

BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales · Charity number 1155673

Details

Status Registered

Legal form CIO

Registered 2014-02-06

Register [View on the Charity Commission register](#)

Contact

Address Budbrooke Community Association
Field Barn Road
Hampton Magna
Warwick
CV35 8RT

Phone 01926494980

Email BUDBROOKECC@GMAIL.COM

Website www.budbrookecommunitycentre.co.uk

Activities

Objects: TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF BUDBROOKE WITHOUT DISTINCTION OF SEX,SEXUAL ORIENTATION,AGE,DISABILITY,NATIONALITY,RACE OR POLITICAL,RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR ADVANCING EDUCATION,FURTHERING HEALTH,RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH,AGE,INFIRMITY OR DISABLEMENT,FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: To run a village hall and promote for the benefit of the inhabitants of Budbrooke parish.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£30,493	£21,478	-	-
2023-08-31	£32,579	£29,447	-	-
2022-08-31	£28,893	£21,906	-	-
2021-08-31	£25,792	£20,539	-	-
2020-08-31	£32,523	£14,934	-	-

Trustees

Name	Role	Appointed
RHONDA TREACY-HALES	Chair	2021-10-12
CAROLINE EDWARDS		2022-10-11
Michael Edwards		2017-10-10
Natalie Field		2025-02-14

BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales - Charity number 1155673

Accounts



BUDBROOKE COMMUNITY ASSOCIATION CIO

Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwickshire

CV35 8RT

Email: budbrookecctreasurer@gmail.com

Trustees' Annual Report

2023 – 2024

Budbrooke Community Association CIO

Charity registration number: 1155673

Address: Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwick

CV35 8UA

Current Trustees: Rhonda Treacy-Hales

Linda Price

Caroline Edwards

Michael Edwards

Trustees during the financial year 2023 – 24, not named above: None

Nature of governing document and how the charity is constituted: The association is a Charitable Incorporated Organisation and the governing document is lodged with the charity commission. The trustees are Chair, Vice Chair, Secretary, and a long standing committee member. The Treasurer role is currently being managed by the Chair and Secretary until the post is filled.

Recruitment and appointment of new trustees: All trustees resign before, and trustees are elected at, the AGM held in November. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

Objectives and activities: To establish and run a community centre and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Provides facilities available for hire by groups or individuals.

Achievements and Performance: The community centre is used by a range of regular groups, including a pre-school, toddler group, uniformed organisations, dance and fitness groups, and coronary care support groups. The centre also acts as a polling station on behalf of Warwick District Council. The centre hosts parish council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council. In a normal year, 65% of regular user hours are booked by voluntary, not-for-profit or charitable organisations.

BCA held various fundraising activities and events during the year, designed to cater for a range of ages and socio-economic groups that reflect our community. The 200 Club lottery also continues to bring in much-needed funds.

During the summer, the small hall was completely refurbished to include a new kitchen, flooring, window and storage space – all of which was funded by the Parish Council, utilizing the CIL funds from the new houses. The building works to improve the centre continues, with the next phase starting in Summer 2025.

Financial Review

Policy on Reserves: The association retains in reserve a minimum of its previous year's basic running costs (for 2023 -2024, this is £80,224).

Trustees' statement: The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Budbrooke Community Association CIO

Summary of Accounts for Year Ended:

Saturday, 31 August 2024

<u>Income</u>	£	<u>Expenditure</u>	£	Available Funds:	£
User Group Hire invoiced	24,895	Admin Costs	164	Bank / Cash	
Adhoc & Annual Users	1,693	Cleaning	6,777	CAF Bank Current Account	64,863
200 Club, net income	1,815	Gas & Electricity	4,979	CAF Bank Project Account	5,637
Fundraising Events net income	1,537	Insurance	1,890	Lloyds Bank Current Account	0
Clothing Bank	272	Maintenance	1,571	Lloyds Bank Project Account	0
Donations	40	Rates	258	Cash in hand	0
Income from activities	30,252	Refuse Contracts	1,513		
		Water Rates	387	Monies Outstanding	
Bank interest received	240	Additional maintenance (net)	2,935	Invoices outstanding - due to BCA	9,446
		Equipment/Furniture	910	200 Club / Ad Hoc cash w. officers	278
Grant(s) Received	0	Bank charges	95	Balance	80,224
		Refurb Phase 4 Cash out	0		
Total income	30,493	Total Expenditure	21,478	Made up of:	
<i>Check total income to sheet</i>	<i>0</i>	<i>Check total expenditure to sheet</i>	<i>0</i>	Accumulated Reserves	
Surplus/(Deficit) of Income over Expenditure	9,015			General funds	55,994
				Defibrillator Reserve	150
				General Running Costs Reserve	22,500
				Funds set aside for refurbishment	1,080
				MH Grant re Garden work	500
				Total	80,224
<< Reconciliation of Reserves >>					
Opening balance brought forward			71,210		
Surplus in year	Income less expenditure		9,015		
Closing balance carried forward			80,224		

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Buddhists Community Association CIC

2018 Report 2018

Charity No 1155673

I have examined the accounts of the above charity for the year ended 31st March 2019.

