

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

England & Wales · Charity number 1155705

Details

Other names	ESSEXHMVA
Status	Registered
Legal form	CIO
Registered	2014-02-10
Register	View on the Charity Commission register

Contact

Address	60 Molrams Lane Great Baddow Chelmsford CM2 7AJ
Phone	01245476249
Email	info@essexhmva.co.uk
Website	www.essexhmva.co.uk

Activities

Objects: THE PRESERVATION, RESTORATION AND EXHIBITION OF HISTORICAL MILITARY VEHICLES, ARMOUR, ARTILLERY AND ASSOCIATED EQUIPMENT, DOCUMENTS AND ARTEFACTS AND TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY OF THE SAID HISTORICAL MILITARY ITEMS, IN PARTICULAR BUT NOT EXCLUSIVELY, BY THE PROVISION OF PUBLIC EVENTS, SHOWS AND PLACES OF LEARNING.

Activities: TO EDUCATE AND PROMOTE THE STUDY OF MILITARY HISTORY BY VISITING SCHOOLS AND MILITARY ESTABLISHMENTS AS WELL AS HOLDING PUBLIC EVENTS THE PRESERVATION OF MILITARY ARTIFACTS, INCLUDING BUT NOT EXCLUSIVELY MILITARY VEHICLESTO PROVIDE ACCESS FOR THE GENERAL PUBLIC TO EDUCATIONAL MATERIALS THROUGH OUR WEBSITE TO MAKE REPRESENTATIONS WHERE LEGISLATION COULD AFFECT HISTORICAL MILITARY ITEMS

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Essex
- Hertfordshire
- Kent
- Suffolk
- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£36,986	£34,324	-	-
2023-12-31	£34,683	£29,345	-	-
2022-12-31	£30,908	£28,660	-	-
2021-12-31	£9,468	£11,348	-	-
2020-12-31	£10,152	£12,756	-	-

Trustees

Name	Role	Appointed
COLIN TEBB	Chair	2014-01-09
ADAM CLEMENTS		2015-05-01
Abigail Mills		2024-03-03
Alan Zeller		2016-09-01
DAVID SMITH		2014-01-09
KERRY CLEMENTS		2014-01-09
Laura Monique Willis		2019-02-07
MARION TEBB		2014-01-09
PETER SMITH		2014-01-09
Russell Pacy		2018-01-01
Shaun Christopher Morgan		2024-10-17

Accounts

2024 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION REGISTERED CHARITY 1155705 ANNUAL REPORT



ESSEX
 **HMVA**



Our objectives are:

The preservation, restoration and exhibition of historical military vehicles, armour, artillery and associated equipment, documents and artefacts and to advance the education of the public in the history of the said historical military items

TABLE OF CONTENTS

04	Introduction & Board of Trustees
05	Co-Opted Members
08	Chairman's Statement
09	Aims and Activities & Classification
10	Our Charity Work, Public Benefit and Activities
19	Our Other Activities
20	Our Financial Summary
21	Trustees responsibilities in respect to the Annual Report and Financial Summary
23	Risk Management
26	Business Plan
29	Fund raising policy & Retention of records



INTRODUCTION

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ALSO KNOWN AS THE ESSEX HMVA
CHARITY No: 1155705

WEBSITE: <http://www.essexhmva.co.uk>

TRUSTEES

OUR BOARD OF TRUSTEES

Our Board of Trustees is currently made up of 10 Trustees, They set our strategic direction and are responsible for ensuring that the association upholds our values and governance, and delivers our objectives. They guide, advise and support the Chairman; they decide how the association's money is spent and approve our budgets.

The Board of Trustees met four times during the period and communicated frequently between meetings.

The trustees who served during the period and at the date of this report are listed below:

Colin Tebb

Chairman

Colin is known and respected by preservationists throughout the country and has been involved in military vehicle preservation from something that started purely as a small hobby, to working with Museum organisations and various preservation groups, before becoming the Essex area chairman of the MVT. He is also our show director for Echoes of History.

Marion Tebb

Safeguarding Trustee & Charity Secretary

Marion brings to our organization the administrative knowledge of her profession, along with a fresh perspective by coming from outside our association. She also oversees our non-member volunteer force who enjoy getting involved with our annual show and other events.

Russell Pacy

AI / IT Technology Trustee
PR / Media Trustee (along with David Smith)
Data Trustee (along with Peter Smith)
Membership administrator

Russell brings his experience from a commercial capacity having worked for global companies with IT systems to ensure we make productive use of our IT.

Peter Smith

Treasurer

Data Trustee (along with Russell Pacy)

Peter has a number of years' experience in the preservation field, having started his working life as a coach-builder, he now puts this experience to good use in giving help and advice to members regarding vehicle restoration. In addition, his knowledge of military artefacts is invaluable to the organisation. He brings his experience in running a business to the charity through financial controls and budget tracking. He implemented new asset policy, and oversaw us through the recent pandemic, adapting budgets for the loss of income.

David Smith

Publications Trustee
Membership Secretary
Newsletter Editor
PR / Media Trustee (backup to Russell Pacy)

David was one of the founding trustees of the Essex HMVA, and is responsible for all our on line media streams including personally implementing an e-newsletter about our fundraising. From the start, the e-newsletter was designed to be more than just an advert for our events and as such a substantial proportion of the content of these mails is given over to articles written with an educational element. He now works with a small team of volunteers, who are experts in the field of electronic media. This has expanded to include all membership communications. He works alongside Russell Pacy in this process, including our brand image.

Adam Clements

Trustee and Facilities Specialist

Adam has been volunteering for us for a number of years now, and brings his professional experience in audio visual technologies to our organisation.

Kerry Clements

Trustee, Deputy Show director

Kerry has been a Trustee since 2014 and holds qualifications in Events Management, Business and Event Management and Digital Marketing, bringing this expertise to the Essex HMVA, as well as a working experience of educational information and event management. Kerry is also invaluable as one of a younger generation who bring a youth element to our organisation and actively encourages new members to join through engagement.

Alan Zeller

Health and Safety Trustee
Living History Events Coordinator

Alan brings his extensive public sector health and safety experience and regulatory compliance to EHMVA. In addition to his role as Living History Liaison Management working with living History groups that attend and support our events.

Alan has more than 20 years experience working with Living History groups and organisations in the heritage sector.

Laura Willis

Trustee and Contractor Liaison

Laura has been volunteering for us for a number of years in a varied number of roles, Laura's can do attitude and approachable nature along with Kerry has formed a strong partnership.

PATRONS

We remain delighted to have the honour of having as our joint Patrons:

The Rt Hon. Sir John Whittingdale OBE MP

and

Stephen Nunn

Stephen is highly regarded as a local historian, author, Ex-Mayor and Freeman of Maldon.

CO-OPTED MEMBERS

GEORGE KING
Educational Officer

BARRY SMITH
Special Projects

VOLUNTEERS

We also have many volunteers, mostly made up from associate members who help us carry out our main aims either as a collective group or on their own or in smaller groups. They have shown the same enthusiasm for what we do as the trustees. The variety of jobs they carry out is wide ranging, we also have had help from outside organisations such as the Army Cadets.

CHANGES TO OUR ORGANISATION

The Essex HMVA continues to review the mix of trustees on a regular basis to ensure there is a variety of views and opinions regarding how the charity is run. We remain a charity which has a mix of trustees from different ages, backgrounds and those who bring new ideas to the committee. We must always encourage new members be given the opportunity to join our management. One way we do this, is through our co-opted members, which gives those interested to progress.

STRUCTURE AND DECISION MAKING

Any Newly appointed trustees are asked to confirm in writing that they have read and understood documents aimed to brief them of their legal obligations under charity law, their responsibilities as a trustee, the business plan and the recent financial performance of the association.

Our trustees remain ultimately responsible for the operation of the charity. Tasks are agreed and those responsible for conducting and delivering those tasks. These tasks are led by at least one trustee, and are usually supported by co-opted members.

We hold quarterly trustee meetings, during those meetings, our current activities are reported back, as well as future events and commitments. Where trustees are briefed on the progress and wider view of our charities direction and previously agreed decisions. We feel this is very important, as one of the reasons the charity was formed was those who came from our previous organisation had felt it to be undemocratic and non-inclusive.

Agreements on any course of action is dependent on the majority of trustees agreeing on the chosen direction.

ASSOCIATE MEMBERSHIP

Our associate membership continues to increase, but what appears to be a financial squeeze’ may mean this is more challenging. We have members from all over the UK as well as a from Europe. This widens the access the public have to our vehicles and displays, . This has been a mix of people joining, from single individuals to families. We keep in contact with them through our monthly meetings and newsletters. We also have now been publishing our quarterly Olive Drab e-magazine, which we can use to inform and educate. We have a limited means scheme in place for those unable to meet the costs, though these costs are kept as low as possible to encourage engagement. We introduced our new free to join volunteer membership for those who want to start to help, and at a later date move to become a full associate member.

Our members also bring a wide range of knowledge and varied vehicles and artefacts. This means, at events the public get to see history up close, and with our living history members, experience history at first hand. We continue to encourage membership and public engagement as well as our continued efforts to engage with other organisations and museums. Many of the pictures in this report are of our members displays and their interactions with the public. They are from a diverse mix of backgrounds and ages. We encourage diversity as part of our associate membership recruitment process.



Above: Explaining soldiers equipment to curious visitors

CHAIRMAN'S STATEMENT

2024 SUMMARY

"The economic climate continues to affect charities across the UK, and the Essex HMVA is no exception. Yet we remain hopeful."

Welcome to this report for 2024 from the Essex Historic Military Vehicle Association.

This year has been one of both celebration and challenge for the Essex Historic Military Vehicle Association. As we marked the 80th anniversary of the D-Day Landings, our vehicles and volunteers were in high demand across the region and beyond. From school visits to commemorative parades, our presence helped bring history to life for thousands — a testament to the enduring relevance of our mission and the dedication of our members.

We've forged new links with community groups, heritage organisations, and local councils, expanding our reach and strengthening the network that supports our work. These partnerships are vital as we continue to educate, commemorate, and preserve the legacy of military service through living history.

However, the year has not been without its trials. The loss of 'The Barn' — our long-standing storage and operations facility has posed a significant logistical challenge. With a deadline of the end of January 2025 to secure a new site, we face a race against time to ensure our collection remains protected and accessible. The search is ongoing, and we welcome any leads or support from our wider community.

Despite economic uncertainty, our main fundraiser, the Echoes of History Show was a resounding success, thanks to the tireless efforts of our volunteers and the generosity of our supporters. It's heartening to see such commitment in difficult times, and it reminds us that the spirit of service, preservation, education and remembrance is alive and well.

Looking ahead, the future remains uncertain. The economic climate continues to affect charities across the UK, and the Essex HMVA is no exception. Yet we remain hopeful. Our resilience, our community, and our shared passion for history give us reason to believe that we can weather the storm and emerge stronger.

Thank you to everyone who has contributed this year: our members, volunteers, donors, and partners. Your support ensures that the stories we tell, and the vehicles we preserve, continue to inspire future generations.



Colin Tebb
Chairman, Essex HMVA



AIMS AND ACTIVITIES

To educate and promote the study of military history by visiting schools and military establishments as well as holding public events. The preservation of military artefacts, including but not exclusively military vehicles to provide access for the general public to educational materials through our website to make representations where legislation could affect historical military items.

CLASSIFICATION

What

- EDUCATION / TRAINING
- ARTS / CULTURE / HERITAGE / SCIENCE
- ENVIRONMENT / CONSERVATION / HERITAGE

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC / MANKIND

How

- PROVIDES ADVOCACY / ADVICE / INFORMATION
- ACTS AS AN UMBRELLA OR RESOURCE BODY

OUR CHARITY WORK, ACTIVITIES & PUBLIC BENEFIT

As many of our Associate members and Trustees visit a number of different shows and take part in activities in smaller groups, to save space within this report, we have focused on examples of events we did as bigger groups or with a larger impact. This forms part of our public benefit activity, as such, our trustees always take into account the Charity Commission's guidance on public benefit as being at the core of what we do and how this is reviewed.



Above: Some members representing the Essex HMVA at one of the many D-Day 80 Events.

GENERAL POLICY

As well as running some events ourselves, we also attend events run by other organisations. Our own events including our Winter Gathering (a free event), and our Annual show, which is our main fund-raiser. We are looking to run more events, which will expand on what we do. Those events we get invited to attend are a mix of commercial and other Charities. We also support the British Army, attending their events.

The Essex HMVA kept to our aims to give a broad spectrum of activities and multi-period history, while keeping our costs as affordable as possible. The Association has had very positive feedback from the public, exhibitors and re-enactors all of whom took part in the our events. The amount of work put in by our trustees, co-ops, associate members, sponsors and volunteers cannot be under estimated. The association included a programme for our showcase event which included many educational articles.

POPPY COLLECTING

Throughout November our members assisted the British Legion with their local charity poppy selling.

LOCAL EVENTS

The Essex HMVA continues to support many local events, these are normally organised by local Charities or Local Authorities, though some are commercial ventures. This gives us an opportunity to promote our work, and to educate and inform the visitors about the history portrayed in the displays. Many of the displays span a large period the 20th century, from late pre WW2 to almost current military operations. This gives a "something for everyone" approach, although the association can adapt our displays to suit themed events.

VETERANS

The Association continues to support veterans where possible, Marion Tebb acted as host this year for a number of Veterans who attended the show.

PRESERVATION

The Essex HMVA remains committed to supporting the preservation of military vehicles and artefacts. We give advice on such things as the correct vehicle markings, sourcing spares, drawings, photos and documents. We are also helping with vehicle registrations, giving assistance with applications via the DVLA.



OLIVE DRAB MAGAZINE

Most charities have a magazine, which they use to communicate with their associate members. We are particularly proud of our publication, which is called the 'Olive Drab'. This was a follow-on from a member's newsletter produced by our chairman for many years at a previous club. It is now produced by a small team, who also produce the monthly newsletters and other publications. The contents of this quarterly are a mix of historical articles as well as news, some of which are sent in by our own members. Photos and histories of some of our members who were in the armed forces have never been seen in print, and their experiences would have been lost to future generations.

It has grown into something we also use to promote our association. The professional feel is attained by using Adobe publication software. We publish these both online and in a printed form. The feedback we get has been very positive, allowing us to engage with people who may not have been just interested in military vehicles.

As one of our members once expressed:

"it's not just full of green things".

Above: The Olive Drab Magazine Covers during 2024





Above: 'Esther'

ESTHER DONATED JEEP

The Air born Jeep that has been generously donated to us has continued to be in great demand, but has also required restoration as finances allowed. It's been a great tool to use for education of both historical military history, but also that of the progress in industrial design and technology. We have made it accessible to members for their use in attending events and to allow the public to sit in it while supervised. Visiting many schools and events has brought us with direct engagement with the wider public, as well as through its own Facebook Page. We also discovered much about the vehicle, from its role in the 1960's era film of a Bridge Too Far, to that of finding the original name, which we reinstated, (hence Esther).

You can only imagine how those who operated her during WW2 felt as they sat in the cramped area of the glider alongside the Jeep strapped in. We can bring this to life with our vehicle.

We continue to progress the restoration without sacrificing the originality of the vehicle. We are sure that Esther will continue to be in demand during 2025.



Above: Some of the public at our first event of 2024, the Winter Gathering

WINTER GATHERING

We hold a free to enter event called the Winter Gathering (affectionately known as the 'Bum Freezer'), which is commonly our first event of the year in February with the support and encouragement of Maldon District Council.

This is a great opportunity for us to engage with the public and was well attended by the public who posed lots of varied and interesting questions to our members.



Essex HMVA

Subscribed



HOME

VIDEOS

SHORTS

PLAYLISTS

COMMUNITY

CHANNELS

ABOUT



SOCIAL MEDIA AND ENGAGEMENT

Above: YouTube channel homepage

In 2024, our commitment to engaging with the wider public through digital platforms has continued to grow in both reach and relevance. Social media remains a cornerstone of how we share our work, promote events, and foster dialogue around military history and heritage.

We now operate multiple Facebook accounts, including:

- Our Echoes of History Show page, which has surpassed 5,000 followers, reflecting the show's growing popularity and national reach.

- Our main organisational account, with over 1,000 followers, providing regular updates and behind-the-scenes insights.
- A closed members' group, which continues to be an effective space for direct communication, planning, and community building.
- Dedicated pages for the Olive Drab magazine, supporting our historical research and publications, and for Esther the Airborne Jeep, which has become a popular ambassador for our living history work.

Beyond Facebook, our Instagram account has helped us connect with new audiences through visual storytelling, and we are preparing to launch our TikTok channel, a platform that now rivals television as a primary source of information for younger generations. We see TikTok not as a novelty, but as a strategic tool to share our passion for history in short, engaging formats that resonate across age groups.

Importantly, we no longer subscribe to the outdated notion of a fixed "target audience." This approach limits reach and relevance. Instead, we embrace growth marketing, recognising that interest in heritage can emerge from unexpected quarters when content is authentic, accessible, and well-timed.

Our YouTube channel, established during the COVID-19 pandemic, remains a valuable archive of vehicle tours, artefact spotlights, and glimpses into our storage area.

It continues to serve as a resource for those unable to attend events in person.

While digital platforms offer cost-effective promotion, we still value traditional outreach. Leaflets remain part of our toolkit, distributed at events and in commercial spaces that support our mission.

Looking ahead to VE & VJ 80, we anticipate unprecedented demand for participation, talks, and commemorative activities. To support this, our websites will be updated with a dedicated D-Day page, offering event listings, historical context, and resources for both the public and our members. We will have a dedicated website for these activities.

We are also expanding our talks programme, developing a suite of subjects that our members can present to schools, community groups, and heritage organisations. These talks will reflect our commitment to education, remembrance, and storytelling.



Above: Just some of the vehicles that people can examine at Echoes of History 2024

EDUCATION, HISTORY AND REGULATIONS

Our education officer **George King**, as well as our Military History experts continue to represent the Essex HMVA for both Educational and Policy matters.

George King continues to visit schools to assist with classroom learning. This is a valuable free resource to schools who are under pressure to find new ways to educate but have little or no budgets to achieve this.

Although these are perfectly safe and have been found to already be to some of the strictest standards in Europe, there are plans to make the regulations even tighter, or possibly to ban them altogether. This could make it more difficult as a “mobile museum” and education portal, to give talks when you are unable to show the actual items.

Sadly, **David Walmsley** who passionately advocated on our behalf regarding various historical matters passed away in February 2024, his passing has been greatly felt by everyone involved with the Essex HMVA.

OUR OTHER ACTIVITIES

BARN

Our Barn has long provided essential storage for vehicles undergoing repair or for owners unable to house them at home. It has supported both members and non-members, with contributions covering maintenance and generating a modest surplus for our charity's contingency fund. This arrangement is rare among military associations and has enabled access to vehicle preservation that would otherwise be out of reach for many.

However, the pending loss of this facility has placed considerable strain on our operations. The Barn has been central to our ability to safeguard heritage vehicles and manage logistics year-round. Its absence will affect not only storage but also our capacity to support members and maintain readiness for events.

While not generally open to the public due to safety and access limitations, we held a successful open day and had hoped to repeat this in 2024 as a biennial event. Additional security measures were implemented to protect assets, but the uncertainty surrounding the site's future has made long-term planning difficult.

Securing a replacement storage site has now become our primary mission, with other projects paused to focus on this urgent need. The Barn's role in our community and operations cannot be overstated, and we are actively pursuing solutions to ensure continuity.

PRESS COVERAGE

The Essex HMVA continues to have favourable press coverage about our work, including radio stations, where we talk about our organisation and the work the association does as well as coverage in the local press, which included our annual showcase event. Our shows TV appearance on “wheeler dealers” gained much attention and the association has capitalised on this with many press requests.

FUTURE EVENTS

2024 was a landmark year for public engagement, with our team attending numerous events across the region—many centred on the 80th anniversary of D-Day. These occasions allowed us to share artefacts, vehicles, and stories with thousands of visitors, reinforcing our commitment to education and remembrance. Our Display Jeep proved invaluable in drawing interest and sparking conversations, especially among younger audiences.

We were proud to once again host Echoes of History, alongside other Essex HMVA run events and appearances in support of local organisations. Our continued presence at our main show site remains important, and we thank Fran and Peter for their continued support of the Essex HMVA.

Looking ahead, we are now preparing for VE Day and VJ Day 80 commemorations in 2025, which promise to be significant national moments. Planning is already underway to ensure we can contribute meaningfully to these events, both through displays and talks.

This year also marked the 10th year of the Essex HMVA, and we took time to celebrate that milestone, recognising the many individuals and groups who have supported us — including the Charity Commission, whose early guidance helped shape our journey.



OUR FINANCIAL SUMMARY

For 2024 we have adopted a new accounting system, this has greatly helped with time taken on financial matters. Membership remains constant and this gives us a good degree of financial stability.

Although we did secure an Armed Forces Day grant this year and returns from the fund-raising Echoes of History were good the overall profit was down in 2023, this was in part due to investment in assets, which in the long-term help to keep our expenditure lower as we don't have to hire equipment.

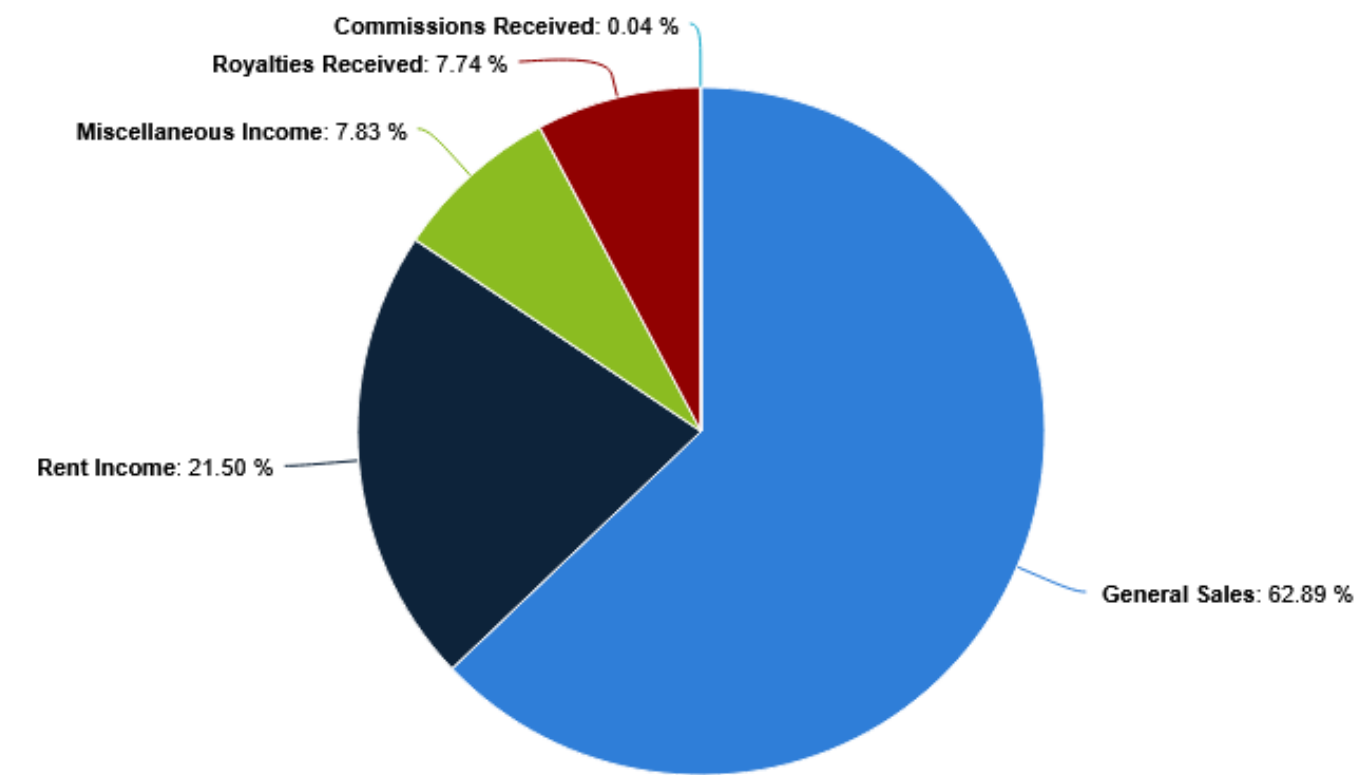
Another factor is the increase in general running costs, which affect our bottom line. At the end of the year, we received notification that we had to vacate the Charities storage facility, which had been in occupation for over 30 years, initial investigation into alternatives has shown that there is likely to be a significant cost increase and we are planning to minimise the impact this will have on the charity.

Peter Smith, Treasurer

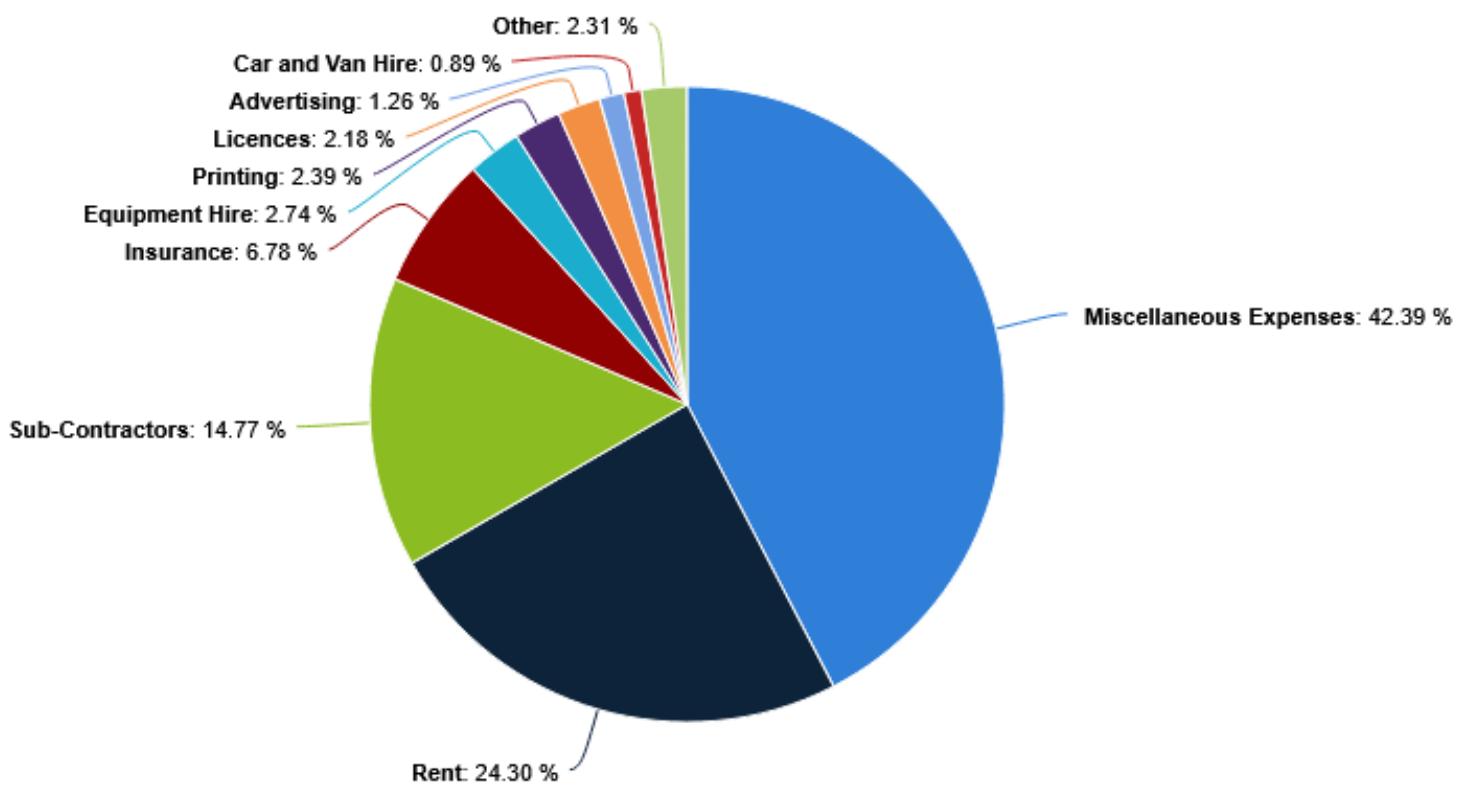
Payment Processors in use by the Essex HMVA (as of 2024)	
PayPal UK Ltd (authorised by the FCA as an Electronic Money Institution)	
TicketSource	
SumUp	

Total Turnover	£36,986.39
Total Expenses	(£34,324.97)
Profit Before Tax	£2,661.42
Tax amount	£0

INCOME



EXPENDITURE



TRUSTEES RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND FINANCIAL SUMMARY

The Trustees are responsible for preparing the Trustees’ report and the financial summary in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

Company law requires the Trustees to prepare the financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Statement of Recommended Practice (SORP 2005) “Accounting and Reporting by Charities” published in March 2005, applicable accounting standards, the Charities Act 2011, and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charitable organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant material audit information of which the charitable company’s auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

The Trustees have a duty to report on how the charitable company provides public benefit by explaining:

- The significant activities undertaken in order to carry out our aims for the public benefit; and
- Our achievements measured against those aims.

