency MOUs with relevant Organisations at the Trustees discretion so that the charity can assist other bodies with which it does not have a permanent MOU in place and where it is desirable to agree operating arrangements on a formal basis. Sussex 4x4 Response also assists other community and charity organisations on an ad-hoc basis where no formal MOU exists. Each request for assistance is considered by the Trustees on its merits.

Sussex 4X4 Response is regarded as a Category 3 Volunteer Response organisation and is an integral part of the Sussex Resilience Forum & Sussex Community Resilience Partnership. The meetings and events of these organisations are attended regularly.

In addition, there is close co-operation between Sussex 4x4 Response and other 4x4 response groups covering Kent, Surrey and Hampshire. The charity is also a member of the national co-ordinating body, 4x4 Response UK.

## **Command and Control Vehicle**

The Command and Control Vehicle, donated by Sussex Police, continues to be a great asset. The vehicle provides a command & control platform for deployments and a highly visible focal point at events to promote the organisation and attract future members.

Work is under way to secure an additional/replacement vehicle through our valued partnership with Sussex Police.

## **Finance**

We continue to ring-fence £5000 of our funds to enable us to reimburse vehicle running costs to our members whilst ourselves waiting for reimbursement from users.

Overall our balance sheet continues to be healthy and sufficient to support the ongoing activities of the charity.

## **Management**

The organisation has been operating under the direction of the Management Team and The Trustees would like to express their thanks for the commitment and energy the members of the management apply to undertaken their duties on behalf of the organisation. The Trustees remain responsible and thus maintain an oversight of the whole operation.

## **Summary**

The organisation is ready and able to respond to users needs all year round, membership remains strong and stable. Responders capability and training remains high and well exercised through training and events supporting many other charitable organisations. Financially the charity is strong and the assets of the group remain available for use when required.

Alexander Barrett

A handwritten signature in black ink, appearing to be 'Alexander Barrett', with a long horizontal flourish extending to the right.

On behalf of The Trustees  
Sussex 4x4 Response

# Balance Sheet

## Sussex 4x4 Response As at 31 March 2025

31 MAR 2025

### Current Assets

#### Cash at bank and in hand

Barclays Savings	0.06
Coop Current	7,050.77
GBP PayPal	2,185.89
<b>Total Cash at bank and in hand</b>	<b>9,236.72</b>

Stock held for resale 6,443.00

**Total Current Assets 15,679.72**

### Creditors: amounts falling due within one year

Other creditors	140.52
PPE Deposit	1,240.00
Suspense	28.91
<b>Total Creditors: amounts falling due within one year</b>	<b>1,409.43</b>

**Net Current Assets (Liabilities) 14,270.29**

**Total Assets less Current Liabilities 14,270.29**

**Net Assets 14,270.29**

### Capital and Reserves

Current Year Earnings	1,640.13
Retained Earnings	12,630.16
<b>Total Capital and Reserves</b>	<b>14,270.29</b>

**SUSSEX 4X4 RESPONSE**

England & Wales - Charity number 1155780

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# Accounts

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# SUSSEX

# 4x4

# RESPONSE

CHARITY NO. 1155780

## REPORT OF THE TRUSTEES COVERING THE PERIOD 1 April 2023 TO 31 March 2024

### **Background**

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The objects of the organisation are set out in Clause 3 of its Constitution which reads as follows "The objects of the CIO are to preserve and protect human life and property by supplementing and supporting emergency services, statutory bodies and other organisations as deemed appropriate by the Trustees in Sussex in particular, but not exclusively, by providing 4x4 vehicles and drivers."

Sussex 4x4 Response is a member of the national body, 4x4 Response UK, but is an autonomous organisation acting under the provisions of its Constitution and the control of the Charity Commission.

### **Activities during the period under review**

In the past, and it is expected in the future, the organisation and its predecessor has provided transport services to health service organisations and emergency services during periods of adverse weather conditions and / or when vehicle access is required to locations inaccessible to non 4x4 vehicles. The primary activities that took place in this period continued on from the last with supporting the efforts of the county to ensure continuity of services in adverse weather conditions such as snow and also increasingly to help local water companies deliver supplies during large scale outages.

## **Membership**

Sussex 4x4 Response operates as a membership based organisation with an annual membership subscription fee. The total number of members has maintained its average over the previous period and is running at around 50-60 active members.

