

BUDBROOKE COMMUNITY ASSOCIATION CIO

Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwickshire

CV35 8RT

Email: budbrookecctreasurer@gmail.com

Trustees' Annual Report

2019 - 2020

Budbrooke Community Association CIO

Charity registration number: 1155673

Address: Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwick

CV35 8UA

Current Trustees: Julia Smith

Michael Edwards

Linda Price

Trustees during the financial year 2019 - 20, not named above: None

Nature of governing document and how the charity is constituted: The association is a Charitable Incorporated Organisation and the governing document is lodged with the charity commission. The trustees are: Chair, Vice-Chair, Secretary and Treasurer*. The charity is currently seeking a new treasurer and the current post-holder is covering the position until the Covid-19 situation has been resolved and the charity is in a position to recruit.

*The current Treasurer is not a trustee.

Recruitment and appointment of new trustees: All trustees resign before, and trustees are elected at, the AGM held in October. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

Objectives and activities: To establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Provides facilities available for hire by groups or individuals.

Achievements and Performance: The community centre is used by a range of regular groups, including a pre-school, toddler group, uniformed organisations, dance and fitness groups, and coronary care support groups. The centre also acts as a polling station on behalf of Warwick District Council. The centre hosts parish council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council. 65% of regular user hours were booked by voluntary, not-for-profit or charitable organisations.

BCA continued to fund-raise between September 2019 and March 2020, with its final fund-raising event held on 14th March 2020, and manage its finances in order to allow for the further improvement of the centre. In addition to hire fees, funds are raised through the 200 Club scheme and social events aimed at and open to the whole community.

Impact of Covid-19

Due to the Covid lockdowns and restrictions imposed from March 2020, use of the centre between April and July was limited to the pre-school who opened for key-worker and vulnerable children. Other users were unable to continue their sessions and adhoc bookings for parties and meetings could not be taken. Fundraising events could not take place. These factors all had an effect on the income of the centre but this was

mitigated by it the closure being limited to one out of three terms in the financial year and by the receipt of a small business grant of £10,000 from Warwick District Council.

From normal activities of hire and fund-raising BCA was able to make a surplus of £7,589, not taking into account the covid grant received.

Financial Review

Policy on Reserves: The association retains in reserve a minimum of its previous year's basic running costs (for 2019 -2020, this is £14,430).

Trustees' statement: The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Budbrooke Community Association CIO					
Summary of Accounts for 2019-20					
Income	£	Expenditure	£	Available Funds	£
User Group Hire	17,292	Admin Costs	0	Current Account	45,458
Adhoc & Annual Users	465	Cleaning	4,603	Project Account	2,860
200 Club, net income	1,896	Gas & Electricity	2,670	Cash	549
Fundraising Events net income	2,599	Insurance	1,410		
Donations	120	Maintenance	1,591	Monies Outstanding	
Clothing Bank	152	Rates	629	Invoices outstanding - due to BCA	3,428
Income from activities	22,523	Refuse Contracts	1,359		0
		Water Rates	663		
Covid-19 Grant	10,000	Additional maintenance	0	Balance	52,294
		Equipment/Furniture	2,009		
Total income	32523	Total Expenditure	14,934	Made up of:	
				General funds	34,944
				Defibrillator Reserve	240
				General Running Costs Reserve	14,430
				Funds set aside for refurbishment	2,680
				Total	52,294
Opening balance			34705		
Surplus in year Income less expenditure			17589		
Closing balance			52,294		



Section A

Independent Examiner's Report

Report to the trustees/
members of

BURBROOK COMMUNITY ASSOCIATION CIO.

On accounts for the year
ended

31st August 2020

Charity no
(if any)

1155673

Set out on pages

1 + 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/6/21

Name:

EDWARD FRANK FOWLER

Relevant professional
qualification(s) or body
(if any):

Address:

45 FIELD BURN ROAD

HAMPTON MAGNA

WARWICK CV35 8RX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.