The Trustees confirm that we have had regard to the Charity Commission’s guidance on public benefit in reporting on the Charity’s vision, purpose and goals, and on our objectives and achievements.

The Trustees are responsible for the maintenance and integrity of the information included on the Charity’s website.

The Legal and Administrative Details form an integral part of this report.

Approved by the Board of Trustees and signed on its behalf on the 26th of September 2024.



Colin Tebb
Chairman, Essex HMVA

RISK MANAGEMENT

During our set up we carried out a number of risk assessments using a “heat map” in order to grade possible risks to our association. Through this, we updated our Health and Safety Policy at the end of the year along with adding risk assessments for individual events with liability insurance for our associate members. One of the biggest challenges to the structure of our association was setting up a bank account. This took much longer than we expected due to delays caused by the bank. Our treasurer and chairman maintained pressure on the bank to speed the process along. Our treasurer was able to implement a temporary back up plan in order that we could keep tight financial control of incoming monies during this time, with the full support of the trustees.

As part of the risk management process, major risks have been reviewed and actions taken in mitigation. The Essex HMVA complies with the Charity Commission’s list of internal financial controls in all material respects, though significant risks arise in the following areas:

- Health and Safety risks.
- Public liability risk that a third party or their representative, participating in an event either promoted by the Charity or organised in support of it may bring a lawsuit following death or serious injury as a consequence of their participation.
- Reputational risk that adverse publicity may lead to a reduction in future donations.
- Fraud risk that the Charity suffers financial loss as a result of fraudulent activity.
- Fundraising during the current economic climate continues to prove to be a challenge.

The Trustees have responsibility for ensuring that there is an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Essex HMVA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The Essex HMVA is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable; and
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and segregation of duties.
- Identification and management of risks.

INCIDENT REPORTING AND PERCEIVED FUTURE RISKS

Future risks remain at the front of our agenda at all meetings. One of the biggest future risks we currently face are due to new EU regulations. Following several attacks in mainland Europe the EU are looking at ways to curb the use or ownership of deactivated weapons. In the UK, we already have some of the strictest gun controls in Europe, but early assessments of regulations could mean we loose some historic artefacts including those fitted to vehicles. We plan to form a sub-committee with the view of keeping an eye on such legislation and ensuring this does not impact on the educational aspect of it. We will write a frame of reference for this committee to work under, which includes taking notes of the Charity Commission’s guidance as contained in CC9 notes.

Further legislation that could affect us comes from those, which have impacts on vehicles. We are a member of the Federation of British Historic Vehicle Clubs, who keep us up to date with changes that could affect us, as well close contact with those who make such legislation. This ensures that the rule of common sense remains and our voices are heard.

As a charity we need to ensure we remain of public benefit, comply with charity law, be relevant and not allow ourselves to be forced into an unacceptable situation, or conditions, which we have found some venue owners feel they wish to impose onto us. They remain commercial organisations, and therefore their outlook can be different to ours.

As part of our risk management, we require time after the event for evaluation and a full review of finances, and reports from all departments to ensure we comply with charity law. Although there is a risk to the loss of our main funding stream, we have already taken action to ensure we deal with this promptly.



Above: Just one of the varied displays at Echoes of History 2024

The site gave us the ability to expand on the way we educate the public by expanding the historical aspect. The land owners are very supportive of charities, running events themselves and raising many thousands of pounds, so are much more in tune with charity events, and our need to have a longer term and more stable venue.

The charity generally has another successful year, and has no major incidents to report.

We have a number of written policies, which are guiding principles for the charity, and we can refer to these held in our central cloud document repository if there are any risks or issues that are identified. We reviewed these during our 10th year of operation in 2024.

One risk which has shown itself to have risen, is that of the risk of a terrorist incident. We therefore have a trustee who has undertaken ACT training, and will assess this risk at each public event. We may have to consider bag searches or other protection measures in order to counter the risk, and are mindful of possible changes in laws in the future.



Above: Stephen Nunn and Colin Tebb pose by Esther at Drive-It Day 2024

Short term Goals:

- To secure additional funding above our current actions in order that preservation and restoration activities can continue.
- Continue with our education programme, with more school visits
- Increase membership numbers and secure renewals
- Prepare and execute the 2024 Echoes of History Show
- Find replacement storage facilities due to the loss of our Barn

Medium Term Goals:

- Increase community interaction with programmes designed for schools and other educational facilities.
- Set up an online e-learning programme with advice for new starters, and educational resources for those interested in our military heritage.
- Encourage a greater number of younger people to take an interest in the conservation activities of the association

Long Term Goals:

- To expand on our educational elements of the Essex HMVA
- To secure premises to open a museum, those premises affording greater public access and housing a subset of the collection with the ability within the premises to stage exhibitions as well as giving us a venue to enhance our ability to provide an educational resource.

FUTURE PROJECTS

In 2024, our focus was forced to shift toward securing the long-term sustainability of our operations, following the loss of our barn facility. The search for a permanent storage site became our central mission, with many other projects temporarily paused to prioritise this urgent need. The impact of losing our storage space was significant — not only in terms of logistics, but also in safeguarding the heritage assets entrusted to us.

Earlier in the year, we applied for funding to acquire a set of WW2 trailers, which would have complemented our Jeep display and enhanced our living history presentations. A dedicated project team was formed, and we drew on our extensive project management experience to prepare a strong grant application. Unfortunately, just as our submission was made, the funding body altered its criteria without notice. As a result, our application was unsuccessful, and the trailers — along with other valuable heritage items were sadly disposed of, their future uncertain.

This experience reaffirmed our belief in self-led grant writing, rather than outsourcing to paid organisations. We remain confident that our deep understanding of our mission and community impact allows us to make a more compelling case for support.

Despite this setback, we continue to explore funding opportunities and seek expert advice to strengthen future applications. The lessons learned have informed our approach to resilience planning and asset protection, and we remain committed to preserving and presenting history with integrity and care.

GUIDANCE

We continue to follow guidance sent to us from the Charity Commission, and use this to ensure our charities policy documents are kept relevant and up to date. Given recent bad press about the charity sector, it is as important now as it ever was to stay within the current guidelines. We also engaged with a new insurance company at the beginning of the year as we felt there could be some areas which pose a risk of having a cover gap. We now cover all associate members for public liability while they are attending events, as well as the usual charity and trustee cover. We also follow the guidance from the Federation of British Historic Vehicle Clubs, who advise on matters of vehicle law and advice for holding events. We also give guidance, to members and public who own vehicles or equipment. This can be both historical or legal.

COLLECTIONS POLICY

The Essex HMVA has brought in a revised and updated collections policy following the donation to us of a military pumping unit. This was our first large asset, and we plan to use this for future use where we can display it in such a way to be of interest. Currently, this will be stored until we can check it over, carry out any repairs or restoration. One of the issues with donations of equipment is to have somewhere to store this. We can use our Barn facility as required for larger items, and the use of “guardians” for smaller items.

We have updated our written policy as part of the review and this is now stored in our on line Intranet file storage system. We also have some archives, which are books and information which has been digitised and will be used for reference use by those wishing us to assist them with historical or mechanical research.

FUND RAISING POLICY

Our main fund raising is achieved by running the Echoes of History event every year. Monies earned from this are allocated to an annual budget to run the following years show and anything earned beyond this is used to fund the charities running costs and aims. Membership monies collected are used to self-fund the membership operating costs and any surplus is retained in the main account for charity use. The association has reviewed our fund raising policies in line with our future income stream review and as part of a recent appeal for a special fund for purchasing new and replacement equipment. The Essex HMVA also gains additional funds from the use of charity buckets. This has helped with our general income, with the public being generous with their donations.

The Trustees have agreed to set a policy in place that the association will not cold call either our members or outside individuals to ask for donations. The Essex HMVA may call, write or email to remind members their membership has lapsed or in cases where we need to grant either reduced / free membership in order to comply with our policy on access to those on limited means. The association will also mailshot organisations or companies where there would be mutual interest in supporting us through advertising or sponsorship. Should in the future, the Essex HMVA wish to fund raise for a project, we will ensure this is done in such a way that does not put any pressure on those individuals contacted to contribute and without the use of any “cold call” listing either purchased or otherwise. The trustees note the adverse publicity and damage that can be attached to charities as a whole should we not act otherwise to the above. The Essex HMVA may from time to time use our social media to promote special fund raising activities or as part of our normal fund raising and general charity awareness.

RETENTION OF RECORDS

The Essex HMVA will retain such documents as required by law under the Companies Act/Charities Act for periods of time specified. We are moving all account invoices onto our Intranet system by scanning them. This is part of our new accounts system which we have rolled out.

DATA PROTECTION CHANGES

The Essex HMVA are pleased to say that the requirements under the General Data Protection Regulation legislation is being complied with, this regulation extends the rights of the individuals, granting the right to increased access to personal data or to its removal.

2024 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ANNUAL REPORT



2024 Annual Report

Telephone: 01245 476249
Email: info@essexhmva.co.uk
Website: www.essexhmva.co.uk

ESSEX HMVA c/o COLIN TEBB
60 MOLRAMS LANE
GREAT BADDOW
CHELMSFORD, ESSEX
CM2 7AJ

Created 14 September 2025
From Date 1 January 2024
To Date 31 December 2024

**ESSEX HISTORIC MILITARY VEHICLE
ASSOCIATION
Profit & Loss Statement**
(All values reported in GBP)

Turnover

4000	General Sales	23,261.11
4900	Miscellaneous Income	2,897.06
4901	Royalties Received	2,861.37
4902	Commissions Received	13.85
4904	Rent Income	7,953.00
Total Turnover		<u>36,986.39</u>

Less Cost of Sales

5000	General Purchases	(44.50)
5002	Miscellaneous Purchases	(165.24)
Total Cost of Sales		<u>(209.74)</u>
Gross Profit		<u>36,776.65</u>

Less Expenses

6002	Sub-Contractors	(5,071.10)
6100	Sales Commissions	(60.72)
6201	Advertising	(431.87)
6203	P.R. (Literature & Brochures)	(109.30)
6900	Miscellaneous Expenses	(14,549.25)
7100	Rent	(8,340.00)
7302	Licenses	(748.05)
7401	Car and Van Hire	(305.00)
7500	Printing	(820.41)
7501	Postage and Carriage	(147.04)
7506	Hosting Fees and IT Consumables	(105.74)
7601	Audit and Accountancy Fees	(18.00)
7603	Professional Fees	(99.64)
7700	Equipment Hire	(940.00)
7803	Premises Expenses	(31.44)
7901	Bank Charges	(9.00)
8204	Insurance	(2,328.67)
Total Expenses		<u>(34,115.23)</u>
Profit Before Tax		<u>2,661.42</u>

4000 General sales:

includes Ticket, Stalls & Catering Concession income from the Echoes of History event.

4900 Miscellaneous Income:

Donations & Stalls.

4901 Royalties Received:

Income from Association Membership.

6002 Subcontractors:

Events First Aid & Echoes of History Toilet Hire.

6900 Miscellaneous Expenses:

General Event & Operating Costs & Miscellaneous Purchases.

7100 Rent:

Storage of vehicles and Show Equipment.

7603 Professional Fees:

Security, Car Park management and Gate ticket staff for Echoes of History.

Independent examiner's report on the accounts

Report to the trustees/ members of	Essex Historic Military Vehicle Association		
On accounts for the year ended	31 st December 2024	Charity no (if any)	1155705
Set out on pages	1		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

Signed:



Date:

17/09/2025

Name:

Janice Grand

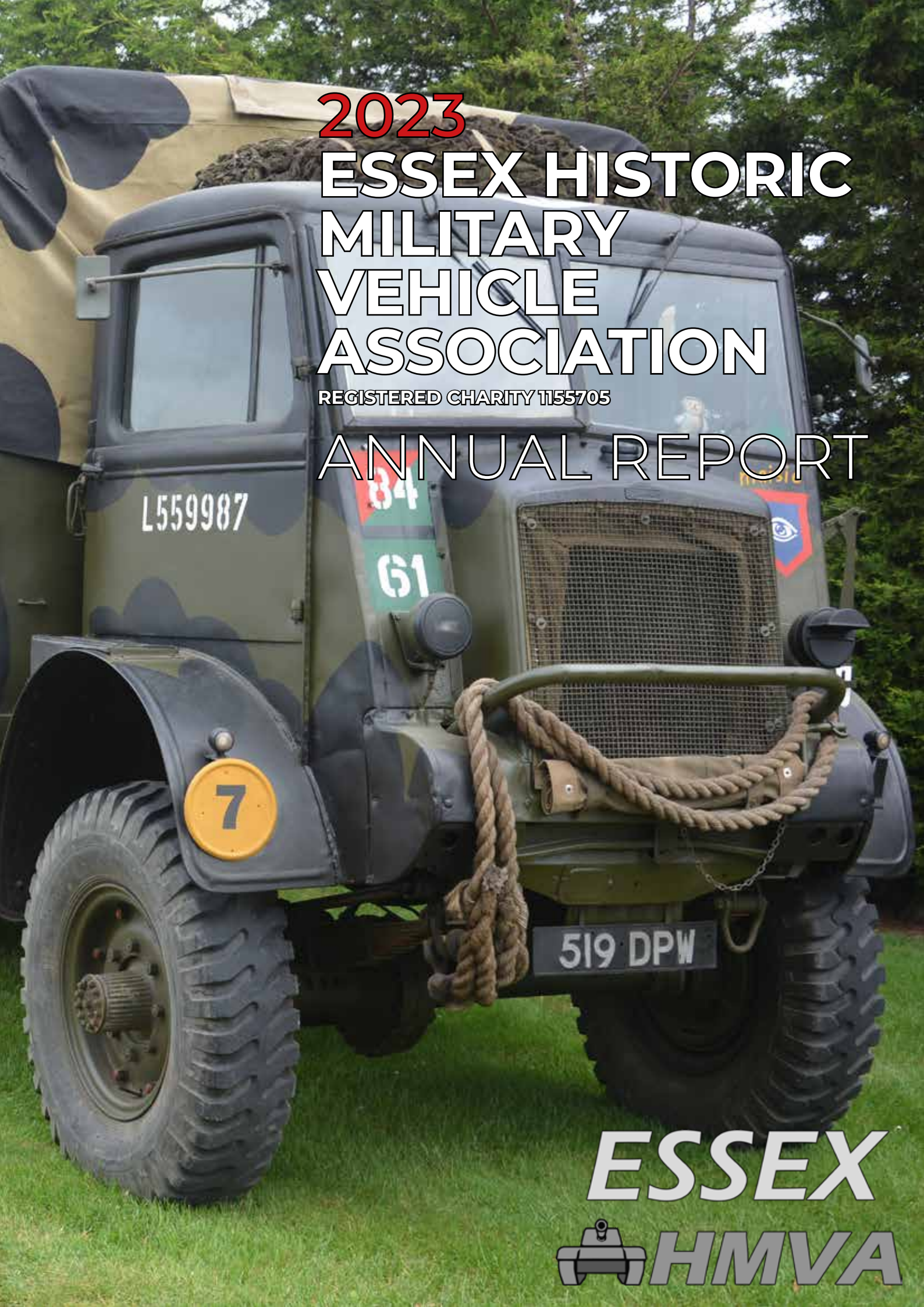
Relevant professional
qualification(s) or body
(if any):

--

Address:

30 Hawks Muir, Kirkcaldy, KY1 2PW

Accounts



2023

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

REGISTERED CHARITY 1155705

ANNUAL REPORT

ESSEX





Our objectives are:

The preservation, restoration and exhibition of historical military vehicles, armour, artillery and associated equipment, documents and artefacts and to advance the education of the public in the history of the said historical military items

TABLE OF CONTENTS

04	Introduction & Board of Trustees
05	Co-Opted Members
08	Chairman's Statement
09	Aims and Activities & Classification
10	Our Charity Work, Public Benefit and Activities
19	Our Other Activities
20	Our Financial Summary
21	Trustees responsibilities in respect to the Annual Report and Financial Summary
23	Risk Management
26	Business Plan
29	Fund raising policy & Retention of records



INTRODUCTION

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ALSO KNOWN AS THE ESSEX HMVA
CHARITY No: 1155705

WEBSITE: <http://www.essexhmva.co.uk>

TRUSTEES

OUR BOARD OF TRUSTEES

Our Board of Trustees is currently made up of 10 Trustees, They set our strategic direction and are responsible for ensuring that the association upholds our values and governance, and delivers our objectives. They guide, advise and support the Chairman; they decide how the association's money is spent and approve our budgets.

The Board of Trustees met four times during the period and communicated frequently between meetings.

The trustees who served during the period and at the date of this report are listed below:

Colin Tebb

Chairman

Colin is known and respected by preservationists throughout the country and has been involved in military vehicle preservation from something that started purely as a small hobby, to working with Museum organisations and various preservation groups, before becoming the Essex area chairman of the MVT. He is also our show director for Echoes of History.

Marion Tebb

Secretary

Marion brings to our organization the administrative knowledge of her profession, along with a fresh perspective by coming from outside our association. She also oversees our non-member volunteer force who enjoy getting involved with our annual show and other events.

Russell Pacy

Trustee, IT & Design Director

Russell brings his experience in a commercial capacity working for a global medical companies IT department to ensure we make productive use of our IT systems.

Peter Smith

Treasurer

Peter has a number of years' experience in the preservation field, having started his working life as a coach-builder, he now puts this experience to good use in giving help and advice to members regarding vehicle restoration. In addition, his knowledge of military artefacts is invaluable to the organisation. He brings his experience in running a business to the charity through financial controls and budget tracking. He implemented new asset policy, and oversaw us through the recent pandemic, adapting budgets for the loss of income.

David Smith

Trustee and Publications Editor

David was one of the founding trustees of the Essex HMVA, and is responsible for all our on line media streams including personally implementing an e-newsletter about our fundraising. From the start, the e-newsletter was designed to be more than just an advert for our events and as such a substantial proportion of the content of these mails is given over to articles written with an educational element. He now works with a small team of volunteers, who are experts in the field of electronic media. This has expanded to include all membership communications. He works alongside Russell Pacy in this process, including our brand image.

Adam Clements

Trustee and Facilities Specialist

Adam has been volunteering for us for a number of years now, and brings his professional experience in audio visual technologies to our organisation. He took over from Gary Patten as collections officer.

Kerry Clements

Trustee, Deputy Show director

Kerry has been volunteering for us since a young age but now brings her professional experience in marketing & event management as well as working experience of educational information and event programmes. She is also invaluable as one of the younger generation of people who bring a youth element to our association and help ensure the Essex HMVA encourages new members to join through engagement.

In 2019, Kerry became the deputy show director for the Echoes of History event.

Alan Zeller

Trustee and Living History Specialist

Alan brings a wealth of Public Sector health and safety experience to the Essex HMVA, Alan has helped with the development of our Health and Safety policy and continues to ensure that we operate in a risk averse manner.

Alan also has close links to the Living History community and acts as a point of contact for these groups with the Essex HMVA.

Laura Willis

Trustee and Contractor Liaison

Laura has been volunteering for us for a number of years in a varied number of roles, Laura's can do attitude and approachable nature along with Kerry has formed a strong partnership.

Chris Warne

Trustee

Chris Warne took the decision to step down as a trustee in September 2023 due to his other commitments, we wish him all the best and thank him for his contributions.

PATRONS

We remain delighted to have the honour of having as our Patron:

The Rt Hon. Sir John Whittingdale OBE MP

As of September 2023, he has been joined by:

Stephen Nunn

Stephen is highly regarded as a local historian, author, Ex-Mayor and Freeman of Maldon.

CO-OPTED MEMBERS

DAVID WALMSLEY
Historian

DAVID CARROLL
Photographer

GEORGE KING
Educational Officer

PETER DOBINSON
Storage Facilities Manager

BARRY SMITH
Special Projects

Volunteers

We also have many volunteers, mostly made up from associate members who help us carry out our main aims either as a collective group or on their own or in smaller groups. They have shown the same enthusiasm for what we do as the trustees. The variety of jobs they carry out is wide ranging, we also have had help from outside organisations such as the Army Cadets.

CHANGES TO OUR ORGANISATION

The Essex HMVA continues to review the mix of trustees on a regular basis to ensure there is a variety of views and opinions regarding how the charity is run. We remain a charity which has a mix of trustees from different ages, backgrounds and those who bring new ideas to the committee. We must always encourage new members be given the opportunity to join our management. One way we do this, is through our co-opted members, which gives those interested to progress.

Chris Warne stepped down as a trustee as of September 2023 and we are actively looking to recruit a replacement trustee for the vacant position.

STRUCTURE AND DECISION MAKING

Our trustees remain ultimately responsible for the operation of the charity. Due to the exceptional circumstances we found ourselves in due to Covid, The Charity switched to Microsoft Teams to hold trustee meetings and communicate via email between meetings. Meetings were also held on Teams regarding our main fund raising event which include trustees, co-opted members and outside advisors for such things as health and safety and security. Tasks are agreed and those responsible for conducting and delivering those tasks. These tasks are led by at least one trustee, and are usually supported by co-opted members. These then report back at the next meeting in order that these can put before the trustees present to agree. Our Monthly meetings transitioned to Teams live events to allow us to continue to interact with our associate members. During these meetings, our current activities are reported back to them, as well as future events and commitments. They are also consulted on the wider view of our charities direction and reporting on decisions that have been made and why the trustees have made them. We feel this is very important, as one of the reasons the charity was formed was those who came from our previous organisation had felt it to be undemocratic and non-inclusive.

ASSOCIATE MEMBERSHIP

Our associate membership continues to increase, but what appears to be a financial squeeze' may mean this is more challenging. We have members from all over the UK as well as a from Europe. This widens the access the public have to our vehicles and displays, . This has been a mix of people joining, from single individuals to families. We keep in contact with them through our monthly meetings and newsletters. We also have now been publishing our quarterly Olive Drab e-magazine, which we can use to inform and educate. We have a limited means scheme in place for those unable to meet the costs, though these costs are kept as low as possible to encourage engagement. We introduced our new free to join volunteer membership for those who want to start to help, and at a later date move to become a full associate member.

Our members also bring a wide range of knowledge and varied vehicles and artefacts. This means, at events the public get to see history up close, and with our living history members, experience history at first hand. We continue to encourage membership and public engagement as well as our continued efforts to engage with other organisations and museums. Many of the pictures in this report are of our members displays and their interactions with the public. They are from a diverse mix of backgrounds and ages. We encourage diversity as part of our associate membership recruitment process.



Above: Explaining soldiers equipment to curious visitors

CHAIRMAN'S STATEMENT

2023 SUMMARY

“Nevertheless,
we have
continued
to grow as a
charity and
have remained
at a net steady
membership
as we close the
year.”

Welcome to this report for 2023 from the Essex Historic Military Vehicle Association. It has been a both busy and challenging year for the association. We have continued to attend events, and support schools and other groups with activities. Our Jeep “Esther” was out and about, helping to promote what we do. It is one thing to see objects being glass, but other to be able to interact with them and for the public to ask questions and speak often about family recollections and their own oral history. Telling a story about an item or items seems to be the way of thinking for historical items and we continue to do this, but sometimes we feel telling the bigger picture is also important. In many cases, when things are tight, hobbies and interests are often the first thing to be cut, but nevertheless, we have continued to grow as a charity and have remained at a net steady membership as we close the year. This is down to the hard work of the group who produce the newsletters and magazines and continue with the engagement of the members.

The practices of our treasurer in controlling costs and purchasing equipment as part of long-term investment rather than continual rental has seen the benefits when we come to do other events as well as our main fund-raiser, as having items such as gazebos and barriers available to use.

During 2023, we were delighted to have Stephen Nunn join is as a fellow Patron alongside Rht Hon Sir John Whittingdale, and Stephen brings both historical knowledge and that of other groups and societies who also work in protecting our heritage. We continue to build on interactions with different groups and local authorities, some of which prove to be more engaging and committed than others.

I extend my heartfelt thanks to our Patrons, trustees, members, volunteers and co-opted members, donors, and partners. Your unwavering support and belief in our mission inspire us every day.

As we move forward, we are excited about the opportunities that lie ahead, with D Day and other events in 2024.


Colin Tebb
Chairman, Essex HMVA



AIMS AND ACTIVITIES

To educate and promote the study of military history by visiting schools and military establishments as well as holding public events. The preservation of military artefacts, including but not exclusively military vehicles to provide access for the general public to educational materials through our website to make representations where legislation could affect historical military items.

CLASSIFICATION

What

- EDUCATION / TRAINING
- ARTS / CULTURE / HERITAGE / SCIENCE
- ENVIRONMENT / CONSERVATION / HERITAGE

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC / MANKIND

How

- PROVIDES ADVOCACY / ADVICE / INFORMATION
- ACTS AS AN UMBRELLA OR RESOURCE BODY

OUR CHARITY WORK, ACTIVITIES & PUBLIC BENEFIT

As many of our Associate members and Trustees visit a number of different shows and take part in activities in smaller groups, to save space within this report, we have focused on examples of events we did as bigger groups or with a larger impact. This forms part of our public benefit activity, as such, our trustees always take into account the Charity Commission’s guidance on public benefit as being at the core of what we do and how this is reviewed.



Alan Zeller representing the Essex HMVA at the Heritage and Culture event in Chelmsford High Street.

GENERAL POLICY

As well as running some events ourselves, we also attend events run by other organisations. Our own events including our Winter Gathering (a free event), and our Annual show, which is our main fund-raiser. We are looking to run more events, which will expand on what we do. Those events we get invited to attend are a mix of commercial and other Charities. We also support the British Army, attending their events.