## **Memoranda of Understanding with outside bodies**

Arrangements between Sussex 4x4 Response and each of its major users are governed by a Memorandum of Understanding (MOU) signed which has now been updated, as was suggested to be ongoing in the last report, to be held centrally with the SRF to aid clarity and also increase the amount of bodies that have access to a formal agreement with us. There is also continued provision for Emergency MOUs with relevant Organisations at the Trustees discretion so that the charity can assist other bodies with which it does not have a permanent MOU in place and where it is desirable to agree operating arrangements on a formal basis. Sussex 4x4 Response also assists other community and charity organisations on an ad-hoc basis where no formal MOU exists. Each request for assistance is considered by the Trustees on its merits.

Sussex 4X4 Response is regarded as a Category 3 Volunteer Response organisation and is an integral part of the Sussex Resilience Forum & Sussex Community Resilience Partnership. The meetings and events of these organisations are attended regularly.

In addition, there is close co-operation between Sussex 4x4 Response and other 4x4 response groups covering Kent, Surrey and Hampshire. The charity is also a member of the national co-ordinating body, 4x4 Response UK.

## **Command and Control Vehicle**

The Command and Control Vehicle, donated by Sussex Police, continues to be a great asset. The vehicle provides a command & control platform for deployments and a highly visible focal point at events to promote the organisation and attract future members.

Work is under way to secure an additional/replacement vehicle through our valued partnership with Sussex Police.

## **Finance**

The Sussex 4x4 Response Charity Accounts for the year ending 31st March 2024 are contained in a separate document. Here, we would just like to make a few general comments around the financial activities. The accounts were again audited by Anthony Smith SX139, whom the Trustees and Treasurer would like to express thanks for advice and support in these matters.

We continue to ring-fence £5000 of our funds to enable us to reimburse vehicle running costs to our members whilst ourselves waiting for reimbursement from users. Overall our balance sheet continues to be healthy and sufficient to support the ongoing activities of the charity.

### **Management**

The organisation has been operating under the direction of the Management Team and The Trustees would like to express their thanks for the commitment and energy the members of the management apply to undertaken their duties on behalf of the organisation. The Trustees remain responsible and thus maintain an oversight of the whole operation.

### **Summary**

The organisation is ready and able to respond to users needs all year round, membership remains strong and stable. Responders capability and training remains high and well exercised through training and events supporting many other charitable organisations. Financially the charity is strong and the assets of the group remain available for use when required.

Alexander Barrett

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On behalf of The Trustees  
Sussex 4x4 Response



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**Sussex 4x4 Response**

**On accounts for the year  
ended**

**31 March 2024**

**Charity no  
(if any)**

**1155780**

**Set out on pages**

**1-3**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**23 June 2024**

**Name:**

**Anthony Smith**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA**

**Address:**

**7-9 The Avenue, Eastbourne, East Sussex BN21 2YA**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None



# SUSSEX 4X4 RESPONSE

**ACCOUNTS FOR THE YEAR TO 31 MARCH 2024**

*Charity number 1155780*

*Registered as a Charitable Incorporated Organisation on 13 February 2014*

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# Income and Expenditure Account

## Sussex 4x4 Response

For the year ended 31 March 2024

	2024	2023
<b>Income</b>		
Membership fees	974.39	708.65
User Groups	7,816.36	2,473.23
Merchandise	258.41	425.21
Donations	3,712.02	11,607.32
Grants	7,036.17	-
HMRC Gift Aid	130.75	-
Sundry income	45.00	45.00
Equipment Sales	(0.14)	-
<b>Total Income</b>	<b>19,972.96</b>	<b>15,259.41</b>
<b>Expenditure</b>		
Advertising & Marketing	404.83	86.40
Bank Fees	0.31	8.85
Equipment - Events	-	172.56
Equipment - Operations	564.87	2,264.17
Equipment - Membership	327.71	49.20
Equipment - PPE <sup>1</sup>	(1,448.90)	86.16
Events	101.52	91.90
Cost of First Aid Kits	295.42	235.66
Fundraising	4.99	-
Insurance	140.68	197.16
IT - Operations	2,823.23	2,741.38
Merchandise (adjusted for stock) <sup>1</sup>	-	(4,972.56)
PayPal Fees	35.82	29.62
Postage & courier	185.83	214.59
Printing & Stationery	274.37	40.17
Subscriptions	206.30	140.40
Telephone & Internet	1,141.74	1,417.63
Travel - Internal	436.95	90.90
Travel - Operational (mileage paid)	2,931.24	1,235.05
Vehicle - Equipment	9,812.46	429.33
Vehicle - Running Costs	5,125.12	4,002.92
Training costs	241.39	150.00
Welfare and consumables	73.07	20.65
<b>Total Expenditure</b>	<b>23,678.95</b>	<b>8,732.14</b>
<b>Operating Surplus/(Deficit)</b>	<b>(3,705.99)</b>	<b>6,527.27</b>

### 1. Merchandise/PPE

The cost of merchandise (last year) shows as negative, as does PPE this year, as we start to account for the stock of items held for resale/use by members at the year end (see Balance Sheet). Prior periods were prepared on a cash basis only.