In the ordinary course of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (as defined in the Act) in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 120 of the Act, or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination in which attention should be drawn in order to ensure a proper understanding of the accounts to be reached.

Please delete the words in the brackets if they do not apply.

[Signature] Date: 20th May 2019

George James Foster

ICAEW

85 Finsbury Lane, London EC2A 3DF

020 7546 6100

BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales - Charity number 1155673

Accounts

Bank(s) Payments and Receipts (Bank Cash Book)

Transaction Date		Transaction Type	Transaction Description	Supplier or paid out for / (to) User Group	Invoice or reference number	Debit Amount LTD/RS Current A/C	Debit Amount CAF Bank Current A/C	Debit Amount LTD/RS Project A/C	Debit Amount CAF Bank Project A/C	Inter Bank Transfer	200 Club (Gifts)	Admin	Cleaning	Energy	Insurance	Maintenance	Rates	Refuse Contracts	Water	Additional Maintenance	Equipment Furniture	Bank charges	Other	Total	Check		
9/1/2022	0841	Opening Bank Balance - (memorandum)																									
9/1/2022	000	WCC (Dep)																									
9/1/2022	000	Salvation Army income																									
9/1/2022	000	I. Webb (clearer)																									
9/1/2022	000	E. Don (Dep)																									
9/1/2022	000	I. Webb (clearer)																									
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Transaction Date	Transaction Type	Transaction Description	Supplier or paid out / or (to) User Group or paid in	Invoice or reference number	Debit Amount LLOYDS Current A/C	Credit Amount CAF Bank Current A/C	Debit Amount LLOYDS Project A/C	Credit Amount CAF Bank Project A/C	Inter Bank Accounts Transfer	200 Club (Notes)	Admin	Cleaning	Energy	Insurance	Maintenance	Rates	Refuse Contracts	Water	Additional Maintenance	Equipment Furniture	Bank charges Other	Total	Check
5/01/2021	Drinks Out	Ladies Clean		3	488.00																	488.00	0.00
5/02/2021	Drinks Out	Phonics Classes		70	140.00																	140.00	0.00
5/04/2021	Drinks Out	Mtd Works Cleaning Supps		91877	48.00																	48.00	0.00
5/04/2021	Drinks Out	Mtd Works Cleaning Supps		92027	214.62																	214.62	0.00
5/04/2021	Drinks Out	Mtd Works Cleaning Supps		91878	41.44																	41.44	0.00
5/04/2021	Drinks Out	Mtd Works Cleaning Supps		92113	100.00																	100.00	0.00
5/04/2021	DD	E.Oh (Mag)			705.86									705.86								705.86	0.00
5/04/2021	BSC	Salvation Army Income																				9.89	0.00
5/04/2021	DD	Fortress (Maj)			78.58													78.58				78.58	0.00
5/04/2021	DD	Fortress (Maj)																				9.89	0.00
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5/04/2021	DD	Fortress (Maj)																					

Opening Balance		£4,484.13		Enter from prev yr accounts		Cash Receipts into Cash Tin						Cash Payments from Cash Tin								
Transaction Date	Description	Amount In	Amount Out	200 Club	Adhoc & Annual Users	Income from events / fundraising	Donations	Invoices Ledger Receipts	Other	Total Cash In	Check	Admin	Maintenance	200 Club	(was) Jubilee expenses	Other	Cash Banked from Tin	Total Cash Out	Check	
9/13/2022	Ad hoc bookings receipts (HG)	450.00			450.00					450.00	0.00							0.00	0.00	
9/13/2022	200 Club prizes Sept/Oct draws		160.00							0.00	0.00			160.00				160.00	0.00	
9/21/2022	Banking: 500242		3,495.00							0.00	0.00						3,495.00	3,495.00	0.00	
9/21/2022	Banking: 500242		270.00							0.00	0.00						270.00	270.00	0.00	
9/21/2022	Banking: 500243		355.00							0.00	0.00						355.00	355.00	0.00	
9/21/2022	Banking: 500243		360.00							0.00	0.00						360.00	360.00	0.00	
10/12/2022	Banking: 500244		15.00							0.00	0.00						15.00	15.00	0.00	
10/12/2022	Banking: 500244 (part)		180.00							0.00	0.00						180.00	180.00	0.00	
10/22/2022	Quiz Night	533.00				533.00				533.00	0.00							0.00	0.00	
11/15/2022	Ad hoc bookings receipts (HG)	80.00			80.00					80.00	0.00							0.00	0.00	
11/15/2022	200 Club prizes Nov/Dec draws		160.00							0.00	0.00			160.00				160.00	0.00	
1/10/2023	200 Club prizes Jan/Feb draws		160.00							0.00	0.00			160.00				160.00	0.00	
1/17/2023	Banking: 500245 (part)		211.00							0.00	0.00						211.00	211.00	0.00	
2/3/2023	Stamps		7.60							0.00	0.00	7.60						7.60	0.00	
3/13/2023	Keys cut (Timpson)		15.00							0.00	0.00	15.00						15.00	0.00	
3/14/2023	Ad hoc bookings receipts (HG)	200.00			200.00					200.00	0.00							0.00	0.00	
3/14/2023	200 Club prizes Mar/Apr draws		160.00							0.00	0.00			160.00				160.00	0.00	
5/9/2023	200 Club prizes May/June draws		160.00							0.00	0.00			160.00				160.00	0.00	
5/15/2023	Postage		1.60							0.00	0.00	1.60						1.60	0.00	
5/24/2023	Amazon noticeboard magnets		4.99							0.00	0.00	4.99						4.99	0.00	
5/24/2023	Amazon Cash Deposit Box		13.84							0.00	0.00	13.84						13.84	0.00	
										0.00	0.00							0.00	0.00	
Totals		1,263.00	5,729.03	0.00	730.00	533.00	0.00	0.00	0.00	1,263.00	0.00	43.03	0.00	800.00	0.00	0.00	4,886.00	5,729.03	0.00	
Balance		£18.10		To Inc & Exp	To Inc & Exp	To Inc & Exp	To Inc & Exp	to Invoices Ledger	Goes nowhere			To Inc & Exp	To Inc & Exp	To Inc & Exp	To Inc & Exp	Goes nowhere	Agree to Bank C/book receipts			

