



Transforming lives through Wholeness

## Trustees Annual Report

### 2021

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## TRUST INFORMATION

### STATUS

A Charitable Trust  
Registration No: 1155763

### TRUSTEES

Rev Jacqueline Peart (appointed 14 November 2013)  
Edrick Dublin (appointed 14 November 2013)  
Normagene Peart (appointed 14 November 2013)  
Deborah Henry (appointed 14 November 2013)

### KEY MANAGEMENT

Rev Jacqueline Peart; Chief Executive Officer (CEO)  
Marcia Peart; Chief Operations Officer (COO)  
Rev Deborah Henry; Ministry Director (MD)

### MANAGEMENT

Jackie Grant; Social Media Team Leader  
Angela Rattray; Young Transformers Team Leader  
Julie Morris; Prayer Team Leader  
Normaline Bryan, Hospitality Team Leader  
Beverly Davis, Safeguarding Team Leader  
Sandra Hall; Hospitality Team Deputy

### MINISTRY OFFICE

Salvation House  
Unit 2, Sterling Court  
Mundells  
Welwyn Garden City  
Hertfordshire  
AL7 1FT

### REGISTERED ADDRESS

Salvation House  
Unit 2, Sterling Court  
Mundells  
Welwyn Garden City  
Hertfordshire  
AL7 1FT

### INDEPENDENT EXAMINER

NF Financial Solutions Ltd  
c/o Good to Give  
Suite 7, Fifth Floor  
West World, West Gate  
London  
W5 1DT

### BANKERS

HSBC  
192 Hoe Street  
Walthamstow  
London  
E17 4QN

## TRUSTEES REPORT

### OBJECTS

The trustees shall hold the trust fund and its income upon trust *to advance the Christian faith* in the U.K, EEC and the rest of the world.

### THE MINISTRY: ITS AIMS AND OBJECTIVES

Jacqueline Peart International Ministries (JPIM) the (Charity) is a Christian charitable trust. It is a Ministry that is a part of the corporate Body of Christ (more commonly referred to as the Church). The Charity has been helping individuals to transform their lives through wholeness for many years, and remain just as committed to this aim today as ever before. In fact, with all the challenges and uncertainties we face on a daily basis, we sense more so than ever before a greater need for wholeness in the world today.

The mission of JPIM is to *transform lives through wholeness*. The objectives of the Ministry are to: teach, coach, mentor and provide literature on transformational wholeness. Through the following partnerships and educational initiatives, we raise recognition of the need for, and guide individuals, businesses and organisations on their journey towards wholeness; helping individuals experience a noticeable sense of completeness:

- Weekly e-inspirations
- Conferences and talks
- Training events
- Wholeness Mentoring Networks, programmes and partnerships
- Retreats
- Missionary outreaches
- Partnerships with individuals and organisations
- The Wholeness Academy; this is our 'School of Wholeness' (SOW), where individuals are able to follow a programme of workshops and seminars on personal, leadership and business wholeness
- The Wholeness Movement; a global initiative to move the message and benefits more widely so local assemblies can interface with communities; and work with relevant organisations that inspire wholeness locally and nationally
- The International Wholeness Centre (IWC); is an Equipping Centre, planted to continue the work of transforming lives through wholeness; whose mission is to raise leaders to raise leaders; transform generations through mentoring; and release individuals into their purpose and call for the glory of God!

### GOVERNANCE

JPIM is governed by 4 trustees and managed by 7 Management Committee members that also lead key teams within the Ministry, namely: Hospitality, Events & Conference Coordination, Prayer, Finance, Human Resources, Safeguarding, Missions, Fundraising and Social Media & Marketing. JPIM has a further 14 volunteers that serve in the respective departments.

Directions relating to the Ministry are made by the trustees in consultation with the Management Committee, who are responsible for all charitable and fundraising activities. Day to day decisions on expenditure and activities are decided by the staff and volunteers in charge of different areas of the Ministry, with budgets set and monitored by the trustees. The powers of appointment or removal of trustees rests with the Board of Trustees.

New trustees are primarily selected from the members of the Ministry or from leaders within the Body of Christ sharing the same vision. This means the Trustee body is wholeheartedly involved in seeing the vision of the Ministry worked out in practice. On being appointed, new trustees spend time with the existing trustees to ensure they understand their responsibilities and the legal and financial framework in which the Ministry operates.

## THE YEAR: ITS OBJECTIVES AND ACHIEVEMENTS

The object of the Charity is to advance the Christian faith in the UK and overseas. The mission of the Ministry is to *transform lives through wholeness*. In 2021, JPIM fulfilled its charitable object and mission. This was achieved through a range of Core and Fundraising activities, Faith and Community outreaches as expressed below:

