

[illegible][illegible]

[illegible]

Opening Balance	£4,484.13	Enter from prev yr accounts	Cash Receipts into Cash Tin								Check	Cash Payments from Cash Tin							Check
Transaction Date	Description	Amount In	Amount Out	200 Club	Adhoc & Annual Users	Income from events / fundraising	Donations	Invoices Ledger Receipts	Other	Total Cash In		Admin	Maintenance	200 Club	(was) Jubilee expenses	Other	Cash Banked from Tin	Total Cash Out	
9/13/2022	Ad hoc bookings receipts (HG)	450.00			450.00					450.00								0.00	
9/13/2022	200 Club prizes Sept/Oct draws		160.00							0.00			160.00				160.00	0.00	
										0.00							0.00	0.00	
9/21/2022	Banking: 500242		3,495.00							0.00							3,495.00	3,495.00	0.00
9/21/2022	Banking: 500242		270.00							0.00							270.00	270.00	0.00
9/21/2022	Banking: 500243		355.00							0.00							355.00	355.00	0.00
9/21/2022	Banking: 500243		360.00							0.00							360.00	360.00	0.00
										0.00							0.00	0.00	0.00
10/12/2022	Banking: 500244		15.00							0.00							15.00	15.00	0.00
10/12/2022	Banking: 500244 (part)		180.00							0.00							180.00	180.00	0.00
										0.00							0.00	0.00	0.00
10/22/2022	Quiz Night	533.00				533.00				533.00								0.00	0.00
11/15/2022	Ad hoc bookings receipts (HG)	80.00			80.00					80.00								0.00	0.00
11/15/2022	200 Club prizes Nov/Dec draws		160.00							0.00			160.00				160.00	0.00	0.00
										0.00							0.00	0.00	0.00
1/10/2023	200 Club prizes Jan/Feb draws		160.00							0.00			160.00				160.00	0.00	0.00
1/17/2023	Banking: 500245 (part)		211.00							0.00							211.00	211.00	0.00
										0.00							0.00	0.00	0.00
2/3/2023	Stamps		7.60							0.00		7.60					7.60	7.60	0.00
3/13/2023	Keys cut (Timpson)		15.00							0.00		15.00					15.00	15.00	0.00
3/14/2023	Ad hoc bookings receipts (HG)	200.00			200.00					200.00								0.00	0.00
3/14/2023	200 Club prizes Mar/Apr draws		160.00							0.00			160.00				160.00	0.00	0.00
										0.00							0.00	0.00	0.00
5/9/2023	200 Club prizes May/June draws		160.00							0.00			160.00				160.00	0.00	0.00
										0.00							0.00	0.00	0.00
5/15/2023	Postage		1.60							0.00		1.60					1.60	1.60	0.00
5/24/2023	Amazon noticeboard magnets		4.99							0.00		4.99					4.99	4.99	0.00
5/24/2023	Amazon Cash Deposit Box		13.84							0.00		13.84					13.84	13.84	0.00
										0.00							0.00	0.00	0.00
Totals		1,263.00	5,729.03	0.00	730.00	533.00	0.00	0.00	0.00	1,263.00	0.00	43.03	0.00	800.00	0.00	0.00	4,886.00	5,729.03	0.00
Balance	£18.10			To Inc & Exp	To Inc & Exp	To Inc & Exp	To Inc & Exp	to Invoices Ledger	Goes nowhere			To Inc & Exp	To Inc & Exp	To Inc & Exp	To Inc & Exp	Goes nowhere	Agree to Bank C/book receipts		

Post year-end receipts to be accrued:

12-Sep-23	Ad hoc bookings receipts (HG)	45.00
12-Sep-23	200 Club subs receipt - MW	270.00
12-Sep-23	200 Club subs suppl. receipt - LG	30.00
		<u>345.00</u>

Copy and Paste outstanding invoices from previous years

Date	Accounting Year	Term	Invoice No	Customer
8/31/2021	20/21	Summer	BCA202108	Turning Pointe Dance
8/31/2021	20/21	Summer	BCA202114	St Michael's Church
12/31/2021	21/22	Autumn	BCA212201	Preschool
5/24/2022	21/22	Autumn	BCA212203	Turning Pointe Dance
5/24/2022	21/22	Autumn	BCA212204	Tots
5/24/2022	21/22	Spring	BCA212213	Preschool
5/24/2022	21/22	Spring	BCA212214	Turning Pointe Dance
5/24/2022	21/22	Spring	BCA212215	Tots
8/31/2022	21/22	Summer	BCA212223	Preschool
8/31/2022	21/22	Summer	BCA212224	Turning Pointe Dance
1/16/2023	21/22	Summer	BCA212225	Tots
2/19/2023	21/22	Summer	BCA212226	Scouts
8/31/2022	21/22	Summer	BCA212227	Brownies
8/31/2022	21/22	Summer	BCA212228	Rainbows
8/31/2022	21/22	Summer	BCA212230	Heart to Heart
8/31/2022	21/22	Summer	BCA212231	Cardiac Support Group

