

## Trustees' Annual Report and accounts: Thomas Eaton PTFA

The PTFA had an income of £40,964 in the year and is eligible for independent examination. As the charity is below the larger charity threshold it may also prepare a simple annual report (refer to CC15d Charity Reporting and Accounting: The essentials and the Charities (Accounts and Reports) Regulations 2008).

### Trustees' annual report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2023		31	07	2024

### Reference and administration details

Charity name

Thomas Eaton PTFA

Registered charity number (if any)

1155685

Charity's principal address

Thomas Eaton Primary Academy

Church Street

Wimblington

Postcode

PE15 0QS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deborah Louise Smith	Chair		
2	Michelle O'Connor	Treasurer		

### Structure, governance and management

#### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution adopted on 8th October 2013 amended 11th October 2021

How the charity is constituted  
(eg. trust, association, company)

Unincorporated association

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting held within 15 months of the previous AGM

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of pupils in the school in particular by: (1) Developing effective relationships between the staff parents and others associated with the school; (2) Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### Summary of the main activities undertaken for the public benefit in relation to these objects

The PTFA works with the school, parents, pupils and the local community to put on a range of events and activities, such as Summer Fairs, Christmas and Easter events and Themed Discos.

These help to build the school community and to help fundraise.

Funds are used primarily to purchase specific goods or services for the school, for example, this year, the principal project was the provision of new outdoor play equipment.

The committee decides how to spend the funds raised. Advice is taken from both the headteacher and/or other members of the senior leadership team on goods and/or services that are required to advance the education of pupils at the current time. Parents and pupils are also asked for their views. From time to time some longer term projects may be funded depending on the needs identified to advance the education of pupils at the school. For example, funding a large piece of capital equipment as was the case this year. These may require funds to be raised over a longer period and grants to be applied for.

A great contribution is made by member volunteers who give up their time to help arrange and run the various events throughout the year for which the Trustees are sincerely grateful.

## Achievements and performance

### Summary of the main achievements of the charity during the year.

The main achievement of the PTFA this year was the installation of play and exercise equipment in the front playground, transforming an underused area into a welcoming, safe and structured environment for the children of the school to use during breaktimes when not out on the playing field. A Huge thank you to members past and present for their efforts on this project, to the Fisher Parkinson Trust for the generous grant, and to the local businesses who sponsored pieces of equipment, without all of which this asset would not have been possible.

A Summer Fair was held for the first time since before Covid and the weather was kind to us.

Our regular events continued to be held during the year, with 3 Disco's, Christmas Hamper raffle, Christmas crafts and class parties with gifts for the children, and an Easter Chocolate Raffle.

It was also encouraging to have parents join the PTFA and or offer to help with regular activities this year.

## Financial review

### Brief statement of the charity's policy on reserves

Cash at bank at 31<sup>st</sup> July 2024 was £2,951 in unrestricted funds. The main financial risk to the charity is and reduced donations.  
In addition to the temporary and short term liability for the capital project (see below), the PTFA only has one ongoing financial commitment, that being the annual subscription to Parentkind. All other costs are at the Trustees discretion or deductible from their related income streams.


### Details of any funds materially in deficit

The capital project this year has depleted funds and generated a financial liability repayable by July 2025

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Smith	Michelle O'Connor
Position (eg secretary, chair, etc)	Chair	Treasurer

Date 5<sup>th</sup> December 2024.