Post year-end receipts to be accrued:

12-Sep-23	Ad hoc bookings receipts (HG)	45.00
12-Sep-23	200 Club subs receipt - MW	270.00
12-Sep-23	200 Club subs suppl. receipt - LG	30.00
		<u>345.00</u>

Copy and Paste outstanding invoices from previous

Date	Accounting Year	Term	Invoice No	Customer
8/31/2021	20/21	Summer	BCA202108	Turning Pointe Dance
8/31/2021	20/21	Summer	BCA202114	St Michael's Church
12/31/2021	21/22	Autumn	BCA212201	Preschool
5/24/2022	21/22	Autumn	BCA212203	Turning Pointe Dance
5/24/2022	21/22	Autumn	BCA212204	Tots
5/24/2022	21/22	Spring	BCA212213	Preschool
5/24/2022	21/22	Spring	BCA212214	Turning Pointe Dance
5/24/2022	21/22	Spring	BCA212215	Tots
8/31/2022	21/22	Summer	BCA212223	Preschool
8/31/2022	21/22	Summer	BCA212224	Turning Pointe Dance
1/16/2023	21/22	Summer	BCA212225	Tots
2/19/2023	21/22	Summer	BCA212226	Scouts
8/31/2022	21/22	Summer	BCA212227	Brownies
8/31/2022	21/22	Summer	BCA212228	Rainbows
8/31/2022	21/22	Summer	BCA212230	Heart to Heart
8/31/2022	21/22	Summer	BCA212231	Cardiac Support Group

Above this line are Previous Years' invoices outstanding

Below this line is This Year's invoicing (all)

2/19/2023	22/23	Autumn	BCA212222	Cardiac Support Group
1/16/2023	22/23	Autumn	BCA222301	Preschool
1/16/2023	22/23	Autumn	BCA222302	Turning Pointe Dance
3/31/2023	22/23	Autumn	BCA222303	Tots
1/16/2023	22/23	Autumn	BCA222304	Scouts
2/17/2023	22/23	Autumn	BCA222305	Brownies
2/17/2023	22/23	Autumn	BCA222306	Rainbows
1/16/2023	22/23	Autumn	BCA222307	Pilates
1/16/2023	22/23	Autumn	BCA222308	?
1/16/2023	22/23	Autumn	BCA222309	Heart to Heart
1/16/2023	22/23	Autumn	BCA222310	Cardiac Support Group
3/31/2023	22/23	Spring	BCA222301	Preschool
3/31/2023	22/23	Spring	BCA222302	Turning Pointe Dance
3/31/2023	22/23	Spring	BCA222303	Tots
3/31/2023	22/23	Spring	BCA222304	Scouts
3/31/2023	22/23	Spring	BCA222305	Brownies
3/31/2023	22/23	Spring	BCA222306	} Rainbows
3/31/2023	22/23	Spring	BCA222306	} Rainbows
3/31/2023	22/23	Spring ?	BCA222307	Pilates?
3/31/2023	22/23	Spring ?	BCA222308	Cardiac Support Group ?
3/31/2023	22/23	Spring ?	BCA222309	?
7/31/2023	22/23	Summer	BCA222310	Preschool
7/31/2023	22/23	Summer	BCA222311	Turning Pointe Dance
7/31/2023	22/23	Summer	BCA222312	Tots

7/31/2023	22/23	Summer	BCA222313	Scouts
7/31/2023	22/23	Summer	BCA222314	Brownies
7/31/2023	22/23	Summer	BCA222315	Rainbows
7/31/2023	22/23	Summer	BCA222316	Pilates
7/31/2023	22/23	Summer	BCA222317	Cardiac Support Group
7/31/2023	22/23	Summer	BCA222318	Beth Mount
7/31/2023	22/23	Summer	BCA222319	Move It or Lose It (Sara)