### 1. Quantitative and Qualitative Analysis

#### 1.1 Core & Fundraising

Inputs	Outputs	Outcomes/benefits
<b>Board of Trustees Meetings</b>	<ul style="list-style-type: none"> <li>7 meetings</li> <li>7 minutes</li> <li>4 action plans</li> <li>4 trustees</li> </ul>	<ul style="list-style-type: none"> <li>Sought God prayerfully concerning direction and priorities throughout 2021</li> <li>Vision for the Ministry reviewed, revisited and updated</li> <li>6 Management Committee members supported throughout the year.</li> <li>14 Leaders quality of lives improved</li> </ul>
<b>Management Committee (MC) Meetings</b>	<ul style="list-style-type: none"> <li>4 meetings</li> <li>4 minutes</li> <li>4 action plans</li> <li>9 departments</li> </ul>	<ul style="list-style-type: none"> <li>7 volunteers supported throughout the year</li> <li>Clearer definition of objectives</li> <li>Improved support services</li> <li>Measured project outcomes</li> <li>Received personal and developmental support to improve leadership and quality of life</li> </ul>
<b>Fundraising</b>	<ul style="list-style-type: none"> <li>Partnership programme</li> <li>Identifying needs</li> <li>Agreed strategy</li> </ul>	<ul style="list-style-type: none"> <li>28 Partners in 2021</li> <li>Continued to elicit ideas from leaders &amp; pastors in training and IWC volunteers for continued fundraising ideas</li> <li>As a ministry we collectively walked 2983.7 miles to raise funds for a building to continue the mandate of the Ministry</li> <li>£3735 funds raised through GoFundMe fundraising site through 68 donors</li> <li>Donations of £1436.45 went directly to our building fund account. TOTAL RAISED £5171.35 so far</li> </ul>
<b>Living in Wholeness (LIW) Programme</b>	<ul style="list-style-type: none"> <li>Wholeness Academy 8 OPEN DAY</li> <li>Wholeness Academy 8 Programme</li> <li>INTRODUCTION to</li> <li>Leading in Wholeness x 2</li> <li>Leading in Wholeness 3-day programme x2</li> </ul>	<ul style="list-style-type: none"> <li>25 transformed lives through wholeness</li> <li>25 individuals identified and pursuing God given purpose, including starting business opportunities;</li> <li>25 individuals received inner healing through forgiveness and increased self-awareness and Biblical truths about wholeness</li> <li>25 families impacted by delegates growth, confirmed from testimonies received from family members</li> </ul>

## 1.1 Core & Fundraising

<b>International Wholeness Centre (IWC)</b>	<ul style="list-style-type: none"> <li>41 Sunday morning Gatherings</li> <li>33 Thursday night "Stretch" Bible Study</li> <li>Between 21 to 62 attendees each Sunday</li> </ul>	<ul style="list-style-type: none"> <li>Individual and corporate ministry, prayer and counsel provided</li> <li>Corporate worship; reading, teaching, preaching and studying of the Scriptures</li> <li>10 Pastors and Leaders in Training being equipped to deliver and teach the Word of God through practical delivery and study of doctrine and theology</li> <li>Pastors and Leaders in training continue to receive one to one Wholeness Support sessions to ensure well-being and wholeness needs met</li> <li>4 Leadership Development programmes facilitated to increase leadership capacity</li> <li>Members gifts, talents and purpose being highlighted and nurtured</li> </ul>
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## 1.2 Faith & Community

Inputs	Outputs	Outcomes/benefits
<b>Preaching &amp; Teaching</b>	<ul style="list-style-type: none"> <li>14 Preaching &amp; Teaching engagements</li> <li>1 BBC Radio Broadcast aired over 39 local radio stations</li> <li>7 Facebook Live streams</li> <li>52 weeks of teaching</li> <li>365 days of encouragement</li> </ul>	<ul style="list-style-type: none"> <li>Over 800 individuals across the UK and internationally heard the gospel of Jesus Christ preached and received biblical principles on living in wholeness</li> <li>Approximately 1.2million in the UK reached through BBC Radio local broadcast across 39 stations inspiring them with the message of Jesus</li> <li>Over 1,200 people viewed wholeness teachings on Facebook Live</li> <li>Inspirations sent weekly with words of encouragement and teaching</li> <li>Daily words of encouragement and Scriptures posted via social media to encourage individuals in the Christian walk and witness to the unsaved</li> </ul>
<b>Weekly Inspiration</b>	<ul style="list-style-type: none"> <li>52 e-Newsletters</li> <li>Scriptures</li> <li>Teachings and encouragement</li> </ul>	<ul style="list-style-type: none"> <li>Over 360 weekly recipients of scriptural messages, words of encouragement and teachings</li> <li>Received over 700 positive feedback, support and request for prayer</li> </ul>
<b>Prayer &amp; Other Support</b>	<ul style="list-style-type: none"> <li>51 Sessions</li> <li>19 Volunteers</li> <li>5 Phone sessions</li> </ul>	<ul style="list-style-type: none"> <li>An average of 12 people participated in each prayer session</li> <li>2 Responses to social media</li> <li>121 Prayer requests and emotional needs</li> <li>23 Praise reports</li> <li>40 people prayed for</li> <li>6 rededicated their lives to Jesus</li> </ul>