The Essex HMVA kept to our aims to give a broad spectrum of activities and multi-period history, while keeping our costs as affordable as possible. The Association has had very positive feedback from the public, exhibitors and re-enactors all of whom took part in the our events. The amount of work put in by our trustees, co-ops, associate members, sponsors and volunteers cannot be under estimated. The association included a programme for our showcase event which included many educational articles.

POPPY COLLECTING

Throughout November our members assisted the British Legion with their local charity poppy selling.

LOCAL EVENTS

The Essex HMVA continues to support many local events, these are normally organised by local Charities or Local Authorities, though some are commercial ventures. This gives us an opportunity to promote our work, and to educate and inform the visitors about the history portrayed in the displays. Many of the displays span a large period the 20th century, from late pre WW2 to almost current military operations. This gives a “something for everyone” approach, although the association can adapt our displays to suit themed events.

VETERANS

The Association continues to support veterans where possible, Marion Tebb acted as host this year for a number of Veterans who attended the show.

PRESERVATION

The Essex HMVA remains committed to supporting the preservation of military vehicles and artefacts. We give advice on such things as the correct vehicle markings, sourcing spares, drawings, photos and documents. We are also helping with vehicle registrations, giving assistance with applications via the DVLA.



Essex HMVA

Subscribed



HOME

VIDEOS

SHORTS

PLAYLISTS

COMMUNITY

CHANNELS

ABOUT



Above: YouTube channel homepage

SOCIAL MEDIA AND ENGAGEMENT

We feel it very important to engage with the wider community via social media. We have had a Facebook account since we were formed in 2014, and now we have more than 5 accounts for engagement with our Echoes of History Show which has over 5000 followers, our main account with over 1000, as well as a private group for our members to communicate directly. We also have an account for our Olive Drab magazine, helping to promote our historical research and activities, and recently we created a Facebook Page for our Esther the Airborne Jeep.

We also have an Instagram account and are planning to set up a TikTok account with future plans to engage in a generation of people for whom social media has taken over from the TV as the main way they get information. TikTok engagement is

something we will examine over the next 18 months after we have assessed what works well.

It adds to our YouTube channel we set up during Covid, when we had to cancel events, and were unable to run events. We could explain about our vehicles, artefacts and give a peak into our storage area.

We have found that using social media to promote our events has been a very cost effective way of advertising, but we continue to also use leaflets at events we attend and at places who wish to support what we do but allowing us to place them in their commercial spaces.

We expect 2024 to be very busy and to this end, our websites will be updated and we will also have a dedicated D Day Page to give information as well as a list of events the public and our members can attend.

We are also looking to develop our talks with groups and will be looking at a number of subjects we can supply members to speak on.



Above: Screenshot from the 'Meet the green machines' YouTube video



OLIVE DRAB MAGAZINE

Most charities have a magazine, which they use to communicate with their associate members. We are particularly proud of our publication, which is called the 'Olive Drab'. This was a follow-on from a member's newsletter produced by our chairman for many years at a previous club. It is now produced by a small team, who also produce the monthly newsletters and other publications. The contents of this quarterly are a mix of historical articles as well as news, some of which are sent in by our own members. Photos and histories of some of our members who were in the armed forces have never been seen in print, and their experiences would have been lost to future generations.

It has grown into something we also use to promote our association. The professional feel is attained by using Adobe publication software. We publish these both online and in a printed form. The feedback we get has been very positive, engaging with people who may have not been interested in just military vehicles. As one of our members once said:

"it's not just full of green things."

Above: some of the covers of the Olive Drab Magazine during 2023





'Esther'

ESTHER DONATED JEEP

Our Esther the Air born Jeep has continued to be in demand and also has required continued restoration in stages as finances allowed. It has been a great tool to use for education of both historical military history, but also that of the progress in industrial design and technology. We have made it accessible to members for their use to attend events and to allow the public to sit in it while supervised. Visiting many schools and events has brought us with direct engagement with the wider public, as well as through its own Facebook Page. We also discovered much about the vehicle, from its role in the 1960's era film of a Bridge Too Far, to that of finding the original name, which we reinstated, hence Esther.

You can only imagine how those who operated her during WW2 felt as they sat in the cramped area of the glider alongside the Jeep strapped in. We can bring this to life with our vehicle.

We will continue to progress the restoration but without taking away the originality of the vehicle. We are sure that the 2024 programme will be as busy given the D Day and Arnhem commemorations.



Some of the public at our first event of 2023, the Winter Gathering

WINTER GATHERING

We hold a free to enter event called the Winter Gathering (affectionately known as the 'Bum Freezer'), which is usually our first event of the year in February with the support and encouragement of Maldon District Council.

This is a great opportunity for us to engage with the public and was well attended by the public who posed lots of varied and interesting questions to our members.



Above: Just some of our members vehicles that people can examine

EDUCATION, HISTORY AND REGULATIONS

Our education officer George King, as well as our Military History experts such as David Walmsley continue to represent the Essex HMVA for both Educational and Policy matters.

George King continues to visit schools to assist with classroom learning. This is a valuable free resource to schools who are under pressure to find new ways to educate but have little or no budgets to achieve this.

David Walmsley is involved with Home Office consultations about policy concerning deactivated weapons.

Although these are perfectly safe and have been found to already be to some of the strictest standards in Europe, there are plans to make the regulations even tighter, or possibly to ban them altogether. This could make it more difficult as a “mobile museum” and education portal, to give talks when you are unable to show the actual items.

David continues to advocate on our behalf, within the limits permitted under charity law. He also advises our members on other legal matters to do with vehicle related regulations. His knowledge of military history will be put to future use, as we develop a programme of talks.

OUR OTHER ACTIVITIES

One of the busiest parts of our services we provide has been in vehicle verifications. This service is offered to both members and non-members and we independently examine vehicles to confirm chassis and engine numbers and that the vehicle is what the owner claims it to be, so they can register it for road use with the DVLA.

We also use our records to verify documentation and confirm dates of manufacture. We have also been able on some occasions to give further history information to the vehicle owner. We have had many successes so far and we intend to continue to offer this most important scheme to assist in military vehicle heritage.

We continue to follow advice given to us via the umbrella organisation of the Federation of British Historic Vehicle clubs.



Barn

Our Barn gives us a facility which is used for storing our vehicles while off the road undergoing repair or where the vehicle owner could not store this at their home. It is a mix of members and non-members who pay towards the cost of the space and normally generates a small surplus to cover maintenance costs. Any additional surplus goes into the charities contingency fund. This is something almost unique to a military association similar to ourselves. Many of those who access these services we provide, would find it difficult or be unable to store such vehicles if this facility did not exist.

Currently the barn is not generally open to the public, this due to some safety, security, and access grounds, but we did do a special open day and hope to repeat this in 2024, making it a biennial event. We have implemented additional security measures, that has meant we are able to better protect our assets.

Social Media and web pages

At the start of 2021, we launched our updated Essex HMVA website, which included extended offerings for our members such as a members only area, with exclusive articles and assistance. As well as moving the entire site to new web technologies such as Bootstrap to future proof our website.

We refreshed the Essex HMVA website at the end of Q4 2023.

Press coverage

The Essex HMVA continues to have favourable press coverage about our work, including radio stations, where we talk about our organisation and the work the association does as well as coverage in the local press, which included our annual showcase event. Our shows TV appearance on “wheeler dealers” gained much attention and the association has capitalised on this with many press requests.

Future Events

We look forward to be again running our Echoes of History Show, and alongside other Essex HMVA run events, supporting local organisations and groups, attending events to display artefacts and educate the public. The addition of a ‘Display Jeep’ is an important tool in better achieving this.

We are also looking at events further in the future, including D Day80 events in 2024. In the meantime, we will attend events at our main show site in support of the owners Fran and Peter, who have a number of memorials there, dedicated to various military veteran groups.

It will also be 10 years of the Essex HMVA, so we will be celebrating that, and thanking all those who have given us support, including from the very start, the charity commission.

OUR FINANCIAL SUMMARY

Our position at the end of 2022 was not as strong as I had hoped, this being in part down to the extremes of weather we encountered for our main fundraising event, some post-covid insecurities and the slow bounce back from the pandemic. Even so, we were able to work with what we had to continue to support many events, invest in replacing or purchasing of equipment where practical.

Looking ahead, I have found that looking at options to update our system which controls and produces our accounts is something that is required, as well as ensuring processes in place remain relevant and assured. The new system I adopted when I took over has proven its worth, but I believe very much in not letting things stand still and upgrading where needed and justifiable. Therefore a new finance system will help with daily tasks but also producing accounts and below you will see a summary of these produced on the new system. I expect that the benefits of this system will be fully seen moving forwards. Along with this will be updated policy documents for 2024 and more concise budgeting from 2025.

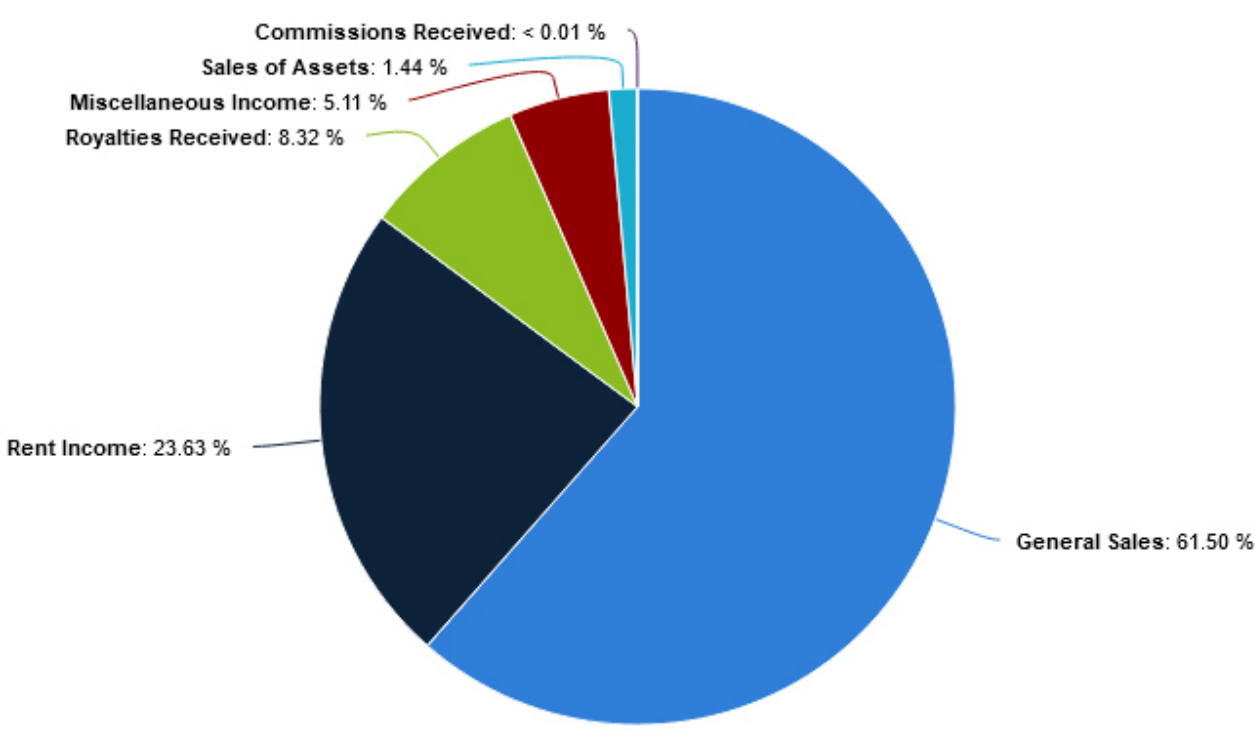
Unfortunately, due to issues outside of our control, with log ins, we were unable to secure a grant for our Armed Forces Day as I hoped, but nevertheless, we held the event, and I have ensured that we will not miss out on this grant if it is available, and we are able to run the event in 2024.

Our main fundraising event gave a greater return on our costs and I hope we can build on continuing to increase these returns. Memberships also bring in an income, which through Covid kept us going with the loss of any outside income, and any costs associated with membership continue to maintain a surplus which can be used to offset other costs and to put into reserves where needed. Our barn loss is as a result of our storage costs we charge ourselves but otherwise would balance out.

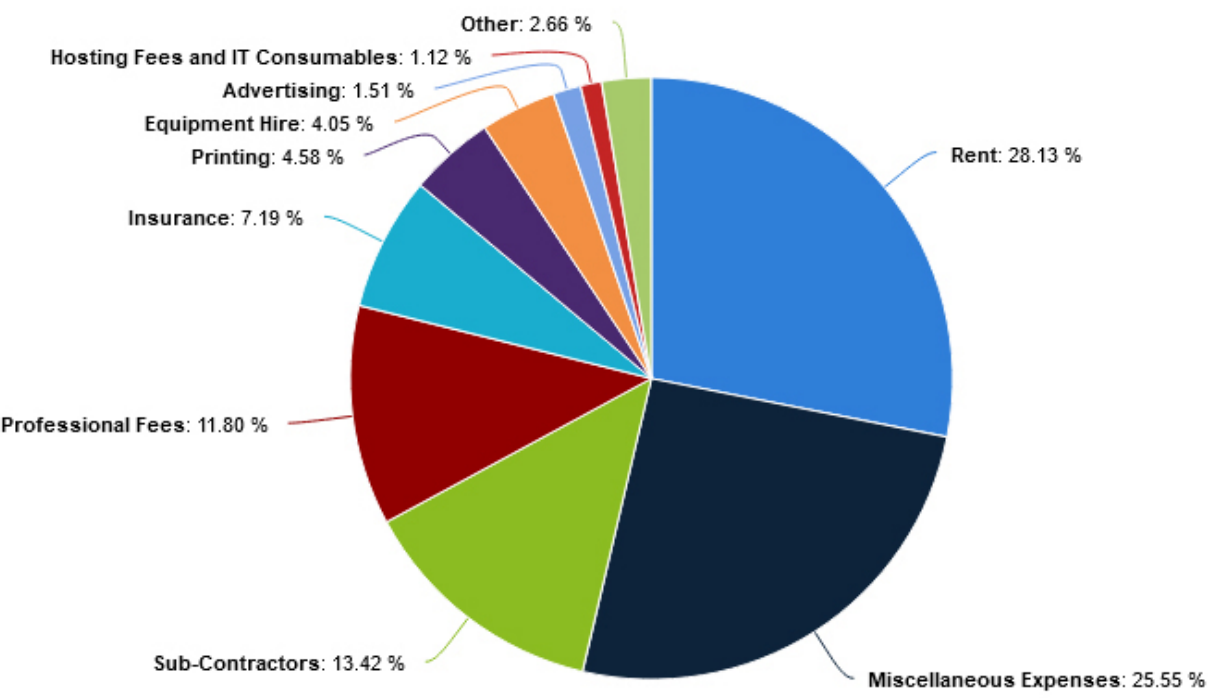
Peter Smith, Treasurer

Total Turnover	£34,683.76
Total Expenses	(£29,345.81)
Profit Before Tax	£5,223.13
Tax amount	£0

INCOME



EXPENDITURE



TRUSTEES RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND FINANCIAL SUMMARY

The Trustees are responsible for preparing the Trustees’ report and the financial summary in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

Company law requires the Trustees to prepare the financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Statement of Recommended Practice (SORP 2005) “Accounting and Reporting by Charities” published in March 2005, applicable accounting standards, the Charities Act 2011, and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charitable organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant material audit information of which the charitable company’s auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

The Trustees have a duty to report on how the charitable company provides public benefit by explaining:

- The significant activities undertaken in order to carry out our aims for the public benefit; and
- Our achievements measured against those aims.

The Trustees confirm that we have had regard to the Charity Commission’s guidance on public benefit in reporting on the Charity’s vision, purpose and goals, and on our objectives and achievements.

The Trustees are responsible for the maintenance and integrity of the information included on the Charity’s website.

The Legal and Administrative Details form an integral part of this report.

Approved by the Board of Trustees and signed on its behalf on the 28th of September 2023.



Colin Tebb
Chairman, Essex HMVA

RISK MANAGEMENT

During our set up we carried out a number of risk assessments using a “heat map” in order to grade possible risks to our association. Through this, we updated our Health and Safety Policy at the end of the year along with adding risk assessments for individual events with liability insurance for our associate members. One of the biggest challenges to the structure of our association was setting up a bank account. This took much longer than we expected due to delays caused by the bank. Our treasurer and chairman maintained pressure on the bank to speed the process along. Our treasurer was able to implement a temporary back up plan in order that we could keep tight financial control of incoming monies during this time, with the full support of the trustees.

As part of the risk management process, major risks have been reviewed and actions taken in mitigation. The Essex HMVA complies with the Charity Commission’s list of internal financial controls in all material respects, though significant risks arise in the following areas:

- Health and Safety risks.
- Public liability risk that a third party or their representative, participating in an event either promoted by the Charity or organised in support of it may bring a lawsuit following death or serious injury as a consequence of their participation.
- Reputational risk that adverse publicity may lead to a reduction in future donations.
- Fraud risk that the Charity suffers financial loss as a result of fraudulent activity.
- Fundraising during the current economic climate continues to prove to be a challenge.

The Trustees have responsibility for ensuring that there is an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Essex HMVA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The Essex HMVA is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable; and
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and segregation of duties; and
- Identification and management of risks;

INCIDENT REPORTING AND PERCEIVED FUTURE RISKS

Future risks remain at the front of our agenda at all meetings. One of the biggest future risks we currently face are due to new EU regulations. Following several attacks in mainland Europe the EU are looking at ways to curb the use or ownership of deactivated weapons. In the UK, we already have some of the strictest gun controls in Europe, but early assessments of regulations could mean we loose some historic artefacts including those fitted to vehicles. We plan to form a sub-committee with the view of keeping an eye on such legislation and ensuring this does not impact on the educational aspect of it. We will write a frame of reference for this committee to work under, which includes taking notes of the Charity Commission’s guidance as contained in CC9 notes.

Further legislation that could affect us comes from those, which have impacts on vehicles. We are a member of the Federation of British Historic Vehicle Clubs, who keep us up to date with changes that could affect us, as well close contact with those who make such legislation. This ensures that the rule of common sense remains and our voices are heard.

As a charity we need to ensure we remain of public benefit, comply with charity law, be relevant and not allow ourselves to be forced into an unacceptable situation, or conditions, which we have found some venue owners feel they wish to impose onto us. They remain commercial organisations, and therefore their outlook can be different to ours.

As part of our risk management, we require time after the event for evaluation and a full review of finances, and reports from all departments to ensure we comply with charity law. Although there is a risk to the loss of our main funding stream, we have already taken action to ensure we deal with this promptly.

We secured a better venue, with the support of our local MP and one of our members.



Above: Some of the general public at the Winter Gathering 2023

The site gave us the ability to expand on the way we educate the public by expanding the historical aspect. The land owners are very supportive of charities, running events themselves and raising many thousands of pounds, so are much more in tune with charity events, and our need to have a longer term and more stable venue.

The charity generally has another successful year, and has no major incidents to report.

We have a number of written policies, which are guiding principles for the charity, and we can refer to these held in our central cloud document repository if there are any risks or issues that are identified. We fully updated these in 2023, in preparation for our 10th year of operation in 2024.

One risk which has shown itself to have risen, is that of the risk of a terrorist incident. We therefore have a trustee who has undertaken ACT training, and will assess this risk at each public event. We may have to consider bag searches or other protection measures in order to counter the risk, and are mindful of possible changes in laws in the future.



Short term Goals:

- To secure additional funding above our current actions in order that preservation and restoration activities can continue.
- Continue with our education programme, with more school visits
- Increase membership numbers and secure renewals
- Prepare and execute the 2023 Echoes of History Show

Medium Term Goals:

- Increase community interaction with programmes designed for schools and other educational facilities.
- Set up an online e-learning programme with advice for new starters, and educational resources for those interested in our military heritage.
- Encourage a greater number of younger people to take an interest in the conservation activities of the association

Long Term Goals:

- To expand on our educational elements of the Essex HMVA
- To secure premises to open a museum, those premises affording greater public access and housing a subset of the collection with the ability within the premises to stage exhibitions as well as giving us a venue to enhance our ability to provide an educational resource.

FUTURE PROJECTS

As part of our future projects, we are looking at the purchase of some WW2 trailers which will complement the display alongside our Jeep. We have started a project team, and will look to gain funding during 2023 to purchase the assets we have been offered.

We plan to obtain advice on grant application writing, which we can add alongside our extensive project management knowledge. We do not believe in using a paid organisation to submit grants, firstly because of cost risks, and secondly, because we feel we can argue the case for our funding with a better understanding.

GUIDANCE

We continue to follow guidance sent to us from the Charity Commission, and use this to ensure our charities policy documents are kept relevant and up to date. Given recent bad press about the charity sector, it is as important now as it ever was to stay within the current guidelines. We also engaged with a new insurance company at the beginning of the year as we felt there could be some areas which pose a risk of having a cover gap. We now cover all associate members for public liability while they are attending events, as well as the usual charity and trustee cover. We also follow the guidance from the Federation of British Historic Vehicle Clubs, who advise on matters of vehicle law and advice for holding events. We also give guidance, to members and public, who own vehicles or equipment. This can be both historical or legal.

COLLECTIONS POLICY

The Essex HMVA has brought in a revised and updated collections policy following the donation to us of a military pumping unit. This was our first large asset, and we plan to use this for future use where we can display it in such a way to be of interest. Currently, this will be stored until we can check it over, carry out any repairs or restoration. One of the issues with donations of equipment is to have somewhere to store this. We can use our Barn facility as required for larger items, and the use of “guardians” for smaller items.

We have updated our written policy as part of the review and this is now stored in our on line Intranet file storage system. We also have some archives, which are books and information which has been digitised and will be used for reference use by those wishing us to assist them with historical or mechanical research.

FUND RAISING POLICY

Our main fund raising is achieved by running the Echoes of History event every year. Monies earned from this are allocated to an annual budget to run the following years show and anything earned beyond this is used to fund the charities running costs and aims. Membership monies collected are used to self-fund the membership operating costs and any surplus is retained in the main account for charity use. The association has reviewed our fund raising policies in line with our future income stream review and as part of a recent appeal for a special fund for purchasing new and replacement equipment. The Essex HMVA also gains additional funds from the use of charity buckets. This has helped with our general income, with the public being generous with their donations.

The Trustees have agreed to set a policy in place that the association will **not** cold call either our members or outside individuals to ask for donations. The Essex HMVA may call, write or email to remind members their membership has lapsed or in cases where we need to grant either reduced / free membership in order to comply with our policy on access to those on limited means. The association will also mailshot organisations or companies where there would be mutual interest in supporting us through advertising or sponsorship. Should in the future, the Essex HMVA wish to fund raise for a project, we will ensure this is done in such a way that does not put any pressure on those individuals contacted to contribute and without the use of any “cold call” listing either purchased or otherwise. The trustees note the adverse publicity and damage that can be attached to charities as a whole should we not act otherwise to the above. The Essex HMVA may from time to time use our social media to promote special fund raising activities or as part of our normal fund raising and general charity awareness.

RETENTION OF RECORDS

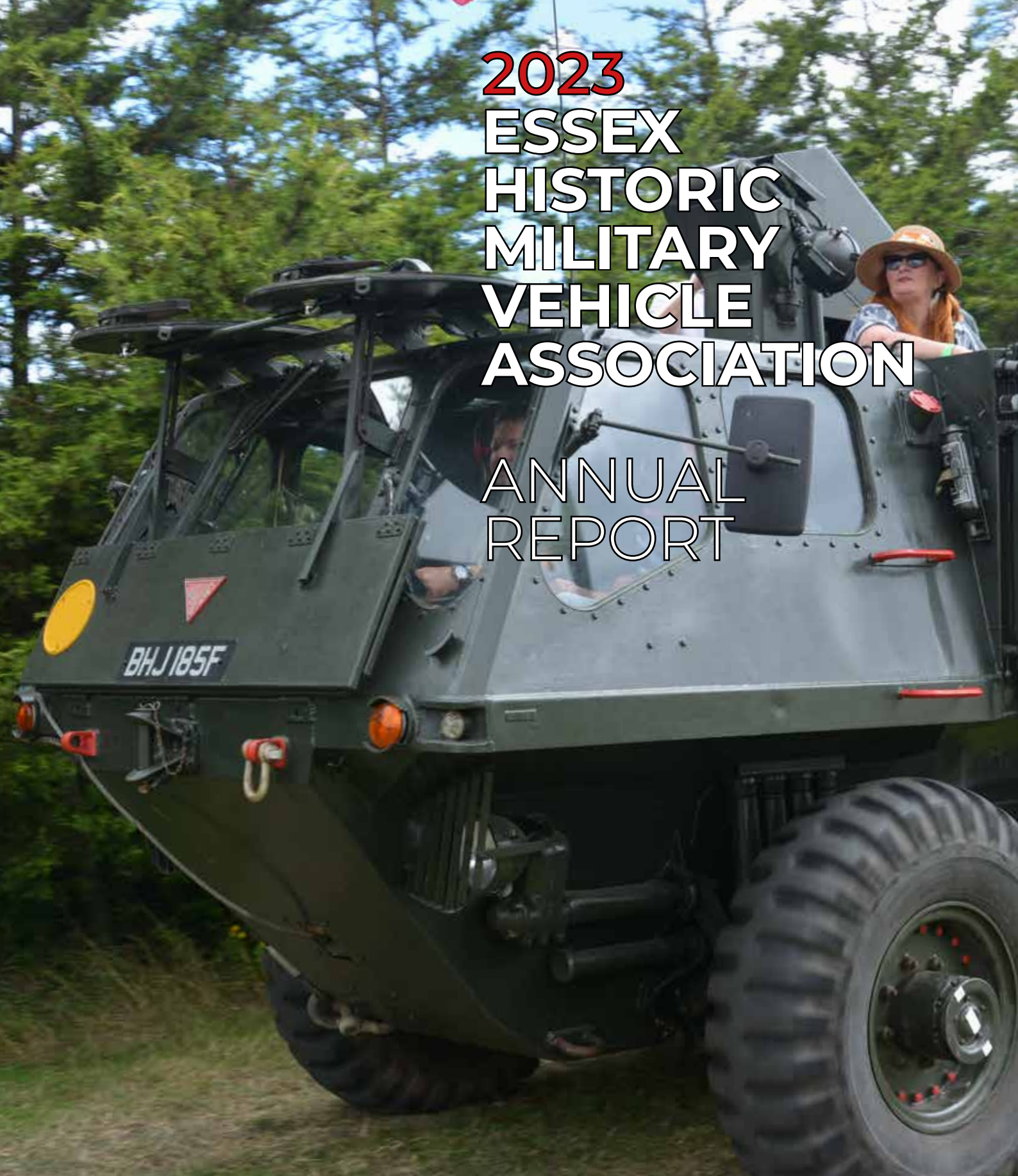
The Essex HMVA will retain such documents as required by law under the Companies Act/Charities Act for periods of time specified. We are moving all account invoices onto our Intranet system by scanning them. This is part of our new accounts system which we have rolled out.

DATA PROTECTION CHANGES

The Essex HMVA are pleased to say that the requirements under the General Data Protection Regulation legislation is being complied with, this regulation extends the rights of the individuals, granting the right to increased access to personal data or to its removal.