# Statement of assets and liabilities

## Sussex 4x4 Response As at 31 March 2024

	31 MAR 2024	31 MAR 2023
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Coop Current	11,477.41	10,460.89
Barclays Savings	0.06	0.06
GBP PayPal	2.21	631.92
<b>Total Cash at bank and in hand</b>	<b>11,479.68</b>	<b>11,092.87</b>
Accounts Receivable	-	1,569.70
Stock held for resale <sup>3</sup>	6,443.00	4,994.10
<b>Total Current Assets</b>	<b>17,922.68</b>	<b>17,656.67</b>
<b>Creditors</b>		
Accruals	3,912.00	-
PPE Deposit	1,240.00	1,180.00
Other creditors	140.52	140.52
<b>Total Creditors</b>	<b>5,292.52</b>	<b>1,320.52</b>
<b>Net Current Assets (Liabilities)</b>	<b>12,630.16</b>	<b>16,336.15</b>
<b>Total Assets less Current Liabilities</b>	<b>12,630.16</b>	<b>16,336.15</b>
<b>Net Assets</b>	<b>12,630.16</b>	<b>16,336.15</b>
<b>Charity Reserves</b>		
Current year surplus/(deficit)	(3,705.99)	6,527.27
Retained Earnings	16,336.15	9,808.88
<b>Total Charity Reserves</b>	<b>12,630.16</b>	<b>16,336.15</b>

### 1. Reserves policy

The Trustees have ring-fenced £5,000 of the Coop account balance for the payment of members' mileage claims in the event of authorised call-outs. This will accelerate the reimbursement of members' expenses pending settlement of invoices to user groups, which can take some time.

### 2. Assets retained for the charity's use

Assets owned by the CIO at the Balance Sheet date for meeting its charitable objectives are as follows: (the list is not exhaustive but shows items of more significant value, and is shown in no particular order)

Description	Quantity
Radios (network and 2m)	59
Public address equipment	1
Display stand and promotional materials	1
Show/event shelters & gazebos	2
Events/equipment trailer	1

Generator, fridge & IT equipment for C&C vehicle	2
Mercedes Vito C&C vehicle GX05 LZN	1
Projector and screen	1
Mercedes Sprinter C&C vehicle RJ62 HYT	1

### 3. Stock

The cost of items held for resale have been included in the accounts for the first time this year. In prior periods stock held has been ignored and the cost of merchandise has been included on a cash basis.

### 4. Guarantees and security

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the Balance Sheet date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

### 5. Approval

Signed by two trustees on behalf of all the trustees on \_\_\_\_\_ 2024

\_\_\_\_\_

Print name: \_\_\_\_\_

\_\_\_\_\_

Print name: \_\_\_\_\_

**SUSSEX 4X4 RESPONSE**

England & Wales - Charity number 1155780

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# Accounts

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**Sussex 4x4 Response**

**On accounts for the year  
ended**

**31 March 2023**

**Charity no  
(if any)**

**1155780**

**Set out on pages**

**1-3**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**29 Jun 2023**

**Name:**

**Anthony Smith**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA**

**Address:**

**7-9 The Avenue, Eastbourne, East Sussex BN21 2YA**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None



# SUSSEX 4X4 RESPONSE

**ACCOUNTS FOR THE YEAR TO 31 MARCH 2023**

*Charity number 1155780*

*Registered as a Charitable Incorporated Organisation on 13 February 2014*

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# Income and Expenditure Account

## Sussex 4x4 Response

For the year ended 31 March 2023

	2023	2022
<b>Income</b>		
Membership fees	708.65	230.90
User Groups	2,473.23	2,945.94
Merchandise	425.21	313.89
Donations	11,607.32	3,808.64
Sundry income	45.00	2.43
Equipment Sales	-	174.64
<b>Total Income</b>	<b>15,259.41</b>	<b>7,476.44</b>
<b>Expenditure</b>		
Advertising & Marketing	86.40	-
Bank Fees	8.85	0.52
Charitable donations	-	400.00
Equipment - Events	172.56	-
Equipment - Operations	2,264.17	199.00
Equipment - Membership	49.20	-
Equipment - PPE	86.16	3,102.42
Events	91.90	-
Cost of First Aid Kits	235.66	-
Insurance	197.16	197.16
IT - Operations	2,741.38	1,374.25
Merchandise (adjusted for stock) <sup>1</sup>	(4,972.56)	546.00
PayPal Fees	29.62	20.21
Postage & courier	214.59	81.62
Printing & Stationery	40.17	10.50
Subscriptions	140.40	152.40
Telephone & Internet	1,417.63	1,158.88
Travel - Internal	90.90	-
Travel - Operational (mileage paid)	1,235.05	1,761.24
Vehicle - Equipment	429.33	1,152.61
Vehicle - Running Costs	4,002.92	1,498.46
Training costs, room hire and exam fees	150.00	106.99
Welfare and consumables	20.65	30.40
<b>Total Expenditure</b>	<b>8,732.14</b>	<b>11,792.66</b>
<b>Operating Surplus/(Deficit)</b>	<b>6,527.27</b>	<b>(4,316.22)</b>

