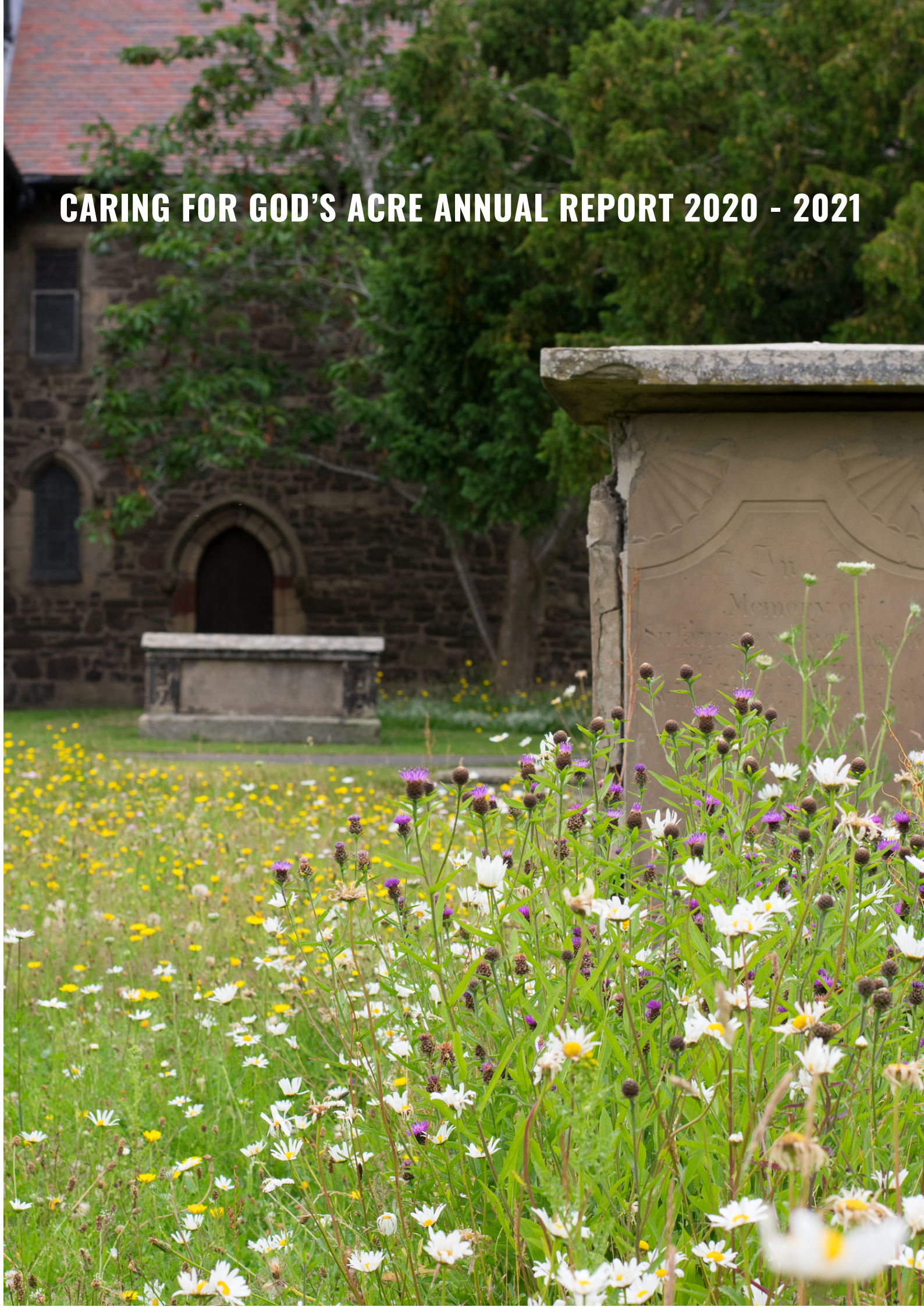


CARING FOR GOD'S ACRE ANNUAL REPORT 2020 - 2021



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REPORT FROM THE CHAIR



I am sure many of you reading this Report will have been touched by Coronavirus over the last 12 months, how its virulence and tenacity have taken us all by surprise! But with help and the extraordinary dedication and generosity of so many people we have adapted the everyday to begin to live with it and the losses we have suffered both here and throughout the world.