2023 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ANNUAL REPORT



2023 Annual Report

Telephone: 01245 476249
Email: info@essexhmva.co.uk
Website: www.essexhmva.co.uk

ESSEX HMVA c/o COLIN TEBB
60 MOLRAMS LANE
GREAT BADDOW
CHELMSFORD, ESSEX
CM2 7AJ

Created 12 October 2024
From Date 1 January 2023
To Date 31 December 2023

**ESSEX HISTORIC MILITARY VEHICLE
ASSOCIATION
Profit & Loss Statement**
(All values reported in GBP)

Turnover

4000	General Sales	21,330.80
4200	Sales of Assets	500.00
4900	Miscellaneous Income	1,771.95
4901	Royalties Received	2,884.30
4902	Commissions Received	0.71
4904	Rent Income	8,196.00
Total Turnover		<u>34,683.76</u>

Less Cost of Sales

5000	General Purchases	(114.82)
Total Cost of Sales		<u>(114.82)</u>
Gross Profit		<u>34,568.94</u>

Less Expenses

6002	Sub-Contractors	(3,980.00)
6100	Sales Commissions	94.56
6201	Advertising	(447.45)
6900	Miscellaneous Expenses	(7,576.64)
7009	Adjustments	0.97
7100	Rent	(8,340.00)
7302	Licences	(298.02)
7500	Printing	(1,357.76)
7501	Postage and Carriage	(159.37)
7506	Hosting Fees and IT Consumables	(331.30)
7603	Professional Fees	(3,500.00)
7700	Equipment Hire	(1,200.00)
8201	Subscriptions	(119.64)
8204	Insurance	(2,131.16)
Total Expenses		<u>(29,345.81)</u>
Profit Before Tax		<u>5,223.13</u>

4000 General sales:
includes Ticket , Stalls & Catering Concession income from the Echoes of History event.

4900 Miscellaneous Income:
Donations & Stalls.

4901 Royalties Received:
Income from Association Membership.

6002 Sub Contractors:
Events First Aid & Echoes of History Toilet Hire.

6900 Miscellaneous Expenses :
General Event & Operating Costs & Miscellaneous Purchases.

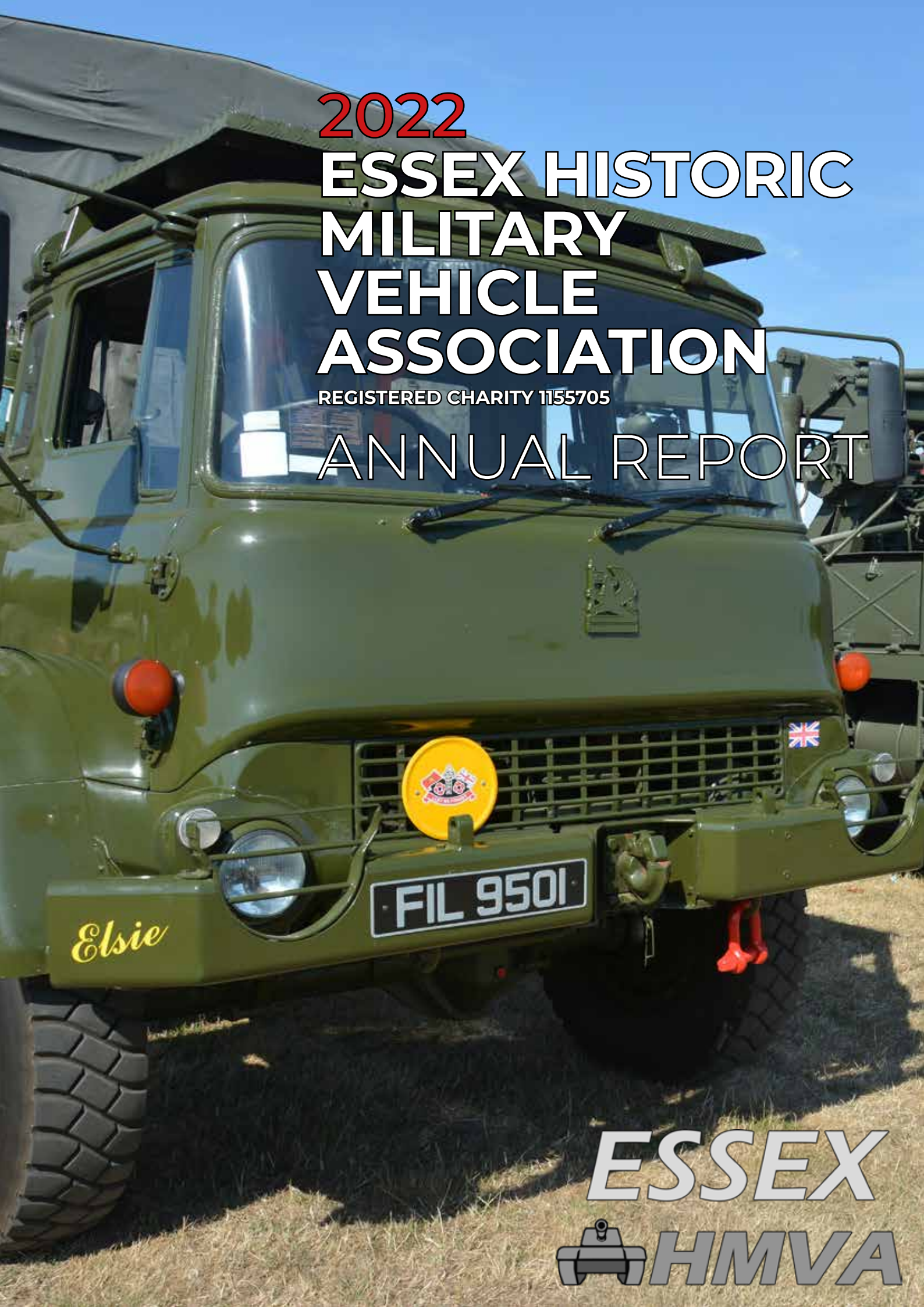
7100 Rent:
Storage of vehicles and Show Equipment.

7603 Professional Fees:
Security , Car Park management and Gate ticket staff for Echoes of History.

Independent examiner's report on the accounts

Report to the trustees/ members of	Essex Historic Military Vehicle Association		
On accounts for the year ended	31 st December 2023	Charity no (if any)	1155705
Set out on pages	1		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to: • examine the accounts under section 145 of the Charities Act, • to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and • to state whether particular matters have come to my attention.		
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.		
Independent examiner's statement	In connection with my examination, no matter has come to my attention.		
Signed:		Date:	15/10/2024
Name:	Janice Grand		
Relevant professional qualification(s) or body (if any):			
Address:	30 Hawks Muir, Kirkcaldy, KY1 2PW		

Accounts



2022

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

REGISTERED CHARITY 1155705

ANNUAL REPORT

ESSEX



HMVA

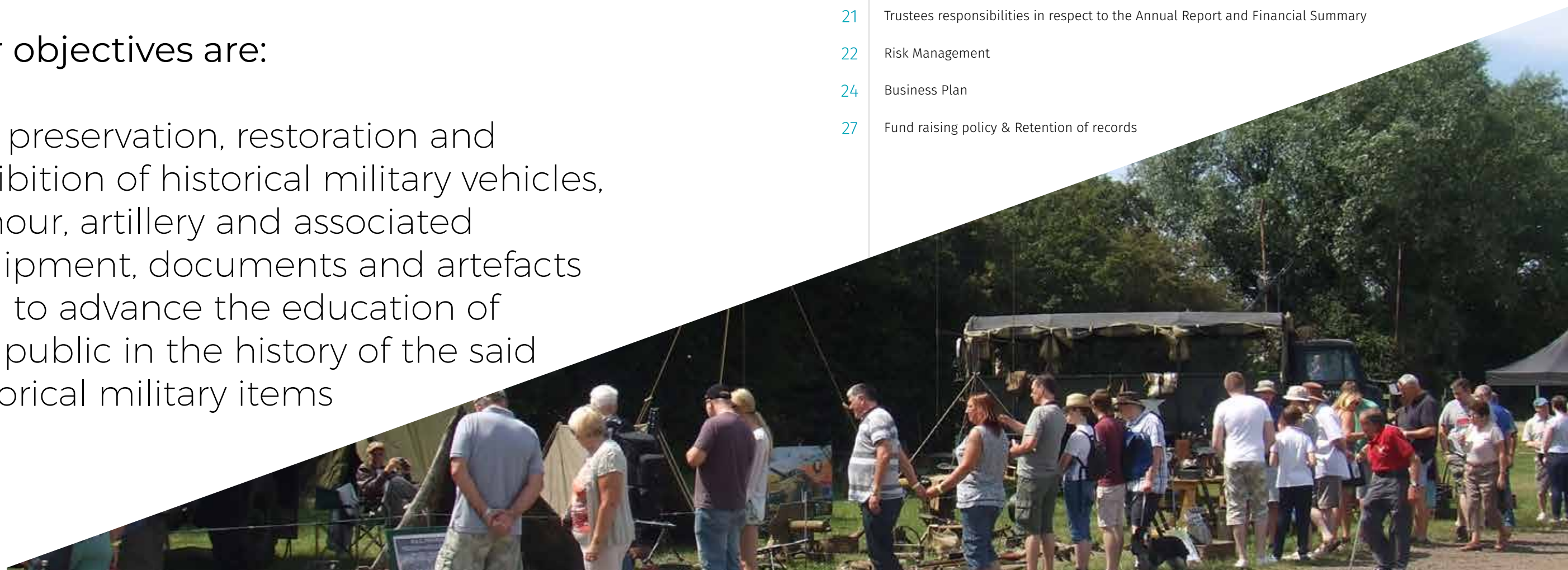


TABLE OF CONTENTS

04	Introduction & Board of Trustees
05	Co-Opted Members
08	Chairmans Statement
09	Aims and Activities & Classification
10	Our Charity Work, Public Benefit and Activities
19	Our Other Activities
20	Our Financial Summary
21	Trustees responsibilities in respect to the Annual Report and Financial Summary
22	Risk Management
24	Business Plan
27	Fund raising policy & Retention of records

Our objectives are:

The preservation, restoration and exhibition of historical military vehicles, armour, artillery and associated equipment, documents and artefacts and to advance the education of the public in the history of the said historical military items



INTRODUCTION

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ALSO KNOWN AS THE ESSEX HMVA
CHARITY No: 1155705

WEBSITE: <http://www.essexhmva.co.uk>

TRUSTEES

OUR BOARD OF TRUSTEES

Our Board of Trustees is currently made up of 10 Trustees, They set our strategic direction and are responsible for ensuring that the association upholds our values and governance, and delivers our objectives. They guide, advise and support the Chairman; they decide how the association's money is spent and approve our budgets.

The Board of Trustees met four times during the period and communicated frequently between meetings.

The trustees who served during the period and at the date of this report are listed below:

Colin Tebb

Chairman

Colin is known and respected by preservationists throughout the country and has been involved in military vehicle preservation from something that started purely as a small hobby, to working with Museum organisations and various preservation groups, before becoming the Essex area chairman of the MVT. He is also our show director for Echoes of History.

Marion Tebb

Secretary

Marion brings to our organization the administrative knowledge of her profession, along with a fresh perspective by coming from outside our association. She also oversees our non-member volunteer force who enjoy getting involved with our annual show and other events.

Russell Pacy

Trustee, IT & Design Director

Russell brings his experience in a commercial capacity working for a FTSE 100 company's IT department to ensure we make productive use of our IT systems.

Peter Smith

Treasurer

Peter has a number of years' experience in the preservation field, having started his working life as a coachbuilder, he now puts this experience to good use in giving help and advice to members regarding vehicle restoration. In addition, his knowledge of military artefacts is invaluable to the organisation. He brings his experience in running a business to the charity through financial controls and budget tracking. He implemented new asset policy, and oversaw us through the recent pandemic, adapting budgets for the loss of income.

David Smith

Trustee and Publications Editor

David was one of the founding trustees of the Essex HMVA, and is responsible for all our on line media streams including personally implementing an e-newsletter about our fundraising. From the start, the e-newsletter was designed to be more than just an advert for our events and as such a substantial proportion of the content of these mails is given over to articles written with an educational element. He now works with a small team of volunteers, who are experts in the field of electronic media. This has expanded to include all membership communications. He works alongside Russell Pacy in this process, including our brand image.

Chris Warne

Trustee

Chris Warne has been involved with us for a number of years now and undertook the role of Flying Display Coordinator to arrange and manage Air Show elements for all of our events. He has gained a solid working relationship with official bodies such as the CAA, and our main showground owners and is able to ensure regulations are fully complied with.

Alan Zeller

Trustee and Living History Specialist

Alan brings a wealth of Public Sector health and safety experience to the Essex HMVA, Alan has helped with the development of our Health and Safety policy and continues to ensure that we operate in a risk averse manner.

Alan also has close links to the Living History community and acts as a point of contact for these groups with the Essex HMVA.

Adam Clements

Trustee and Facilities Specialist

Adam has been volunteering for us for a number of years now, and brings his professional experience in audio visual technologies to our organisation. He took over from Gary Patten as collections officer.

Kerry Clements

Trustee, Deputy Show director

Kerry has been volunteering for us since a young age but now brings her professional experience in marketing & event management as well as working experience of educational information and event programmes. She is also invaluable as one of the younger generation of people who bring a youth element to our association and help ensure the Essex HMVA encourages new members to join through engagement.

In 2019, Kerry became the deputy show director for the Echoes of History event.

Laura Willis

Trustee and Contractor Liaison

Laura has been volunteering for us for a number of years in a varied number of roles, Laura's can do attitude and approachable nature along with Kerry has formed a strong partnership.

PATRON

We remain delighted to have the honour of having as our Patron:

The Rt Hon. Sir John Whittingdale OBE MP

CO-OPTED MEMBERS

DAVID WALMSLEY
Historian

DAVID CARROLL
Photographer

GEORGE KING
Educational Officer

PETER DOBINSON
Storage Facilities Manager

BARRY SMITH
Special Projects

Volunteers

We also have many volunteers, mostly made up from associate members who help us carry out our main aims either as a collective group or on their own or in smaller groups. They have shown the same enthusiasm for what we do as the trustees. The variety of jobs they carry out is wide ranging, we also have had help from outside organisations such as the Army Cadets.

CHANGES TO OUR ORGANISATION

The Essex HMVA continues to review the mix of trustees on a regular basis to ensure there is a variety of views and opinions regarding how the charity is run. We remain a charity which has a mix of trustees from different ages, backgrounds and those who bring new ideas to the committee. We must always encourage new members be given the opportunity to join our management. One way we do this, is through our co-opted members, which gives those interested to progress.

STRUCTURE AND DECISION MAKING

Our trustees remain ultimately responsible for the operation of the charity. Due to the exceptional circumstances we found ourselves in due to Covid, The Charity switched to Microsoft Teams to hold trustee meetings and communicate via email between meetings. Meetings were also held on Teams regarding our main fund raising event which include trustees, co-opted members and outside advisors for such things as health and safety and security. Tasks are agreed and those responsible for conducting and delivering those tasks. These tasks are led by at least one trustee, and are usually supported by co-opted members. These then report back at the next meeting in order that these can put before the trustees present to agree. Our Monthly meetings transitioned to Teams live events to allow us to continue to interact with our associate members. During these meetings, our current activities are reported back to them, as well as future events and commitments. They are also consulted on the wider view of our charities direction and reporting on decisions that have been made and why the trustees have made them. We feel this is very important, as one of the reasons the charity was formed was those who came from our previous organisation had felt it to be undemocratic and non-inclusive.

ASSOCIATE MEMBERSHIP

Our associate membership continues to increase, but what appears to be a financial squeeze' may mean this is more challenging. We have members from all over the UK as well as a from Europe. This widens the access the public have to our vehicles and displays, . This has been a mix of people joining, from single individuals to families. We keep in contact with them through our monthly meetings and newsletters. We also have now been publishing our quarterly Olive Drab e-magazine, which we can use to inform and educate. We have a limited means scheme in place for those unable to meet the costs, though these costs are kept as low as possible to encourage engagement. We introduced our new free to join volunteer membership for those who want to start to help, and at a later date move to become a full associate member.

Our members also bring a wide range of knowledge and varied vehicles and artefacts. This means, at events the public get to see history up close, and with our living history members, experience history at first hand. We continue to encourage membership and public engagement as well as our continued efforts to engage with other organisations and museums. Many of the pictures in this report are of our members displays and their interactions with the public. They are from a diverse mix of backgrounds and ages. We encourage diversity as part of our associate membership recruitment process.



Above: Explaining vehicles and weaponry to curious visitors

CHAIRMAN'S STATEMENT

2022 SUMMARY

"As we progress, we are always cognizant to ensure that the Essex HMVA remains relevant, the public benefit given by our organization and the controls that are set in place continue to be reviewed and updated where appropriate."

Welcome to this latest report from the Essex HMVA. As things start to get back to normal after the pandemic, a somewhat unexpected issue arose around our main fundraising event, in the form of one of the hottest weekends in recent years. This had the knock-on effect of meaning our numbers of public attending were down on our expectations, but we still put on an exceptional show, and our volunteers worked through the week leading up to our Echoes of History Show, battling the temperatures. It is a sign of true commitment by them and my fellow trustees, installing fencing and putting up tents in the heat. Our new show site is a credit to the owners, and a fitting tribute to our armed services. Although the event went well, there were a number of valuable lessons learnt, which we went through as part of a debrief.

We will be making improvements and also updating/changing some of our event assets to improve and reduce the amount of work involved when attending events.

Our membership continues to support us and overall increases year on year. Our other successes have seen us engaging with local organisations such as the Chelmsford Civic Society which lead to us planning to hold a heritage event in conjunction with Chelmsford Museums, but sadly this was cancelled out of respect, following the death of Queen Elizabeth II. The trustees both mourned our loss and celebrated her life, especially in her involvement with the Armed Forces. We also worked with the FBHVC to run another successful Drive It Day, and with Maldon District Council, on an Armed Forces Day. My aim as chairman this year is to continue to engage with organisations.

As we progress, we are always cognizant to ensure that the Essex HMVA remains relevant, the public benefit given by our organization and the controls that are set in place continue to be reviewed and updated where appropriate. Trustees continue to look at our general direction and also our future aims, and plan to review this towards the end of 2023.


Colin Tebb
Chairman, Essex HMVA



AIMS AND ACTIVITIES

To educate and promote the study of military history by visiting schools and military establishments as well as holding public events. The preservation of military artefacts, including but not exclusively military vehicles to provide access for the general public to educational materials through our website to make representations where legislation could affect historical military items.

CLASSIFICATION

What

- EDUCATION / TRAINING
- ARTS / CULTURE / HERITAGE / SCIENCE
- ENVIRONMENT / CONSERVATION / HERITAGE

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC / MANKIND

How

- PROVIDES ADVOCACY / ADVICE / INFORMATION
- ACTS AS AN UMBRELLA OR RESOURCE BODY

OUR CHARITY WORK, ACTIVITIES & PUBLIC BENEFIT

As many of our Associate members and Trustees visit a number of different shows and take part in activities in smaller groups, to save space within this report, we have focused on examples of events we did as bigger groups or with a larger impact. This forms part of our public benefit activity, as such, our trustees always take into account the Charity Commission’s guidance on public benefit as being at the core of what we do and how this is reviewed.



Above: Members collection on show at a school visit.

GENERAL POLICY

As well as running some events ourselves, we also attend events run by other organisations. Our own events including our Winter Gathering (a free event), and our Annual show, which is our main fund-raiser. We are looking to run more events, which will expand on what we do. Those events we get invited to attend are a mix of commercial and other Charities. We also support the British Army, attending their events.

The Essex HMVA kept to our aims to give a broad spectrum of activities and multi-period history, while keeping our costs as affordable as possible. The Association has had very positive feedback from the public, exhibitors and re-enactors all of whom took part in the our events. The amount of work put in by our trustees, co-ops, associate members, sponsors and volunteers cannot be under estimated. The association included a programme for our showcase event which included many educational articles.

POPPY COLLECTING

Throughout November our members assisted the British Legion with their local charity poppy selling.

LOCAL EVENTS

The Essex HMVA continues to support many local events, these are normally organised by local Charities or Local Authorities, though some are commercial ventures. This gives us an opportunity to promote our work, and to educate and inform the visitors about the history portrayed in the displays. Many of the displays span a large period the 20th century, from late pre WW2 to almost current military operations. This gives a “something for everyone” approach, although the association can adapt our displays to suit themed events.

VETERANS

The Association continues to support veterans where possible, Marion Tebb acted as host this year for a number of Veterans who attended the show.

PRESERVATION

The Essex HMVA remains committed to supporting the preservation of military vehicles and artefacts. We give advice on such things as the correct vehicle markings, sourcing spares, drawings, photos and documents. We are also helping with vehicle registrations, giving assistance with applications via the DVLA.



OLIVE DRAB MAGAZINE

Most charities have a magazine, which they use to communicate with their associate members. We are particularly proud of our publication, which is called the 'Olive Drab'. This was a follow-on from a member's newsletter produced by our chairman for many years at a previous club. It is now produced by a small team, who also produce the monthly newsletters and other publications. The contents of this quarterly are a mix of historical articles as well as news, some of which are sent in by our own members. Photos and histories of some of our members who were in the armed forces have never been seen in print, and their experiences would have been lost to future generations.

It has grown into something we also use to promote our association. The professional feel is attained by using Adobe publication software. We publish these both online and in a printed form. The feedback we get has been very positive, engaging with people who may have not been interested in just military vehicles. As one of our members once said: "*it's not just full of green things.*".

Above: some of the covers of the Olive Drab Magazine during 2022





Essex HMVA

Subscribed



HOME

VIDEOS

SHORTS

PLAYLISTS

COMMUNITY

CHANNELS

ABOUT



Above: YouTube channel homepage

YOU TUBE CHANNEL

At the start of the Covid emergency, we decided to bring forwards plans we had originally envisaged to be put into place later in the year, that of our new YouTube Channel. This would have many uses, not only for public engagement but also to be able to store our monthly meetings for those members not able to come along to the live event. We started with a small test video of one of our members vehicles and soon grew in confidence and eagerness to produce new content.

The next video was a history of the “Jerry Can” and after a short while we began to slowly gain subscribers.

At the same time, our chairman had been in discussions with Chelmsford Civic Society with regards to their Heritage Open Days, which they wanted to continue to run, but as virtual events. What better way for those to find out some more about what we do than produce a video, and this was to be about our storage facility “ The Barn”. So a few weeks before the Heritage events, a small team got together and with the aid of our Covid plans, were able to produce a video featuring a number of vehicles we store. This video proved to be popular and was not only featured locally but also nationally with a number of different platforms such as featured on the Federation of British Historic Vehicle Clubs news section of their website.

Not only was this a great way to engage with the public, but also our members too. Viewers to platforms such as YouTube grew while people had to contend with lock-downs, and we hope to further capitalise on this, engaging with people who for whatever reason are unable to attend our physical events. We also produced some “walk round” videos as a start of a series of videos focusing on individual vehicles. We believe this will be both entertaining and educational. We are looking to purchase some new equipment, rather than have to borrow those of members and once our channel has grown to justify the costs, we will be looking at a number of funding options.



Above: Screenshot from the ‘Meet the green machines’ YouTube video



'Esther'

ESTHER DONATED JEEP

We were offered the loan of a WW2 Jeep which had been in storage since the passing of the owner almost 20 years ago. This was very much welcomed by all of the trustees and members of the Essex HMVA, and during the restoration work we carried out to make it roadworthy, we discovered that it had at some point been named 'Esther', so we restored the name back onto the vehicle and this is the name we use to help promote its use. We were very fortunate to have been able to be sponsored by OneBroker Insurance for the cost of the insurance, which means this is accessible to any member over the age of 30. The first show the Jeep attended was our Echoes of History Show event. Since then, more work has been carried out, and our aim is to carry out preserving restoration work, keeping its unique character, and not over restoring it, to the point that it loses what makes it special. The Jeep is a 1943 Ford produced model, used by the British Armed Forces and adapted for Airborne use. 'Esther' also appeared in the film A Bridge Too Far, and will now be used to extend our programme of educational visits, local fêtes and other events. The trustees are also looking to expand the project, and we look forward to reporting the progress in the next report.



Some of the public at Armed Forces Day

ARMED FORCES DAY

We attended many events during 2022, but outside of our main fundraising event, the Echoes of History, we also ran an Armed Forces Day in Maldon, with the support of Maldon District Council, and also that of Maldon Town Council. It was a free event, meaning that it was open to those with limited means and was a family orientated event. We were there of course to remember and thank our veterans for their service.

We had intended on running a further heritage day event, but this was cancelled out of respect, as a result of the death of Queen Elizabeth II. We hope to re-run the event in 2023, in partnership with the Chelmsford Civic Society.



Above: Just some of our members vehicles that people can examine

EDUCATION, HISTORY AND REGULATIONS

Our education officer George King, as well as our Military History experts such as David Walmsley continue to represent the Essex HMVA for both Educational and Policy matters.

George King continues to visit schools to assist with classroom learning. This is a valuable free resource to schools who are under pressure to find new ways to educate but have little or no budgets to achieve this.

David Walmsley is involved with Home Office consultations about policy concerning deactivated weapons.

Although these are perfectly safe and have been found to already be to some of the strictest standards in Europe, there are plans to make the regulations even tighter, or possibly to ban them altogether. This could make it more difficult as a “mobile museum” and education portal, to give talks when you are unable to show the actual items.

David continues to advocate on our behalf, within the limits permitted under charity law. He also advises our members on other legal matters to do with vehicle related regulations. His knowledge of military history will be put to future use, as we develop a programme of talks.

OUR OTHER ACTIVITIES

One of the busiest parts of our services we provide has been in vehicle verifications. This service is offered to both members and non-members and we independently examine vehicles to confirm chassis and engine numbers and that the vehicle is what the owner claims it to be before they can register it for road use.

We also use our records to verify documentation and confirm dates of manufacture. We have also been able on some occasions to give further history information to the vehicle owner. We have had many successes so far and we intend to continue to offer this most important scheme to assist in military vehicle heritage.

We continue to follow advice given to us via the umbrella organisation of the Federation of British Historic Vehicle clubs.



Barn

Our Barn gives us a facility which is used for storing our vehicles while off the road undergoing repair or where the vehicle owner could not store this at their home. It is a mix of members and non-members who pay towards the cost of the space and normally generates a small surplus to cover maintenance costs. Any additional surplus goes into the charities contingency fund. This is something almost unique to a military association similar to ourselves. Many of those who access these services we provide, would find it difficult or be unable to store such vehicles if this facility did not exist.

Currently the barn is not generally open to the public, this due to some safety, security, and access grounds, but we did do a special open day and hope to repeat this in 2024, making it a biennial event. We have implemented additional security measures, that has meant we are able to better protect our assets.

Social Media and web pages

At the start of 2021, we launched our updated Essex HMVA website, which included extended offerings for our members such as a members only area, with exclusive articles and assistance. As well as moving the entire site to new web technologies such as Bootstrap to future proof our website.

We are looking for a major upgrade to the website towards Q4 of 2023, with a refresh.

Press coverage

The Essex HMVA continues to have favourable press coverage about our work, including radio stations, where we talk about our organisation and the work the association does as well as coverage in the local press, which included our annual showcase event. Our shows TV appearance on “wheeler dealers” gained much attention and the association has capitalised on this with many press requests.

Future Events

We look forward to be again running our Echoes of History Show, and alongside other Essex HMVA run events, supporting local organisations and groups, attending events to display artefacts and educate the public. The addition of a ‘Display Jeep’ is an important tool in better achieving this.

