



Trustees' Annual Report for the period

		Period start date			Period end date			
	From	1st	April	2024	To	31 st	March	2025

Section A Reference and administration details

Charity name

Anlaby Park Community Library

Other names charity is known by

Registered charity number (if any)

1155677

Charity's principal address

The Greenway

Anlaby High Road

Hull

Postcode

HU4 6XH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mandy Abdulla			
2	Margaret Clarke			
3	John Palmer	Treasurer		
4	Paula Suddards	Secretary		
5	Gabrielle Bradford	Chair		
6	Haroldo Herrera-Richmond			
7	Gill Meetoo			
8	Joanne Wilkinson		01/04/24-30/08/24	
9	Adam Farrah			
10	Zoe Dalton			
11	Steven Ashton		08/05/24-31/03/25	
12	Beverley Leak		08/05/24-31/03/25	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
External scrutiny of accounts – chartered Accountant	Matthew Stephen Kendall (ACA)	Kendall Accountancy Services Ltd, 2 Exeter Street, New Village Road, Cottingham, HU16 4LU

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected annually via Members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The CIO has procedures for the recruitment, selection, induction and training of volunteers.

The CIO has a number of policies including Safeguarding of Children, Safeguarding of Vulnerable Adults, Data Protection, Equal Opportunities and Diversity and Complaints.

The CIO works closely with Hull City Council in order to deliver a library service to the community but is independent of it.

The CIO works with other groups, organisations and companies to deliver our aim to provide a library service and community activities for all ages and interests.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1)To advance the education of the general public in Kingston upon Hull and the surrounding area, in particular but not exclusively by the provision of a lending library.

2)To further or benefit the residents of Kingston upon Hull and the surrounding area without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the

interests of social welfare for recreation, leisure time occupation with the objective of improving the conditions of life for the residents.

Provide a comprehensive lending library free of charge and space for library users to use library facilities, including computers, for a broad range of activities.

- Provide educational and community activities through:-
- Educational talks by guest speakers
- Providing space available to 3rd parties to use for educational or recreational purposes including local schools, clubs and various local groups.
- Children's activities
- Infant groups
- Large and small community events
- Surgeries for local councillor, MP and as a Polling Station.
- Facilities for local people to meet up over a cuppa during open hours.

The Trustees of APCL confirm that they have taken full regard of the guidance issued by the Charity Commission on Public Benefit. The Trustees ensure that all the activities carried out by the CIO are fully compliant with the guidance and demonstrate that the CIO's purpose is for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not provide grants.

We have one member of paid staff (part time – Operational Manager).

The majority of library and associated activities are all managed and run by volunteers.

We calculate that approximately 5000 hours of volunteer activity were completed in the year.

Total 'in kind' income:- 5000 x £11.00ph = £55,000

The CIO has approximately 80 volunteers.

Volunteer roles are varied including: -

Trustees

Library Shift Leaders

Library Assistants

Fundraising Committee

Coffee Corner volunteers

Event coordinators and volunteers

Activity coordinators

Cleaners

Cake/Craft goods makers

Leaflet delivery

Website design

Minor maintenance and more!

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Ensured good governance with an elected committee, regular committee meetings with minutes that are made available to all members.

A surplus of funds of £129,123 for the year which prepared us financially for our obligations during 2025/26.

- Had regular meetings with Hull City Council library services on library systems and procedures, which included improving age and quality of book stock.
- Had monthly trustee meetings and yearly AGM.
- Had monthly IT meetings with Hull City Council to improve resolution of IT issues and ensure smooth installation of any software or hardware required.
- Continued training staff where required including outsourcing some training e.g. First Aid.
- Employed a part time Operations Manager to manage the operations of the library and ensure continuity between shifts.
- Regular meetings started with Hull City Council managing the building improvement project.