Totals

**Invoiced amount for current year only to :
8/31/2023**

ps' / (& Church occasionally) Hire Invoicing

Start with a clean slate for this year from previous year's accounts spreadsheet before entering anything else

Amount Invoiced	Date paid/banked	Amount Paid	Amount written off	Amount Outstanding
£1,529.50				£1,529.50
£133.00				£133.00
£4,806.00	11/17/2022	£4,806.00		£0.00
£1,992.40	9/30/2022	£1,992.40		£0.00
£330.20	10/12/2022	£330.20		£0.00
£4,374.50				£4,374.50
£1,850.60	9/30/2022	£1,990.60	-£140.00	£0.00
£302.40	10/12/2022	£302.40		£0.00
£3,955.00				£3,955.00
£1,712.40				£1,712.40
£290.20	2/10/2023	£290.20		£0.00
£260.50				£260.50
£76.00	3/22/2023	£76.00		£0.00
-£21.50	8/22/2023			-£21.50
£120.00				£120.00
£120.00				£120.00
£225.00				£225.00
£4,801.50	11/17/2022	£4,801.50		£0.00
£1,990.60	2/7/2023	£1,990.60		£0.00
£346.30	2/10/2023	£346.30		£0.00
£318.25				£318.25
£178.25	3/22/2023	£178.25		£0.00
£138.25	8/22/2023	£138.25		£0.00
£490.00	1/18/2023	£630.00	-£140.00	£0.00
£40.00			£40.00	£0.00
£120.00				£120.00
£4,286.36	4/12/2023	£4,286.36		£0.00
£1,932.50				£1,932.50
£313.79	6/6/2023	£313.79		£0.00
£286.04	7/19/2023	£286.04		£0.00
£161.19	8/21/2023	£161.19		£0.00
	8/22/2023	-£21.50 }		£21.50
£158.75	8/22/2023	£158.75 }		£0.00
£525.53	4/14/2023	£525.53		£0.00
				£0.00
				£0.00
£4,709.25	8/25/2023	£4,709.25		£0.00
£2,034.40				£2,034.40
£378.20				£378.20

£304.50			£304.50
£183.50			£183.50
£147.75	8/22/2023	£213.75	-£66.00
£500.50			£500.50
£164.45			£164.45
£44.00			£44.00
£77.00	8/18/2023	£77.00	£0.00
£24,855.86	22/23	£28,582.86	-£240.00 £18,344.20

Receipts Cash Books: £28,582.86
Difference £0.00

se

Notes	User Grp PO number
-------	-----------------------

Effectively paid twice: £1992.40/£1990.60

Invoice amount amended January 2024
£1990.60 applied to this one

Invoice amount amended January 2024

** Net C/Note c/down to BCA222306

120081243

120081322

>>

120081242

No invoice on file.

Write off instruction given 26 Feb 2024

none

Invoice amended to PO cover (upwards)

120081416

** C/Note 31/8/22 above brought in on invoice
BCA222306 31/3/23 below

No invoice on file. Inv assumed as payment.

No invoice on file.

No invoice on file.

No credit given re shared hour. Invoiced amount changed to correct amount.

No credit given re shared hour. Invoiced amount changed to correct amount.

>>

120074085

Net amount outstanding automatically posts to Balance Sheet

Budbrooke Community Association CIO

Summary of Accounts for Year Ended:

Thursday, August 31, 2023

<u>Income</u>	£	<u>Expenditure</u>	£	<u>Available Funds:</u>	£
User Group Hire invoiced	25,096	Admin Costs	218	Bank / Cash	
Adhoc & Annual Users	2,229	Cleaning	7,250	CAF Bank Current Account	42,270
200 Club, net income	1,830	Gas & Electricity	8,332	CAF Bank Project Account	5,501
Fundraising Events net income	2,682	Insurance	1,720	Lloyds Bank Current Account	4,731
Clothing Bank	207	Maintenance	1,709	Lloyds Bank Project Account	0
Donations	0	Rates	358	Cash in hand	18
Income from activities	32,043	Refuse Contracts	1,052		
		Water Rates	861	Monies Outstanding	
Bank interest received	36	Additional maintenance (net)	3,062	Invoices outstanding - due to BCA	18,344
		Equipment/Furniture	428	200 Club receipts w. collectors	345
		Bank charges	55	Balance	71,210
Grant Received (Miller Homes)	500				
		Refurb Phase 4 Cash out	4,404	Made up of:	
Total income	32,579	Total Expenditure	29,447	Accumulated Reserves	
<i>Check total income to sheet</i>	<i>-565</i>	<i>Check total expenditure to sheet</i>	<i>565</i>	General funds	46,980
Surplus/(Deficit) of Income over Expenditure	3,132			Defibrillator Reserve	150
				General Running Costs Reserve	22,500
				Funds set aside for refurbishment	1,080
				MH Grant re Garden work	500
				Total	71,210
<< Reconciliation of Reserves >>					
Opening balance brought forward			68,078		
Surplus in year	Income less expenditure		3,132		
Closing balance carried forward			71,210		

Fundraising Events Year 22_23**Also includes Ad hoc bookings****(Schedule also includes 200 Club****Sources:**