Above this line are Previous Years' invoices outstanding

Below this line is This Year's invoicing (all)

2/19/2023	22/23	Autumn	BCA212222	Cardiac Support Group
1/16/2023	22/23	Autumn	BCA222301	Preschool
1/16/2023	22/23	Autumn	BCA222302	Turning Pointe Dance
3/31/2023	22/23	Autumn	BCA222303	Tots
1/16/2023	22/23	Autumn	BCA222304	Scouts
2/17/2023	22/23	Autumn	BCA222305	Brownies
2/17/2023	22/23	Autumn	BCA222306	Rainbows
1/16/2023	22/23	Autumn	BCA222307	Pilates
1/16/2023	22/23	Autumn	BCA222308	?
1/16/2023	22/23	Autumn	BCA222309	Heart to Heart
1/16/2023	22/23	Autumn	BCA222310	Cardiac Support Group
3/31/2023	22/23	Spring	BCA222301	Preschool
3/31/2023	22/23	Spring	BCA222302	Turning Pointe Dance
3/31/2023	22/23	Spring	BCA222303	Tots
3/31/2023	22/23	Spring	BCA222304	Scouts
3/31/2023	22/23	Spring	BCA222305	Brownies
3/31/2023	22/23	Spring	BCA222306	} Rainbows
3/31/2023	22/23	Spring	BCA222306	} Rainbows
3/31/2023	22/23	Spring ?	BCA222307	Pilates?
3/31/2023	22/23	Spring ?	BCA222308	Cardiac Support Group ?
3/31/2023	22/23	Spring ?	BCA222309	?
7/31/2023	22/23	Summer	BCA222310	Preschool
7/31/2023	22/23	Summer	BCA222311	Turning Pointe Dance
7/31/2023	22/23	Summer	BCA222312	Tots

7/31/2023	22/23	Summer	BCA222313	Scouts
7/31/2023	22/23	Summer	BCA222314	Brownies
7/31/2023	22/23	Summer	BCA222315	Rainbows
7/31/2023	22/23	Summer	BCA222316	Pilates
7/31/2023	22/23	Summer	BCA222317	Cardiac Support Group
7/31/2023	22/23	Summer	BCA222318	Beth Mount
7/31/2023	22/23	Summer	BCA222319	Move It or Lose It (Sara)
Totals			Invoiced amount for current year only to :	
			8/31/2023	

ps' / (& Church occasionally) Hire Invoicing

s year from previous year's accounts spreadsheet before entering anything el

Amount Invoiced	Date paid/banked	Amount Paid	Amount written off	Amount Outstanding
£1,529.50				£1,529.50
£133.00				£133.00
£4,806.00	11/17/2022	£4,806.00		£0.00
£1,992.40	9/30/2022	£1,992.40		£0.00
£330.20	10/12/2022	£330.20		£0.00
£4,374.50				£4,374.50
£1,850.60	9/30/2022	£1,990.60	-£140.00	£0.00
£302.40	10/12/2022	£302.40		£0.00
£3,955.00				£3,955.00
£1,712.40				£1,712.40
£290.20	2/10/2023	£290.20		£0.00
£260.50				£260.50
£76.00	3/22/2023	£76.00		£0.00
-£21.50	8/22/2023			-£21.50
£120.00				£120.00
£120.00				£120.00
£225.00				£225.00
£4,801.50	11/17/2022	£4,801.50		£0.00
£1,990.60	2/7/2023	£1,990.60		£0.00
£346.30	2/10/2023	£346.30		£0.00
£318.25				£318.25
£178.25	3/22/2023	£178.25		£0.00
£138.25	8/22/2023	£138.25		£0.00
£490.00	1/18/2023	£630.00	-£140.00	£0.00
				£0.00
£40.00			£40.00	£0.00
£120.00				£120.00
£4,286.36	4/12/2023	£4,286.36		£0.00
£1,932.50				£1,932.50
£313.79	6/6/2023	£313.79		£0.00
£286.04	7/19/2023	£286.04		£0.00
£161.19	8/21/2023	£161.19		£0.00
	8/22/2023	-£21.50 }		£21.50
£158.75	8/22/2023	£158.75 }		£0.00
£525.53	4/14/2023	£525.53		£0.00
				£0.00
				£0.00
£4,709.25	8/25/2023	£4,709.25		£0.00
£2,034.40				£2,034.40
£378.20				£378.20

