



Chair's Report 2020-2021

There are many superlatives that can be put on last year. We are living in quite remarkable times. For me, this was sharply brought into focus when we published our statistics for 2020, and it was pointed out that every month from March 2020 had consistently been as busy as every Christmas. For the previous 7 years, we have always geared up for December, with extra stock, long sessions and a winter wellness programme. We got to the end of the month feeling tired but satisfied that we had met need at a time when it mattered. Now we are doing the same every month. Consistently. This is a remarkable achievement, but a real tribute that the volunteers, management, and trustees of Borehamwood Foodbank who have wanted to stand firm and walk alongside our clients as we go through all the twists and turns of this pandemic.

We have only been able to achieve what we have by hundreds or possible thousands of small contributions across the community that make up the whole. We are humbled by the support of the people of Borehamwood who drop a can or two into the Tesco, Morrisons or Sainsbury's collection boxes each week. There have been street What's App group who have got together to do a collection; churches, synagogues and community groups who, despite their own restrictions, have made valuable donations and local companies who have generously supported their local community through us. We appreciate the thought and care that individuals put into their donations so that food that has been freely and generously given, can be passed onto those who need it with the same love and care.

Of equal importance we have been supported by means of generous personal financial donations which allow us to grow, develop and ensure that we can offer consistently support with fresh and good quality food and goods to our clients.

And finally, we have been supported by our partners and other community organisations. The pandemic has allowed us to make new contacts and links with schools and local agencies. The support of local organisations has been fantastic, and a real boost to the Foodbank. The changing landscape means that we are looking forward to working much more closely with local groups, especially with the purpose of challenging food poverty in this community.

The year which is covered by this report consists of a summer of uncertainty, the long months of lockdown 2 and, with vaccination, the months when we are beginning to try to understand the wider impacts of this pandemic and the new challenges in front of us.

Much has changed for the Foodbank in this period; here are some of our highlights:

- We have expanded our storage capacity with the addition of one container and provided another container so we could move from the car park / church to our own space for weighing, labelling, and storing food. We have been blessed with some personal fundraising to allow the last cabin to happen and are truly indebted to Fr Dominic and his parish for being such generous hosts / landlords.
- We have welcomed two new employees: Dave Blake started on 1st April as our Stock Controller, and Syrina Prince started on 13th June as our Distribution Manager.
- Over the summer we continued with 6 summer lunches consisting of craft or cookery activity packs. We distributed new school uniforms to 120 local children.
- We restarted school lunch pack at the beginning of lockdown 2 and from 13th January to 3rd March provided nutritious food packs to 60 children per week. The packs included hot meals thanks of the efforts of Fr Dominic and his parishioners.
- We ran fuel grants thought 2020 up until Easter 2021 to support those with additional fuel costs due to the pandemic. We were supported in this effort with funds from HCF and the Rotary Club of Elstree and Borehamwood.
- Borehamwood Foodbank was given an extremely generous grant from a local donor to provide items for winter wellness. We used this for fuel grants, winter coats for children and duvets and throws and other items for adults.
- In February 2021 we very touched to have our keyworker status recognised by being offered early vaccinations for the whole volunteer team by Communities 1st
- Our partnership with CA Hertsmere restarted on 1st April 2021, with funding secured for the next two years and the need for imbedded welfare support being clearly demonstrated at each of our sessions.
- We have started a full programme of volunteer training. This has included sessions from the Samaritans, SAHWR on domestic abuse services and training on Safeguarding. Some of this training has been supported by grants from Communities 1st.
- Recently we have welcomed Dave Golding, Community Engagement Officer to our sessions to support those attending with COVID testing and vaccination. This has been a very positive input for our clients.
- As chair I have begun to attend the Hertsmere, and across this and other platforms am delighted to have the opportunity to speak with other organisations about food poverty.

A positive consequence of this pandemic is the wider recognition that food poverty is a real problem, can be experienced by anyone when circumstances go against them and can have devastating consequences for ongoing mental and physical health. This wider recognition has taken shape in awareness about school meals and holiday hunger, and by the means of more food initiatives in our community brought about by Hertsmere BC and local charities. In this

field we have a unique voice: we will always want to provide food with respect and kindness, that meets the needs of those that come into us, but we know that food dependence does not solve problems. In the year coming will continue to support anyone in the community that needs food, whilst beginning to understand what we are doing or can additionally do to help people have a future with food sustainability.

I would like to formally thank:

The volunteers: the Monday team, the Thursday Team, our labellers and sorters who come in Monday to Friday, our delivery drivers, those who pick up donations from stores across the borough, school lunch volunteers and all those who give of their time.

Our staff: Kim who has had an ever-widening job description, but is now focussing on Volunteer Coordination, Syringa and Dave who we are thrilled to have on board

As mentioned before all our donors to supermarket drop boxes, local collections, and individual food drives.

We would like to thank Marion and all the staff at Borehamwood Tesco Extra for their continued support and Claire at Morrisons for her consistent donations.