Meeting minutes and agendas

Linda's data *LP

Year-end file

Cttee Meeting dates year 2022/23:

13-Sep-22

15-Nov-22

Date	Event	If 200 Club: No. of subscriptions	Takings
13-Sep-22	Ad hoc bookings receipts (HG)		450.00
13-Sep-22	200 Club prizes Sept/Oct draws		
24/25 Sep 2022	Scarecrow Trail *LP		117.57
30-Sep-22	Macmillan Coffee		
22-Oct-22	Quiz Night		690.01
8-Nov-22	Pen and Den Cookery		134.00
15-Nov-22	Ad hoc bookings receipts (HG)		80.00
15-Nov-22	200 Club prizes Nov/Dec draws		
27-Nov-22	Christmas Bingo		481.00
4-Dec-22	Lantern Walk		36.44
10-Dec-22	Santa Sleigh		87.12
10-Jan-23	Ad hoc bookings receipts (HG)		433.50
10-Jan-23	200 Club prizes Jan/Feb draws		
28-Jan-23	Quiz Night		412.00
14-Mar-23	Ad hoc bookings receipts (HG)		200.00
14-Mar-23	200 Club prizes Mar/Apr draws		
25-Mar-23	Quiz Night		438.00
2-Apr-23	Easter bingo		527.00
2-Apr-23	Easter Craft day		313.92
4-May-23	Polling Day		
?	Ad hoc bookings receipts - May		65.00
9-May-23	Ad hoc bookings receipts (HG)		130.00
9-May-23	200 Club prizes May/June draws		
13-May-23	Barn Dance - cancelled		
11-Jul-23	Ad hoc bookings receipts (HG)		187.00
11-Jul-23	200 Club prizes Jul/Aug draws		
22-Jul-23	Quiz Night		288.00
31-Aug-23	Year End		

Post year-end receipts to be accrued:

12-Sep-23	Ad hoc bookings receipts (HG)		45.00
12-Sep-23	200 Club subs receipt - MW	18	270.00
12-Sep-23	200 Club subs suppl. receipt - LG	2	30.00
			<u>345.00</u>

23/24 Sep 2023 Scarecrow Trail
6-Oct-23 Macmillan Coffee

receipts received and minuted at Cttee meetings for ease of reconciliation
 bimonthly prize cash-outs and any recorded handover of 200 Club subs collections)

10-Jan-23 14-Mar-23 9-May-23 11-Jul-23 memo
Yr end: 31-Aug-23 then
 12-Sep-23

Expenses	Net Income	Straight to bank (Y/N)?	Date banked	Bank statement ref.	If not banked, then amount to/from Cash Tin
	450.00	No			450.00
160.00	-160.00		n/a		-160.00
	117.57	Yes / No !	17-Jan-23	500245	
	0.00				
157.01	533.00	No			533.00
	134.00	Yes	17-Jan-23	500245	
	80.00	No			80.00
160.00	-160.00		n/a		-160.00
131.79	349.21	Yes	17-Jan-23	500245	
29.94	6.50	Yes	17-Jan-23	500245	
	87.12	Yes	18-Jan-23	500247	
	433.50	Yes	18-Jan-23	500246	
160.00	-160.00		n/a		-160.00
120.09	291.91	Yes	10-Feb-23	500248	
	200.00	No			200.00
160.00	-160.00		n/a		-160.00
126.46	311.54	Yes	24-May-23	BACS 000001	
123.22	403.78	Yes	24-May-23	BACS 000003	
60.77	253.15	Yes	24-May-23	BACS 000002	
	65.00	Yes	24-May-23	BACS 000005	
	130.00	Yes	24-May-23	BACS 000004	
160.00	-160.00		n/a		-160.00
	0.00		n/a		
	187.00	Yes	18-Jul-23	BACS 000013	
160.00	-160.00		[ATM wdl 10 July]		0.00
54.00	234.00	Yes	31-Jul-23	BACS 000015	
	45.00				
	270.00				
	30.00				
	<u>345.00</u>				

If rec'd by Cttee
post y/end, date
rec'd at Cttee spare

12-Sep-23
12-Sep-23
12-Sep-23

Budbrooke Community Association CIO

Comparison with previous year figures

Income	2018/19	2019/20	2020/21	2021/22	2022/23	Expenditure	2018/19	2019/20	2020/21	2021/22	2022/23
	£	£	£	£	£		£	£	£	£	£
User Groups	22,451	17,292	17,197	23,041	25,096	Admin Costs	89	0	22	275	218
Adhoc & Annual Users	1,531	465	30	1,576	2,229	Cleaning	4,367	4,603	6,687	6,755	7,250
200 Club net income	1,691	1,896	2,518	2,190	1,830	Gas & Electricity	2,871	2,670	2,607	3,547	8,332
Fundraising & Donations	3,629	2,719	341	1,431	2,682	Insurance	1,358	1,410	1,451	1,493	1,720
Grants & Contributions						All Maintenance	3,556	1,591	4,542	964	4,771
Received for Building Work & Equipment	4,765	0	5,000	0	0	Rates	1,035	629	124	295	358
HM50 funds t'frd to BCA			197			Refuse Contract	1,323	1,359	905	920	1,052
Clothing Bank	0	152	158	145	207	Water	711	663	1,248	2,295	861
Grants received	0	0	350	1,000	500	Equipment & Furniture	2,835	2,009	755	1,194	428
Bank interest received					36	Building Work & Refurbishment	15,196	0	2,196	0	4,404
Total Income	34,066	22,523	25,792	29,382	32,579	Jubilee expenses				1,113	
Covid Grant		10,000				Bank charges					55
Total	34,066	32,523	25,792	29,382	32,579	Total Expenditure	33,341	14,934	20,539	18,851	29,447
Surplus/(Deficit) in Year: >>							725	17,589	5,253	10,531	3,132