## 1.2 Faith & Community

<b>Social Media</b>	<ul style="list-style-type: none"> <li>• Facebook</li> <li>• Twitter</li> <li>• Instagram</li> <li>• You Tube</li> </ul>	<ul style="list-style-type: none"> <li>• Facebook from 888 followers to 919</li> <li>• Instagram from 549 to 598</li> <li>• Twitter 439 to 446</li> <li>• You-tube from 41 to 49 followers encouraged, challenged, prayed for and received messages of encouragement and hope</li> </ul>
<b>Giving through Compassion UK and My Child Uganda</b>	<ul style="list-style-type: none"> <li>• Giving financially</li> <li>• Giving prayer support</li> <li>• Written encouragement</li> <li>• Supported through provision of food and personal hygiene products</li> </ul>	<ul style="list-style-type: none"> <li>• 5 Children's lives impacted in Nicaragua, Uganda, Rwanda &amp; Dominican Republic and Burkina Faso</li> <li>• Continuing to reach out to Uganda, Africa and the rest of the world through sponsorship and giving</li> </ul>
<b>International Hagah</b>	<ul style="list-style-type: none"> <li>• Scripture Reading, Fast and Discussion</li> </ul>	<ul style="list-style-type: none"> <li>• 4 three-day sessions set aside for reading and encouragement in the Scriptures with guests from USA, Uganda, Dubai, Jamaica and throughout the UK.</li> <li>• Over 80 Individuals strengthened in the Word of God and encouraged to live out their faith with boldness and joy.</li> </ul>

## 2. CORE and Fundraising Activities

2021	CORE & Fundraising Activities	Outcomes/benefits
26 <sup>th</sup> January 16 <sup>th</sup> March 27 <sup>th</sup> April 20 <sup>th</sup> July 12 <sup>th</sup> October 1 <sup>st</sup> November 22 <sup>nd</sup> November	Board of Trustees Meetings	<ul style="list-style-type: none"> <li>Agreed structures, systems and strategies</li> <li>Financial accounts &amp; reporting using SAGE</li> <li>Planning activities for 2021 to 2026</li> <li>Better understanding of the administrative and managerial requirements, roles and responsibilities</li> <li>Improved application of delegated authority and duties</li> <li>Policy reviews and development</li> <li>Trust Deed reviews</li> </ul>
14 <sup>th</sup> January 14 <sup>th</sup> April 14 <sup>th</sup> July 13 <sup>th</sup> October	Management Committee (MC) Meetings	<ul style="list-style-type: none"> <li>Better administration and management of programmes</li> <li>Improved relationships between leaders &amp; different Ministry functions</li> <li>Improved planning and project management</li> </ul>
1 <sup>st</sup> January On-going	Development Plan 2022	<ul style="list-style-type: none"> <li>Refined and agreed programmes, projects and support services</li> <li>Fine-tuned marketing/social media strategy</li> <li>Establish policies &amp; procedures</li> <li>Agreed finance strategy</li> <li>Reviewed/revised resource management</li> </ul>
30 <sup>th</sup> January 8 <sup>th</sup> May 13 <sup>th</sup> November	Volunteer Training	<ul style="list-style-type: none"> <li>Volunteer Induction &amp; Training Programmes delivered</li> <li>Participants gained support &amp; personal development</li> <li>Opportunity to reinforce the vision, develop skills, prayer life and fellowship</li> </ul>
<u>Services</u>  41 Sunday Services  <u>Thursday Night Bible Studies STRETCH</u>  33 Sessions	JPIM IWC	<ul style="list-style-type: none"> <li>IWC is an Equipping Centre, planted to continue the work of transforming lives through wholeness, raising leaders to raise leaders, transforming generations through wholeness and releasing individuals into their purpose and call for the glory of God</li> <li>Developing a strategy for visitors and members</li> <li>Fasting, prayer and planning</li> <li>Training and developing pastoral teams</li> <li>Thursday night Stretch (Bible Studies)</li> </ul> <p><b>Training and Development</b></p> <ul style="list-style-type: none"> <li>All leaders continue to receive ongoing training and development e.g., Preaching and Teaching skills</li> </ul>
20 Department meetings	Hospitality Department	<ul style="list-style-type: none"> <li>The hospitality department continued leadership meetings throughout 2021 to ensure plans are in place to support the ministry in all upcoming events.</li> <li>Support JPIM at IWC Sunday Gatherings at two special events:</li> <li>A baby dedication and ordination.</li> <li>The hospitality department sent out encouraging nuggets to the team; to support them and continue to motivate them.</li> <li>Continued to support, the CEO, COO and Ministry Director in their roles, as well as the other leaders of the various departments within JPIM.</li> <li>Completed a department manual for Hospitality that included roles and responsibilities</li> </ul>