£304.50				£304.50
£183.50				£183.50
£147.75	8/22/2023	£213.75		-£66.00
£500.50				£500.50
£164.45				£164.45
£44.00				£44.00
£77.00	8/18/2023	£77.00		£0.00
£24,855.86	22/23	£28,582.86	-£240.00	£18,344.20

Receipts Cash Books: £28,582.86
Difference £0.00

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Notes

User Grp
PO number

Effectively paid twice: £1992.40/£1990.60

Invoice amount amended January 2024
£1990.60 applied to this one

Invoice amount amended January 2024

** Net C/Note c/down to BCA222306

120081243

120081322

> >

120081242

No invoice on file.

Write off instruction given 26 Feb 2024

none

Invoice amended to PO cover (upwards)

120081416

** C/Note 31/8/22 above brought in on invoice
BCA222306 31/3/23 below

No invoice on file. Inv assumed as payment.

No invoice on file.

No invoice on file.

No credit given re shared hour. Invoiced amount changed to correct amount.

No credit given re shared hour. Invoiced amount changed to correct amount.

> >

120074085

**Net amount outstanding automatically
posts to Balance Sheet**

Budbrooke Community Association CIO

Summary of Accounts for Year Ended:

Thursday, August 31, 2023

<u>Income</u>	£	<u>Expenditure</u>	£	Available Funds:	£
User Group Hire invoiced	25,096	Admin Costs	218	Bank / Cash	
Adhoc & Annual Users	2,229	Cleaning	7,250	CAF Bank Current Account	42,270
200 Club, net income	1,830	Gas & Electricity	8,332	CAF Bank Project Account	5,501
Fundraising Events net income	2,682	Insurance	1,720	Lloyds Bank Current Account	4,731
Clothing Bank	207	Maintenance	1,709	Lloyds Bank Project Account	0
Donations	0	Rates	358	Cash in hand	18
Income from activities	32,043	Refuse Contracts	1,052		
		Water Rates	861	Monies Outstanding	
Bank interest received	36	Additional maintenance (net)	3,062	Invoices outstanding - due to BCA	18,344
		Equipment/Furniture	428	200 Club receipts w. collectors	345
		Bank charges	55	Balance	71,210
Grant Received (Miller Homes)	500				
		Refurb Phase 4 Cash out	4,404	Made up of:	
Total income	32,579	Total Expenditure	29,447	Accumulated Reserves	
Check total income to sheet	-565	Check total expenditure to sheet	565	General funds	46,980
				Defibrillator Reserve	150
Surplus/(Deficit) of Income over Expenditure	3,132		0	General Running Costs Reserve	22,500
				Funds set aside for refurbishment	1,080
				MH Grant re Garden work	500
<< Reconciliation of Reserves >>				Total	71,210
Opening balance brought forward			68,078		
Surplus in year	Income less expenditure		3,132		
Closing balance carried forward			71,210		

Fundraising Events Year 22_23**Also includes Ad hoc bookings****(Schedule also includes 200 Club**Sources:

Meeting minutes and agendas

Linda's data *LP

Year-end file

Cttee Meeting dates year 2022/23:

13-Sep-22

15-Nov-22

Date	Event	If 200 Club: No. of subscriptions	Takings
13-Sep-22	Ad hoc bookings receipts (HG)		450.00
13-Sep-22	200 Club prizes Sept/Oct draws		
24/25 Sep 2022	Scarecrow Trail *LP		117.57
30-Sep-22	Macmillan Coffee		
22-Oct-22	Quiz Night		690.01
8-Nov-22	Pen and Den Cookery		134.00
15-Nov-22	Ad hoc bookings receipts (HG)		80.00
15-Nov-22	200 Club prizes Nov/Dec draws		
27-Nov-22	Christmas Bingo		481.00
4-Dec-22	Lantern Walk		36.44
10-Dec-22	Santa Sleigh		87.12
10-Jan-23	Ad hoc bookings receipts (HG)		433.50
10-Jan-23	200 Club prizes Jan/Feb draws		
28-Jan-23	Quiz Night		412.00
14-Mar-23	Ad hoc bookings receipts (HG)		200.00
14-Mar-23	200 Club prizes Mar/Apr draws		
25-Mar-23	Quiz Night		438.00
2-Apr-23	Easter bingo		527.00
2-Apr-23	Easter Craft day		313.92
4-May-23	Polling Day		
?	Ad hoc bookings receipts - May		65.00
9-May-23	Ad hoc bookings receipts (HG)		130.00
9-May-23	200 Club prizes May/June draws		
13-May-23	Barn Dance - cancelled		
11-Jul-23	Ad hoc bookings receipts (HG)		187.00
11-Jul-23	200 Club prizes Jul/Aug draws		
22-Jul-23	Quiz Night		288.00
31-Aug-23	Year End		