Surplus from ordinary activities (Building Work funding and costs, and Covid Grant excluded)	11,156	7,589	2,449	10,531	7,536
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BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales - Charity number 1155673

Accounts

Summary of Accounts for 01 September 2021-31 August 2022

Income	£	Expenditure	£	Available Funds	£
User Group Hire	23,559	Admin Costs	87	Current Account - opening balance 1.9.21	48,045
200 Club net Income	2,505	Cleaning	4,578	Project Account - balance as at 31.8.22	5,484
Fundraising Events net Income	1,855	Equipment cleaning	1,194	Lottery grant cash	350
Clothing Bank	135	Gas & Electricity	2,963	Total available	53,879
Warwick District Council Jubilee credit	1,000	Insurance	1,493	Monies outstanding	
Other income	270	Maintenance	1,170	Regular user Invoices outstanding due to BCA	8,442
		Rates	317	Money to be banked	5,528
Income from activities	31,150	Refuse Contract	978	Total money owed	13,970
Less outstanding 21/22 user hire	-6,779	Water Rates	1,988	Less Creditors to pay	-6,024
		Jubilee party expenses	1,113	Total outstanding	7,946
Net Income from activities	24,371	Equipment & Furniture	0		
		Building Work & Refurbishment	0		
		Expenditure 21/22	15,882	TOTAL AVAILABLE FUNDS	61,825
User group invoices outstanding from 20/21	6,185	Bills to pay	1,620		
Less outstanding invoices from 20/21	-1,663	Expenditure relating to phase 4 building works	4,404		
Net income from user group hire for 20/21	4,522	Additional expenditure	6,024		
		TOTAL EXPENDITURE	21,906		
TOTAL INCOME	28,893				
Opening Balance					
Surplus in Year		Income less expenditure			
Closing Balance					

Difference is Closing Balance - Available funds which is £60,866 - £61,825 = £959 surplus



Budbrooke Community Centre
Field Barn Road
Hampton Magna
Warwickshire
CV35 8RT

Email: budbrookecc@gmail.com

Trustees' Annual Report 2021 – 2022

Budbrooke Community Association CIO

Charity registration number: 1155673

Address: Budbrooke Community Centre Field Barn Road Hampton Magna Warwick CV35 8UA

Current Trustees:

Gordon Barnard (Chairman 10/2021 – 06/2022)

Rhonda Treacy-Hales (Vice Chair 10/2021 – 06/2022 then Acting Chairman to 10/2022)

Amanda Barnard (Treasurer)

Linda Price (Secretary)

Trustees during the financial year 2021 – 22, not named above: None

Nature of governing document and how the charity is constituted: The Association is a Charitable Incorporated Organisation, and the governing document is lodged with the Charity Commission. The Officer Trustees are: Chair, Vice-Chair, Secretary and Treasurer. All these officers, apart from the Secretary, were elected at the October 2021 Annual General Meeting and unfortunately the Treasurer has had particular difficulties in accessing the bank and banking systems. This resulted in delays with financial issues which took some time to resolve.

Recruitment and appointment of new trustees: All trustees resign before, and trustees are elected at, the AGM held in October. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

Objectives and activities: To establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants. Provides facilities available for hire by groups or individuals.

Achievements and Performance: The Community Centre is used by a range of regular groups, including Pre-school, Toddler group, uniformed organisations (Scouts, Brownies and Rainbows), dance and fitness groups, and coronary care support groups. The Community Centre also acts as a Polling Station on behalf of Warwick District Council for local and general elections. The Centre hosts Parish Council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council.

Whilst COVID was still a feature during December and January resulting in some cancelled events, generally, during term time, the Centre is booked on most weekdays and evenings with regular users representing voluntary, not-for-profit or charitable organisations. Thus, leaving weekends available for ad hoc bookings. This year BCA has resumed its timetable of social and educational events that also generate additional income. These activities include Quizzes, Bingo, Barn Dance, cookery demonstrations, seasonal events (Easter Crafts, Christmas lantern walk and Santa sleigh) and, in this Platinum Jubilee year, special celebrations were held. The 200 Club Lottery continues to grow and bring in much needed funds.

The planning of phase 4 of building works to improve and update the centre Coffee Bar area (including a new roof) and toilets has been resurrected with new plans drawn up and work expected to take place during school summer holidays in 2023. It is anticipated that CIL funding will be available for this work.