### 1. Merchandise

The cost of merchandise shows as negative this year since this is the first set of accounts where we have accounted for the stock of items held for resale at the year end (see Balance Sheet). This is a one-off adjustment.

# Statement of assets and liabilities

## Sussex 4x4 Response As at 31 March 2023

	31 MAR 2023	31 MAR 2022
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Coop Current	10,460.89	8,249.15
Barclays Savings	0.06	0.06
GBP PayPal	631.92	1,882.37
<b>Total Cash at bank and in hand</b>	<b>11,092.87</b>	<b>10,131.58</b>
Invoices due for settlement	1,569.70	787.30
Stock held for resale <sup>3</sup>	4,994.10	-
<b>Total Current Assets</b>	<b>17,656.67</b>	<b>10,918.88</b>
<b>Creditors</b>		
PPE member deposits held	1,180.00	1,110.00
Other creditors	140.52	-
<b>Total Creditors</b>	<b>1,320.52</b>	<b>1,110.00</b>
<b>Net Current Assets (Liabilities)</b>	<b>16,336.15</b>	<b>9,808.88</b>
<b>Total Assets less Current Liabilities</b>	<b>16,336.15</b>	<b>9,808.88</b>
<b>Net Assets</b>	<b>16,336.15</b>	<b>9,808.88</b>
<b>Charity Reserves</b>		
Current year surplus/(deficit)	6,527.27	(4,316.22)
Cumulative reserves from prior periods	9,808.88	14,125.10
<b>Total Charity Reserves</b>	<b>16,336.15</b>	<b>9,808.88</b>

### 1. Reserves policy

The Trustees have ring-fenced £5,000 of the Coop account balance for the payment of members' mileage claims in the event of authorised call-outs. This will accelerate the reimbursement of members' expenses pending settlement of invoices to user groups, which can take some time.

### 2. Assets retained for the charity's use

Assets owned by the CIO at the Balance Sheet date for meeting its charitable objectives are as follows: (the list is not exhaustive but shows items of more significant value, and is shown in no particular order)

Description	Quantity
Radios (network and 2m)	59
Public address equipment	1
Display stand and promotional materials	1
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Generator, fridge & IT equipment for C&C vehicle	2
Mercedes Vito C&C vehicle GX05 LZN	1
Projector and screen	1
Mercedes Sprinter C&C vehicle RJ62 HYT	1

### 3. Stock

The cost of items held for resale have been included in the accounts for the first time this year. In prior periods stock held has been ignored and the cost of merchandise has been included on a cash basis.

### 4. Guarantees and security

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the Balance Sheet date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

### 5. Approval

Signed by two trustees on behalf of all the trustees on \_\_\_\_\_ 2023

\_\_\_\_\_

Print name: \_\_\_\_\_

\_\_\_\_\_

Print name: \_\_\_\_\_

**SUSSEX 4X4 RESPONSE**

England & Wales - Charity number 1155780

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# Accounts

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# SUSSEX

# 4x4

# RESPONSE

CHARITY NO. 1155780

## REPORT OF THE TRUSTEES COVERING THE PERIOD 1 April 2021 TO 31 March 2022

### **Background**

Sussex 4x4 Response was entered on the Register of Charities as a Charitable Incorporated Organisation (CIO) on 13 February 2014 under charity number 1155780. It acquired the assets and liabilities of the previous unincorporated charity of the same name. This is the fifth report of the Trustees of the CIO covering the fourth year of operation since incorporation, 1 st April 2021 up to the end of the organisation’s financial year on 31 March 2022.

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Sussex 4x4 Response is a member of the national body, 4x4 Response UK, but is an autonomous organisation acting under the provisions of its Constitution and the control of the Charity Commission.

### **Activities during the period under review**

In the past, and it is expected in the future, the organisation and its predecessor has provided transport services to health service organisations and emergency services during periods of adverse weather conditions and / or when vehicle access is required to locations inaccessible to non 4x4 vehicles. The primary activities that took place in this period continued on from the last with supporting the efforts of the county to recover during the COVID pandemic and included some PPE deliveries as well as vaccine logistics towards the end of the year. Again this presented one of the busiest periods of the group and a significant effort by all our members in providing these services.