To the following organisations that have made significant contributions to Borehamwood Foodbank during the year:

HCF	B&M Stores Watford
Caritas and The Cardinal's Appeal	BMI Healthcare Decontamination Ltd
Trussell Trust	Bio Products Labs Ltd
Hertsmere Borough Council	Communities 1 st
Borehamwood and Elstree Synagogue	CA Hertsmere
Radlett Reform Synagogue	Sri Sathya Sai Organisation
Liberal Synagogue, Elstree	The following local churches: St Michaels and All Angels, St Nicholas, St Giles, St Marks and St Andrew
Rotary Club of Elstree and Borehamwood	
JR Reddington	
Buckingham Group	
Metro Bank	
North London Food Aid	
Watford, Harrow and Barnet Foodbank	

The following schools: Cowley Hill, Summerswood, Parkside, Meryfield, St Teresa's Saffron Green, Hertswood, Nicholas Breakspear, Haberdashers Boys and Girls School, Monksmede, Kenilworth and Fairfield

We are delighted that we have been nominated as the Mayoral Charity from Elstree and Borehamwood Town Council 2021-2022 and look forward to working closely with them.

Judith Elders

Chair, Borehamwood Foodbank

22nd June 2021

Borehamwood Foodbank CIO

Charitable Incorporated Organisation

**Report and Accounts for the Year Ending
31st January 2021**

Charity Registration number 1155599

Borehamwood Foodbank CIO

Income & Expenditure Report for the year to 31st January 2021

	Notes	Year to 31 January 2021 £	Year to 31 January 2020 £
INCOME			
Restricted grants	13	38,276	21,494
Unrestricted grants		12,742	7,500
Donations		49,424	14,968
Gift Aid		39,322	2,241
Other funding			
Bank interest		22	33
Income for period	2	<u>139,786</u>	<u>46,236</u>
EXPENDITURE			
Membership of Trussell Trust		360	360
Foodbank costs		37,394	29,678
Salary costs		9,299	9,356
Pension Costs		867	259
Equipment		1,952	
Depreciation		1,982	370
Insurance		648	641
Office & Printing		1,377	1,358
Governance		449	567
Utilities		4,400	1,250
Marketing		102	
Training and conferences		829	35
Sundries		89	38
Total Expenditure		<u>59,748</u>	<u>43,912</u>
Surplus (Deficit) for year		<u>80,038</u>	<u>2,324</u>
Less transfer to Reserve Account			
Increase(decrease) in Restricted Funds	13	6,950	-1,414
Increase(decrease) in Cumulative Surplus		<u>73,088</u>	<u>3,738.00</u>
		<u>80,038</u>	<u>2,324.00</u>

Borehamwood Foodbank CIO

Balance Sheet at 31 January 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	3	16,199	2,059
CURRENT ASSETS			
Stocks			
Prepayments and Debtors	5	10,223	965
Cash at bank		86,332	28,356
Cash in hand		16	208
		<u>96,571</u>	<u>29,529</u>
CREDITORS (amounts falling due within one year)			
Creditors and accruals	6	2,452	1,332
		<u>2,452</u>	<u>1,332</u>
NET CURRENT ASSETS		<u>94,119</u>	<u>28,197</u>
		<u>110,318</u>	<u>30,256</u>
CAPITAL AND RESERVES			
Reserve Fund		6,000	6,000
Restricted funds	13	9,019	2,609
Surplus on Income & Expenditure Account		95,299	21,647
		<u>110,318</u>	<u>30,256</u>

The Financial Statements were approved by the Board of Trustees

Signed

Date:

Borehamwood Foodbank Charitable Incorporated Organisation

1 Accounting Policies

A Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Companies Act 2006.

Borehamwood Foodbank CIO meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

B Preparation of the accounts on a going concern basis

Borehamwood Foodbank is mostly dependent upon volunteers and there is one part-time paid worker. The buildings used by the foodbank are owned and there are no commitments to pay rent or service charges to Saint Teresa's Roman Catholic Church where the foodbank is located. We do however make voluntary contributions to defray some costs incurred on our behalf by the church.

C Reserves Policy

In common with many charities the trustees have considered it prudent to set aside a part of the accumulated surplus to pay outstanding commitments particularly salaries, and to enable the closure of the foodbank in an orderly manner including clearing the site of concrete bases for our buildings. Thanks to the generosity of funders, the general public and our hard-working volunteers we do not see closure being forced upon us for financial reasons nor, regrettably any diminution in the needs for our services.

