

The Radlett Festival of Music
Registered Charity 1155671

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31st DECEMBER 2023

REFERENCE & ADMINISTRATION INFORMATION

The Radlett Festival of Music is a charitable incorporation organisation, with charity registration number 1155617. The Principal Address of the Association is at c/o Helen Street Trustee, 20 Willow Way, Radlett, Herts, WD78DX

The Trustees who served during the year as indicated are as follows:

Mrs C Jessop
Mrs H Street (Treasurer)
Mr M Street (Chair)
Mrs M Hardingham

They were all re appointed during the AGM 13th October 2022 for another 3 years.

The Choir is affiliated to Making Music (The National Federation of Music Societies), a registered charity which provides advice and services to affiliated societies.

STRUCTURE, GOVERNANCE & MANAGEMENT

The Radlett Festival of Music is a charitable incorporated organisation and is governed by its Constitution, which was written in February 2014. Members of the Association can be elected or co-opted as necessary to become Trustees of the Association. The Trustees consult with the full membership at least once a year in General Meeting.

OBJECTIVES & ACTIVITIES

THE OBJECTS OF THE CIO ARE:

TO ADVANCE THE EDUCATION OF PUPILS IN SCHOOLS OR IN FULL TIME EDUCATION (UNDER THE AGE OF 25) WITHIN HERTFORDSHIRE AND THE SURROUNDING AREAS BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES, EQUIPMENT, MUSICAL PERFORMANCES AND TUITION NOT REQUIRED TO BE PROVIDED BY THE LOCAL EDUCATION AUTHORITY. THIS WILL INCLUDE THE OPPORTUNITY TO PERFORM IN CONCERTS HELD IN PROFESSIONAL THEATRES WITH SPECIALISED RESOURCES SUCH AS SOUND AND LIGHTING ENGINEERS AND EQUIPMENT. TO PROMOTE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN AND APPRECIATION OF THE ART AND SCIENCE OF MUSIC, IN PARTICULAR BY THE ORGANISING OF CONCERTS HELD IN PROFESSIONAL THEATRES, WITH SPECIALISED RESOURCES SUCH AS SOUND AND LIGHTING ENGINEERS AND EQUIPMENT, FOR PUBLIC ATTENDANCE IN AND AROUND HERTFORDSHIRE AND THE SURROUNDING AREAS

These objects are met by giving performances of choral music in Hertfordshire at concerts throughout the year. A typical season contains works which are both classical and popular, covering a number of genres to appeal to both the groups singing in the concerts and the audience. The pieces are selected by the main concert organiser (Helen Street) in conjunction with

the various organisations, to provide variety during the course of the season for both choir members and audiences.

In the furtherance of these objects, the Trustees have complied with the duty in S17 of the Charities Act 2011 to have due regard to the Charity Commission's published general and relevant sub-sector guidance concerning the operation of the Public Benefit requirement under that Act.

The Trustees have continued to offer a programme of concerts during the year, which provided opportunities for amateur singers, musicians and composers to develop their skills and present music to a wide audience. Performances are given in public, to which the widest access possible is encouraged by good publicity and the setting of reasonable entry charges with concessions. The main beneficiaries of the Association are the singers, musicians, and those who attend the concerts.

The Association is extremely grateful for the valuable contribution made by a number of volunteers, who have assisted in organising the performances throughout the year, notably Catherine Parkinson who assisted with Fair Field Junior School choir.

ACHIEVEMENTS & PERFORMANCE

Below is a review of the season for 2023:

Concert at the Radlett Centre.

The Radlett Festival of Music arranged a concert involving choirs from Fair Field Junior School, St Margaret's School, local soloists, Ursa Minor Chamber Choir, Ursa Major Chamber Choir and Jubilate Ladies Choir. Each group performed individually, including selections from The School of Rock, The Sound of Music, The Wizard of Oz and Wicked. These were under 25 minutes and not staged to keep within licensing requirements. The second half ended with songs which celebrated Friendship.

The concerts were supported by generous grants from Hertsmere Borough Council and the Radlett Festival.

December 2023

A Christmas Concert was held at Christ Church involving choirs from St. John's Infant and nursery school and Fair Field Junior School, along with the vocal groups Ursa Major and Ursa Minor and The Orchard Singers. This was a great success, and the church was full.

Ursa Minor Chamber Choir also performed at the Christmas Lunch for Radlett residents and the audience enjoyed these pupils from Fair Field singing Christmas carols and songs. Some members of the group also participated in the Christmas Eve service at Christ Church, Radlett.