We are also looking at events further in the future, including D Day80 events in 2024. In the meantime, we will attend events at our main show site in support of the owners Fran and Peter, who have a number of memorials there, dedicated to various military veteran groups.

It will also be 10 years of the Essex HMVA, so we will be celebrating that, and thanking all those who have given us support, including from the very start, the charity commission.

OUR FINANCIAL SUMMARY

Post Covid recovery has been much slower than anticipated, and this has not been helped by the lack of available grants for those charities who do not meet a very limited set of requirements. Our membership income has remained a stable base for us to fund the organisation, and the tightest of cost controls mean that we have been able to function in such a way that we meet the public benefit test, but we are unable to expand on some aspects of our work as we would have liked, due to having to keep within the budget I set at the start of the year.

As our chairman has stated, our annual show was affected by the hot weather and so income was not as forecast, however due to the policy that I implemented when I took over of buying assets where possible instead of hiring them, we had little set up costs, other than those were it is not practical to purchase, such a toilets, and to meet Purple guide requirements such as security. I will be reviewing these costs as part of my 2023 budget process. I am however pleased to see that we held mostly to forecast and budget, but I predict that it may be not until 2025, that we have increased our income to a level that will see us moving forward with our longer term aims.

Our chairman is also keen to look at grants in order to assist with some of our short to mid-term projects and along with my fellow trustees will support this objective. I have prepared the 2022 accounts, with a summary shown below.

Peter Smith, Treasurer

Essex Historic Military Vehicle Association		Income	Expenditure
Annual Financial Summary 2022			
Income			
Event income 2022		£19,094.21	
Vehicle Storage in Barn ¹		£7,945.00	
Association Income excluding show and barn		£3,622.06	
Total Income		£30,661.27	
Cash held at bank		£10,060.26	
Show Reserve Account		£7.05	
Petty Cash Balance		£104.76	
Bank Account Reserve		£3,016.76	
Expenditure			
Event expenditure 2022			£16,083.01
Funds transferred to Paypal			£2,104.02
Barn Rent			£8,340.00
Association admin and Insurance ²			£2,133.79
Total Expenditure			£28,660.82

Total in main bank at end 2022	£10,060.26	
Operating Surplus start to end 2022	£2,247.45	

¹ Includes 1 bay for storage for Essex HMVA assets @ 395.00 per annum

² Includes purchase of Adobe software licenses for Association administration as well as combined public liability insurance, members insurance and barn insurance

TRUSTEES RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND FINANCIAL SUMMARY

The Trustees are responsible for preparing the Trustees’ report and the financial summary in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

Company law requires the Trustees to prepare the financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Statement of Recommended Practice (SORP 2005) “Accounting and Reporting by Charities” published in March 2005, applicable accounting standards, the Charities Act 2011, and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charitable organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant material audit information of which the charitable company’s auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

The Trustees have a duty to report on how the charitable company provides public benefit by explaining:

- The significant activities undertaken in order to carry out our aims for the public benefit; and
- Our achievements measured against those aims.

The Trustees confirm that we have had regard to the Charity Commission’s guidance on public benefit in reporting on the Charity’s vision, purpose and goals, and on our objectives and achievements.

The Trustees are responsible for the maintenance and integrity of the information included on the Charity’s website.

The Legal and Administrative Details form an integral part of this report.

Approved by the Board of Trustees and signed on its behalf on the 5th of September 2022.



Colin Tebb
Chairman, Essex HMVA

RISK MANAGEMENT

During our set up we carried out a number of risk assessments using a “heat map” in order to grade possible risks to our association. Through this, we updated our Health and Safety Policy at the end of the year along with adding risk assessments for individual events with liability insurance for our associate members. One of the biggest challenges to the structure of our association was setting up a bank account. This took much longer than we expected due to delays caused by the bank. Our treasurer and chairman maintained pressure on the bank to speed the process along. Our treasurer was able to implement a temporary back up plan in order that we could keep tight financial control of incoming monies during this time, with the full support of the trustees.

As part of the risk management process, major risks have been reviewed and actions taken in mitigation. The Essex HMVA complies with the Charity Commission’s list of internal financial controls in all material respects, though significant risks arise in the following areas:

- Health and Safety risks.
- Public liability risk that a third party or their representative, participating in an event either promoted by the Charity or organised in support of it may bring a lawsuit following death or serious injury as a consequence of their participation.
- Reputational risk that adverse publicity may lead to a reduction in future donations.
- Fraud risk that the Charity suffers financial loss as a result of fraudulent activity.
- Fundraising during the current economic climate continues to prove to be a challenge.

The Trustees have responsibility for ensuring that there is an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Essex HMVA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The Essex HMVA is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable; and
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and segregation of duties; and
- Identification and management of risks;

INCIDENT REPORTING AND PERCEIVED FUTURE RISKS

Future risks remain at the front of our agenda at all meetings. One of the biggest future risks we currently face are due to new EU regulations. Following several attacks in mainland Europe the EU are looking at ways to curb the use or ownership of deactivated weapons. In the UK, we already have some of the strictest gun controls in Europe, but early assessments of regulations could mean we lose some historic artefacts including those fitted to vehicles. We plan to form a sub-committee with the view of keeping an eye on such legislation and ensuring this does not impact on the educational aspect of it. We will write a frame of reference for this committee to work under, which includes taking notes of the Charity Commission’s guidance as contained in CC9 notes.

Further legislation that could affect us comes from those, which have impacts on vehicles. We are a member of the Federation of British Historic Vehicle Clubs, who keep us up to date with changes that could affect us, as well close contact with those who make such legislation. This ensures that the rule of common sense remains and our voices are heard.

As a charity we need to ensure we remain of public benefit, comply with charity law, be relevant and not allow ourselves to be forced into an unacceptable situation, or conditions, which we have found some venue owners feel they wish to impose onto us. They remain commercial organisations, and therefore their outlook can be different to ours.

As part of our risk management, we require time after the event for evaluation and a full review of finances, and reports from all departments to ensure we comply with charity law. Although there is a risk to the loss of our main funding stream, we have already taken action to ensure we deal with this promptly.

We secured a better venue, with the support of our local MP and one of our members.

The new site offers us a chance to expand on the way we educate the public by expanding the historical aspect. The land owners are very supportive of charities, running events themselves and raising many thousands of pounds, so are much more in tune with charity events, and our need to have a longer term and more stable venue.

The charity generally has another successful year, and has no major incidents to report.

We have a number of written policies, which are guiding principles for the charity, and we can refer to these held in our central document cloud, if there are any risks or issues that are identified. We will be looking to fully update all these in 2023, as we head to our 10th year of operation in 2024.

One risk which has shown itself to have risen, is that of the risk of a terrorist incident. We therefore have a trustee who has undertaken ACT training, and will assess this risk at each public event. We may have to consider bag searches or other protection measures in order to counter the risk, and are mindful of possible changes in laws in the future.



Above: Drive-It Day 2022

Short term Goals:

- To secure additional funding above our current actions in order that preservation and restoration activities can continue.
- Continue with our education programme, with more school visits
- Increase membership numbers and secure renewals
- Prepare and execute the 2023 Echoes of History Show

Medium Term Goals:

- Increase community interaction with programmes designed for schools and other educational facilities.
- Set up an online e-learning programme with advice for new starters, and educational resources for those interested in our military heritage.
- Encourage a greater number of younger people to take an interest in the conservation activities of the association

Long Term Goals:

- To expand on our educational elements of the Essex HMVA
- To secure premises to open a museum, those premises affording greater public access and housing a subset of the collection with the ability within the premises to stage exhibitions as well as giving us a venue to enhance our ability to provide an educational resource.

FUTURE PROJECTS

As part of our future projects, we are looking at the purchase of some WW2 trailers which will complement the display alongside our Jeep. We have started a project team, and will look to gain funding during 2023 to purchase the assets we have been offered.

We plan to obtain advice on grant application writing, which we can add alongside our extensive project management knowledge. We do not believe in using a paid organisation to submit grants, firstly because of cost risks, and secondly, because we feel we can argue the case for our funding with a better understanding.

GUIDANCE

We continue to follow guidance sent to us from the Charity Commission, and use this to ensure our charities policy documents are kept relevant and up to date. Given recent bad press about the charity sector, it is as important now as it ever was to stay within the current guidelines. We also engaged with a new insurance company at the beginning of the year as we felt there could be some areas which pose a risk of having a cover gap. We now cover all associate members for public liability while they are attending events, as well as the usual charity and trustee cover. We also follow the guidance from the Federation of British Historic Vehicle Clubs, who advise on matters of vehicle law and advice for holding events. We also give guidance, to members and public, who own vehicles or equipment. This can be both historical or legal.

COLLECTIONS POLICY

The Essex HMVA has brought in a revised and updated collections policy following the donation to us of a military pumping unit. This was our first large asset, and we plan to use this for future use where we can display it in such a way to be of interest. Currently, this will be stored until we can check it over, carry out any repairs or restoration. One of the issues with donations of equipment is to have somewhere to store this. We can use our Barn facility as required for larger items, and the use of “guardians” for smaller items.

We have updated our written policy as part of the review and this is now stored in our on line Intranet file storage system. We also have some archives, which are books and information which has been digitised and will be used for reference use by those wishing us to assist them with historical or mechanical research.

FUND RAISING POLICY

Our main fund raising is achieved by running the Echoes of History event every year. Monies earned from this are allocated to an annual budget to run the following years show and anything earned beyond this is used to fund the charities running costs and aims. Membership monies collected are used to self-fund the membership operating costs and any surplus is retained in the main account for charity use. The association has reviewed our fund raising policies in line with our future income stream review and as part of a recent appeal for a special fund for purchasing new and replacement equipment. The Essex HMVA also gains additional funds from the use of charity buckets. This has helped with our general income, with the public being generous with their donations.

The Trustees have agreed to set a policy in place that the association will **not** cold call either our members or outside individuals to ask for donations. The Essex HMVA may call, write or email to remind members their membership has lapsed or in cases where we need to grant either reduced / free membership in order to comply with our policy on access to those on limited means. The association will also mailshot organisations or companies where there would be mutual interest in supporting us through advertising or sponsorship. Should in the future, the Essex HMVA wish to fund raise for a project, we will ensure this is done in such a way that does not put any pressure on those individuals contacted to contribute and without the use of any “cold call” listing either purchased or otherwise. The trustees note the adverse publicity and damage that can be attached to charities as a whole should we not act otherwise to the above. The Essex HMVA may from time to time use our social media to promote special fund raising activities or as part of our normal fund raising and general charity awareness.

RETENTION OF RECORDS

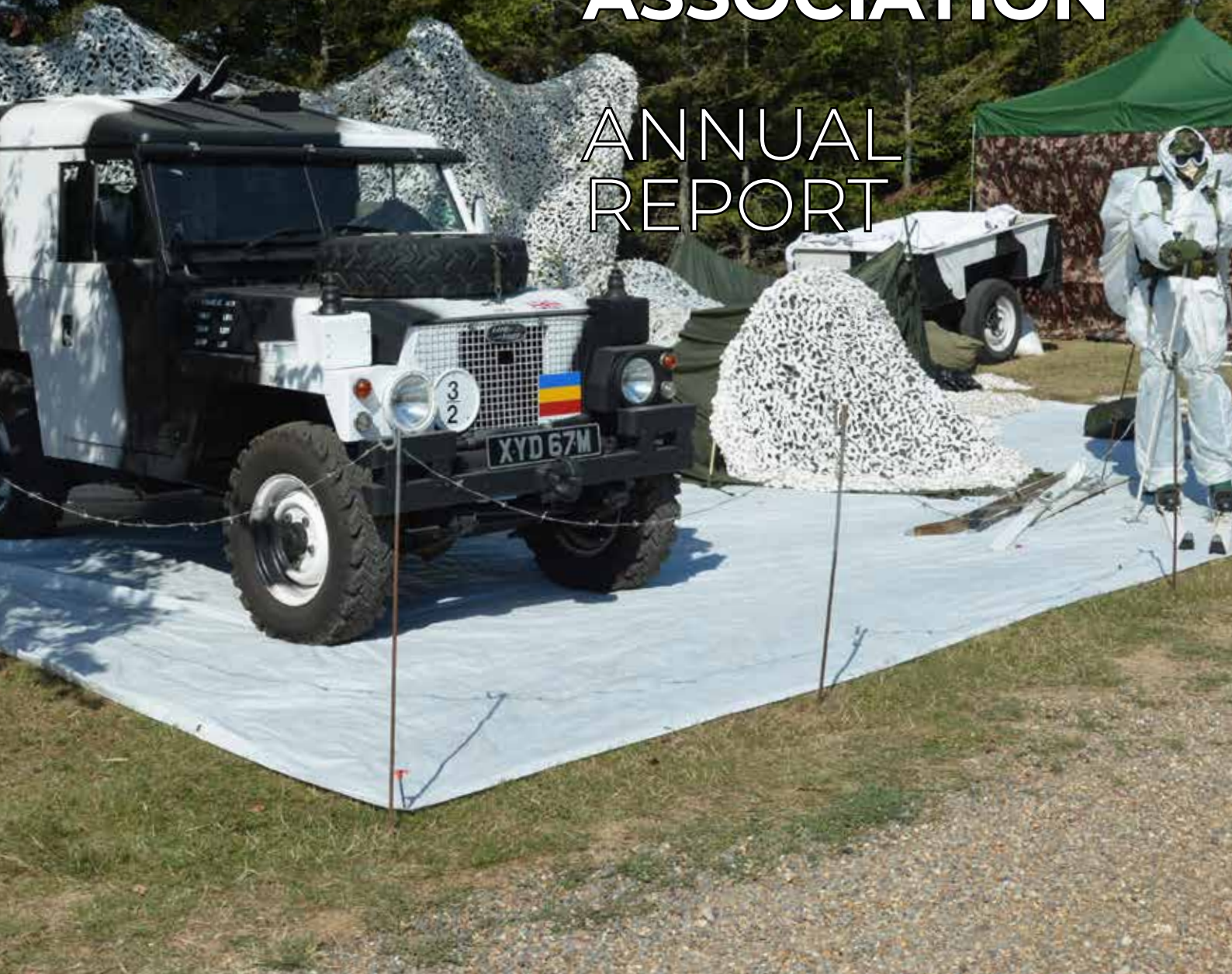
The Essex HMVA will retain such documents as required by law under the Companies Act/Charities Act for periods of time specified. We are moving all account invoices onto our intranet system by scanning them. This is part of our new accounts system which we have rolled out.

DATA PROTECTION CHANGES

The Essex HMVA are pleased to say that the requirements under the General Data Protection Regulation legislation is being complied with, this regulation extends the rights of the individuals, granting the right to increased access to personal data or to its removal.

2022 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ANNUAL REPORT



2022 Annual Report

Telephone: 01245 476249
Email: info@essexhmva.co.uk
Website: www.essexhmva.co.uk

ESSEX HMVA c/o COLIN TEBB
60 MOLRAMS LANE
GREAT BADDOW
CHELMSFORD, ESSEX
CM2 7AJ

ESSEX HMVA EVENTS 2022

Armed Forces Day & Echoes of History

Income

Event Income Paypal	£995.00
Event Income Bank	£14,821.21
Paypal Here Gate Tickets	£1,891.00
Catering Payment Cash	£1,387.00

Income

£19,094.21

Expenditure

Event Expense Paypal	-£128.27
Event Expense Bank	-£16,083.01
Event Expense Cash	-£6,600.00
Publicity	
Entertainment	
Show Displays	
Unidentified	

Expenditure

-£22,811.28

Gross Total	-£3,717.07
--------------------	-------------------

Barn

Income

Barn Rent - Tebb	£840.00
Barn Rent - P Smith	£624.00
Barn Rent - L Brown	£420.00
Barn Rent - P Dobinson	£420.00
Barn Rent - D Smith	£420.00
Barn Rent - M Heyman	£420.00
Barn Rent - G Newman	£490.00
Barn Rent- A Large	£735.00
Barn Rent- A Zeller	£840.00
Barn Rent- A Holmes	£420.00
Barn Rent- C Butcher	£420.00

Expenditure

Barn Monthly Rents	-£8,340.00
Maintenance	£0.00
To Petty Cash	£0.00

Barn Rent- M Elliot	£420.00		
Barn Rent- C Rizzi	£420.00		
Barn Rent- R Reynolds	£840.00		
Barn Rent- B Palmer	£216.00		
Income	£7,945.00	Expenditure	-£8,340.00

Gross Total	-£395.00
--------------------	-----------------

BANK CURRENT ACCOUNT

Essex Lottery	£27.00
Barn Rent	£7,945.00
Show Catering	£2,749.35
Event Income	£14,821.21
Membership Payment	£87.00
Amazon Smile	£70.75
From SHOW Account	£1,200.00
From Paypal	£3,500.00
Income Association	£507.86
Misc	

EXPENDITURE

Barn Rental	-£8,340.00
Show Display	
Association Cost	-£894.90
Event Expenditure	-£16,083.01
To SHOW Account	
To Savings Account	
To Paypal	-£2,104.02
Association Insurance	-£1,238.89
Barn Maintenance	

Income	£30,908.17	Expenditure	-£28,660.82
---------------	-------------------	--------------------	--------------------

Gross Total	£2,247.35
--------------------	------------------

PAYPAL

INCOME

From Bank	£2,067.13
Membership	£2,462.60
Stall Payment show	£995.00

EXPENDITURE

To Bank	-£3,500.00
Mmojo	-£840.70
Facebook Advertising	£0.00

Show Catering	
Show Entrance Tickets	£1,891.00
TOTAL	£7,415.73

Stall Refund show	-£65.00
Olive Drab Printing	-£1,608.01
Paypal fees	-£116.23
TOTAL	-£6,129.94

Gross Total	£1,285.79
--------------------	-----------

Essex Historic Military Vehicle Association

Income	
Membership PAYPAL	£2,832.60
Membership Cash	
Membership Bank	£87.00
Amazon Smile	£70.75
Misc Income	£604.71
Lottery	£27.00

Expenditure	
Membermojo costs	-£910.70
Insurance	-£1,238.89
Club Admin BANK	-£894.90
Club Admin PAYPAL	-£1,713.36
Olive Drab	-£1,111.69
Misc Cost	-£1,394.32
Club Income/Loss Sub Total	-£7,263.86
Expenditure	-£7,263.86

Income	£3,622.06
---------------	-----------

Gross Total	-£3,641.80
--------------------	------------

BANK ACCOUNT	ACTUAL	RECON
January 1st 2022	£7,812.91	£7,812.91

Recon difference	Difference Start/Year End
------------------	---------------------------

December 31st 2022	£10,060.26	£10,060.26	-£0.00	£2,247.35
--------------------	------------	------------	--------	-----------

Accruals

RESERVE ACCOUNT

January 1st 2022	£3,013.84
Interest	£2.92
Total Reserve	£3,016.76

SHOW ACCOUNT

JANUARY 1ST 2022	£1,206.78
Interest	£0.27
Total Show	£7.05

Total	£13,077.02
-------	------------

Petty Cash	£104.76
------------	---------

Grand total	£13,181.78
-------------	------------

Independent examiner's report on the accounts

Report to the trustees/ members of	Essex Historic Military Vehicle Association		
On accounts for the year ended	31 st December 2022	Charity no (if any)	1155705
Set out on pages	1		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

Signed:



Date:

30/01/2023

Name:

Janice Grand

Relevant professional
qualification(s) or body
(if any):

--

Address:

4 Fraser Close, Basildon,
Essex, SS15 6SU.

Accounts

2021
**ESSEX HISTORIC
MILITARY
VEHICLE
ASSOCIATION**

REGISTERED CHARITY 1155705

ANNUAL REPORT

ESSEX



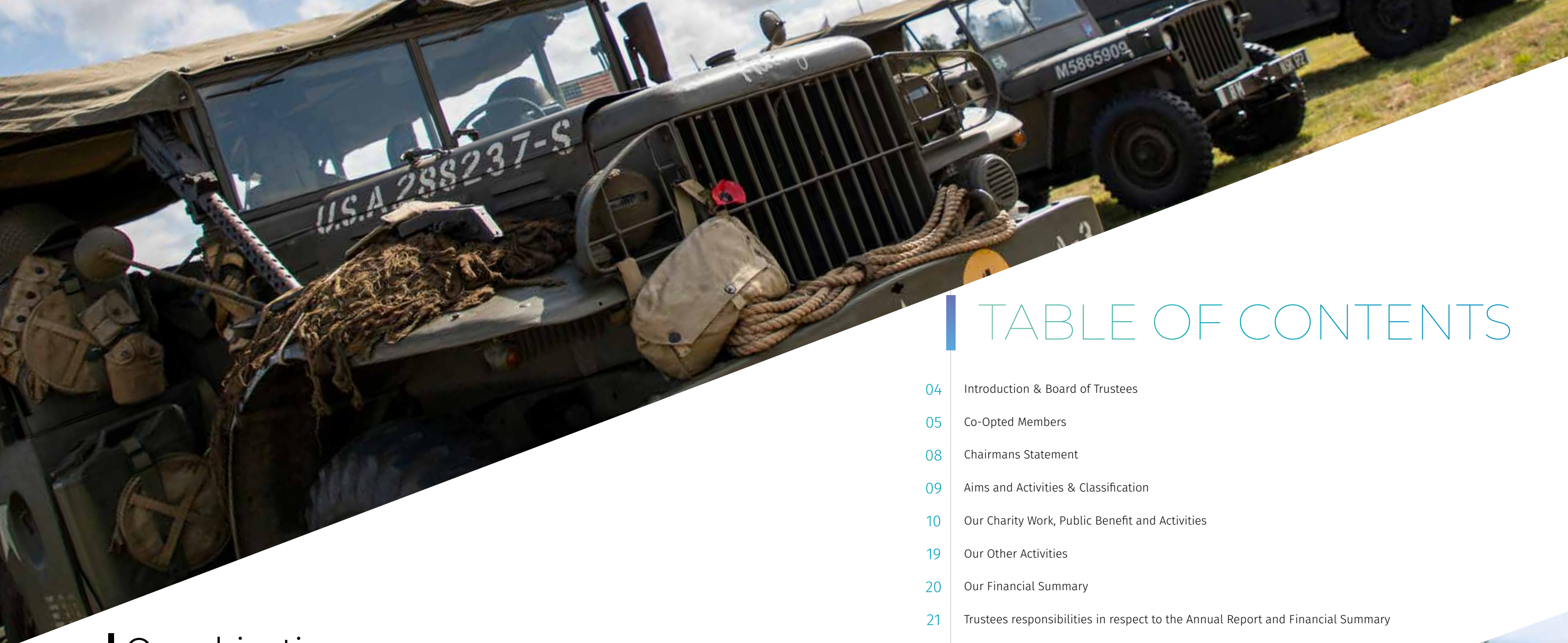
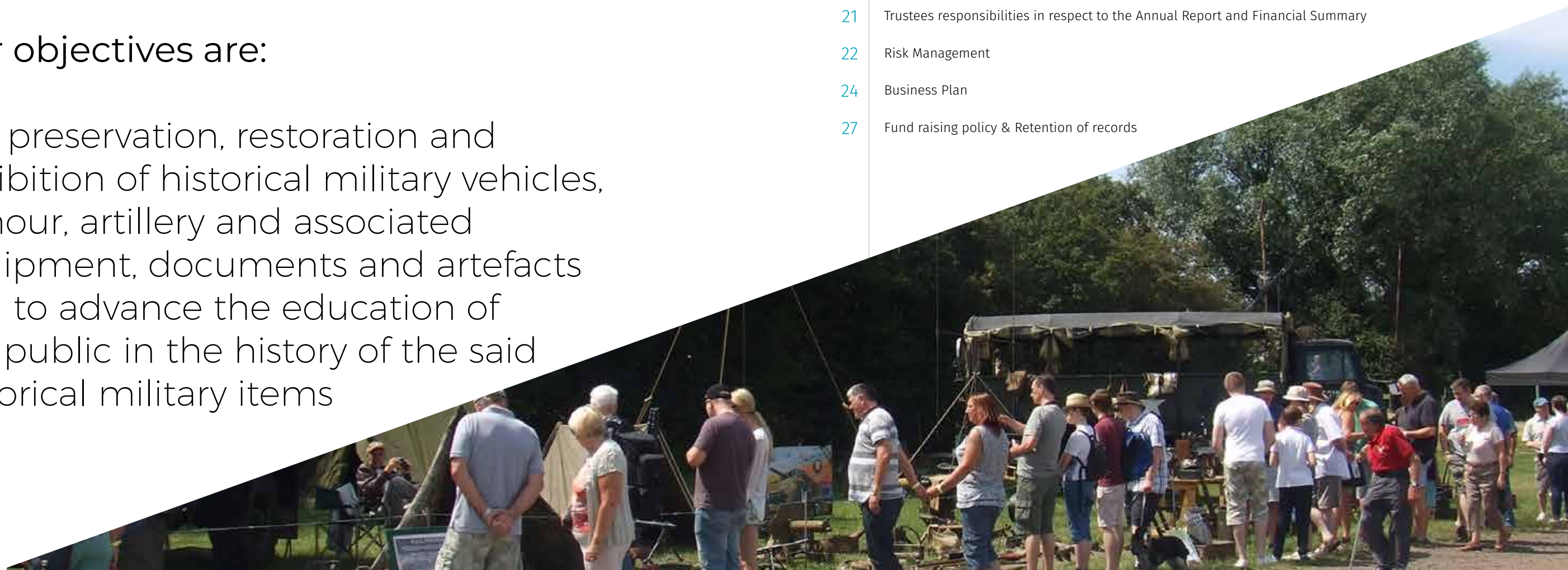


TABLE OF CONTENTS

04	Introduction & Board of Trustees
05	Co-Opted Members
08	Chairmans Statement
09	Aims and Activities & Classification
10	Our Charity Work, Public Benefit and Activities
19	Our Other Activities
20	Our Financial Summary
21	Trustees responsibilities in respect to the Annual Report and Financial Summary
22	Risk Management
24	Business Plan
27	Fund raising policy & Retention of records

Our objectives are:

The preservation, restoration and exhibition of historical military vehicles, armour, artillery and associated equipment, documents and artefacts and to advance the education of the public in the history of the said historical military items



INTRODUCTION

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ALSO KNOWN AS THE ESSEX HMVA
CHARITY No: 1155705

WEBSITE: <http://www.essexhmva.co.uk>

TRUSTEES

OUR BOARD OF TRUSTEES

Our Board of Trustees is currently made up of 10 Trustees, They set our strategic direction and are responsible for ensuring that the association upholds our values and governance, and delivers our objectives. They guide, advise and support the Chairman; they decide how the association's money is spent and approve our budgets.

The Board of Trustees met four times during the period and communicated frequently between meetings.

The trustees who served during the period and at the date of this report are listed below:

Colin Tebb

Chairman

Colin is known and respected by preservationists throughout the country and has been involved in military vehicle preservation from something that started purely as a small hobby, to working with Museum organisations and various preservation groups, before becoming the Essex area chairman of the MVT. He is also our show director for Echoes of History.

Peter Smith

Treasurer

Peter has a number of years' experience in the preservation field, having started his working life as a coachbuilder, he now puts this experience to good use in giving help and advice to members regarding vehicle restoration. In addition, his knowledge of military artefacts is invaluable to the organisation.