## **Training**

2021-2022 saw us bringing back a full range of training following on from the forced hiatus in the previous year. With both online training now being explored to good effect, as well as face to face group training again.

## **Membership**

Sussex 4x4 Response operates as a membership based organisation with an annual membership subscription fee. The total number of members has reduced slightly and is running at around 50-60 active members during the period.

## **Memoranda of Understanding with outside bodies**

Arrangements between Sussex 4x4 Response and each of its major users are governed by a Memorandum of Understanding (MOU) signed with each user. The users with which the charity has concluded a Memorandum include Surrey & Sussex N.H.S. England, Sussex Police, East & West Sussex County Councils, Raynet, and a number of hospices. There is also provision for Emergency MOUs with relevant Organisations at the Trustees discretion so that the charity can assist other bodies with which it does not have a permanent MOU in place and where it is desirable to agree operating arrangements on a formal basis. Sussex 4x4 Response also assists other community and charity organisations on an ad-hoc basis where no formal MOU exists. Each request for assistance is considered by the Trustees on its merits.

Sussex 4X4 Response is regarded as a Category 3 Volunteer Response organisation and is an integral part of the Sussex Resilience Forum & Sussex Community Resilience Partnership. The meetings and events of these organisations are attended regularly. There is work ongoing in this period to move the organisation to a single coordinated MoU with the Sussex Resilience Forum.

In addition, there is close co-operation between Sussex 4x4 Response and other 4x4 Response groups covering Kent, Surrey and Hampshire. The charity is also a member of the national co-ordinating body, 4x4 Response UK.

## **Command and Control Vehicle**

The Command and Control Vehicle, donated by Sussex Police, continues to be a great asset. The vehicle provides a command & control platform for deployments and a highly visible focal point at events to promote the organisation and attract future members. Work is under way to secure an additional/replacement vehicle through our valued partnership with Sussex Police.

## **Finance**

The Sussex 4x4 Response Charity Accounts for the year ending 31st March 2022 are contained in a separate document. Here, we would just like to make a few general comments around the financial activities. The accounts were again audited by Anthony Smith SX139, whom the Trustees and Treasurer would like to express thanks for advice and support in these matters.

We continue to ring-fence £5000 of our funds to enable us to reimburse vehicle running costs to our members whilst ourselves waiting for reimbursement from users. Overall our balance sheet continues to be healthy and sufficient to support the ongoing activities of the charity.

## **Management**

The organisation has been operating under the direction of the Management Team, and the Trustees would like to express their thanks for the commitment and energy the members of the management apply to undertaken their duties on behalf of the organisation. The Trustees remain responsible and thus maintain an oversight of the whole operation.

## **Summary**

The organisation is ready and able to respond to users needs all year round, membership remains strong and stable. Responders capability and training remains high and well exercised through training and events supporting many other charitable organisations. Financially the charity is strong and the assets of the group remain available for use when required.

Alexander Barrett

A handwritten signature in black ink, appearing to be 'AB', with a long horizontal stroke extending to the right.

On behalf of The Trustees  
Sussex 4x4 Response

# Statement of assets and liabilities

## Sussex 4x4 Response

As at 31 March 2022

31 MAR 2022 31 MAR 2021

### Current Assets

#### Cash at bank and in hand

Coop Current 8,249.15 12,147.43 Barclays Savings 0.06 0.06 GBP PayPal 1,882.37 2,887.61 **Total Cash at bank and in hand 10,131.58 15,035.10**

Invoices due for settlement 787.30 - **Total Current Assets 10,918.88 15,035.10**

### Creditors

PPE member deposits held 1,110.00 910.00 **Total Creditors 1,110.00 910.00**

**Net Current Assets (Liabilities) 9,808.88 14,125.10 Total Assets less Current Liabilities 9,808.88 14,125.10 Net Assets 9,808.88 14,125.10**

### Charity Reserves

Current year surplus/(deficit) (4,316.22) 114.89 Cumulative reserves from prior periods 14,125.10 14,010.21 **Total Charity Reserves 9,808.88 14,125.10**

## 1. Reserves policy

The Trustees have ring-fenced £5,000 of the Coop account balance for the payment of members' mileage claims in the event of authorised call-outs. This will accelerate the reimbursement of members' expenses pending settlement of invoices to user groups, which can take some time.