5 Department meetings	Safeguarding Department	<ul style="list-style-type: none"> <li>Weekly safeguarding announcements made at IWC Sunday Gatherings</li> <li>Two concerns raised for safeguarding no referral required</li> <li>We continue to receive excellent help and support from 31:8</li> <li>KB transitioned from department in July 2021</li> <li>SB joined the team in July 2021 to carry out administration in the department</li> <li>Two internal training sessions were facilitated for leaders and one session open to all volunteers to raise awareness and support Ministry in managing safeguarding</li> <li>Safeguarding Coordinator attended 31:8 launch of international Christian work research and the launch of the black church domestic abuse forum</li> </ul>
11 Department meetings	Young Transformers Department	<ul style="list-style-type: none"> <li>Young Transformers is the children's ministry for JPIM.</li> <li>Teachers continue to support the growth of the Young Transformers with passion and commitment even when there is only one child is present, they are encouraged to participate</li> <li>Leader and Deputy have worked together to develop curriculum that included teaching on the following scriptures during IWC Sunday Gatherings in 2021</li> <li>The Fruit of the Spirit {Galatians 5:22}</li> <li>The Whole Armour of God (Ephesians 6:11-18)</li> <li>The Love of God {1Corinthians 13}</li> <li>Ten Commandments {Deuteronomy 5:16-21}</li> <li>Teachers continuing to use practical demonstrations and activities to aid children's learning</li> </ul>
4 Department meetings	Worship Department	<ul style="list-style-type: none"> <li>Continued regular worship team meetings to find out how each member was, personally and in ministry.</li> <li>Prayer Team continues to pray for each other, the department, the leaders, and ministry.</li> <li>Introduced the first Worship workshop to teach the essence of true worship and essential facets of worship.</li> <li>Introduced a keyboard to worship as a pilot for going forward</li> </ul>
22 Department meetings	Social Media & Marketing Department	<ul style="list-style-type: none"> <li>Live feeds from IWC Sunday gathering continued</li> <li>Began digital training for media team leader</li> <li>Monthly/quarterly planning meetings</li> <li>Continue AJP picture quotes, scriptures and #tbt videos</li> <li>Developed Zoom host role and responsibilities, recruited three people to support with zoom host role.</li> <li>Promoted Wholeness Academy and other events on all media platforms</li> <li>Updates shared with the Fundraising department, safeguarding department and Young Transformers that involve social media</li> <li>Seasonal Posts i.e., Easter, Mother's Day, Father's Day, Christmas</li> </ul>

## 2. FAITH & Community Outreaches

2021	Faith & Community Outreaches	Outcomes/benefits
2 <sup>nd</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> Jan 5 <sup>th</sup> , February 2 <sup>nd</sup> , 3 <sup>rd</sup> , 8 <sup>th</sup> , 17 <sup>th</sup> , 24 <sup>th</sup> , 27 <sup>th</sup> March 7 <sup>th</sup> , 10 <sup>th</sup> , 24 <sup>th</sup> , April 5 <sup>th</sup> , 22 <sup>nd</sup> , May 3 <sup>rd</sup> , 10 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 2 <sup>nd</sup> , 26 <sup>th</sup> June 7 <sup>th</sup> July 4 <sup>th</sup> Aug; 26 <sup>th</sup> Sep; 4 <sup>th</sup> , 10 <sup>th</sup> , 9 <sup>th</sup> Oct; 21 <sup>st</sup> Nov;	Preaching and teaching of the gospel	<ul style="list-style-type: none"> <li>Individuals across the UK and the rest of the world heard the gospel of Jesus Christ being preached at conferences, special Facebook Live and YouTube Teaching and Preaching Events</li> <li>People received biblical principles on how to live a whole purpose filled life</li> <li>Opportunity to pray corporately and individually for spiritual wholeness, strength and transformation at conferences and seminars</li> </ul>
Weekly	Weekly Inspirations	<ul style="list-style-type: none"> <li>e-Newsletter containing scriptural messages</li> <li>Recipients receive words of encouragement and teaching</li> <li>Weekly email response and support</li> </ul>
Ongoing	Online Prayer Requests	<ul style="list-style-type: none"> <li>Responded positively to visitors to JPIM website prayer requests</li> <li>Spiritual, Practical and Emotional support provided to callers</li> <li>Practical help and encouragement provided to callers</li> <li>156 people received prayer through WhatsApp and social media</li> </ul>
Weekly	Encouraging & Mentoring Sessions	<ul style="list-style-type: none"> <li>Phone call support</li> <li>Emails, received, reviewed and responses provided</li> <li>Video calls and face-to-face sessions with partners and friends of the Ministry and wider community</li> <li>Letters of support</li> </ul>
5 <sup>th</sup> to 7 <sup>th</sup> January 5 <sup>th</sup> to 7 <sup>th</sup> October 15 <sup>th</sup> November to 6 <sup>th</sup> December	Corporate Fast	<ul style="list-style-type: none"> <li>Opportunity to seek God for direction for the Ministry corporately</li> <li>Opportunity to intercede for the Ministry, trustees, donors, partners, volunteers and wider community</li> <li>Prayer for upcoming events</li> <li>Pray for health and growth in all areas of the Ministry</li> <li>Continuation of International Hagah – Fasting and the reading of scripture</li> </ul>
Every week	Prayer Buddies	<ul style="list-style-type: none"> <li>The team and leaders come together to pray, worship and hear from God each week for themselves and the Ministry</li> </ul>
Monthly	Giving through Compassion UK	<ul style="list-style-type: none"> <li>Strengthened relationships with organisation and recipients</li> <li>Improved collaboration and partnership</li> <li>Open to wider participation</li> </ul>

## Public Benefit

The trustees have complied with the duty under the Charities Acts to have due regard to the public benefit guidance published by the Charity Commission in February 2014.