Post year-end receipts to be accrued:

12-Sep-23	Ad hoc bookings receipts (HG)		45.00
12-Sep-23	200 Club subs receipt - MW	18	270.00
12-Sep-23	200 Club subs suppl. receipt - LG	2	30.00
			<u>345.00</u>

23/24 Sep 2023 Scarecrow Trail
6-Oct-23 Macmillan Coffee

receipts received and minuted at Cttee meetings for ease of reconciliation
 bimonthly prize cash-outs and any recorded handover of 200 Club subs collections)

10-Jan-23 14-Mar-23 9-May-23 11-Jul-23 memo
Yr end: 31-Aug-23 then
 12-Sep-23

Expenses	Net Income	Straight to bank (Y/N)?	Date banked	Bank statement ref.	If not banked, then amount to/from Cash Tin
	450.00	No			450.00
160.00	-160.00		n/a		-160.00
	117.57	Yes / No !	17-Jan-23	500245	
	0.00				
157.01	533.00	No			533.00
	134.00	Yes	17-Jan-23	500245	
	80.00	No			80.00
160.00	-160.00		n/a		-160.00
131.79	349.21	Yes	17-Jan-23	500245	
29.94	6.50	Yes	17-Jan-23	500245	
	87.12	Yes	18-Jan-23	500247	
	433.50	Yes	18-Jan-23	500246	
160.00	-160.00		n/a		-160.00
120.09	291.91	Yes	10-Feb-23	500248	
	200.00	No			200.00
160.00	-160.00		n/a		-160.00
126.46	311.54	Yes	24-May-23	BACS 000001	
123.22	403.78	Yes	24-May-23	BACS 000003	
60.77	253.15	Yes	24-May-23	BACS 000002	
	65.00	Yes	24-May-23	BACS 000005	
	130.00	Yes	24-May-23	BACS 000004	
160.00	-160.00		n/a		-160.00
	0.00		n/a		
	187.00	Yes	18-Jul-23	BACS 000013	
160.00	-160.00		[ATM wdl 10 July]		0.00
54.00	234.00	Yes	31-Jul-23	BACS 000015	

45.00
 270.00
 30.00
 345.00

If rec'd by Cttee	
post y/end, date	
rec'd at Cttee	spare

12-Sep-23
12-Sep-23
12-Sep-23

Budbrooke Community Association CIO

Comparison with previous year figures

Income	2018/19 £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	Expenditure	2018/19 £	2019/20 £	2020/21 £	2021/22 £	2022/23 £
User Groups	22,451	17,292	17,197	23,041	25,096	Admin Costs	89	0	22	275	218
Adhoc & Annual Users	1,531	465	30	1,576	2,229	Cleaning	4,367	4,603	6,687	6,755	7,250
200 Club net income	1,691	1,896	2,518	2,190	1,830	Gas & Electricity	2,871	2,670	2,607	3,547	8,332
Fundraising & Donations	3,629	2,719	341	1,431	2,682	Insurance	1,358	1,410	1,451	1,493	1,720
Grants & Contributions Received for Building Work & Equipment	4,765	0	5,000	0	0	All Maintenance	3,556	1,591	4,542	964	4,771
HM50 funds t'frd to BCA			197			Rates	1,035	629	124	295	358
Clothing Bank	0	152	158	145	207	Refuse Contract	1,323	1,359	905	920	1,052
Grants received	0	0	350	1,000	500	Water	711	663	1,248	2,295	861
						Equipment & Furniture	2,835	2,009	755	1,194	428
Bank interest received					36	Building Work & Refurbishment	15,196	0	2,196	0	4,404
						Jubilee expenses				1,113	
Total Income	34,066	22,523	25,792	29,382	32,579	Bank charges					55
Covid Grant		10,000									
Total	34,066	32,523	25,792	29,382	32,579	Total Expenditure	33,341	14,934	20,539	18,851	29,447
Surplus/(Deficit) in Year: >>							725	17,589	5,253	10,531	3,132

Surplus from ordinary activities (Building Work funding and costs, and Covid Grant excluded)	11,156	7,589	2,449	10,531	7,536
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