Marion Tebb

Secretary

Marion brings to our organization the administrative knowledge of her profession, along with a fresh perspective by coming from outside our association. She also oversees our non-member volunteer force who enjoy getting involved with our MFM show and other events.

Russell Pacy

Trustee, IT & Design Director

In 2018, Russell accepted the Essex HMVA's invitation to become a Trustee.

Russell brings his experience in a commercial capacity working for a FTSE 100 company's IT department to ensure we make productive use of our IT systems.

David Smith

Trustee

David was one of the founding trustees of the Essex HMVA, and is responsible for all our on line media streams including personally implementing an e-newsletter about our fundraising. From the start, the e-newsletter was designed to be more than just an advert for our events and as such a substantial proportion of the content of these mails is given over to articles written with an educational element. He now works with a small team of volunteers, who are experts in the field of electronic media. This has expanded to include all membership communications. He works alongside Russell Pacy in this process, including our brand image.

Chris Warne

Trustee

Chris Warne has been involved with us for a number of years now and undertook the role of Flying Display Coordinator to arrange and manage Air Show elements for all of our events. He has gained a solid working relationship with official bodies such as the CAA, and our main showground owners and is able to ensure regulations are fully complied with.

Stephen Hatcher

Trustee

In 2021, Steve retired from being a Trustee.

Alan Zeller

Trustee

Alan brings a wealth of Public Sector health and safety experience to the Essex HMVA, Alan has helped with the development of our Health and Safety policy and continues to ensure that we operate in a risk averse manner.

Alan also has close links to the Living History community and acts as a point of contact for these groups with the Essex HMVA.

Adam Clements

Trustee

Adam has been volunteering for us for a number of years now, and brings his professional experience in audio visual technologies to our organisation. He took over from Gary Patten as collections officer.

Kerry Clements

Trustee, Deputy Show director

Kerry has been volunteering for us since a young age but now brings her professional experience in marketing & event management as well as working experience of educational information and event programmes. She is also invaluable as one of the younger generation of people who bring a youth element to our association and help ensure the Essex HMVA encourages new members to join through engagement.

In 2019, Kerry became the deputy show director for the Echoes of History event.

Laura Willis

Trustee

Laura has been volunteering for us for a number of years in a varied number of roles, Laura's can do attitude and approachable nature along with Kerry has formed a strong partnership.

CO-OPTED MEMBERS

DAVID WALMSLEY
Historian

DAVID CARROLL
Photographer

GEORGE KING
Educational Officer

PETER DOBINSON
Storage Facilities Manager

Volunteers

We also have many volunteers, mostly made up from associate members who help us carry out our main aims either as a collective group or on their own or in smaller groups. They have shown the same enthusiasm for what we do as the trustees. The variety of jobs they carry out is wide ranging, we also have had help from outside organisations such as the Army Cadets.

CHANGES TO OUR ORGANISATION

During 2021, Stephen Hatcher retired from being a Trustee. We would like to thank Stephen for his service, and wish him well in his retirement. The Essex HMVA continues to review the mix of trustees on a regular basis to ensure there is a variety of views and opinions regarding how the charity is run. We remain a charity which has a mix of trustees from different ages, backgrounds and those who bring new ideas to the committee. We must always encourage new members be given the opportunity to join our management. One way we do this, is through our co-opted members, which gives those interested to progress.

STRUCTURE AND DECISION MAKING

Our trustees remain ultimately responsible for the operation of the charity. Due to the exceptional circumstances we found ourselves in due to Covid, The Charity switched to Microsoft Teams to hold trustee meetings and communicate via email between meetings. Meetings were also held on Teams regarding our main fund raising event which include trustees, co-opted members and outside advisors for such things as health and safety and security. Tasks are agreed and those responsible for conducting and delivering those tasks. These tasks are led by at least one trustee, and are usually supported by co-opted members. These then report back at the next meeting in order that these can put before the trustees present to agree. Our Monthly meetings transitioned to Teams live events to allow us to continue to interact with our associate members. During these meetings, our current activities are reported back to them, as well as future events and commitments. They are also consulted on the wider view of our charities direction and reporting on decisions that have been made and why the trustees have made them. We feel this is very important, as one of the reasons the charity was formed was those who came from our previous organisation had felt it to be undemocratic and non-inclusive.

ASSOCIATE MEMBERSHIP

Our associate membership has seen a steady increase, but membership retention has not been without its challenges, we have members from all over the UK as well as a from Europe. This widens the access the public have to our vehicles and displays. This has been a mix of people joining, from single individuals to families. We keep in contact with them through our monthly meetings and newsletters. We also have now been publishing our quarterly Olive Drab e-magazine, which we can use to inform and educate. We have a limited means scheme in place for those unable to meet the costs, though these costs are kept as low as possible to encourage engagement. We introduced our new free to join volunteer membership for those who want to start to help, and at a later date move to become a full associate member.

Our members also bring a wide range of knowledge and varied vehicles and artefacts. This means, at events the public get to see history up close, and with our living history members, experience history at first hand. We continue to encourage membership and public engagement as well as our continued efforts to engage with other organisations and museums. Many of the pictures in this report are of our members displays and their interactions with the public. They are from a diverse mix of backgrounds and ages. We encourage diversity as part of our associate membership recruitment process.



Above: Explaining vehicles and weaponry to curious visitors

CHAIRMAN'S STATEMENT

2021 SUMMARY

“Our successes have seen us engaging with local organisations such as the Chelmsford Civic Society which lead to us holding a heritage event at our barn facility, something I had been keen on seeing happen for a long time”

Welcome to this latest report from the Essex HMVA. We had hoped that things would begin to return to normal after the Covid pandemic, but we still face uncertain times as 2021 comes to end. We did continue to do as much as we could in engaging with the public and members and we were able to run small gatherings within the rules and laws in place at that time. Our cover photo depicts our Drive It Day event in April, which forms part of a national event, with clubs from all over the country, driving classic vehicles out, so that the wider public can appreciate them. Our final destination was at the Essex Wildlife Trust in Hanningfield. It is a chance for both charities to come together with nature and industry. We had to make the decision not to run our main annual event, which has not helped with the resulting reduction in income as a result. It is something my fellow trustees take with the upmost seriousness, but we have to look at the bigger picture of the man risks.

However, our membership continues to support us and overall increases year on year. Our successes have seen us engaging with local organisations such as the Chelmsford Civic Society which lead to us holding a heritage event at our barn facility, something I had been keen on seeing happen for a long time and following on from our achievement of our YouTube video on our premises the year before. We started to plan for our events in 2022 and have been offered a new show site for our echoes of history show. This new site gives us exciting possibilities.

As we progress, we are always cognizant to ensure that the Essex HMVA remains relevant, the public benefit given by our organization and the controls that are set in place continue to be reviewed and updated where appropriate. Trustees have also taken a fresh look at our general direction and also our future aims, and you will see in this report that dates have been removed from them as we want to focus on what is achievable over when.


Colin Tebb
Chairman, Essex HMVA



AIMS AND ACTIVITIES

To educate and promote the study of military history by visiting schools and military establishments as well as holding public events. The preservation of military artefacts, including but not exclusively military vehicles to provide access for the general public to educational materials through our website to make representations where legislation could affect historical military items.

CLASSIFICATION

What

- EDUCATION / TRAINING
- ARTS / CULTURE / HERITAGE / SCIENCE
- ENVIRONMENT / CONSERVATION / HERITAGE

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC / MANKIND

How

- PROVIDES ADVOCACY / ADVICE / INFORMATION
- ACTS AS AN UMBRELLA OR RESOURCE BODY

OUR CHARITY WORK, ACTIVITIES & PUBLIC BENEFIT

As many of our Associate members and Trustees visit a number of different shows and take part in activities in smaller groups, to save space within this report, we have focused on examples of events we did as bigger groups or with a larger impact. This forms part of our public benefit activity, as such, our trustees always take into account the Charity Commission’s guidance on public benefit as being at the core of what we do and how this is reviewed.



Above: Members collection on show at a school visit.

GENERAL POLICY

As well as running some events ourselves, we also attend events run by other organisations. Our own events including our Winter Gathering (a free event), and our Annual show, which is our main fund-raiser. We are looking to run more events, which will expand on what we do. Those events we get invited to attend are a mix of commercial and other Charities. We also support the British Army, attending their events.

The Essex HMVA kept to our aims to give a broad spectrum of activities and multi-period history, while keeping our costs as affordable as possible. The Association has had very positive feedback from the public, exhibitors and reenactors all of whom took part in the our events. The amount of work put in by our trustees, co-ops, associate members, sponsors and volunteers cannot be under estimated. The association included a programme for our showcase event which included many educational articles.

POPPY COLLECTING

Throughout November our members assisted the British Legion with their local charity poppy selling.

LOCAL EVENTS

The Essex HMVA continues to support many local events, these are normally organised by local Charities or Local Authorities, though some are commercial ventures. This gives us an opportunity to promote our work, and to educate and inform the visitors about the history portrayed in the displays. Many of the displays span a large period the 20th century, from late pre WW2 to almost current military operations. This gives a “something for everyone” approach, although the association can adapt our displays to suit themed events.

VETERANS

The Association continues to support veterans where possible, Marion Tebb acted as host this year for a number of Veterans who attended the show.

PRESERVATION

The Essex HMVA remains committed to supporting the preservation of military vehicles and artefacts. We give advice on such things as the correct vehicle markings, sourcing spares, drawings, photos and documents. We are also helping with vehicle registrations, giving assistance with applications via the DVLA.



Essex HMVA

Subscribed



HOME

VIDEOS

SHORTS

PLAYLISTS

COMMUNITY

CHANNELS

ABOUT



Above: YouTube channel homepage

YOU TUBE CHANNEL

At the start of the Covid emergency, we decided to bring forwards plans we had originally envisaged to be put into place later in the year, that of our new YouTube Channel. This would have many uses, not only for public engagement but also to be able to store our monthly meetings for those members not able to come along to the live event. We started with a small test video of one of our members vehicles and soon grew in confidence and eagerness to produce new content.

The next video was a history of the “Jerry Can” and after a short while we began to slowly gain subscribers.

At the same time, our chairman had been in discussions with Chelmsford Civic Society with regards to their Heritage Open Days, which they wanted to continue to run, but as virtual events. What better way for those to find out some more about what we do than produce a video, and this was to be about our storage facility “ The Barn”. So a few weeks before the Heritage events, a small team got together and with the aid of our Covid plans, were able to produce a video featuring a number of vehicles we store. This video proved to be popular and was not only featured locally but also nationally with a number of different platforms such as featured on the Federation of British Historic Vehicle Clubs news section of their website.

Not only was this a great way to engage with the public, but also our members too. Viewers to platforms such as YouTube grew while people had to contend with lockdowns, and we hope to further capitalise on this, engaging with people who for whatever reason are unable to attend our physical events. We also produced some “walk round” videos as a start of a series of videos focusing on individual vehicles. We believe this will be both entertaining and educational. We are looking to purchase some new equipment, rather than have to borrow those of members and once our channel has grown to justify the costs, we will be looking at a number of funding options.



Above: Screenshot from the ‘Meet the green machines’ YouTube video



OLIVE DRAB MAGAZINE

Most charities have a magazine, which they use to communicate with their associate members. We are particularly proud of our publication, which is called the 'Olive Drab'. This was a follow-on from a member's newsletter produced by our chairman for many years at a previous club. It is now produced by a small team, who also produce the monthly newsletters and other publications. The contents of this quarterly are a mix of historical articles as well as news, some of which are sent in by our own members. Photos and histories of some of our members who were in the armed forces have never been seen in print, and their experiences would have been lost to future generations.

It has grown into something we also use to promote our association. The professional feel is attained by using Adobe publication software. We publish these both online and in a printed form. The feedback we get has been very positive, engaging with people who may have not been interested in just military vehicles. As one of our members once said: "it's not just full of green things."

We are equally pleased that the Olive Drab has been added to the British Library collection and allocated an ISSN number, meaning future generations can access the content to understand the history behind objects and locations.

Above: some of the covers and articles published in the Olive Drab Magazine during 2021



CORONAVIRUS RESPONSE

We have faced several challenges as a result of Covid, but from the early days of the pandemic it was quickly realised the effects this would have on our organisation and the teams involved moved to on line events.

Meetings were held using Microsoft Teams and also looking at the risks such as everything from financial to close contact with other people. Our Covid risk assessments formed the basis for running safe events or deciding events were too risky.

We have attempted to continue to find funding through Covid recovery grants but have been unsuccessful so far. We are now confident that the pandemic is ending but will continue to monitor risks and may leave safeguards in place even if optional such as the supply of hand gel at events.



Above: One of the 2021 “Meet the Green Machines” storage facility tours.

HERITIDGE OPEN DAY

Since 2020, we have been involved as part of the National Heritage open day events. Due to the pandemic, our first event consisted of a video - but for 2021, we were able to offer something very special with a rare visit to our storage facility in Essex, backed up with small displays of vehicles and equipment. This “Meet the Green Machines Event”, turned out to be very successful in gaining much local interest and we also gained new members from it. The Chelmsford Civic Society did some work behind the scenes to make it happen and we are extremely grateful both to them and also our members who spent much time making the area safe and secure for members of the public to visit as well as promoting the event. We are certainly looking at holding more heritage events in the future.



Above: A couple of our members vehicles that people can examine

EDUCATION, HISTORY AND REGULATIONS

Our education officer George King, as well as our Military History experts such as David Walmsley continue to represent the Essex HMVA for both Educational and Policy matters.

George King continues to visit schools to assist with classroom learning. This is a valuable free resource to schools who are under pressure to find new ways to educate but have little or no budgets to achieve this.

David Walmsley is involved with Home Office consultations about policy concerning deactivated weapons.

Although these are perfectly safe and have been found to already be to some of the strictest standards in Europe, there are plans to make the regulations even tighter, or possibly to ban them altogether. This could make it more difficult as a “mobile museum” and education portal, to give talks when you are unable to show the actual items.

David continues to advocate on our behalf, within the limits permitted under charity law. He also advises our members on other legal matters to do with vehicle related regulations. His knowledge of military history will be put to future use, as we develop a programme of talks.

OUR OTHER ACTIVITES

One of the busiest parts of our services we provide has been in vehicle verifications. This service is offered to both members and non-members and we independently examine vehicles to confirm chassis and engine numbers and that the vehicle is what the owner claims it to be before they can register it for road use.

We also use our records to verify documentation and confirm dates of manufacture. We have also been able on some occasions to give further history information to the vehicle owner. We have had many successes so far and we intend to continue to offer this most important scheme to assist in military vehicle heritage.

We continue to follow advice given to us via the umbrella organisation of the Federation of British Historic Vehicle clubs.



Barn

Our Barn gives us a facility which is used for storing our vehicles while off the road undergoing repair or where the vehicle owner could not store this at their home. It is a mix of members and non-members who pay towards the cost of the space and normally generates a small surplus to cover maintenance costs Any additional surplus goes into the charities contingency fund. This is something almost unique to a military association similar to ourselves. Many of those who access these services we provide, would find it difficult or be unable to store such vehicles if this facility did not exist.

Currently the barn is not generally open to the public, this due to some safety, security, and access grounds. We have implemented additional security measures, that has meant we are able to better protect our assets.

Press coverage

The Essex HMVA continues to have favourable press coverage about our work, including radio stations, where we talk about our organisation and the work the association does as well as coverage in the local press, which included our annual showcase event. Our shows TV appearance on “wheeler dealers” gained much attention and the association has capitalised on this with many press requests.

Future Events

We are sure that 2022 will have much to celebrate with commemorative events taking place for the Queens Platinum Jubilee. Her links with the armed services have been much written about. We will also be looking further ahead with D-Day 2024 - planning wise, not so far in the distant future. These events will continue to be something that will gather much press, local and national interest.

Social Media and web pages

At the start of 2021, we launched our updated Essex HMVA website, which included extended offerings for our members such as a members only area, with exclusive articles and assistance. as well as moving the entire site to new web technologies such as Bootstrap to future proof our website.

OUR FINANCIAL SUMMARY

The Covid19 pandemic certainly hit us hard and we found our income fell away, as we found it increasingly difficult to interact with the public.

I have continued to keep costs as low as possible and have negotiated deals with our insurance provider to continue to give the best value for money on one our biggest expenses. Our Barn remains at least cost neutral when we take into account that one bay is used solely for Essex HMVA use.

The forecast for 2022 is looking much more promising with us being able to carry out events again and I have outlined a budget we will need to stick to, to make our main fundraising event maximise the returns on spending to supplement the income we get from membership plus ensuring with continue to give public benefit. I have reviewed those charges and do not intend to increase them during 2022.

I want to thank the efforts of the membership team in both continuing to engage with our supports and also gaining new members.

I have prepared the accounts which the summary references below, and these accounts were presented at a recent trustees meeting, after independent inspection.

Peter Smith, Treasurer

Essex Historic Military Vehicle Association	Income	Expenditure
Annual Financial Summary 2021		
Income		
Event income 2020	£0.00	
Transfer in of Income for Show Account Safety reserve account	£0.00	
Vehicle Storage in Barn ¹	£7,383.00	
Association Income excluding show and barn	£2,085.73	
Total Income	£9468.73	
Cash held at bank	£10,272.47	
Show Reserve Account	£1206.78	
Petty Cash Balance	£88.76	
Bank Account Reserve	£3,013.84	
Expenditure		
Event expenditure 2020		£0.00
Transfer out to Show Account Safety reserve account		£0.00
Barn Rent		£9,035.00
Association admin and Insurance ²		£2,313.05
Total Expenditure		£11,348.05

Total in main bank at end 2021	£7812.91	
Operating Defecit start to end 2021 at bank totals only	-£2,459.56	
Actul operating difference less acruar payments from 2020/2022	-£1879.32	
Operating Surplus 2021 incuding reserve accounts -less petty cash	£10,826.75	

¹ Includes 1 bay for storage for Essex HMVA assets @ £425.00 per anumn, Vehicle storage also includes accruals

² Includes purchase of Adobe software licenses for Association administration as well as combined public liability insurance, members insurance and barn insurance

TRUSTEES RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND FINANCIAL SUMMARY

The Trustees are responsible for preparing the Trustees’ report and the financial summary in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

Company law requires the Trustees to prepare the financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Statement of Recommended Practice (SORP 2005) “Accounting and Reporting by Charities” published in March 2005, applicable accounting standards, the Charities Act 2011, and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charitable organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant material audit information of which the charitable company’s auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

The Trustees have a duty to report on how the charitable company provides public benefit by explaining:

- The significant activities undertaken in order to carry out our aims for the public benefit; and
- Our achievements measured against those aims.

The Trustees confirm that we have had regard to the Charity Commission’s guidance on public benefit in reporting on the Charity’s vision, purpose and goals, and on our objectives and achievements.

The Trustees are responsible for the maintenance and integrity of the information included on the Charity’s website.

The Legal and Administrative Details form an integral part of this report.

Approved by the Board of Trustees and signed on its behalf on the 14th of September 2021.



Colin Tebb
Chairman, Essex HMVA

RISK MANAGEMENT

During our set up we carried out a number of risk assessments using a “heat map” in order to grade possible risks to our association. Through this, we updated our Health and Safety Policy at the end of the year along with adding risk assessments for individual events with liability insurance for our associate members. One of the biggest challenges to the structure of our association was setting up a bank account. This took much longer than we expected due to delays caused by the bank. Our treasurer and chairman maintained pressure on the bank to speed the process along. Our treasurer was able to implement a temporary back up plan in order that we could keep tight financial control of incoming monies during this time, with the full support of the trustees.

As part of the risk management process, major risks have been reviewed and actions taken in mitigation. The Essex HMVA complies with the Charity Commission’s list of internal financial controls in all material respects, though significant risks arise in the following areas:

- Health and Safety risks.
- Public liability risk that a third party or their representative, participating in an event either promoted by the Charity or organised in support of it may bring a lawsuit following death or serious injury as a consequence of their participation.
- Reputational risk that adverse publicity may lead to a reduction in future donations.
- Fraud risk that the Charity suffers financial loss as a result of fraudulent activity.
- Fundraising during the current economic climate continues to prove to be a challenge.

The Trustees have responsibility for ensuring that there is an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Essex HMVA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The Essex HMVA is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable; and
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and segregation of duties; and
- Identification and management of risks;

INCIDENT REPORTING AND PERCEIVED FUTURE RISKS

Future risks remain at the front of our agenda at all meetings. One of the biggest future risks we currently face are due to new EU regulations. Following several attacks in mainland Europe the EU are looking at ways to curb the use or ownership of deactivated weapons. In the UK, we already have some of the strictest gun controls in Europe, but early assessments of regulations could mean we lose some historic artefacts including those fitted to vehicles. We plan to form a sub-committee with the view of keeping an eye on such legislation and ensuring this does not impact on the educational aspect of it. We will write a frame of reference for this committee to work under, which includes taking notes of the Charity Commission’s guidance as contained in CC9 notes.

Further legislation that could affect us comes from those, which have impacts on vehicles. We are a member of the Federation of British Historic Vehicle Clubs, who keep us up to date with changes that could affect us, as well close contact with those who make such legislation. This ensures that the rule of common sense remains and our voices are heard.

We were unable to secure the longer term use of the land in Maldon, as mentioned in our Military & Flying Machines section. As a charity we need to ensure we remain of public benefit, comply with charity law, be relevant and not allow ourselves to be forced into an unacceptable situation, or conditions, which we have found some venue owners feel they wish to impose onto us. They remain commercial organisations, and therefore their outlook can be different to ours.

As part of our risk management, we require time after the event for evaluation and a full review of finances, and reports from all departments to ensure we comply with charity law. Although there is a risk to the loss of our main funding stream, we have already taken action to ensure we deal with this promptly.

We have already secured a better venue, with the support of Maldon District Council and our local MP.

The new site offers us a chance to expand on the way we educate the public by expanding the historical aspect. The land owners are very supportive of charities, running events themselves and raising many thousands of pounds, so are much more in tune with charity events, and our need to have a longer term and more stable venue.

The charity generally has another successful year, and has no major incidents to report.



Short term Goals:

- To secure additional funding above our current actions in order that preservation and restoration activities can continue.
- Continue with our education programme, with more school visits
- Increase membership numbers and secure renewals
- Prepare and execute the 2022 Echoes of History Show

Medium Term Goals:

- Increase community interaction with programmes designed for schools and other educational facilities.
- Set up an online e-learning programme with advice for new starters, and educational resources for those interested in our industrial heritage.
- Encourage a greater number of younger people to take an interest in the conservation activities of the association

Long Term Goals:

- Continue the search for a suitable patron for the Association.
- To secure premises to open a museum, those premises affording greater public access and housing a subset of the collection with the ability within the premises to stage exhibitions as well as giving us a venue to enhance our ability to provide an educational resource.

FUTURE PROJECTS

As part of our future projects, we are looking at the purchase of camera equipment to assist us with growing our YouTube Channel. We aim to achieve this through a grant and are putting our application together in order to submit it through lottery funding. This will make it much easier for us to film our work and also add more videos of a historic context. This is much heritage in the local area which has been yet to be fully documented in the form of video or in depth discussion and this gives us the opportunity to do so.

GUIDANCE

We continue to follow guidance sent to us from the Charity Commission, and use this to ensure our charities policy documents are kept relevant and up to date. Given recent bad press about the charity sector, it is as important now as it ever was to stay within the current guidelines. We also engaged with a new insurance company at the beginning of the year as we felt there could be some areas which pose a risk of having a cover gap. We now cover all associate members for public liability while they are attending events, as well as the usual charity and trustee cover. We also follow the guidance from the Federation of British Historic Vehicle Clubs, who advise on matters of vehicle law and advice for holding events. We also give guidance, to members and public, who own vehicles or equipment. This can be both historical or legal.

COLLECTIONS POLICY

The Essex HMVA has brought in a revised and updated collections policy following the donation to us of a military pumping unit. This was our first large asset, and we plan to use this for future use where we can display it in such a way to be of interest. Currently, this will be stored until we can check it over, carry out any repairs or restoration. One of the issues with donations of equipment is to have somewhere to store this. We can use our Barn facility as required for larger items, and the use of “guardians” for smaller items.

We have updated our written policy as part of the review and this is now stored in our on line intranet file storage system. We also have some archives , which are books and information which has been digitised and will be used for reference use by those wishing us to assist them with historical or mechanical research.

FUND RAISING POLICY

Our main fund raising is achieved by running the Echoes of History event every year. Monies earned from this are allocated to an annual budget to run the following years show and anything earned beyond this is used to fund the charities running costs and aims. Membership monies collected are used to self-fund the membership operating costs and any surplus is retained in the main account for charity use. The association has reviewed our fund raising policies in line with our future income stream review and as part of a recent appeal for a special fund for purchasing new and replacement equipment. The Essex HMVA also gain additional funds from the use of charity buckets. This has helped with our general income, with the public being generous with their donations. We held a Christmas gathering for our members , and organised a small raffle with donated items, which brought in some funds. The cost of the event was covered by an entry ticket., so was cost neutral.

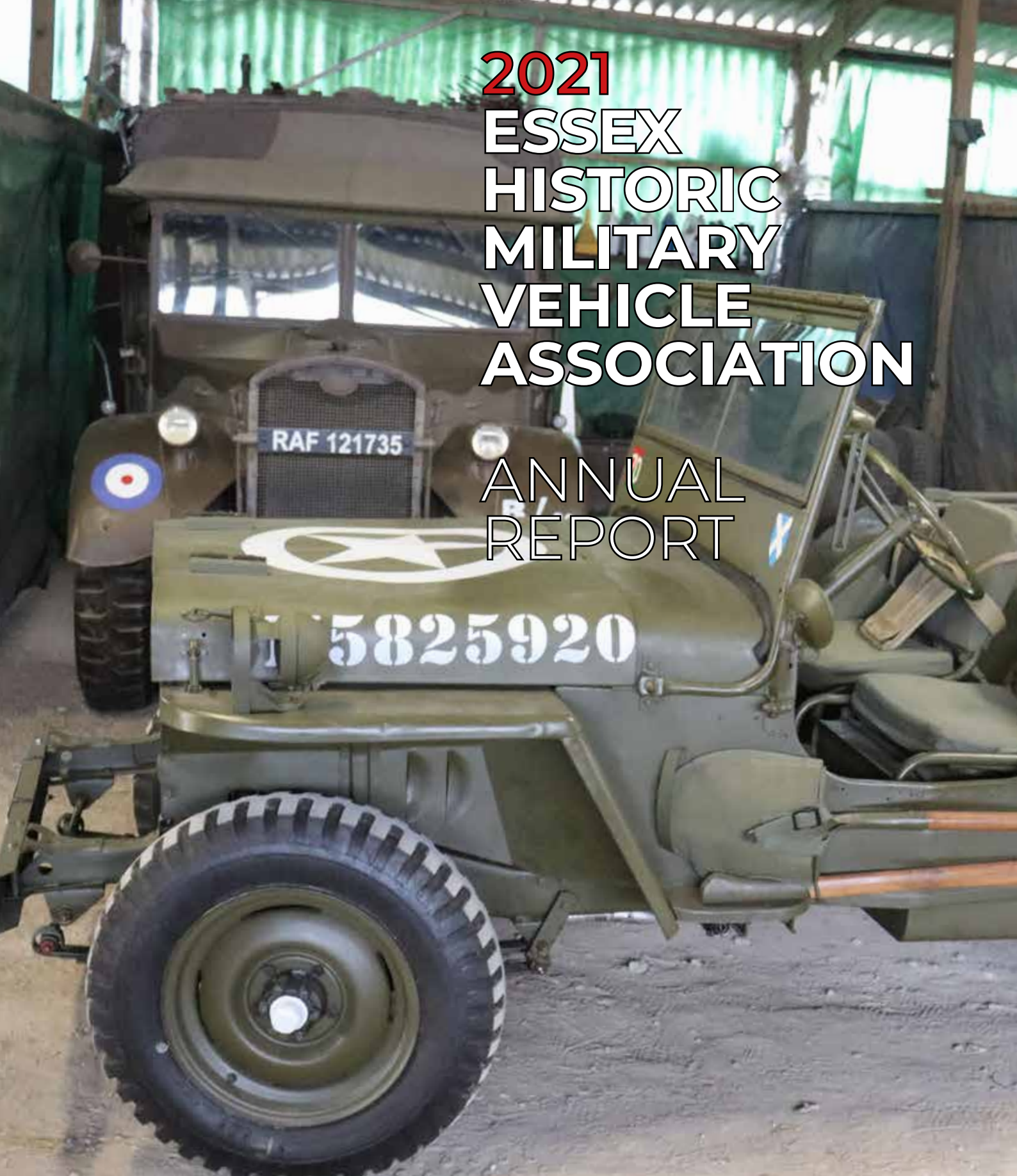
The Trustees have agreed to set a policy in place that the association will **not** cold call either our members or outside individuals to ask for donations. The Essex HMVA may call, write or email to remind members their membership has lapsed or in cases where we need to grant either reduced / free membership in order to comply with our policy on access to those on limited means. The association will also mailshot organisations or companies where there would be mutual interest in supporting us through advertising or sponsorship. Should in the future , the Essex HMVA wish to fund raise for a project, we will ensure this is done in such a way that does not put any pressure on those individuals contacted to contribute and without the use of any “cold call” listing either purchased or otherwise. The trustees note the adverse publicity and damage that can be attached to charities as a whole should we not act otherwise to the above. The Essex HMVA may from time to time use our social media to promote special fund raising activities or as part of our normal fund raising and general charity awareness.