Analysis	Contributions
Communicating the Christian faith through materials via the internet	YES
Raising awareness and understanding of Christian beliefs and practices	YES
Unconditional and devotional acts of love	YES
Missionary and community outreaches	YES
Promotion of social cohesion	YES
Advancing the Christian faith through support networks and groups	YES
Provided ethical and moral codes in society	YES
Provided spiritual well-being and moral education of society as a whole	YES
Expressed the principles of the Christian faith through teaching, practical help and support	YES
Promoted educational development activities	YES
Provided training in life skills	YES
Development of lifelong learners through training and mentoring	YES
Increasing public learning and knowledge	YES
Achieving personal and social development	YES
Increase learning and knowledge about a particular subject	YES
Added knowledge and understanding of specific areas of study and expertise	YES
Promoting positive behaviour in families	YES
Development of individual capabilities, competencies, skills and understanding	YES
Provided information that increases the knowledge and abilities of learners	YES
Develop positive relationships	YES

## Volunteers

The Ministry is so deeply grateful for the dedication and commitment of volunteers who under the direction of the Board of Trustees and Management Committee performed various tasks in furtherance of the objects. Whilst the Ministry does contract financial, administration and management services, the volunteers help to make the difference in achieving its great commission. This is done in 'being salt and light' amongst the people they interact with every day; by praying, visiting the sick and others in need, being involved in training others, in public teaching and worship, and also in administration.

The financial resources of the Ministry, to a very large extent, are given by the partners and their private assets and equipment are regularly used in the work of the Ministry. Much of this work is done without recognition, and some of the hours and value of that time cannot be quantified. The Board of Trustees extend the Ministry's deepest thanks and appreciation to God, first and foremost, and then to all of our volunteers, partners and supporters for giving, serving and supporting this Ministry with such extravagant love and commitment. The Ministry certainly would not be able to achieve the various outcomes without all the volunteers. JPIM looks forward to all God has in store for the Ministry in 2022 and beyond.

In 2021, the Board of Trustees have demonstrated a spirit of excellence, flexibility, wisdom and unity that they have worked together to ensure the object and mission of the Ministry is achieved, and the benefits to the public remain paramount in all that JPIM does. The Ministry acknowledge and celebrate each member of the Management Committee who over the last year has demonstrated true servant leadership. They have been solidly committed, flexible, creative and generous in so many ways. Thank you and God bless you.

The Ministry notes that each trustee, Management Committee member and volunteer have freely given of their skills from a diverse and rich background in recruitment, banking, HR, social work, health & social care, management consulting, accounting, education, local government, catering and hospitality, administration and entrepreneurial business ownership. Whilst JPIM cannot fairly or accurately calculate the cost of the services our volunteers provide the Ministry did however carry out a benchmarking exercise to guesstimate a monetary value for the services provided in the various roles.

It is estimated that their donated services amounted to over £200,000 for the year. Whilst this was a paper exercise, it goes a long way in demonstrating the added value each volunteer brings to making JPIM the dynamic Ministry in furtherance of its objects.

## PLANS FOR THE NEW YEAR

With robust structures and key strategies reviewed and updated in 2021, JPIM knows the work of the Ministry has just begun, and is looking ahead to 2022 in order to continue to see lives transformed through wholeness. Prayerfully, the Ministry will continue to build capacity with bespoke systems and procedures that include: updating a development plan that incorporates a route map of our vision and plans beyond 2021; a sound financial strategy that looks at fundraising as an integral part of our core responsibility; as well as sustainability through increasing partnership exponentially, year on year.

The trustees are aware of the growing need to use social media not only as a means to reach out to the faith and wider community, but also as a medium to build relationships through networks and groups while promoting the works of the Ministry. In communicating the messages, JPIM remains mindful of its commission of developing and delivering the Wholeness programmes that raise awareness of the benefits of living a life of wholeness, furthering the gospel and transforming lives and communities.

The trustees with the full support of the Management Committee plan to implement the following in 2022:

CORE Departments	Plans
<b>Board Of Trustees</b>	<ul style="list-style-type: none"> <li>Continue to inform Partners of benefits and updates on the Charity's progress via quarterly email update letters to ensure each partner knows how their input is helping us reach our objectives</li> <li>Intentionally recruit additional trustees from different work and demographics that complement existing trustees experience and skills sets</li> <li>Continue to implement the delivery of the 2022 vision plan</li> <li>Action plans and timelines developed for achieving vision and mission</li> <li>Continue to update and implement policies</li> <li>Ongoing Training and development for the board and volunteers</li> <li>Ongoing review of Trust Deeds and governance</li> </ul>
<b>Chief Executive Officer</b>	<ul style="list-style-type: none"> <li>Leading on organisational development and vision casting</li> <li>Continue to lead on discussions concerning international work and partnerships with USA, Ugandan and Jamaican partners to include, planning the delivery of conferences, leadership development and Wholeness Academy (WA) models</li> <li>Continue to develop leadership capacity within JPIM to prepare for growth and expansion to include next level of five-fold ministers ordained</li> <li>Develop online strategies for the delivery of wholeness programmes</li> <li>Develop programmes that support lifelong learning in both the faith and wider community, that equips them to lead and grow in wholeness with integrity</li> </ul>
<b>Chief Operations Officer</b>	<ul style="list-style-type: none"> <li>Continue to work alongside CEO; and support Board of Trustees in fulfilling objects</li> <li>Develop and agree wider fundraising strategy (ongoing)</li> <li>Manage JPIM Partnership – strategies for growth to be implemented</li> <li>Administer and manage financial systems using Sage</li> <li>2021 Gift Aid for UK taxpayers and Gift Aid Small Donations continue to be claimed.</li> <li>Event Management and administration of Wholeness Academy – Living in Wholeness and Leading in Wholeness and Annual Conferences</li> <li>Event Management and administration of equipping centre International Wholeness Centre (IWC)</li> <li>Management and administration of all other Ministry work</li> <li>Manage the budget for all departments with the Management Committee and offer training where required</li> <li>Continue to liaise with all department leaders and Ministry clients</li> </ul>