## 2. Assets retained for the charity's use

Assets owned by the CIO at the Balance Sheet date for meeting its charitable objectives are as follows: (the list is not exhaustive but shows items of more significant value, and is shown in no particular order)

Description	Quantity
Radios (network and 2m)	44
Public address equipment	1
Display stand and promotional materials	1
Show/event shelters & gazebos	1
Events/equipment trailer	1
Generator, fridge & IT equipment for C&C vehicle	1
Mercedes Vito C&C vehicle GX05 LZN	1

Balance Sheet (year end) Sussex 4x4 Response  
Statement of assets and liabilities

Projector and screen	1
Full first aid kits with AED	2

## 3. Guarantees and security

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the Balance Sheet date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

**4. Approval**

Signed by two trustees on behalf of all the trustees on

10/06/2022



Print name: Mr Alexander James Barrett



Print name: Mr Robert David Wilson

# Income and Expenditure Account

## Sussex 4x4 Response

For the year ended 31 March 2022

	2022	2021
<b>Income</b>		
Membership fees	230.90	1,101.58
User Groups	2,945.94	16,481.92
Merchandise	313.89	699.13
Donations	3,808.64	13,758.69
Interest	-	2.47
Sundry income	2.43	45.00
Equipment Sales	174.64	-
<b>Total Income</b>	<b>7,476.44</b>	<b>32,088.79</b>
<b>Expenditure</b>		
Bank Fees	0.52	-
Charitable donations	400.00	-
Equipment - Operations	199.00	298.80
Equipment - Membership	-	1,392.61
Equipment - PPE	3,102.42	4,142.73
Equipment - Training	-	28.99
Insurance	197.16	878.16
IT - Operations	1,374.25	742.38
Merchandise - Shop Stock	546.00	11,762.41
PayPal Fees	20.21	56.57
Postage - Internal	-	5.76
Postage - Membership	56.00	321.22
Postage - Webshop	25.62	82.72
Printing & Stationery	10.50	9.99
Subscriptions	152.40	293.00
Telephone & Internet	1,158.88	1,685.58
Travel - Operational (mileage paid)	1,761.24	7,036.46
Vehicle - Equipment	1,152.61	1,486.60
Vehicle - Running Costs	1,498.46	1,664.42
Training costs, room hire and exam fees	106.99	85.50
Welfare and consumables	30.40	-
<b>Total Expenditure</b>	<b>11,792.66</b>	<b>31,973.90</b>
<b>Operating Surplus/(Deficit)</b>	<b>(4,316.22)</b>	<b>114.89</b>

**SUSSEX 4X4 RESPONSE**

England & Wales - Charity number 1155780

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# Accounts

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# **SUSSEX**

# **4x4**

# **RESPONSE**

CHARITY NO. 1155780

**REPORT OF THE TRUSTEES COVERING THE PERIOD  
1 April 2020 TO 31 March 2021**

**Background**

Sussex 4x4 Response was entered on the Register of Charities as a Charitable Incorporated Organisation (CIO) on 13 February 2014 under charity number 1155780. It acquired the assets and liabilities of the previous unincorporated charity of the same name. This is the fifth report of the Trustees of the CIO covering the fourth year of operation since incorporation, 1 st April 2020 up to the end of the organisation’s financial year on 31 March 2021.

The objects of the organisation are set out in Clause 3 of its Constitution which reads as follows “The objects of the CIO are to preserve and protect human life and property by supplementing and supporting emergency services, statutory bodies and other organisations as deemed appropriate by the Trustees in Sussex in particular, but not exclusively, by providing 4x4 vehicles and drivers.”

Sussex 4x4 Response is a member of the national body, 4x4 Response UK, but is an autonomous organisation acting under the provisions of its Constitution and the control of the Charity Commission.

**Activities during the period under review**

In the past, and it is expected in the future, the organisation and its predecessor has provided transport services to health service organisations and emergency services during periods of adverse weather conditions and / or when vehicle access is required to locations inaccessible to non 4x4 vehicles.

For a significant portion of the period covered by this report the organisation was primarily engaged in supporting the local health services within Sussex, providing logistics in response to the COVID-19 pandemic.

This included transporting PPE items between suppliers, storage hubs, hospitals and outlying services throughout the county, transporting test samples throughout Sussex to testing locations further afield and maintaining a daily dispatch availability for months on end, only starting to wind down towards the end of 2020. This represented the busiest continuous period of operation the group has ever experienced.

Over 40 of our responders took part, driving tens of thousands of miles doing vital work for the community.

### **Training**

Although we have been hugely limited in our ability to deliver training in this period, 2021 shows more promise overall and we hope to not only bring back our full range of training but also expand this with new courses and the increased provision for remote/e-learning.