Caring for God's Acre is lucky to have such a robust and adaptable staff group who, as you read here, have adapted our technology during the last year, with help of

a grant from the National Lottery, to redesign aspects of our work and reach out further to connect with even more of you on line and open a virtual door to the natural world on your doorstep.

We have been so lucky to have the steadfast support of so many of our funders through the pandemic which has given us the confidence to think creatively and do our best to support so many of you who keep the teeming biodiverse life in our burial grounds open to all.

When faced with the challenges of the last year, the Charity is lucky to have personnel throughout, members, trustees, staff and volunteers, who are not frightened of change, but who are excited by it and who have, I hope you agree, done their best to adapt what we do and get us to a position where we can grow sustainably.

I do hope you will enjoy reading this Report.

Oliver Goode, Chair, Caring for God's Acre

November 2021

GENERAL INFORMATION

PRESIDENT

HRH The Prince of Wales

PATRONS

Lawrence Banks CBE, DL., VMH.

Sir Roy Strong, CH

The Rt Revd Dr Alan Smith, The Bishop of St Albans

Dr George Peterken OBE

Prof Chris Baines

Prof Stefan Buczacki

TRUSTEES

Oliver Goode Chair

Gillian Binks Vice Chair

Joe Manifold Treasurer

Lisette Davies Secretary

Anni Holden

Judith Leigh

Catherine MacCarthy

Alex Glanville

Simon Cooter

STAFF

Harriet Carty Director

Andrea Gilpin Development & Communications Manager

Alex Logan Conservation Volunteer Manager

Prue Dakin Office Manager

Georgina Sharp Beautiful Burial Ground Community Coordinator

Liam Taylor Beautiful Burial Ground Data Manager

Mick Clifton Fund Raiser and Project Manager

Anna Wilde Project Support Officer

BANKERS

HSBC, 6 High Street, Bishop's Castle, Shropshire, SY9 5BJ

INDEPENDENT EXAMINER

S.E. Hardwick, Armstrong Rogers & Co., 45 Etnam Street, Leominster
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CONTACT

11 Drover's House, The Auction Yard, Craven Arms, Shropshire SY7 9BZ

01588 673041 - info@cfga.org.uk - www.caringforgodsacre.org.uk

Charity Registration Number 1155536.

CfGA commenced operations as a Charitable Incorporated Organisation (CIO) on 1st May 2014 - CIO Number CE000722.

OBJECTIVES OF THE CHARITY

The charity's objectives are to promote, for the benefit of the public and for the advancement of education, the conservation, enhancement and interpretation of the natural and built features of burial grounds of all types and denominations.

ACTIVITIES

- To carry out projects as they arise in the furtherance of the objectives stated above
- To encourage the public to investigate, research and record within burial grounds thus adding to the body of information and records made
- To assist those with responsibility for burial ground maintenance with advice and support
- To promote public awareness of burial ground importance and conservation
- The Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to guidance published by the Commission concerning public benefit.

REVIEW OF COMMUNICATIONS

Communication developments are led by Andrea Gilpin and Anna Wilde

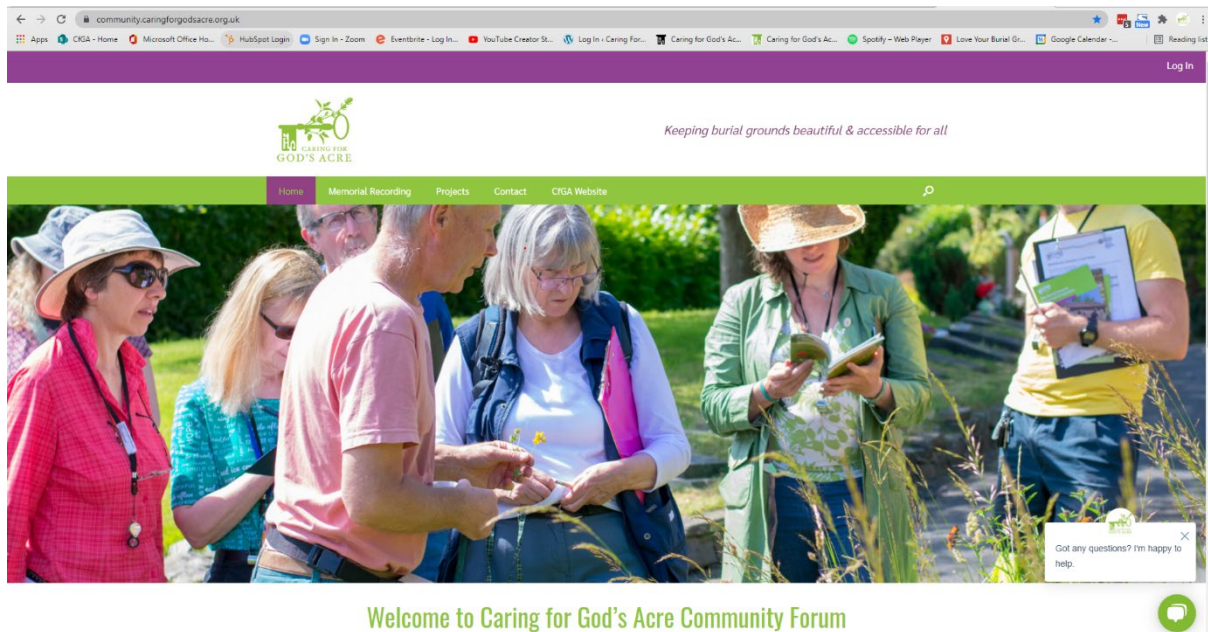
All of our project and core work relies on excellent communications and we have focussed on this over the year, partly as a response to the lack of face-to-face meetings and activities. This has resulted in a marked increase in our reach via digital platforms including our own website and social media.