<b>Ministry Director</b>	<ul style="list-style-type: none"> <li>Continuing to work alongside CEO, COO &amp; leadership team in fulfilling objects of the Ministry</li> <li>Continue to pray personally and corporately for the ministry in all areas</li> <li>Facilitating training, and development of the JPIM volunteers; This is achieved through prayer, giving and receiving feedback, wholeness support sessions, service reviews, support, and personal encouragement</li> <li>Continuing to serve as a Trustee on the JPIM board of Trustees helping to shape the growth of the Ministry</li> <li>Continue to study for a Diploma in Biblical Studies</li> <li>Ordained as pastor in September 2021</li> <li>On-going mentorship and prayer times with CEO to grow in my role as pastor</li> <li>Facilitating leadership meetings – JPIM Management Committee, and International Wholeness Centre (IWC) STRETCH meetings</li> <li>Continue to support departments such as Young Transformers, Worship and Safeguarding</li> <li>Mentored and supported the transition of the Hospitality Deputy to Hospitality team leader</li> </ul>
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Other Departments	Plans
<b>Fundraising Officer</b>	<ul style="list-style-type: none"> <li>Plan to utilise gifts within the team to raise funds for on-going ministry works, services and programmes</li> <li>Use ideas which we did not use in 2021 from volunteers (for example treat boxes &amp; collection of “loose change”)</li> <li>Hold one fundraising events in 2022</li> <li>Collect a special building fundraising collections during a IWC Sunday Gathering</li> <li>Look into funding for any further fundraising support</li> </ul>
<b>Finance Officer</b>	<ul style="list-style-type: none"> <li>Manage and administer accounts for the Ministry</li> <li>Prepare and present draft annual report each year</li> <li>Continue to use SAGE Accounts 50 for all account reports and submission</li> <li>Develop Ministry and department budget for 2022</li> <li>Continue to work with Good to Give and Brenda Boyd for accounts examination</li> <li>Submit Gift Aid and GASD to HMRC ongoing</li> <li>Work with external examiners to complete TAR and submit to Charity Commission</li> </ul>
<b>Human Resources (HR)</b>	<ul style="list-style-type: none"> <li>Support Board of Trustees with the development and updating of policies and procedures for staff and volunteers that meet legislative requirements</li> <li>Continue to update the induction document that gives volunteers information before they join the charity</li> <li>Continue to update and implement role descriptions and person specifications</li> <li>Notifying team of low-cost training courses for volunteer development</li> <li>Manage volunteers Mid-Year and End-of Year Service reviews are completed</li> <li>Continue to consolidate development areas identified from service reviews</li> <li>Submission of annual budget for 2022</li> </ul>
<b>Hospitality</b>	<ul style="list-style-type: none"> <li>Continue to have regular leadership meetings to share ideas to strengthen the Service Flow &amp; Hospitality Department. To include events, to ensure that the event runs smoothly and the leaders have all training in place that is required.</li> <li>Continue training hospitality volunteers for upcoming events 2022</li> </ul>
<b>Worship Team</b>	<ul style="list-style-type: none"> <li>Introduce teaching on the Importance of Worship on a Sunday.</li> <li>Team rehearsal and fellowship once a month after the IWC Sunday Gathering,</li> <li>Two more Worship Workshops to be held</li> <li>Continue regular team meetings</li> </ul>