Achieved our charitable objectives through our activities: -

- A lending library service 5 days per week throughout the year made available free of charge to all members of the public. Members not only have access to books but also other resources and access to Public Network computers.
- Community events including Music on the Green, Spring Fair and a Christmas Carol event, also various themed events in library grounds e.g., Coronation Celebration, Nature Scarecrow Hunt, and in the library a Halloween party.
- Community activities included Baby Bounce, Craft Club, Art Club, Bridge Club, and Book Clubs.
- Activities by external users i.e. Chess Club, Group meetings, social events, Educational Baby sessions, AGE UK meetings, Alzheimer's meetings, MP and local councillor surgeries.
- Community space as a meeting place for people to chat and socialise, including a coffee corner.
- School visits
- Library made available as a local election polling station.
- Summer Reading Challenge for children.
- Educational talks started running again.
- Adult literacy one to one sessions.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a written reserves policy stating reserves of 3 months of costs excluding event expense, which based on 2024/25 accounts equals a reserves value of £10,381 required. However, the Trustees regularly review funding to ensure we have sufficient minimum reserves to meet future known expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal source of funding is through cash fundraising with occasional larger donations/small grants received.

All expenditure has supported the key objectives of the charity by enabling us to operate the library, to run community activities and maintain the building we operate in to ensure it is safe and accessible to all.

Section F

Other optional information

Plans from April 2025: -

- Improve website and Wifi access in library.
- Secure a long-term lease on the library building with Hull City Council.
- Continue to invest in equipment to ensure safe and successful events.

Continue to improve the building: -

- Ensure the building has a long-term future through working with Hull City Council to get the property underpinned.
- Look into extending the building to offer a larger social area for refreshments and other activities.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.



Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
S. ASHTON	JOHN PALMER
CHAIRMAN	TREASURER
23.01.2026	



Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Mixed Media Rental	3		-	3	-
Photocopying & Printouts	510		-	510	-
Fines & Reservations	28		-	28	-
Refreshments	6,285		-	6,285	-
Library Activities/Talks	5,335		-	5,335	-
Misc Sales	1,804		-	1,804	-
Events	29,283		-	29,283	-
Individual Donations	1,800		-	1,800	-
Other Donations	2,630		-	2,630	-
Grants	-	22,060	-	22,060	-
Hire of premises to 3rd parties	3,110		-	3,110	-
Interest and Other Income	3,730	-	-	3,730	-
Sub total (Gross income for AR)	54,518	22,060	-	76,578	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	54,518	22,060	-	76,578	-
A3 Payments					
Rates	503		-	503	-
Gas, Electricity, Water	3,609	-	-	3,609	-
Stationery, Printing, Postage	1,056		-	1,056	-
Telephones, Broadband	6,414		-	6,414	-
Buildings & Maintenance Expense	6,172	-	-	6,172	-
Insurance	2,276		-	2,276	-
Legal & Professional Fees	168		-	168	-
Library Materials/Consumables	473		-	473	-
Licences, Registrations	205		-	205	-
Library Activities/Talks Expense	1,343		-	1,343	-
Library Equipment	678	300	-	978	-
Kitchen Equipment	65		-	65	-
Buildings Improvements			-	-	-
Refreshments Expense	565		-	565	-
Event Expense	15,008	2,000	-	17,008	-
Volunteer Engagement & Training	3,393		-	3,393	-
Gifts, Honarariums	-		-	-	-
Finance costs	148		-	148	-
Wages, NI and Pension costs	14,155		-	14,155	-
Sub total	56,231	2,300	-	58,531	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,231	2,300	-	58,531	-
Net of receipts/(payments)	- 1,713	19,760	-	18,047	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	111,076	-	-	111,076	-
Cash funds this year end	109,363	19,760	-	129,123	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current bank	109,338	19,760	-
	Cash float	25	-	-
		-	-	-
	Total cash funds	109,363	19,760	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN PALMER	23/1/26
	STEVEN ASHTON	23.01.26



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Anlaby Park Community Library

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1155677

Set out on pages

CC16a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27/01/202

Name:

Matthew Stephen Kendall

Relevant professional
qualification(s) or body
(if any):

F.C.A. - ICAEW

Address:

Kendall Accountancy Services Ltd

2 Exeter Street, Cottingham, East Yorkshire

HU16 4LU

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.