### **Membership**

Sussex 4x4 Response operates as a membership based organisation with an annual membership subscription fee. The total number of members is at the usual level of around 70 Responders. The membership drive continues through the media and events attended despite being limited somewhat by the pandemic.

### **Memoranda of Understanding with outside bodies**

Arrangements between Sussex 4x4 Response and each of its major users are governed by a Memorandum of Understanding (MOU) signed with each user. The users with which the charity has concluded a Memorandum include Surrey & Sussex N.H.S. England, Sussex Police, East & West Sussex County Councils, Raynet, and a number of hospices. There is also provision for Emergency MOUs with relevant Organisations at the Trustees discretion so that the charity can assist other bodies with which it does not have a permanent MOU in place and where it is desirable to agree operating arrangements on a formal basis. Sussex 4x4 Response also assists other community and charity organisations on an ad-hoc basis where no formal MOU exists. Each request for assistance is considered by the Trustees on its merits.

Sussex 4X4 Response is regarded as a Category 3 Volunteer Responder and is an integral part of the Sussex Resilience Forum & Sussex Community Resilience Partnership. The meetings and events of these organisations are attended regularly.

In addition, there is close co-operation between Sussex 4x4 Response and other 4x4 response groups covering Kent, Surrey and Hampshire. The charity is also a member of the national co-ordinating body, 4x4 Response UK.

## **Command and Control Vehicle**

The Command and Control Vehicle, donated by Sussex Police, continues to be a great asset. The vehicle provides a command & control platform for deployments and a highly visible focal point at events to promote the organisation and attract future members.

## **Finance**

The Sussex 4x4 Response Charity Accounts for the year ending 31st March 2021 are contained in a separate document. Here, we would just like to make a few general comments around the financial activities. The accounts were again audited by Anthony Smith SX139, whom the Trustees and Treasurer would like to express thanks for advice and support in these matters.

We continue to ring-fence £5000 of our funds to enable us to reimburse vehicle running costs to our members whilst ourselves waiting for reimbursement from users. Overall our balance sheet continues to be healthy and sufficient to support the ongoing activities of the charity.

## **Management**

The organisation has been operating under the direction of the Management Team and The Trustees would like to express their thanks for the commitment and energy the members of the management apply to undertaken their duties on behalf of the organisation.

The Trustees remain responsible and thus maintain an oversight of the whole operation.

## **Summary**

The organisation is ready and able to respond to users needs all year round, membership remains strong and stable. Responders capability and training remains high and well exercised through training and events supporting many other charitable organisations. Financially the charity is strong and the assets of the group remain available for use when Required.

Alexander Barrett



On behalf of The Trustees  
Sussex 4x4 Response



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**Sussex 4x4 Response**

**On accounts for the year  
ended**

**31 March 2021**

**Charity no  
(if any)**

**1155780**

**Set out on pages**

**1-3**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

**21 June 2021**

**Name:**

**Anthony Smith**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA**

**Address:**

**7-9 The Avenue, Eastbourne, East Sussex BN21 2YA**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None



# SUSSEX 4X4 RESPONSE

**ACCOUNTS FOR THE YEAR TO 31 MARCH 2021**

*Charity number 1155780*

*Registered as a Charitable Incorporated Organisation on 13 February 2014*

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# Income and Expenditure Account

## Sussex 4x4 Response

For the year ended 31 March 2021

	2021	2020
<b>Income</b>		
Membership fees	1,102	1,168
Fundraising receipts	-	927
User Groups	16,482	123
Merchandise	699	2,136
Social Events Income	-	20
Training Fees	-	205
Donations	13,759	5,477
Interest	2	20
Sundry income	45	19
<b>Total Income</b>	<b>32,089</b>	<b>10,096</b>
<b>Expenditure</b>		
Bank Fees	-	16
Equipment - Operations	299	3,997
Equipment - Membership	1,393	839
Equipment - PPE	4,143	-
Equipment - Training	29	15
Events	-	168
Fundraising	-	274
Insurance	878	206
IT - Operations	742	465
Merchandise - Shop Stock	11,762	2,069
PayPal Fees	57	32
Postage - Internal	6	-
Postage - Membership	321	8
Postage - Webshop	83	224
Printing & Stationery	10	-
Repairs & Maintenance	-	27
Social Event Costs	-	100
Subscriptions	293	108
Telephone & Internet	1,686	688
Travel - Internal	-	156
Travel - Operational (mileage paid)	7,036	640
Vehicle - Equipment	1,487	-
Vehicle - Running Costs	1,664	2,505
Training costs, room hire and exam fees	86	862
Welfare	-	35
Sundry Costs	-	52
<b>Total Expenditure</b>	<b>31,974</b>	<b>13,484</b>
<b>Operating Surplus/(Deficit)</b>	<b>115</b>	<b>(3,389)</b>

