



**BUDBROOKE COMMUNITY ASSOCIATION CIO**

Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwickshire

CV35 8RT

Email: [budbrookecctreasurer@gmail.com](mailto:budbrookecctreasurer@gmail.com)

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**Trustees' Annual Report**

**2020 – 2021**

**Budbrooke Community Association CIO**

**Charity registration number:** 1155673

**Address:** Budbrooke Community Centre  
Field Barn Road  
Hampton Magna  
Warwick  
CV35 8UA

**Current Trustees:** Julia Smith

Michael Edwards

Linda Price

**Trustees during the financial year 2020 – 21, not named above:** None

**Nature of governing document and how the charity is constituted:** The association is a Charitable Incorporated Organisation and the governing document is lodged with the charity commission. The trustees are: Chair, Vice-Chair, Secretary and Treasurer\*. The charity is currently seeking new trustees for all four posts.

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Charitable incorporated organisation registered in England with charity number 1155673

\*The current Treasurer is not a trustee.

**Recruitment and appointment of new trustees:** All trustees resign before, and trustees are elected at, the AGM held in October. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

**Objectives and activities:** To establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Provides facilities available for hire by groups or individuals.

**Achievements and Performance:** The community centre is used by a range of regular groups, including a pre-school, toddler group, uniformed organisations, dance and fitness groups, and coronary care support groups. The centre also acts as a polling station on behalf of Warwick District Council. The centre hosts parish council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council. In a normal year, 65% of regular user hours are booked by voluntary, not-for-profit or charitable organisations. In 2020-21, due to Covid-19 restrictions, this figure increased to 78%.

BCA was unable to hold fund-raising events at the centre during the year and therefore fundraising income was limited, although the 200 Club lottery continues to bring in much-needed funds.

The planning of phase IV of building works to improve and extend the centre restarted during the year, having been put on hold the previous year when the pandemic hit. BCA received £5,000 from the parish council to assist with this.

### **Continued Impact of Covid-19**

Due to the Covid lockdowns and restrictions which remained in place throughout much of the year, use of the centre was again limited at times to the pre-school who opened for key-worker and vulnerable children. Other users were unable to continue their sessions and adhoc bookings for parties and meetings could not be taken until all restrictions were lifted in mid-July. Fundraising events could not take place. These factors all had an effect on the income of the centre which was mitigated in part by the Covid-19 grant money remaining from 2019/20.

From normal activities of hire and fund-raising, BCA was able to make a surplus of £2,449.

### **Financial Review**

**Policy on Reserves:** The association retains in reserve a minimum of its previous year's basic running costs (for 2020 -2021, this is £14,885).

**Trustees' statement:** The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

## Buddbrooke Community Association CIO

### Summary of Accounts for 2020-21

Income	£	Expenditure	£	Available Funds	£
User Group Hire	17,197	Admin Costs	22	Current Account	48,154
Adhoc & Annual Users	30	Cleaning	6,687	Project Account	664
200 Club, net income	2,518	Gas & Electricity	2,607	Cash	968
Fundraising net income	341	Insurance	1,451		
HM50 funds transferred to BCA	197	Maintenance	1,839	<b>Monies Outstanding</b>	
Clothing Bank	158	Rates	124	Invoices outstanding - due to BCA	6,572
Lottery grant claimed	350	Refuse Contracts	905	Money to be banked	1,190
<b>Income from activities</b>	<b>20,792</b>	Water Rates	1,248		
		Additional maintenance	2,703	<b>Balance</b>	<b>57,547</b>
		Equipment/Furniture	755		
		<b>Total Expenditure</b>	<b>18,343</b>	<b>Made up of:</b>	
				General funds	36,588
				Defibrillator Reserve	240
Contributions Received for Building Work	<b>5,000</b>	Expenditure related to phase 4 of building works	<b>2196</b>	General Running Costs Reserve	14,885
				Funds set aside for refurbishment	5,484
<b>Total income</b>	<b>25792</b>	<b>Total expenditure</b>	<b>20539</b>	Grant received for events	350
				<b>Total</b>	<b>57,547</b>
Opening balance			52294		
Surplus in year		Income less expenditure	5253		
<b>Closing balance</b>			<b>57,547</b>		

## Budbrooke Community Association CIO

### Comparison with previous year figures

	2018/19	2019/20	2020/21			2018/19	2019/20	2020/21
	£	£	£		Expenditure	£	£	£
<b>Income</b>								
User Groups	22,451	17,292	17197		Admin Costs	89	0	22
Adhoc & Annual Users	1,531	465	30		Cleaning	4,367	4,603	6,687
200 Club net income	1,691	1,896	2518		Gas & Electricity	2,871	2,670	2,607
Fundraising & Donations	3,629	2,719	341		Insurance	1,358	1,410	1,451
Grants & Contributions Received for Building Work& Equipment	4,765	0	5000		All Maintenance	3,556	1,591	4,542
HM50 funds transferred to BCA	0	0	197		Rates	1,035	629	124
Defibrillator	0	0	158		Refuse Contract	1,323	1,359	905
Clothing Bank	0	152	350		Water	711	663	1,248
<b>Total Income</b>	<b>34,066</b>	<b>22,523</b>	<b>25,792</b>		Equipment & Furniture	2,835	2,009	755
					Building Work & Refurbishment	15,196	0	2,196
<b>Covid Grant</b>		<b>10,000</b>	<b>0</b>		<b>Total Expenditure</b>	<b>33341</b>	<b>14934</b>	<b>20539</b>
<b>Total</b>	<b>34,066</b>	<b>32,523</b>	<b>25,792</b>					
<b>Surplus/(Deficit) in year</b>						<b>725</b>	<b>17,589</b>	<b>5,253</b>
<b>Surplus from ordinary activities, not including building work grants &amp; costs/covid grant</b>						<b>11,156</b>	<b>7,589</b>	<b>2,449</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name BUDBROOKE COMMUNITY ASSOCIATION CIO

On accounts for the year  
ended

31/08/21

Charity no  
(if any)

1155673

Set out on pages

Separate document

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

J. Russ

Date:

15/10/2021

Name:

DR. JON RUSS

Relevant professional  
qualification(s) or body  
(if any):

TREASURER OF WARWICKSHIRE BAT GROUP

Address:

36 CHICHESTER LANE, HAMPTON MAGNA,  
WARWICK, CV35 8TG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**