<b>Prayer Team</b>	<ul style="list-style-type: none"> <li>• Assessment and training for prayer ministry.</li> <li>• Review training for 2022 for new prayer members and existing prayer team</li> <li>• Updates to reflect all changes for 2022 onwards.</li> <li>• Continued review of department protocols to ensure continued excellence through 360 feedback from team alongside reflection and review from Prayer Leadership Team.</li> <li>• Continue to support JPIM events throughout the year.</li> <li>• Prayer support for CEO for speaking/teaching engagements throughout 2022.</li> <li>• Quarterly Prayer Team Meeting to include a social activity</li> <li>• Identify and train a prayer team administrator for 2022.</li> </ul>
<b>Social Media &amp; Marketing Team</b>	<ul style="list-style-type: none"> <li>• Share Wholeness facts / mental wellbeing in line with ministry vision.</li> <li>• Share follower's testimonies from events! Connect with safeguarding department.</li> <li>• Introduce partner with us page.</li> <li>• Collaborate with new media support team member / follow through with media plans discussed on branding/templates and themes. Use of platforms to tailor engagement to increase followers and likes/views</li> <li>• Safeguarding poster for face to face and online service on media protocols</li> <li>• Collate media content to be sent to new team members.</li> </ul>
<b>Missions Team</b>	<ul style="list-style-type: none"> <li>• Continue to write and correspond with our children sponsored through Compassion UK.</li> <li>• Continue to maintain relationships with MyChild Uganda.</li> <li>• Continue to financially bless other charities that support the objectives of the Ministry</li> </ul>
<b>Safeguarding Team</b>	<ul style="list-style-type: none"> <li>• Complete Safeguarding policy</li> <li>• Continue to promote safeguarding culture via holding a safeguarding Sunday, video, leaflet, notices, posters.</li> <li>• Two sessions of Safeguarding training for all leaders/members and visitors on a Thursday evening</li> <li>• Attend specialist safeguarding training i.e., spiritual abuse</li> <li>• Create Safeguarding manual</li> </ul>
<b>Young Transformers Team</b>	<ul style="list-style-type: none"> <li>• Continue to update Young Transformers manual</li> <li>• Introduce new topics for the transformers to study: <ul style="list-style-type: none"> <li>-Being Thankful</li> <li>-Psalms 23</li> <li>-More topics to be decided</li> </ul> </li> <li>• Organise Young Transformer events for 2022 <ul style="list-style-type: none"> <li>-Young Transformers Sunday service Takeover</li> <li>-Mother's Day,</li> <li>-Christmas service</li> <li>-Father's Day</li> <li>-Easter</li> </ul> </li> </ul>

The activities and achievements for 2021 as well as planned activities for 2022, JPIM is building capacity, ensuring structures and systems, policies and processes are firmly in place so the Ministry can grow in an organic and healthy way year on year.

## **Financial Review**

During the year income increased by £3,536 to £79,313 and expenditure increased by £3,968, to £47,639. As a result, the cash held by the charity increased by £31,673 to £134,504, of which £121,071 is unrestricted and can be used for any charitable purpose. The Charity received the donated services of volunteers to cover all IT, marketing, human resources, accountancy, event planning and event hosting activities. It is estimated that services with a value in excess of £200,000 were volunteered during the year via donated services. This sum is not reflected in the accounts.

## **Restricted (Building) Fund**

The Charity has established this fund for the specific purpose of leasing, renting or building or purchasing premises for the Ministry.

## **Restricted (Support) Fund**

The Charity has established this fund for the specific purpose of giving to those in need within the charity and the wider community.

## **Reserve Policy**

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £50,000 (which equates to about 12 months of unrestricted expenditure in distress conditions) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £121,071 and the charity is complying with its reserves policy.

## **Governance**

Responsibility for setting policy and for determining the parameters within which the charity should operate for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. Responsibility for the day-to-day operation of the charity has been delegated to a senior management team led by Marcia Peart. New trustees are recruited and appointed by the existing trustees, by a majority vote.

## **Donations and Giving**

Gifts to external organisations and individuals are considered by the trustees on the basis of need and fulfilment of the charitable objectives. There are no upper or lower limits of support.

In the year under review, the Ministry provided financial support to Compassion UK through the sponsorship of 5 children. This will continue in 2022 and beyond, increasing to a maximum of 8 children by 2022. The Charity made donations of £5,000 to other institutions during the year.

## **Risk Statement**

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.



## **Responsibilities of Trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

The trustees confirm that the accounts comply with current statutory requirements and those of the Charity's trust deed.

The Accounts were approved by the Board of Trustees on: 29<sup>th</sup> March 2022, and signed on its behalf by:

*J. Peart*

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**Jacqueline Peart**  
**Chair**



## **INDEPENDENT EXAMINERS REPORT**

I report on the accounts of the Trust for the year ended 31 December 2021, which are set out on pages 18 to 20.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 144 of the Charities Act 2011 (the Act) does not apply but that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under charity law and is eligible for independent examination, it is my responsibility to:

- (1) examine the accounts under section 145 of the Charities Act 2011;
- (2) follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011;
- (3) state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.
2. have not been met or; to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 26/06/2022

Basthiyan K. A. C. S. Rodrigo ( BSc Accountancy, MBA, ACASL, FFA/FIPA)  
on behalf of NF Financial Solutions Ltd  
c/o Good to Give  
Suite 7, Fifth Floor  
West World, West Gate  
W5 1DT

RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDING 31 DECEMBER 2021

Notes	Unrestricted Funds		2021 £	2020 £
	General Funds £	Restricted Funds £		
<b>Income receipts</b>				
Donations, legacies and grants	54,166	7,579	61,745	57,635
Gift aid receipts	12,168	803	12,973	12,400
Income from charitable activities	4,595	-	4,595	5,672
Fundraising activities	-	-	-	70
	<u>70,929</u>	<u>8,382</u>	<u>79,313</u>	<u>75,777</u>
<b>Capital and similar receipts</b>				
Sale of fixed assets	-	-	-	-
Sale of investments	-	-	-	-
Loan repayments	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total receipts</b>	<u>70,929</u>	<u>8,382</u>	<u>79,313</u>	<u>75,777</u>
<b>Payments</b>				
Payments in relation to charitable activities undertaken directly	2 40,539	-	40,539	39,091
Grants paid in relation to charitable activities undertaken by others	3 7,100	-	7,100	4,580
	<u>47,639</u>	<u>-</u>	<u>47,639</u>	<u>43,671</u>
<b>Total payments</b>	<u>47,639</u>	<u>-</u>	<u>47,639</u>	<u>43,671</u>
Net of receipts / (payments) before transfers	23,289	8,382	31,673	32,106
Transfers between funds	-	-	-	-
<b>Net movement in funds</b>	<u>23,289</u>	<u>8,382</u>	<u>31,673</u>	<u>32,106</u>
Cash funds as at last year end	97,782	5,049	102,831	70,725
<b>Cash funds at this year end</b>	A <u>121,071</u>	<u>13,431</u>	<u>134,504</u>	<u>102,831</u>

**STATEMENT OF ASSETS AND LIABILITIES  
FOR THE YEAR ENDING 31 DECEMBER 2021**

	<u>Unrestricted Funds</u>			
	General funds	Restricted funds	2021	2020
	£	£	£	£
<b>A Cash funds</b>				
Cash at bank with immediate access	120,956	13,431	134,387	102,713
Petty cash	116	-	116	118
	<u>121,072</u>	<u>13,431</u>	<u>134,503</u>	<u>102,831</u>
<b>B Other monetary assets</b>				
Gift aid due to charity	37	-	37	1,170
	<u>37</u>	<u>-</u>	<u>37</u>	<u>1,170</u>
<b>C Liabilities</b>				
Program fees received in advance	310	-	310	1,720
Rent	487	-	487	-
Fee for Independent Examination	-	-	96	960
	<u>797</u>	<u>-</u>	<u>893</u>	<u>2,680</u>

All liabilities fall due for settlement within one year.

**D Fixed assets retained for charity's own use**

The Charity held no fixed assets as at 31 December 2021 (2020 Nil).

**E Investment assets**

The Charity held no investment assets as at 31 December 2021 (2020 Nil).

**F Guarantees and secured debts**

The Charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the Trustees and signed on their behalf by

*J. Peart*

**Jacqueline Peart**  
**Chair**

The notes on page 20 form part of these accounts

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis with a statement of assets and liabilities

**2 Payments in relation to charitable activities undertaken directly**

	Unrestricted General funds £	Restricted Funds £	Total 2021 £	Total 2020 £
J. Peart (trustee) for services provided	9,450	-	9,450	6,400
Programmes facilitation fees paid to J. Peart (trustee)	2,550	-	2,550	3,800
Rent and venue hire costs	-	-	-	310
Workshop and event other costs	1,241	-	1,241	981
Church running costs	931	-	931	3,877
Ministry running costs	1,428	-	1,428	3,040
Administrative costs	1,146	-	1,146	3,524
Administrative costs - M.Peart Consultancy fees	21,600	-	21,600	15,840
Insurance	369	-	369	359
Independent examination of accounts	1,824	-	1,824	960
	<u>40,539</u>	<u>-</u>	<u>40,539</u>	<u>39,091</u>

**3 Grants paid in relation to charitable activities undertaken by others**

Grants for:

Relief of poverty - Compassion UK	2,100	-	2,100	2,080
Homeless Project- Crisis UK	100	-	100	-
Homeless Project - Shelter	100	-	100	-
Homeless Project - Salvation Army	100	-	100	-
Relief of poverty - ABCD	200	-	200	-
Ministry Outreach - SFTN	2,000	-	2,000	-
Ministry Outreach - Shiloh Pentecostal Fellowship	2,000	-	2,000	-
Other institutions	500	-	500	2,500
	<u>7,100</u>	<u>-</u>	<u>7,100</u>	<u>4,580</u>

**4 Transactions with related parties**

Jacqueline Peart served as Ministry leader and programmes facilitator during the year was paid a total of £12,000 (2020 £10,200), for serving in that capacity, not for serving as trustee; these payments are permitted by the charity's governing document.

In addition Marcia Peart, a close relative of Jacqueline Peart, provided administrative and management services to the charity and was paid a consultancy fee of £21,600 for the year (2020 £15,840)

These payments were authorised by the independent trustees, at meetings not attended by Jacqueline and Marcia Peart.

**5 Movement of funds**

	Balance at 31.12.20 £	Receipts £	Payments £	Transfers £	Balance at 31.12.21 £
General funds	97,782	70,929	(47,639)		121,071
Restricted funds:					
	-	-	-	-	-
Building fund for leasing, renting, building or purchasing premises for the Ministry	5,049	8,382	-	-	13,431
Total funds	<u>102,831</u>	<u>79,311</u>	<u>(47,639)</u>	<u>-</u>	<u>134,502</u>