FUTURE PLANS 2024

The charity is considering a series of events for 2024. These include:

Concert at the Radlett Centre. The Radlett Festival of Music will arrange a concert to include local school choirs, teenage performers, sound engineers/stage managers and local amateur

adults. Each group will perform individually in the first half and the second half will end with songs celebrating the Eurovision Song Competition, including a compilation of pieces by ABBA. These will be under 25 minutes and not staged to keep within licensing requirements. It will include choirs from Fair Field, St. John's, St. Margaret's, local soloists, Ursa Minor and Ursa Major Chamber Choirs.

December 2024 A Christmas Concert to be held at Christ Church, Radlett, involving, local soloists plus choirs from St. John's Infant and nursery school and Fair Field Junior Schools.

December 2024 Christmas Lunch performance by soloists from Ursa Minor

FINANCIAL REVIEW

The charity received grants totalling £1,300 in 2023.

Expenditure was mainly related to the concert at the Radlett Centre, such as venue and equipment hire, technical staff and advertising. The event made a loss, as tickets were priced very low to allow all family and friends to attend the concert. In addition, tickets available for sale were reduced as the children watched the concerts. This is an important part of the charity's ethos; it is hoped that the children will be inspired to continue to perform into senior school and beyond. However, the loss was covered by generous grants from the Radlett Festival and Hertsmere Locality Budget for which the charity is very grateful.

Reserves of £2,169 (2022 £2,681) were carried forward at the year end, which will be applied to future operations in line with the charity's objectives and also to specific projects as per the grant specification.

The Choir holds a current bank account at Barclays Bank plc, Borehamwood Branch. The Independent Examiner for the year was Fiona Hall, ACA.

Helen Street
Radlett Festival of Music-Treasurer
October 2024



Radlett Festival of Music

1155671

Receipts and payments accounts

CC16a

For the period
fromPeriod start date
01/01/2023

To

Period end date
31/12/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Radlett centre profit	-	-	-	-	-
HCC grant for concert	-	300	-	300	2,000
Aldenham Parish Council grant	-	-	-	-	2,000
Radlett festival grant	-	1,000	-	1,000	1,000
Hertsmere grants	-	-	-	-	500
Hertsmere grants	-	-	-	-	-
Sub total (Gross income for AR)	-	1,300	-	1,300	5,500
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	1,300	-	1,300	5,500
A3 Payments					
Ben Brown (sound and lighting)	-	-	-	-	150
Accessories and food costs	-	41	-	41	153
Solopress printing costs	-	180	-	180	366
dor2dor advertising	-	-	-	-	205
ember design company	-	100	-	100	160
Radlett Centre deposit	-	480	-	480	480
Acoustic Amp from Manns	-	-	-	-	166
soloist clothes	-	-	-	-	136
2021 Christmas costs	-	-	-	-	96
ink reimburse (choir words and letters)	-	40	-	40	-
2021 making music	-	-	-	-	192
Christmas costs	-	-	-	-	-
Radlett Centre net loss	-	421	-	421	671
making music insurance	-	197	-	197	193
double payment (now in liabilities) and music	-	-	-	-	311
drop box (from previous years)	-	-	-	-	346
Volunteer gifts from 2022	-	115	-	115	-
Volunteer gifts from 2023	-	139	-	139	-
Jubilate choir donation	-	100	-	100	-
Sub total	-	1,813	-	1,813	3,625
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	1,813	-	1,813	3,625
Net of receipts/(payments)	-	513	-	513	1,875
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13	2,668	-	2,682	807
Cash funds this year end	13	2,155	-	2,169	2,682

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
CCXX R1 accounts (SS)	1	to nearest £	to nearest £	to nearest £

B1 Cash funds

Barclays account	13	2,155	
	-	-	-
	-	-	-
Total cash funds	13	2,155	-

(agree balances with receipts and payments account(s))

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
net amount owed by H Street for overpayment		75	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
C.M. Jessop	CATHARINE JESSOP	15/10/2024



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

THE RADLETT FESTIVAL OF MUSIC

On accounts for the year
ended

31 DECEMBER 2023

Charity no
(if any)

1155617

Set out on pages

1-2

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

F. C. HALL

Date:

15/10/24

Name:

FIONA HALL

Relevant professional
qualification(s) or body
(if any):

~~ACA~~ ACA MEMBER OF ICAEW

Address:

14 CLAPPERS MEADOW

MAIDEN HEAD

BERKSHIRE SL6 8TT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.