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Thomas Eaton PTFA

**On accounts for the year  
ended**

31<sup>st</sup> July 2024

**Charity no  
(if any)**

1155685

**Set out on pages**

1-3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

5<sup>th</sup> December 2024

**Name:**

Godfrey Brian Smith

**Relevant professional  
qualification(s) or body  
(if any):**

Institute of Chartered Accountants in England & Wales

**Address:**

3 Mills Gardens

March, Cambridgeshire

PE15 9FB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THOMAS EATON PTFA

No (if any)  
1155685

## Receipts and payments accounts

CC16a

For the period from	1st August	To	31st July 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>Receipts</b>				
<b>Fundraising Events</b>				
AGM Bingo & Raffle	38	-	38	118
Autumn Disco	331	-	331	223
Wimblington Events -Halloween	-	-	-	17
Summer Fayre	1,451	-	1,451	-
Film Night	300	-	300	160
Christmas Cards	1,011	-	1,011	911
Wreath Making	669	-	669	-
Christmas Hampers	518	-	518	275
Valentine Disoc	281	-	281	301
Easter Chocolate Raffle	223	-	223	165
Easter Coffee Morning - donations & raffle	164	-	164	177
Stall at Wimblington Fun Day	42	-	42	165
Summer Disco	248	-	248	264
Ice Cream Sales	176	-	176	208
Parkfield Quiz Night Beneficiary	40	-	40	155
Bake Sale	52	-	52	-
	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,544</b>	<b>-</b>	<b>5,544</b>	<b>3,140</b>
<b>Grants, Donations, Affiliations &amp; Commissions</b>				
YourSchool Lottery-Commssion	389	-	389	566
Your School Lottery-Donations	108	-	108	188
Amazon Smile	-	-	-	33
Tempest Photography	209	-	209	241
2nd hand Uniform Sales	-	-	-	6
Anglo Recycling - Bags2School	92	-	92	-
Wimblington PC - Clothing Bank	258	-	258	-
Donations - General	10	-	10	25
Loan by A Appleby	-	3,316	3,316	-
Donations - Plyground Equipment	-	37,648	37,648	-
<b>Sub total</b>	<b>1,066</b>	<b>40,964</b>	<b>42,030</b>	<b>1,060</b>
<b>Total receipts</b>	<b>6,609</b>	<b>40,964</b>	<b>47,573</b>	<b>4,200</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THOMAS EATON PTFA

No (if any)  
1155686

## Receipts and payments accounts

CC16a

For the period  
from

1st August  
from

To

31st July 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>Payments</b>				
<b>Fundraising Events</b>				
AGM Bingo & Raffle	45	-	45	-
Autumn Disco	230	-	230	121
Film Night	143	-	143	66
Christmas Cards	867	-	867	755
Wreath Making	468	-	468	-
Valentine Disco	188	-	188	162
Summer Disco	100	-	100	209
Summer Fare	1,014	-	1,014	-
Easter Chocolate Raffle	17	-	17	-
Ice Cream Sales	-	-	-	93
<b>Sub total</b>	<b>3,072</b>	<b>-</b>	<b>3,072</b>	<b>1,407</b>
<b>Other</b>				
Class Christmas Parties	75	-	75	120
Childrens' Christmas Gift	226	-	226	240
Coronation Bookmark for all children	-	-	-	171
Year 6 Leavers' Hoodies	279	-	279	364
Christmas Trees	20	-	20	-
Planters & Flowers For School Entrance	-	-	-	130
Indoor Mural - contribution	-	-	-	500
Outdoor Mural	-	-	-	1,540
Flag For Playground	-	-	-	55
Playground Equipment	-	47,808	47,808	-
Cookery Club	100	-	100	-
Welcome Badges	-	-	-	15
<b>Administration:</b>				
Parentkind Membership	153	-	153	140
Small Lottery Licence	40	-	40	-
Petty Cash Key	-	-	-	9
<b>Sub total</b>	<b>893</b>	<b>47,808</b>	<b>48,701</b>	<b>3,284</b>
<b>Total payments</b>	<b>3,965</b>	<b>47,808</b>	<b>51,773</b>	<b>4,692</b>
<b>Net of receipts/(payments)</b>	<b>2,645</b>	<b>6,844</b>	<b>4,199</b>	<b>492</b>
<b>A5 Transfers between funds</b>	<b>10,160</b>	<b>10,160</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,150</b>	<b>-</b>	<b>7,150</b>	<b>7,642</b>
<b>Cash funds this year end</b>	<b>365</b>	<b>3,316</b>	<b>2,951</b>	<b>7,150</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

THOMAS EATON PTFA

No (if any)  
1155685

## Receipts and payments accounts

CC16a

For the period from	1st August	To	31st July 2024
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### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Total Funds to nearest £	Last Year to nearest £
B1 Cash funds		-	
	Lloyds Treasurer Account	2,345	5,286
	Cash in Hand	606	1,864
		-	-
	<b>Total cash funds</b>	<b>2,951</b>	<b>7,150</b>
B5 Liabilities	Details		
	Loan by Anne Appleby	3,316	-
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the  
trustees (signature)

Print Name

Date of  
approval

	DEBORAH SMITH	5/12/24
	MICHELLE O'CONNOR	5/12/24