RETENTION OF RECORDS

The Essex HMVA will retain such documents as required by law under the Companies Act/Charities Act for periods of time specified. We are moving all account invoices onto our intranet system by scanning them. This is part of our new accounts system which we have rolled out.

DATA PROTECTION CHANGES

The Essex HMVA are pleased to say that the requirements under the General Data Protection Regulation legislation is being complied with, this regulation extends the rights of the individuals, granting the right to increased access to personal data or to its removal.



2021 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ANNUAL REPORT



2021 Annual Report

Telephone: 01245 476249
Email: info@essexhmva.co.uk
Website: www.essexhmva.co.uk

ESSEX HMVA c/o COLIN TEBB
60 MOLRAMS LANE
GREAT BADDOW
CHELMSFORD, ESSEX
CM2 7AJ

ESSEX HMVA EVENTS 2021

Armed Forces Day & Echoes of History

Income

Event Income Paypal	£0.00
Event Income Bank	£0.00
Event Income Cash	£0.00

Income	£0.00
--------	-------

Barn

Income

Expenditure

Advertising	
Event Expenditure Paypal	£0.00
Event Expenditure Bank	£0.00
Event Expenditure Cash	£0.00
Publicity	
Entertainment	
Show Displays	
Unidentified	

Expenditure	£0.00
-------------	-------

Gross Total	£0.00
-------------	-------

Expenditure

Barn Monthly Rents	-£9,035.00
--------------------	------------

Income	£7,400.00	Expenditure	-£9,035.00
		Gross Total	-£1,635.00

BANK CURRENT ACCOUNT

Essex Lottery	£104.00	EXPENDITURE	
Barn Rent	£7,383.00	Barn Rental	-£9,235.00
Show Catering	£0.00	Show Display	
Event Income	£0.00	Association	-£415.33
Membership Payment	£42.00	Event Expenditure	£0.00
Amazon Smile	£57.99	To SHOW Account	£0.00
From SHOW Account	£0.00	To Savings Account	
From Paypal	£1,000.00	To Paypal	-£73.83
Misc. Income	£301.50	Insurance	-£1,623.89
		Barn Maintenance	£0.00
Income	£8,888.49	Expenditure	-£11,348.05
		Gross Total	-£2,459.56

PAYPAL

INCOME

From Bank	£73.83
Membership	£2,011.90
Stall Payment show	£0.00
Show Catering	

TOTAL	£2,085.73
--------------	------------------

EXPENDITURE

To Bank	-£1,000.00
Mmojo	-£565.10
Facebook Advertising	-£25.03
Stall Refund show	£0.00
Olive Drab Printing	-£644.34
Paypal fees	-£57.70
Show Entrance Tickets	£0.00

TOTAL	-£2,292.17
--------------	-------------------

Gross Total	-£206.44
--------------------	-----------------

Essex Historic Military Vehicle Association

Income

Membership PAYPAL	£2,011.90
Membership Cash	£65.00
Membership Bank	£42.00
Membership Total	£234.00
Amazon Smile	£57.99
Misc. Income	£301.50
Lottery	£104.00

Expenditure

Membermojo costs	-£575.10
Insurance	-£1,623.89

Club Admin BANK	-£415.33
Club Admin PAYPAL	-£1,074.03
Olive Drab	-£719.76

Publicity	£0.00
-----------	-------

Club Income/Loss Sub Total	-£4,408.11
-----------------------------------	-------------------

Expenditure	-£4,408.11
--------------------	-------------------

Income £2,816.39

Gross Total	-£1,591.72
-------------	------------

BANK ACCOUNT

ACTUAL RECON

January 1st 2021

£10,272.47 £10,272.47

December 31st 2021

£7,812.91 £7,812.91

Recon difference	Difference Start/Year End	
£0.00	-£2,459.56	

Accruals

RESERVE ACCOUNT

January 1st 2021

£3,013.52

Interest

£0.32

Total Reserve

£3,013.84

SHOW ACCOUNT

JANUARY 1ST 2021

£1,206.66

Interest

£0.12

Total Show

£1,206.78

Total

£10,826.75

Grand total

£10,826.75

Petty Cash

£88.76

Independent examiner's report on the accounts

Report to the trustees/ members of	Essex Historic Military Vehicle Association		
On accounts for the year ended	31 st December 2021	Charity no (if any)	1155705
Set out on pages	1		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to: • examine the accounts under section 145 of the Charities Act, • to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and • to state whether particular matters have come to my attention.		
Basis of independent examiner's statement	My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.		
Independent examiner's statement	In connection with my examination, no matter has come to my attention.		
Signed:			Date: 02/10/2021
Name:	Janice Grand		
Relevant professional qualification(s) or body (if any):			
Address:	4 Fraser Close, Basildon, Essex, SS15 6SU.		

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

England & Wales - Charity number 1155705

Accounts

2020
**ESSEX HISTORIC
MILITARY
VEHICLE
ASSOCIATION**

REGISTERED CHARITY 1155705

ANNUAL REPORT

ESSEX



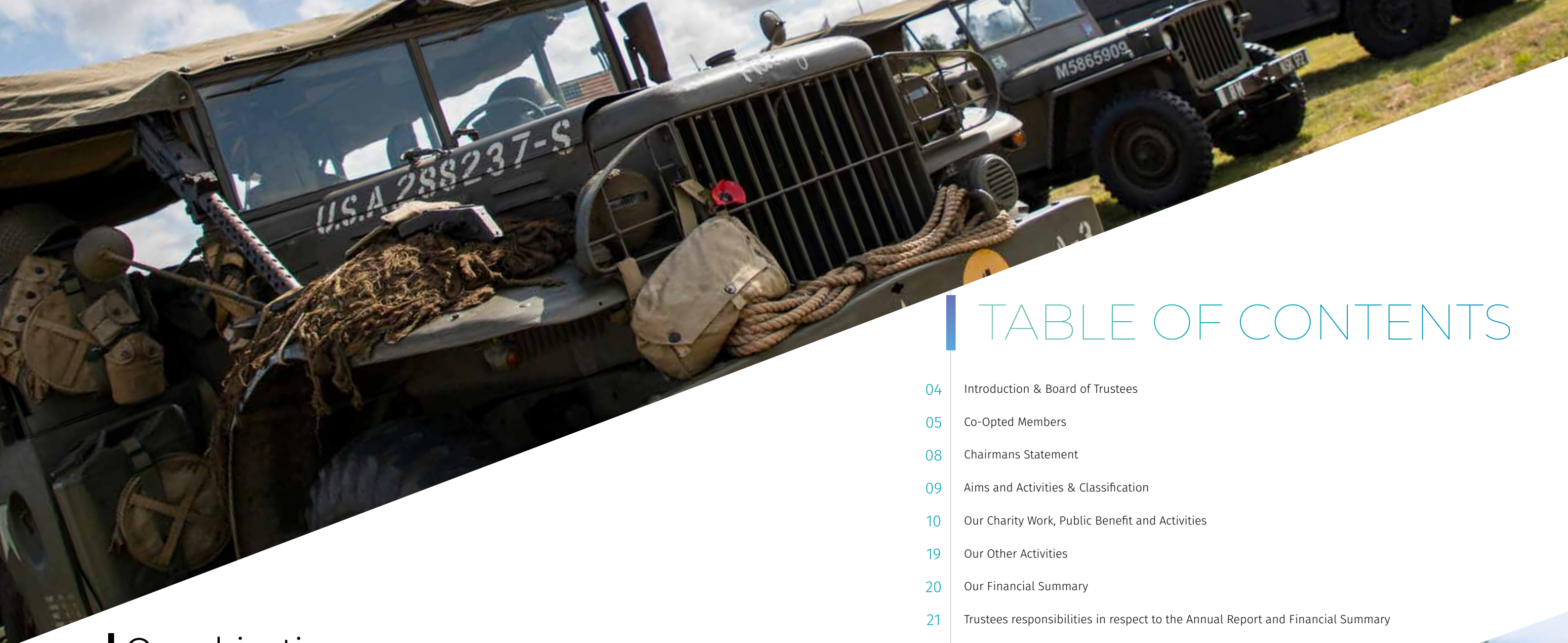
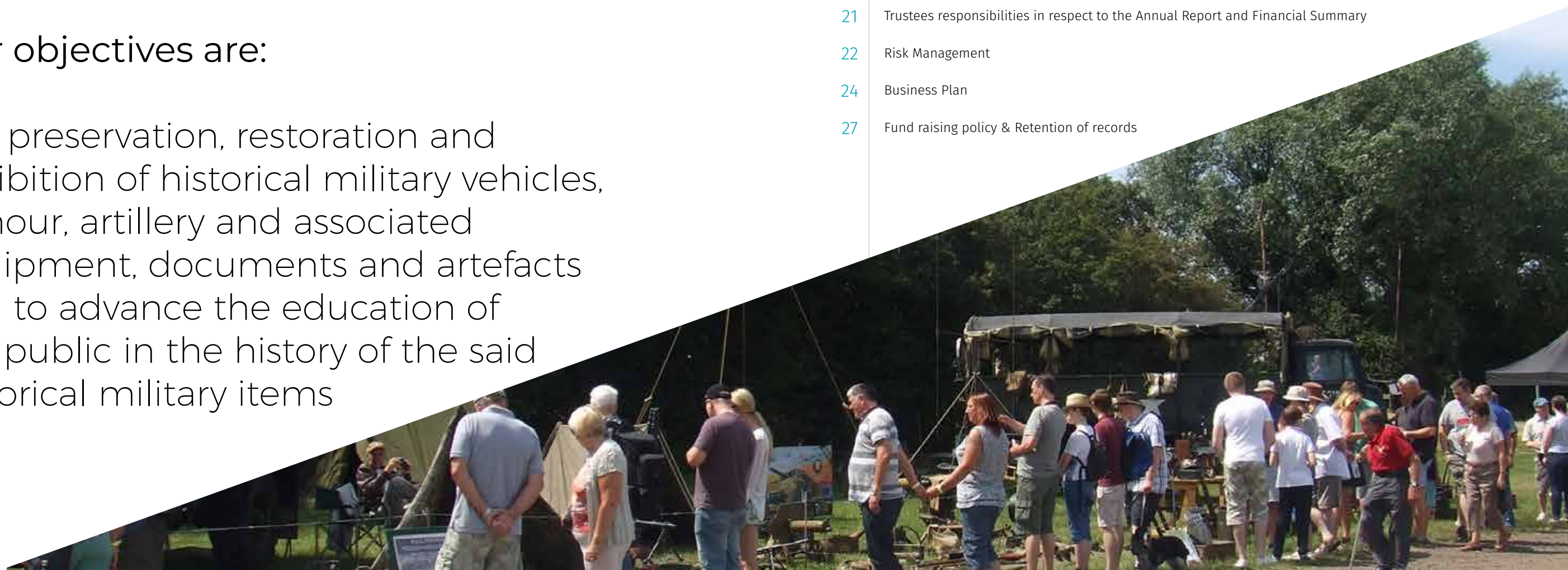


TABLE OF CONTENTS

04	Introduction & Board of Trustees
05	Co-Opted Members
08	Chairmans Statement
09	Aims and Activities & Classification
10	Our Charity Work, Public Benefit and Activities
19	Our Other Activities
20	Our Financial Summary
21	Trustees responsibilities in respect to the Annual Report and Financial Summary
22	Risk Management
24	Business Plan
27	Fund raising policy & Retention of records

Our objectives are:

The preservation, restoration and exhibition of historical military vehicles, armour, artillery and associated equipment, documents and artefacts and to advance the education of the public in the history of the said historical military items



INTRODUCTION

ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ALSO KNOWN AS THE ESSEX HMVA
CHARITY No: 1155705

WEBSITE: <http://www.essexhmva.co.uk>

TRUSTEES

OUR BOARD OF TRUSTEES

Our Board of Trustees is currently made up of 10 Trustees, They set our strategic direction and are responsible for ensuring that the association upholds our values and governance, and delivers our objectives. They guide, advise and support the Chairman; they decide how the association's money is spent and approve our budgets.

The Board of Trustees met four times during the period and communicated frequently between meetings.

The trustees who served during the period and at the date of this report are listed below:

Colin Tebb

Chairman

Colin is known and respected by preservationists throughout the country and has been involved in military vehicle preservation from something that started purely as a small hobby, to working with Museum organisations and various preservation groups, before becoming the Essex area chairman of the MVT. He is also our show director for Echoes of History.

Marion Tebb

Secretary

Marion brings to our organization the administrative knowledge of her profession, along with a fresh perspective by coming from outside our association. She also oversees our non-member volunteer force who enjoy getting involved with our MFM show and other events.

Russell Pacy

Trustee, IT & Design Director

In 2018, Russell accepted the Essex HMVA's invitation to become a Trustee.

Russell brings his experience in a commercial capacity working for a FTSE 100 company's IT department to ensure we make productive use of our IT systems.

Peter Smith

Treasurer

Peter has a number of years' experience in the preservation field, having started his working life as a coachbuilder, he now puts this experience to good use in giving help and advice to members regarding vehicle restoration. In addition, his knowledge of military artefacts is invaluable to the organisation.

David Smith

Trustee

David was one of the founding trustees of the Essex HMVA, and is responsible for all our on line media streams including personally implementing an e-newsletter about our fundraising. From the start, the e-newsletter was designed to be more than just an advert for our events and as such a substantial proportion of the content of these mails is given over to articles written with an educational element. He now works with a small team of volunteers, who are experts in the field of electronic media. This has expanded to include all membership communications. He works alongside Russell Pacy in this process, including our brand image.

Chris Warne

Trustee

Chris Warne has been involved with us for a number of years now and undertook the role of Flying Display Coordinator to arrange and manage Air Show elements for all of our events. He has gained a solid working relationship with official bodies such as the CAA, and our main showground owners and is able to ensure regulations are fully complied with.

Stephen Hatcher

Trustee

Steve is responsible for the infrastructure needs at our storage facility, show grounds and external public events. His responsibilities include maintenance on the storage facility as well as site safety and signage at events.

Alan Zeller

Trustee

Alan brings a wealth of Public Sector health and safety experience to the Essex HMVA, Alan has helped with the development of our Health and Safety policy and continues to ensure that we operate in a risk averse manner.

Alan also has close links to the Living History community and acts as a point of contact for these groups with the Essex HMVA.

Adam Clements

Trustee

Adam has been volunteering for us for a number of years now, and brings his professional experience in audio visual technologies to our organisation. He took over from Gary Patten as collections officer.

Kerry Clements

Trustee, Deputy Show director

Kerry has been volunteering for us since a young age but now brings her professional experience in marketing & event management as well as working experience of educational information and event programmes. She is also invaluable as one of the younger generation of people who bring a youth element to our association and help ensure the Essex HMVA encourages new members to join through engagement.

In 2019, Kerry became the deputy show director for the Echoes of History event.

Laura Willis

Trustee

Laura has been volunteering for us for a number of years in a varied number of roles, Laura's can do attitude and approachable nature along with Kerry has formed a strong partnership.

CO-OPTED MEMBERS

DAVID WALMSLEY
Historian

DAVID CARROLL
Photographer

GEORGE KING
Educational Officer

PETER DOBINSON
Storage Facilities Manager

Volunteers

We also have many volunteers, mostly made up from associate members who help us carry out our main aims either as a collective group or on their own or in smaller groups. They have shown the same enthusiasm for what we do as the trustees. The variety of jobs they carry out is wide ranging, we also have had help from outside organisations such as the Army Cadets.

CHANGES TO OUR ORGANISATION

During 2020, there were no changes to the Trustees. The Essex HMVA continues to review the mix of trustees on a regular basis to ensure there is a variety of views and opinions regarding how the charity is run. We remain a charity which has a mix of trustees from different ages, backgrounds and those who bring new ideas to the committee. We must always encourage new members to be given the opportunity to join our management. One way we do this, is through our co-opted members, which gives those interested to progress.

STRUCTURE AND DECISION MAKING

Our trustees remain ultimately responsible for the operation of the charity. Due to the exceptional circumstances we found ourselves in due to Covid, The Charity switched to Microsoft Teams to hold trustee meetings and communicate via email between meetings. Meetings were also held on Teams regarding our main fund raising event which include trustees, co-opted members and outside advisors for such things as health and safety and security. Tasks are agreed and those responsible for conducting and delivering those tasks. These tasks are led by at least one trustee, and are usually supported by co-opted members. These then report back at the next meeting in order that these can put before the trustees present to agree. Our Monthly meetings transitioned to Teams live events to allow us to continue to interact with our associate members. During these meetings, our current activities are reported back to them, as well as future events and commitments. They are also consulted on the wider view of our charities direction and reporting on decisions that have been made and why the trustees have made them. We feel this is very important, as one of the reasons the charity was formed was those who came from our previous organisation had felt it to be undemocratic and non-inclusive.

ASSOCIATE MEMBERSHIP

Our associate membership has seen a steady increase, but membership retention has not been without its challenges, we have members from all over the UK as well as a from Europe. This widens the access the public have to our vehicles and displays, . This has been a mix of people joining, from single individuals to families. We keep in contact with them through our monthly meetings and newsletters. We also have now been publishing our quarterly Olive Drab e-magazine, which we can use to inform and educate. We have a limited means scheme in place for those unable to meet the costs, though these costs are kept as low as possible to encourage engagement. We introduced our new free to join volunteer membership for those who want to start to help, and at a later date move to become a full associate member.

Our members also bring a wide range of knowledge and varied vehicles and artefacts. This means, at events the public get to see history up close, and with our living history members, experience history at first hand. We continue to encourage membership and public engagement as well as our continued efforts to engage with other organisations and museums. Many of the pictures in this report are of our members displays and their interactions with the public. They are from a diverse mix of backgrounds and ages. We encourage diversity as part of our associate membership recruitment process.



Above: Explaining vehicles and weaponry to curious visitors

CHAIRMANS STATEMENT

2020 SUMMARY

“ I cannot understate how proud I am that the Trustees rose to this challenge - they provided new virtual events for people to watch and content to keep them informed via our YouTube channel”

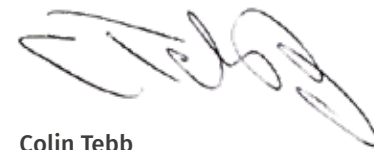
Welcome to the seventh report of the Essex Historic Military Vehicle Association, I'm pleased to say that the charity continues to grow as an organisation and I'm pleased to report on the changes that have been introduced in this most difficult of years..

The impact that Coronavirus had on our charity cannot be understated - from a busy year in 2019, the lockdowns as well as continued uncertainty about public events made 2020 very difficult.

The need for social distancing meant that some of our traditional events were impossible to hold and people's discomfort with going to events made the situation even worse - we were subject to short notice cancellations of events and a significant drop in footfall, this impacted on our fund raising efforts.

Having said all of that, I cannot understate how proud I am that the Trustees rose to this challenge - they provided new virtual events for people to watch and content to keep them informed via our YouTube channel, as well as staying in contact with some of our more isolated members by telephone.

As we progress, we are always cognizant to ensure that the Essex HMVA remains relevant, the public benefit given by our organization and the controls that are set in place continue to be reviewed and updated where appropriate. We maintain a healthy, growing membership, and renewals of fees (which aid our income) are at a satisfactory level. We continue to use the software application 'Membermojo', which has proved to be an asset in managing our growing membership numbers.



Colin Tebb
Chairman, Essex HMVA



AIMS AND ACTIVITIES

To educate and promote the study of military history by visiting schools and military establishments as well as holding public events. The preservation of military artefacts, including but not exclusively military vehicles to provide access for the general public to educational materials through our website to make representations where legislation could affect historical military items.

CLASSIFICATION

What

- EDUCATION / TRAINING
- ARTS / CULTURE / HERITAGE / SCIENCE
- ENVIRONMENT / CONSERVATION / HERITAGE

Who

- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC / MANKIND

How

- PROVIDES ADVOCACY / ADVICE / INFORMATION
- ACTS AS AN UMBRELLA OR RESOURCE BODY

OUR CHARITY WORK, ACTIVITIES & PUBLIC BENEFIT

As many of our Associate members and Trustees visit a number of different shows and take part in activities in smaller groups, to save space within this report, we have focused on examples of events we did as bigger groups or with a larger impact. This forms part of our public benefit activity, as such, our trustees always take into account the Charity Commission’s guidance on public benefit as being at the core of what we do and how this is reviewed.



Above: Members collection on show at a school visit.

GENERAL POLICY

As well as running some events ourselves, we also attend events run by other organisations. Our own events including our Winter Gathering (a free event), and our Annual show, which is our main fund-raiser. We are looking to run more events, which will expand on what we do. Those events we get invited to attend are a mix of commercial and other Charities. We also support the British Army, attending their events.

The Essex HMVA kept to our aims to give a broad spectrum of activities and multi-period history, while keeping our costs as affordable as possible. The Association has had very positive feedback from the public, exhibitors and reenactors all of whom took part in the our events. The amount of work put in by our trustees, co-ops, associate members, sponsors and volunteers cannot be under estimated. The association included a programme for our showcase event which included many educational articles.

POPPY COLLECTING

Throughout November our members assisted the British Legion with their local charity poppy selling.

LOCAL EVENTS

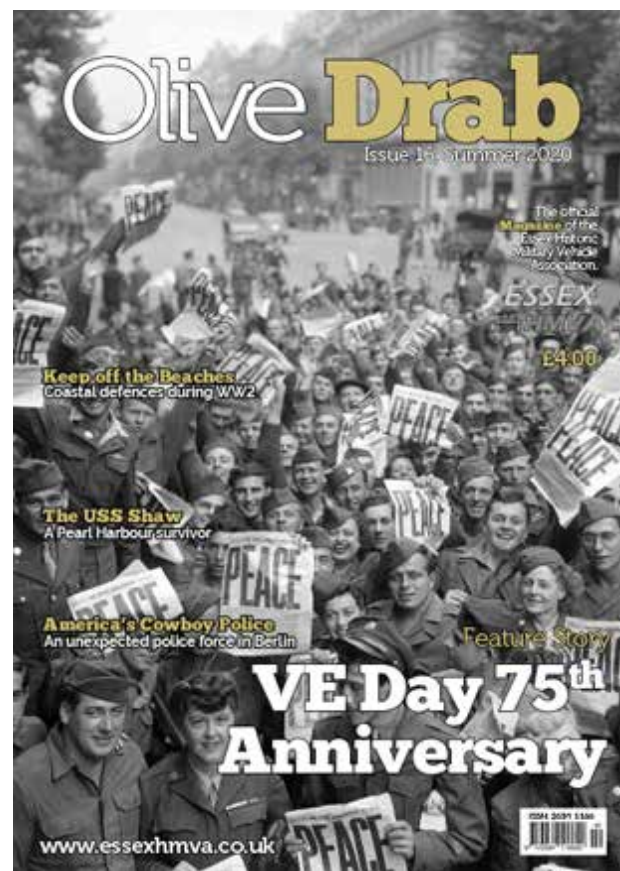
The Essex HMVA continues to support many local events, these are normally organised by local Charities or Local Authorities, though some are commercial ventures. This gives us an opportunity to promote our work, and to educate and inform the visitors about the history portrayed in the displays. Many of the displays span a large period the 20th century, from late pre WW2 to almost current military operations. This gives a “something for everyone” approach, although the association can adapt our displays to suit themed events.

VETERANS

The Association continues to support veterans where possible, Marion Tebb acted as host this year for a number of Veterans who attended the show.

PRESERVATION

The Essex HMVA remains committed to supporting the preservation of military vehicles and artefacts. We give advice on such things as the correct vehicle markings, sourcing spares, drawings, photos and documents. We are also helping with vehicle registrations, giving assistance with applications via the DVLA.



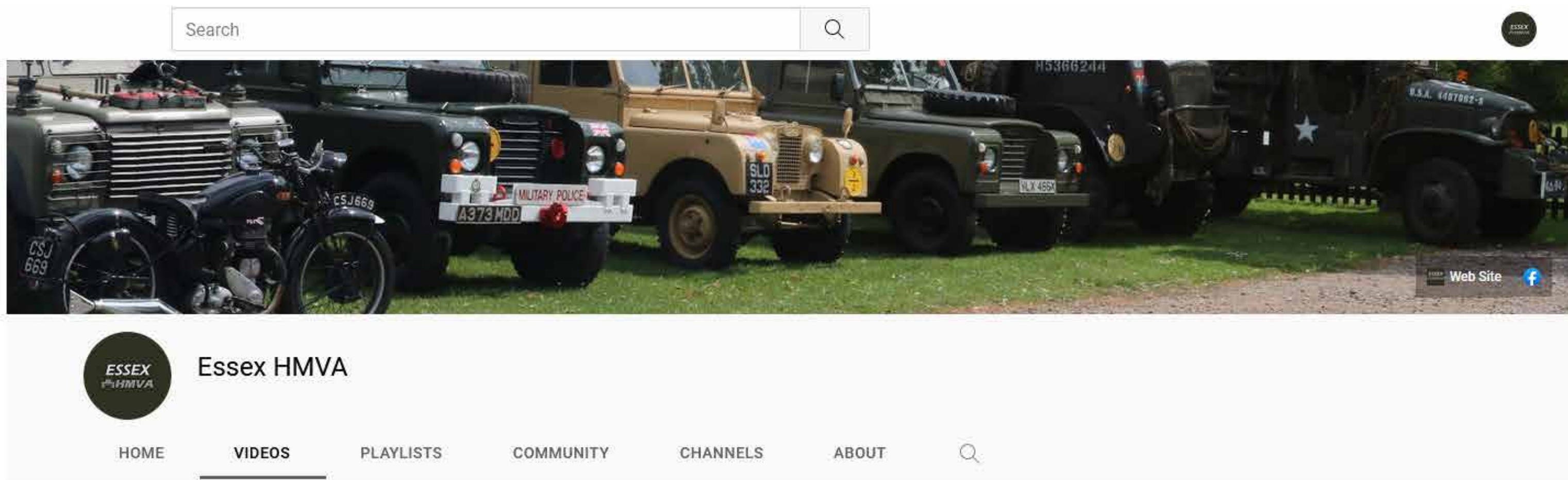
OLIVE DRAB MAGAZINE

Most charities have a magazine, which they use to communicate with their associate members. We are particularly proud of our publication, which is called the 'Olive Drab'. This was a follow-on from a member's newsletter produced by our chairman for many years at a previous club. It is now produced by a small team, who also produce the monthly newsletters and other publications. The contents of this quarterly are a mix of historical articles as well as news, some of which are sent in by our own members. Photos and histories of some of our members who were in the armed forces have never been seen in print, and their experiences would have been lost to future generations.