# Statement of assets and liabilities

## Sussex 4x4 Response As at 31 March 2021

	31 MAR 2021	31 MAR 2020
<b>Current Assets</b>		
<b>Cash at bank and in hand</b>		
Barclays Current Account	-	3,569
Coop Current	12,147	-
Barclays Savings Accounts	-	8,008
GBP PayPal	2,888	2,693
<b>Total Cash at bank and in hand</b>	<b>15,035</b>	<b>14,270</b>
Invoices due for settlement	-	123
<b>Total Current Assets</b>	<b>15,035</b>	<b>14,394</b>
<b>Creditors</b>		
Amounts due to suppliers	-	383
PPE member deposits held	910	-
<b>Total Creditors</b>	<b>910</b>	<b>383</b>
<b>Net Current Assets (Liabilities)</b>	<b>14,125</b>	<b>14,010</b>
<b>Total Assets less Current Liabilities</b>	<b>14,125</b>	<b>14,010</b>
<b>Net Assets</b>	<b>14,125</b>	<b>14,010</b>
<b>Charity Reserves</b>		
Current year surplus/(deficit)	115	(3,389)
Cumulative reserves from prior periods	14,010	17,399
<b>Total Charity Reserves</b>	<b>14,125</b>	<b>14,010</b>

### 1. Reserves policy

The Trustees have ring-fenced £5,000 of the Coop account balance for the payment of members' mileage claims in the event of authorised call-outs. This will accelerate the reimbursement of members' expenses pending settlement of invoices to user groups, which can take some time.

### 2. Assets retained for the charity's use

Assets owned by the CIO at the Balance Sheet date for meeting its charitable objectives are as follows: (the list is not exhaustive but shows items of more significant value, and is shown in no particular order)

Description	Quantity
Radios	112
Public address equipment	1
Display stand and promotional materials	1
Show/event shelters & gazebos	4
Events trailer	1

Generator & IT equipment for C&C vehicle	1
Mercedes Vito C&C vehicle GX05 LZN	1
Projector	1

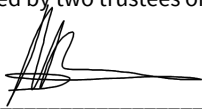
### 3. Guarantees and security

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the Balance Sheet date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

### 4. Approval

Signed by two trustees on behalf of all the trustees on

01/07/2021



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Print name: Alexander Barrett - Chairman



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Print name: Rob Wilson - Secretary



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**Sussex 4x4 Response**

**On accounts for the year  
ended**

**31 March 2021**

**Charity no  
(if any)**

**1155780**

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(remember to include the page numbers of additional sheets)

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**Responsibilities and  
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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

**21 June 2021**

**Name:**

**Anthony Smith**

**Relevant professional  
qualification(s) or body  
(if any):**

**FCA**

**Address:**

**7-9 The Avenue, Eastbourne, East Sussex BN21 2YA**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None



# SUSSEX 4X4 RESPONSE

**ACCOUNTS FOR THE YEAR TO 31 MARCH 2021**

*Charity number 1155780*

*Registered as a Charitable Incorporated Organisation on 13 February 2014*

---

# Income and Expenditure Account

## Sussex 4x4 Response

For the year ended 31 March 2021

	2021	2020
<b>Income</b>		
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Sundry Costs	-	52
<b>Total Expenditure</b>	<b>31,974</b>	<b>13,484</b>
<b>Operating Surplus/(Deficit)</b>	<b>115</b>	<b>(3,389)</b>

# Statement of assets and liabilities

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<b>Total Assets less Current Liabilities</b>	<b>14,125</b>	<b>14,010</b>
<b>Net Assets</b>	<b>14,125</b>	<b>14,010</b>
<b>Charity Reserves</b>		
Current year surplus/(deficit)	115	(3,389)
Cumulative reserves from prior periods	14,010	17,399
<b>Total Charity Reserves</b>	<b>14,125</b>	<b>14,010</b>

### 1. Reserves policy

The Trustees have ring-fenced £5,000 of the Coop account balance for the payment of members' mileage claims in the event of authorised call-outs. This will accelerate the reimbursement of members' expenses pending settlement of invoices to user groups, which can take some time.

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Show/event shelters & gazebos	4
Events trailer	1

Generator & IT equipment for C&C vehicle	1
Mercedes Vito C&C vehicle GX05 LZN	1
Projector	1

### 3. Guarantees and security

The Trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the Balance Sheet date the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

### 4. Approval

Signed by two trustees on behalf of all the trustees on

01/07/2021



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Print name: Alexander Barrett - Chairman



---

Print name: Rob Wilson - Secretary