Financial Review Budbrooke Community Association CIO Finance report attached

Policy on Reserves: The association retains in reserve a minimum of its previous year's basic running costs.

Trustees' statement: The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales - Charity number 1155673

Accounts



BUDBROOKE COMMUNITY ASSOCIATION CIO

Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwickshire

CV35 8RT

Email: budbrookecctreasurer@gmail.com

Trustees' Annual Report

2020 – 2021

Budbrooke Community Association CIO

Charity registration number: 1155673

Address: Budbrooke Community Centre
Field Barn Road
Hampton Magna
Warwick
CV35 8UA

Current Trustees: Julia Smith

Michael Edwards

Linda Price

Trustees during the financial year 2020 – 21, not named above: None

Nature of governing document and how the charity is constituted: The association is a Charitable Incorporated Organisation and the governing document is lodged with the charity commission. The trustees are: Chair, Vice-Chair, Secretary and Treasurer*. The charity is currently seeking new trustees for all four posts.

*The current Treasurer is not a trustee.

Recruitment and appointment of new trustees: All trustees resign before, and trustees are elected at, the AGM held in October. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

Objectives and activities: To establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Provides facilities available for hire by groups or individuals.

Achievements and Performance: The community centre is used by a range of regular groups, including a pre-school, toddler group, uniformed organisations, dance and fitness groups, and coronary care support groups. The centre also acts as a polling station on behalf of Warwick District Council. The centre hosts parish council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council. In a normal year, 65% of regular user hours are booked by voluntary, not-for-profit or charitable organisations. In 2020-21, due to Covid-19 restrictions, this figure increased to 78%.

BCA was unable to hold fund-raising events at the centre during the year and therefore fundraising income was limited, although the 200 Club lottery continues to bring in much-needed funds.

The planning of phase IV of building works to improve and extend the centre restarted during the year, having been put on hold the previous year when the pandemic hit. BCA received £5,000 from the parish council to assist with this.

Continued Impact of Covid-19

Due to the Covid lockdowns and restrictions which remained in place throughout much of the year, use of the centre was again limited at times to the pre-school who opened for key-worker and vulnerable children. Other users were unable to continue their sessions and adhoc bookings for parties and meetings could not be taken until all restrictions were lifted in mid-July.

Fundraising events could not take place. These factors all had an effect on the income of the centre which was mitigated in part by the Covid-19 grant money remaining from 2019/20.

From normal activities of hire and fund-raising, BCA was able to make a surplus of £2,449.

Financial Review

Policy on Reserves: The association retains in reserve a minimum of its previous year's basic running costs (for 2020 -2021, this is £14,885).

Trustees' statement: The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Budbrooke Community Association CIO

Summary of Accounts for 2020-21

Income	£	Expenditure	£	Available Funds	£
User Group Hire	17,197	Admin Costs	22	Current Account	48,154
Adhoc & Annual Users	30	Cleaning	6,687	Project Account	664
200 Club, net income	2,518	Gas & Electricity	2,607	Cash	968
Fundraising net income	341	Insurance	1,451		
HM50 funds transferred to BCA	197	Maintenance	1,839	Monies Outstanding	
Clothing Bank	158	Rates	124	Invoices outstanding - due to BCA	6,572
Lottery grant claimed	350	Refuse Contracts	905	Money to be banked	1,190
Income from activities	20,792	Water Rates	1,248		
		Additional maintenance	2,703	Balance	57,547
		Equipment/Furniture	755		
		Total Expenditure	18,343	Made up of:	
				General funds	36,588
Contributions Received for Building Work	5,000	Expenditure related to phase 4 of building works	2196	Defibrillator Reserve	240
Total income	25792	Total expenditure	20539	General Running Costs Reserve	14,885
				Funds set aside for refurbishment	5,484
				Grant received for events	350
				Total	57,547
Opening balance			52294		
Surplus in year		Income less expenditure	5253		
Closing balance			57,547		

Budbrooke Community Association CIO

Comparison with previous year figures

	2018/19	2019/20	2020/21		2018/19	2019/20	2020/21
	£	£	£		£	£	£
Income				Expenditure			
User Groups	22,451	17,292	17,197	Admin Costs	89	0	22
Adhoc & Annual Users	1,531	465	30	Cleaning	4,367	4,603	6,687
200 Club net income	1,691	1,896	2,518	Gas & Electricity	2,871	2,670	2,607
Fundraising & Donations	3,629	2,719	341	Insurance	1,358	1,410	1,451
Grants & Contributions Received for Building Work & Equipment	4,765	0	5,000	All Maintenance	3,556	1,591	4,542
HM50 funds transferred to BCA	0	0	197	Rates	1,035	629	124
Defibrillator	0	0	158	Refuse Contract	1,323	1,359	905
Clothing Bank	0	152	350	Water	711	663	1,248
Total Income	34,066	22,523	25,792	Equipment & Furniture	2,835	2,009	755
				Building Work & Refurbishment	15,196	0	2,196
Covid Grant		10,000	0	Total Expenditure	33,341	14,934	20,539
Total	34,066	32,523	25,792				
Surplus/(Deficit) in year					725	17,589	5,253
Surplus from ordinary activities, not including building work grants & costs/covid grant					11,156	7,589	2,449