It has grown into something we also use to promote our association. The professional feel is attained by using Adobe publication software. We publish these both online and in a printed form. The feedback we get has been very positive, engaging with people who may have not been interested in just military vehicles. As one of our members once said: "it's not just full of green things."

We are equally pleased that the Olive Drab has been added to the British Library collection and allocated an ISSN number, meaning future generations can access the content to understand the history behind objects and locations.

Above: some of the covers and articles published in the Olive Drab Magazine during 2020



Above: YouTube channel homepage

YOU TUBE CHANNEL

At the start of the Covid emergency, we decided to bring forwards plans we had originally envisaged to be put into place later in the year, that of our new YouTube Channel. This would have many uses, not only for public engagement but also to be able to store our monthly meetings for those members not able to come along to the live event. We started with a small test video of one of our members vehicles and soon grew in confidence and eagerness to produce new content.

The next video was a history of the “Jerry Can” and after a short while we began to slowly gain subscribers.

At the same time, our chairman had been in discussions with Chelmsford Civic Society with regards to their Heritage Open Days, which they wanted to continue to run, but as virtual events. What better way for those to find out some more about what we do than produce a video, and this was to be about our storage facility “The Barn”. So a few weeks before the Heritage events, a small team got together and with the aid of our Covid plans, were able to produce a video featuring a number of vehicles we store. This video proved to be popular and was not only featured locally but also nationally with a number of different platforms such as featured on the Federation of British Historic Vehicle Clubs news section of their website.

Not only was this a great way to engage with the public, but also our members too. Viewers to platforms such as YouTube grew while people had to contend with lockdowns, and we hope to further capitalise on this, engaging with people who for whatever reason are unable to attend our physical events. We also produced some “walk round” videos as a start of a series of videos focusing on individual vehicles. We believe this will be both entertaining and educational. We are looking to purchase some new equipment, rather than have to borrow those of members and once our channel has grown to justify the costs, we will be looking at a number of funding options.



Above: George King talking about weapons of D-Day



Above: Attendance at some of our events pre impact of covid lockdown

WINTER GATHERING

With the pandemic continuing, we had to decide what events we could run and what events would simply not happen. Our first event of the year is our “Winter Gathering” and unfortunately that was the first casualty in the events calendar. Since we moved the event to Promenade Park, the event held in February has increased in size and has attracted both Military Vehicles and classic cars. We are hoping that our 2021 event will be able to go ahead and are liaising with Maldon Council with a view to see if this will be possible.

CORONAVIRUS RESPONSE

In order to be able to run any public events, we formed a framework of Covid 19 risk assessments as well as engaging with our insurers and other stakeholders as we looked towards the event calendar. Government advice continued to change from week to week and so we had to take the longer term view as to what events could take place. We also were unable to hold our monthly meetings, so these became online events through Teams live streams.

We took a view as the year progressed, that our annual show would be the next diary casualty, but we committed

to attempting to run at least one event before the end of the year, but with all the safeguards and controls in place.

Late in September, we held a small gathering of vehicles which was to show we were very much still active and were hopeful that 2021 would bring better times.

The event was well received by both those who took part as well as some of the bystanders who watched, and based on our members feedback, we intend to repeat the event in 2020.

OUR OTHER ACTIVITIES

The association continues to expand on its activities, not only to our members but those accessing our services.



After discussion with the FBHVC, we have concluded it is the right time to start our vehicle verification programme. Up until now, this has had to be done via another association, but increasing costs and delays on back office processing had led to much frustration. Our pilot scheme has been well received, so we intend to expand on this into 2020. We have been able to call upon some vehicle experts and also use our own archives as well as knowledge gained, for example, volunteering at IWM Duxford.

As you can see in other pages of this report, with an ever-expanding membership, we felt we could also expand the events programme. This meant a record number of events we ran (or co-organised) as well as attended. We have also given advice to other associations and groups, recently helping a local group with problems with their storage facilities.

Barn

Our Barn gives us a facility which is used for storing our vehicles while off the road undergoing repair or where the vehicle owner could not store this at their home. It is a mix of members and non-members who pay towards the cost of the space and normally generates a small surplus to cover maintenance costs. Any additional surplus goes into the charities contingency fund. This is something almost unique to a military association similar to ourselves. Many of those who access these services we provide, would find it difficult or be unable to store such vehicles if this facility did not exist.

Currently the barn is not generally open to the public, this due to some safety, security, and access grounds. During 2019/ 2020 we implemented additional security measures, meant we are able to better protect our assets.

includes improving our offering to our associate members and simplifying communication via online forms. We also rolled out a YouTube channel as much more of the younger generation no longer watch television or read history books, we need to stay relevant. This view is something we adopted when we started and have now continued to expand it.

Press coverage

The Essex HMVA continues to have favourable press coverage about our work, including radio stations, where we talk about our organisation and the work the association does as well as coverage in the local press, which included our annual showcase event. Our shows TV appearance on “wheeler dealers” gained much attention and the association has capitalised on this with many press requests.

Social Media and web pages

Our new event website for the Echoes of History was launched and has proved a success. The media team have been focusing on engagement with the public and greater awareness of what we do. It is a simple assumption, that we play soldiers or just drive our vehicles, when our goals remain education and preservation. It is telling a story of military and industrial evolution. Our websites and social media pages are therefore educational as well as informative. Our plan is to revamp our main Essex HMVA website in 2020 and expand its contents. This

Further Promotion

With VE75 being a big event in 2020, but with Lockdown being in place in the UK, we rolled out a programme of online educational events with a microsite on our website to celebrate for those who took part or have a connection to the start of peace after the end of WW2. In addition, some of our members held socially distanced displays from their own front gardens, allowing people to ask questions and understand more about VE day without risking their health.



Above: The public engaging with a display of equipment at the Maldon car show

EDUCATION, HISTORY AND REGULATIONS

Our education officer George King, as well as our Military History experts such as David Walmsley continue to represent the Essex HMVA for both Educational and Policy matters.

George King continues to visit schools to assist with classroom learning. This is a valuable free resource to schools who are under pressure to find new ways to educate but have little or no budgets to achieve this.

David Walmsley is involved with Home Office consultations about policy concerning deactivated weapons.

Although these are perfectly safe and have been found to already be to some of the strictest standards in Europe, there are plans to make the regulations even tighter, or possibly to ban them altogether. This could make it more difficult as a “mobile museum” and education portal, to give talks when you are unable to show the actual items.

David continues to advocate on our behalf, within the limits permitted under charity law. He also advises our members on other legal matters to do with vehicle related regulations. His knowledge of military history will be put to future use, as we develop a programme of talks.

OUR FINANCIAL SUMMARY

We certainly have had our most challenging year in the history of the Essex HMVA. As we started the year I was very hopeful that 2020 would be a great year for us. Firstly , the equipment we purchased in 2019 would bring us a saving in 2020. Secondly, our main fundraising event format was settled and overall I forecast a good profit as the year ended. But it soon became obvious that events had changed and would continue to do so, and our income would take a large hit. Our new accounts system and tight cost controls would keep us on track and the trustees would be able to monitor the financial situation monthly. I therefore amended the forecasts and we managed to keep below them, without an overall reduction in the quality of the services we supply.

Although our membership numbers fluctuated throughout the year we ended up in a positive position, and it was mainly this income which helped us through the lockdown and to the end of the year. I am certainly more cautious over what the next 12 months will bring, but with the processes in place, alongside strict cost controls that will remain in place until there is a sign of a more stable income stream i hope this will buffer us somewhat from the effects of the continued pandemic.

We did continue to purchase some assets for use at events and those to maintain equipment, and this may be reflected in the start and end balances.

I have prepared the accounts which the summary references below, and were presented at a recent trustees meeting, after independent inspection.

Peter Smith, Treasurer

Essex Historic Military Vehicle Association	Income	Expenditure
Annual Financial Summary 2020		
Income		
Event income 2020	£1,395.00	
Transfer in of Income for Show Account Safety reserve account	£1,200.00	
Vehicle Storage in Barn ¹	£7,815.00	
Association Income excluding show and barn	£941.86	
Total Income	£11,351.86	
Cash held at bank	£11,299.10	
Show Reserve Account	£1,206.63	
Petty Cash Balance	£112.04	
Bank Account Reserve	£3,013.52	
Expenditure		
Event expenditure 2020		£215.26
Transfer out to Show Account Safety reserve account		£1,200.00
Barn Rent		£8,340.00
Association admin and Insurance ²		£3,000.64
Miscellaneous charges and fees		£0.50
Total Expenditure		£12,756.40
Operating Loss ³	-£1,404.54	
Operating Surplus 2020	£13,285.99	

¹ Includes 1 bay for storage for Essex HMVA assets @ £425.00 per annum, Vehicle storage also includes accruals

² Includes purchase of Adobe software licenses for Association administration as well as combined public liability insurance, members insurance and barn insurance

TRUSTEES RESPONSIBILITIES IN RESPECT OF THE ANNUAL REPORT AND FINANCIAL SUMMARY

The Trustees are responsible for preparing the Trustees’ report and the financial summary in accordance with applicable law and United Kingdom accounting standards (United Kingdom generally accepted accounting practice).

Company law requires the Trustees to prepare the financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the Group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charitable company’s transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Statement of Recommended Practice (SORP 2005) “Accounting and Reporting by Charities” published in March 2005, applicable accounting standards, the Charities Act 2011, and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charitable organization and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant material audit information of which the charitable company’s auditor is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

The Trustees have a duty to report on how the charitable company provides public benefit by explaining:

- The significant activities undertaken in order to carry out our aims for the public benefit; and
- Our achievements measured against those aims.

The Trustees confirm that we have had regard to the Charity Commission’s guidance on public benefit in reporting on the Charity’s vision, purpose and goals, and on our objectives and achievements.

The Trustees are responsible for the maintenance and integrity of the information included on the Charity’s website.

The Legal and Administrative Details form an integral part of this report.

Approved by the Board of Trustees and signed on its behalf on 6 September 2018.



Colin Tebb
Chairman, Essex HMVA

RISK MANAGEMENT

During our set up we carried out a number of risk assessments using a “heat map” in order to grade possible risks to our association. Through this, we updated our Health and Safety Policy at the end of the year along with adding risk assessments for individual events with liability insurance for our associate members. One of the biggest challenges to the structure of our association was setting up a bank account. This took much longer than we expected due to delays caused by the bank. Our treasurer and chairman maintained pressure on the bank to speed the process along. Our treasurer was able to implement a temporary back up plan in order that we could keep tight financial control of incoming monies during this time, with the full support of the trustees.

As part of the risk management process, major risks have been reviewed and actions taken in mitigation. The Essex HMVA complies with the Charity Commission’s list of internal financial controls in all material respects, though significant risks arise in the following areas:

- Health and Safety risks.
- Public liability risk that a third party or their representative, participating in an event either promoted by the Charity or organised in support of it may bring a lawsuit following death or serious injury as a consequence of their participation.
- Reputational risk that adverse publicity may lead to a reduction in future donations.
- Fraud risk that the Charity suffers financial loss as a result of fraudulent activity.
- Fundraising during the current economic climate continues to prove to be a challenge.

The Trustees have responsibility for ensuring that there is an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the Essex HMVA and for taking reasonable steps for the prevention and detection of fraud and other irregularities, and to provide reasonable assurance that:

- The Essex HMVA is operating efficiently and effectively;
- Its assets are safeguarded against unauthorised use or disposition;
- Proper records are maintained and financial information used within the Charity or for publication is reliable; and
- The charity complies with relevant laws and regulations.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators;
- Delegation of authority and segregation of duties; and
- Identification and management of risks;

INCIDENT REPORTING AND PERCEIVED FUTURE RISKS

Future risks remain at the front of our agenda at all meetings. One of the biggest future risks we currently face are due to new EU regulations. Following several attacks in mainland Europe the EU are looking at ways to curb the use or ownership of deactivated weapons. In the UK, we already have some of the strictest gun controls in Europe, but early assessments of regulations could mean we lose some historic artefacts including those fitted to vehicles. We plan to form a sub-committee with the view of keeping an eye on such legislation and ensuring this does not impact on the educational aspect of it. We will write a frame of reference for this committee to work under, which includes taking notes of the Charity Commission’s guidance as contained in CC9 notes.

Further legislation that could affect us comes from those, which have impacts on vehicles. We are a member of the Federation of British Historic Vehicle Clubs, who keep us up to date with changes that could affect us, as well close contact with those who make such legislation. This ensures that the rule of common sense remains and our voices are heard.

We were unable to secure the longer term use of the land in Maldon, as mentioned in our Military & Flying Machines section. As a charity we need to ensure we remain of public benefit, comply with charity law, be relevant and not allow ourselves to be forced into an unacceptable situation, or conditions, which we have found some venue owners feel they wish to impose onto us. They remain commercial organisations, and therefore their outlook can be different to ours.

As part of our risk management, we require time after the event for evaluation and a full review of finances, and reports from all departments to ensure we comply with charity law. The Charity was unable to complete this in the time needed in order to secure a longer term venue, so we have been forced to miss out on the 2018 fund raising event. Although

there is a risk to the loss of our main funding stream, we have already taken action to ensure we deal with this promptly. We have already secured a better venue, with the support of Maldon District Council and our local MP.

The new site offers us a chance to expand on the way we educate the public by expanding the historical aspect. The land owners are very supportive of charities, running events themselves and raising many thousands of pounds, so are much more in tune with charity events, and our need to have a longer term and more stable venue.

The charity generally has another successful year, and has no major incidents to report.



2021 Goals (Short term Goals):

- To secure additional funding above our current actions in order that preservation and restoration activities can continue.
- Continue with our education programme, with more school visits
- Increase membership numbers and secure renewals
- Prepare and execute this year's Echoes of History Show

2022-2023 Goals (Medium Term Goals):

- Increase community interaction with programmes designed for schools and other educational facilities.
- Set up an online e-learning programme with advice for new starters, and educational resources for those interested in our industrial heritage.
- Encourage a greater number of younger people to take an interest in the conservation activities of the association

2024 Onwards goals (Long Term Goals):

- Continue the search for a suitable patron for the Association.
- To secure premises to open a museum, those premises affording greater public access and housing a subset of the collection with the ability within the premises to stage exhibitions as well as giving us a venue to enhance our ability to provide an educational resource.

FUTURE PROJECTS

We remain committed to finding a suitable site to house a permanent collection as part of our future goals. In order for this new project to go ahead, it would need to pass the tests which the trustees set in place in order to ensure it is a viable and long term attraction. Last year, we looked at an interactive system of an outside TV which we could use as an additional educational aid at events and school visits. Unfortunately, it has proved difficult to find such grants, as our aims often fall outside their remits for funding. However, we will continue to attempt to gain funding for this project.

GUIDANCE

We continue to follow guidance sent to us from the Charity Commission, and use this to ensure our charities policy documents are kept relevant and up to date. Given recent bad press about the charity sector, it is as important now as it ever was to stay within the current guidelines. We also engaged with a new insurance company at the beginning of the year as we felt there could be some areas which pose a risk of having a cover gap. We now cover all associate members for public liability while they are attending events, as well as the usual charity and trustee cover. We also follow the guidance from the Federation of British Historic Vehicle Clubs, who advise on matters of vehicle law and advice for holding events. We also give guidance, to members and public, who own vehicles or equipment. This can be both historical or legal.

COLLECTIONS POLICY

The Essex HMVA has brought in a revised and updated collections policy following the donation to us of a military pumping unit. This was our first large asset, and we plan to use this for future use where we can display it in such a way to be of interest. Currently, this will be stored until we can check it over, carry out any repairs or restoration. One of the issues with donations of equipment is to have somewhere to store this. We can use our Barn facility as required for larger items, and the use of “guardians” for smaller items. It was agreed at a trustees meeting that Adam Clements would take over from Gary Patten as collections officer. We have updated our written policy as part of the review and this is now stored in our on line intranet file storage system. We also have some archives , which are books and information which has been digitised and will be used for reference use by those wishing us to assist them with historical or mechanical research.

FUND RAISING POLICY

Our main fund raising is achieved by running the Echoes of History event every year. Monies earned from this are allocated to an annual budget to run the following years show and anything earned beyond this is used to fund the charities running costs and aims. Membership monies collected are used to self-fund the membership operating costs and any surplus is retained in the main account for charity use. The association has reviewed our fund raising policies in line with our future income stream review and as part of a recent appeal for a special fund for purchasing new and replacement equipment. The Essex HMVA also gain additional funds from the use of charity buckets. This has helped with our general income, with the public being generous with their donations. We held a Christmas gathering for our members , and organised a small raffle with donated items, which brought in some funds. The cost of the event was covered by an entry ticket., so was cost neutral.

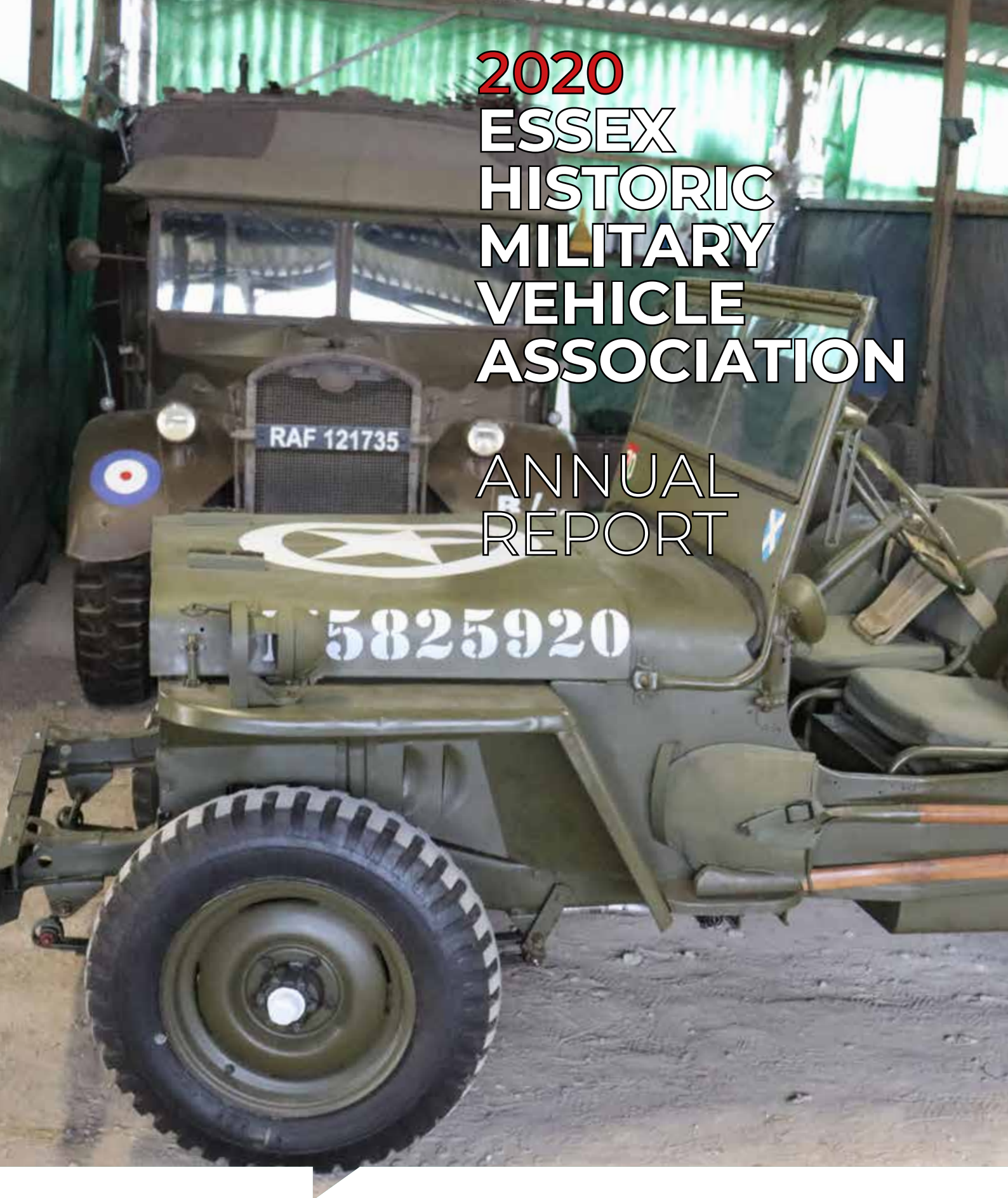
The Trustees have agreed to set a policy in place that the association will **not** cold call either our members or outside individuals to ask for donations. The Essex HMVA may call, write or email to remind members their membership has lapsed or in cases where we need to grant either reduced / free membership in order to comply with our policy on access to those on limited means. The association will also mailshot organisations or companies where there would be mutual interest in supporting us through advertising or sponsorship. Should in the future , the Essex HMVA wish to fund raise for a project, we will ensure this is done in such a way that does not put any pressure on those individuals contacted to contribute and without the use of any “cold call” listing either purchased or otherwise. The trustees note the adverse publicity and damage that can be attached to charities as a whole should we not act otherwise to the above. The Essex HMVA may from time to time use our social media to promote special fund raising activities or as part of our normal fund raising and general charity awareness.

RETENTION OF RECORDS

The Essex HMVA will retain such documents as required by law under the Companies Act/Charities Act for periods of time specified. We are moving all account invoices onto our intranet system by scanning them. This is part of our new accounts system which we have rolled out.

DATA PROTECTION CHANGES

The Essex HMVA are pleased to say that the requirements under the General Data Protection Regulation legislation is being complied with, this regulation extends the rights of the individuals, granting the right to increased access to personal data or to its removal.



2020 ESSEX HISTORIC MILITARY VEHICLE ASSOCIATION

ANNUAL REPORT



2020 Annual Report

Telephone: 01245 476249
Email: info@essexhmva.co.uk
Website: www.essexhmva.co.uk

ESSEX HMVA c/o COLIN TEBB
60 MOLRAMS LANE
GREAT BADDOW
CHELMSFORD, ESSEX
CM2 7AJ

ACCOUNTS SUMMARY 2020.

ESSEX HMVA EVENTS 2020

Armed Forces Day & Echoes of History

Income

Event Income Paypal	£0.00
Event Income Bank	£1,395.00
Event Income Cash	£0.00

Expenditure

Advertising	-£13.00
Event Expenditure Paypal	-£436.93
Event Expenditure Bank	-£202.26
Event Insurance	£0.00
Event Expenditure Cash at show	£0.00
Entertainment	
Show Displays	
Unidentified	

Income £1,395.00

Expenditure -£652.19

Gross Total *	£742.81
----------------------	----------------

*** Includes any accounts transfers**

Barn

Income £7,815.00

Expenditure

Barn Monthly Rents	-£8,340.00
Maintenance	£0.00
To Petty Cash	£0.00

From Rent

Income	£7,815.00
--------	-----------

Expenditure	-£8,340.00
-------------	------------

Gross Total	-£525.00
-------------	----------

BANK CURRENT ACCOUNT

Essex Lottery	£127.00
Barn Rent * accrued income included	£8,011.00
Association	£231.64
Event Income	£1,395.00
Membership Payment	£185.00
Amazon Smile	£5.66
From SHOW Account	£0.00
Transfer Er In	£0.00
From Paypal	£196.56

EXPENDITURE

Barn Rental	-£8,340.00
Association Insurance	-£1,512.24
Essex HMVA Association	-£429.11
Event Expenditure	-£202.26
To SHOW Account	-£1,200.00
To Reserve Account	
To Paypal	-£1,060.29
Event Insurance	£0.00
Event Advertising	-£13.00
Transfer Er Out	£0.00
reconcillation error >£1	£0.50

Income Total	£10,151.86
--------------	------------

Expenditure*	-£12,756.40
--------------	-------------

PAYPAL

INCOME

Bank Deposit	-£67.27
Membership	£1,679.80
Stall Payment show	£0.00
Show Catering	
To Paypal : from Bank	£1,060.29

TOTAL	£2,672.82
--------------	------------------

Essex Historic Military Vehicle Association

Income

Membership PAYPAL	£2,140.30
Membership Cash	£15.00
Membership Bank	£125.00
Membership Total	£2,280.30
Olive Drab Hard Copies	£4.00
Shop Income	£106.00
Lottery	£127.00

Gross Sub Total *	-£2,604.54
--------------------------	-------------------

* includes any account transfers

EXPENDITURE

Association	-£1,392.63
Mmojo	-£447.40
Facebook Advertising	£0.00
Stall Refund show	£0.00
Olive Drab Printing	£0.00
Paypal fees	-£48.20
To Paypal : from Bank	-£1,060.29

TOTAL	-£2,948.52
--------------	-------------------

Gross Total	-£275.70
--------------------	-----------------

Expenditure

Membermojo costs	-£652.40
Association Insurance	-£1,512.24

Club Admin BANK	-£429.11
Club Admin PAYPAL	£0.00
Olive Drab Printing	-£115.28

Publicity	£0.00
-----------	-------

Club Income/Loss Sub Total -£2,709.03

Income	£4,797.60	Expenditure	-£2,709.03
--------	-----------	-------------	------------

Gross Total	£2,088.57
-------------	-----------

BANK ACCOUNT

ACTUAL RECON

January 1st 2020	£12,877.01	£12,877.01
------------------	------------	------------

December 31st 2020	£10,272.47	£10,272.47
--------------------	------------	------------

Difference Start/Year End

-£2,604.54

Accruals

RESERVE ACCOUNT

January 1st 2020	£3,011.15
------------------	-----------

Interest	£2.40
----------	-------

Total Savings	£3,013.52
---------------	-----------

SHOW ACCOUNT

21st February 2020	£1,206.47
Interest	£0.16
Total Show	£1,206.63

Grand total	£13,285.99
-------------	-------------------

PayPal Balance

Grand total	£13,285.99	Operating profit /loss	-1404.54
-------------	-------------------	------------------------	-----------------

PETTY CASH	£112.04
------------	---------

Independent examiner's report on the accounts

Report to the trustees/ members of	Essex Historic Military Vehicle Association		
On accounts for the year ended	31 st December 2020	Charity no (if any)	1155705
Set out on pages	1		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention.

Signed:



Date:

28/09/2020

Name:

Janice Grand

Relevant professional
qualification(s) or body
(if any):

--

Address:

4 Fraser Close, Basildon,
Essex, SS15 6SU.

--