D Income

All income is recognised when received

E Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity, this is normally upon notification of the interest paid or payable by the bank

F Volunteers

The value of the work performed by our volunteers without charge is not incorporated into these financial statements. Although the value is considerable, it is excluded due to the difficulty of valuing it's reliability

G Inventory (Stock)

Stocks of food and other distributed items are not valued due to the difficulty of valuing them reliably and consistently. In addition these stocks are restricted to foodbank distribution and have no realisable value. At 31st January 2021 our stocks amounted to 7,132kg (2020 was 9,518kg), which using the Trussell Trust calculator, is worth approximately £12,481 (2020 £16,655)

H Tangible fixed assets

Individual fixed assets costing over £500 are capitalised at cost. Depreciation is charged at a rate of 10%

I Funds Accounting

Restricted funds are monies where the donor requires that the donation must be spent on a particular purpose and returnable if unspent in a set period of time

2 Turnover

	2021	2020
	£	£
Income including grants and donations	139,786	46,236

3 Fixed assets

	2021	2020
	£	£
Cost price at	3,699	3,699

Borehamwood Foodbank Charitable Incorporated Organisation

Acquisitions	16,122	
Cost price at end of year	<u>19,821</u>	<u>3,699</u>
Cumulative deprecation	1,640	1,270
Depreciation charge for year	<u>1,982</u>	<u>370</u>
Cumulative deprecation	<u>3,622</u>	<u>1,640</u>
Net Book Value at start of year	2,059	2,429
Net Book Value at end of year	<u>16,199</u>	<u>2,059</u>
4 Movement of funds during year	2021	2020
	£	£

This is stated after charging:

Depreciation	1,982	370
Independent Review Fees	420	420
	<u>2,402</u>	<u>790</u>

5 Prepayments and Debtors	2021	2020
	£	£
Trussell Trust Subscriptions	240	240
Insurances	78	75
Gift Aid	9830	575
Client Welfare fund	75	75
	<u>10,223</u>	<u>965</u>

6 Accruals and Creditors	2021	2020
	£	£
Pension accrued	32	
Provision for independent review	420	420
Payroll fees		6
Volunteer Expenses		625
Tax and social security (PAYE)		31
Donation to St Theresa's church	2000	250
	<u>2,452</u>	<u>1,332</u>

7 Benefits- Trustees

No benefits were paid to the trustees in 2020 or 2019 other than expenses incurred while on Foodbank business. These were agreed and approved and wholly for the benefit of the CIO.

8 Insurance

An insurance policy is in place to protect the trustees or any of them , against personal liability arising from their actions as trustees of the CIO

9 Paid employees

The CIO had had one part time paid employee throughout 2021 and 2020 financial years

10 Restricted Grants Received

HCF (Co Op) R/S Winterwellness / Family Lunches
 Fuel Support (HCF, Citizens Advice, St John Southworh, Martin Lewis Covid, Hertsmere Councillors. Afro GP's)
 Martin Lewis covid grant Client Welfare support
 Martin Lewis Covid Grant: School Uniform
 Groundwork: Freshfood
 School Lunch Packs (Hertsmere, Clarion Futures, Martin Lewis Covid Grant, Summerswood School)

Borehamwood Foodbank Charitable Incorporated Organisation

11 Other Grants
Caritas for continuing Operations

12 Major Donations
Tesco Top up via Trussell Trust
Radlett Reform Synagogue
Cardinals Appeal
Buckingham Group
Betty Messenger Foundation
HCF Grant
Bio Products Lab Limited

13 Use of restricted funds

	St Johns Southworth Family lunches £	Fuel Support £	School Uniform £	Groundwork Freshfood £	HCF Winterwellness plus H'Mere Councillors winter wellness £	HCF (Co Op) family lunches £	school lunch packs £	Client Welfare Support £	Total
Balance of grant b/f	1,908	463		64				174	2,609
Amount Received		12,520	3,000	1,166	10,500	6,600	3,490	1,000	38,276
Expenditure	(1,908)	(12,983)	(2,519)	(1,230)	(4,891)	(3,738)	(3,490)	(1,107)	(31,866)
Balance of grant c/f	nil	nil	481	nil	5,609	2,862	nil	67	9,019

Borehamwood Foodbank CIO
Independent Examiners Report

For the Year Ended 31st January 2021

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st January 2021

Responsibilities and basis of report

As the charity trustees of the company (CIO) (who are treated as directors for the purposes of the company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('The 2006 Act')

Having satisfied myself that the accounts of the company are not required under Part 16 of the 2006 Act and are eligible for independent examination , I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act

Independent Examiner's Statement

The Company's gross income was less than £250,000 your examiner is not required to be a member of a body listed in section 145 of the 2011 Act. However, I can confirm that I am qualified to undertake the examination and I am indeed on that list because I am a member of The Institute Of Chartered Management Accountants


I have completed my examination . I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect :

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act, or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view ' which is not a matter considered as part of an independent examination ;or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Signed ... 
Sally Jane Wainwright ACMA

Date 15/05/2021

Isis House, Smith Road, Wednesbury,
West Midlands
WS10 0PB

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the									
Signed ..					Date 15/05/2021				
Sally Jane Wainwright ACMA									
Isis House, Smith Road, Wednesbury,									
West Midlands									
WS10 0PB									