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name BUDBROOKE COMMUNITY ASSOCIATION CIO

**On accounts for the year
ended**

31/08/21 Charity no (if any) 1155673

Set out on pages

Separate document (Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: J. Russ

Date: 15/10/2021

Name: DR. JON RUSS

**Relevant professional
qualification(s) or body
(if any):**

TREASURER OF WARWICKSHIRE BAT GROUP

Address: 36 CHICHESTER LANE, HAMPTON MAGNA,

WARWICK, CV35 8TG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BUDBROOKE COMMUNITY ASSOCIATION CIO

England & Wales - Charity number 1155673

Accounts

BUDBROOKE COMMUNITY ASSOCIATION CIO

Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwickshire

CV35 8RT

Email: budbrookecctreasurer@gmail.com

Trustees' Annual Report

2019 - 2020

Budbrooke Community Association CIO

Charity registration number: 1155673

Address: Budbrooke Community Centre

Field Barn Road

Hampton Magna

Warwick

CV35 8UA

Current Trustees: Julia Smith

Michael Edwards

Linda Price

Trustees during the financial year 2019 - 20, not named above: None

Nature of governing document and how the charity is constituted: The association is a Charitable Incorporated Organisation and the governing document is lodged with the charity commission. The trustees are: Chair, Vice-Chair, Secretary and Treasurer*. The charity is currently seeking a new treasurer and the current post-holder is covering the position until the Covid-19 situation has been resolved and the charity is in a position to recruit.

*The current Treasurer is not a trustee.

Recruitment and appointment of new trustees: All trustees resign before, and trustees are elected at, the AGM held in October. All trustee positions are advertised when the AGM notice is published. Officers can be in position for a maximum of five years.

Objectives and activities: To establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Budbrooke without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for advancing education, furthering health, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Provides facilities available for hire by groups or individuals.

Achievements and Performance: The community centre is used by a range of regular groups, including a pre-school, toddler group, uniformed organisations, dance and fitness groups, and coronary care support groups. The centre also acts as a polling station on behalf of Warwick District Council. The centre hosts parish council meetings and events and is grateful for the ongoing support of Budbrooke Parish Council. 65% of regular user hours were booked by voluntary, not-for-profit or charitable organisations.

BCA continued to fund-raise between September 2019 and March 2020, with its final fund-raising event held on 14th March 2020, and manage its finances in order to allow for the further improvement of the centre. In addition to hire fees, funds are raised through the 200 Club scheme and social events aimed at and open to the whole community.

Impact of Covid-19

Due to the Covid lockdowns and restrictions imposed from March 2020, use of the centre between April and July was limited to the pre-school who opened for key-worker and vulnerable children. Other users were unable to continue their sessions and adhoc bookings for parties and meetings could not be taken. Fundraising events could not take place. These factors all had an effect on the income of the centre but this was

mitigated by it the closure being limited to one out of three terms in the financial year and by the receipt of a small business grant of £10,000 from Warwick District Council.

From normal activities of hire and fund-raising BCA was able to make a surplus of £7,589, not taking into account the covid grant received.

Financial Review

Policy on Reserves: The association retains in reserve a minimum of its previous year's basic running costs (for 2019 -2020, this is £14,430).

Trustees' statement: The trustees of Budbrooke Community Association CIO confirm that they have complied with the duties in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Budbrooke Community Association CIO

Summary of Accounts for 2019-20

Income	£	Expenditure	£	Available Funds	£
User Group Hire	17,292	Admin Costs	0	Current Account	45,458
Adhoc & Annual Users	465	Cleaning	4,603	Project Account	2,860
200 Club, net income	1,896	Gas & Electricity	2,670	Cash	549
Fundraising Events net income	2,599	Insurance	1,410	Monies Outstanding	
Donations	120	Maintenance	1,591	Invoices outstanding - due to BCA	3,428
Clothing Bank	152	Rates	629		0
Income from activities	22,523	Refuse Contracts	1,359	Balance	52,294
		Water Rates	663		
Covid-19 Grant	10,000	Additional maintenance	0	Made up of:	
		Equipment/Furniture	2,009	General funds	34,944
Total income	32523	Total Expenditure	14,934	Defibrillator Reserve	240
				General Running Costs Reserve	14,430
				Funds set aside for refurbishment	2,680
				Total	52,294
Opening balance			34705		
Surplus in year	Income less expenditure		17589		
Closing balance			52,294		



Section A

Independent Examiner's Report

Report to the trustees/ members of

BURBROOK COMMUNITY ASSOCIATION CIO.

On accounts for the year ended

31st August 2020

Charity no (if any)

1155673

Set out on pages

1 + 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

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- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

30/6/21

Name:

EDWARD FRANK FOWLER

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

45 FIELD BARN ROAD
HAMPTON MANOR
WARWICK CV35 8RX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.