The **website** continues to be well used. There has been a **35% increase** in the number of visitors to **10,700** during the period 1st October 2020 – 31st March 2021; visitors viewed **33,884 pages** over this time. During March 21 (when Churches Count on Nature was gathering momentum) **the number of visitors more than doubled**. The majority of visitors are finding us via Google search, although social media continues to send traffic to the site, with Facebook sending the highest number. Engagement via Twitter was also good.

To support the work done for Diocese of Chester and for the Biodiversity Hotspots across Wales Project we set up another website at <https://community.caringforgodsacre.org.uk>. This site can be logged into by groups participating in these projects and they can see content such as **webinar recordings, downloads and links** specific to certain topics which were covered in talks. There is also a **forum chat feature** for the visitors to leave questions and to interact with each other.

Publicity and communication via social media continues:

- 2,636 subscribers to our E-newsletter
- 2,976 followers on Twitter
- 1,359 followers on Facebook



Screenshot from the home page of <https://community.caringforgodsacre.org.uk>

REVIEW OF PROJECT ACTIVITY

Project activity undertaken this year:

- 1 **The Beautiful Burial Ground including Churches Count on Nature**
 - 2 **Emergency Fund project**
 - 3 **Caring for God's Acre Conservation Volunteers**
 - 4 **Biodiversity Hotspots in Mid Wales**
 - 5 **Celebrating Birmingham's Burial Grounds**
 - 6 **Welsh Burial Grounds for Wildlife**
 - 7 **The Georgians in Stone – Listed Monument Conservation Project**
 - 8 **Restoring Shropshire's Verges Project**
-

1 THE BEAUTIFUL BURIAL GROUND

Delivered by Harriet Carty, Georgina Sharp and Liam Taylor, supported by Prue Dakin, Andrea Gilpin, Anna Wilde and Mick Clifton

The **Beautiful Burial Ground (BBG)** project was running for the whole of this reporting period. It started in May 2018 and is scheduled to end by December 2022.

This remains our largest project, it involves **two dedicated members of staff**, George (4 days) and Liam (4 days), plus combined nine days per week from Prue (2 days), Andrea (1 day), Anna (1½ days) and Harriet (2½ days). Mick Clifton joined the BBG team and has worked throughout this year (2 days). The third year of the Beautiful Burial Ground Project has been seriously interrupted by Covid-19 and lockdowns but **much has continued and gone well.**

All of our training activities on site were stopped completely during the first lockdown then resumed in reduced and controlled ways once this lifted. These activities are seasonal, with most taking place in the spring and summer. Biological recording takes place in the main during these seasons (apart from autumn fungi) and built heritage /social history recording tends to run in warmer months as this is pleasanter for participants. **The cancelling of training until mid-July 2020 meant in effect that we lost the best part of a year of activity.**

Some of the BBG staff were furloughed or worked reduced hours (see Staff section for details).

We have continued to work in partnership with the **National Biodiversity Network, the Church of England and the Church in Wales** to deliver this project and continue to build relationships with interest groups.

BUDGET

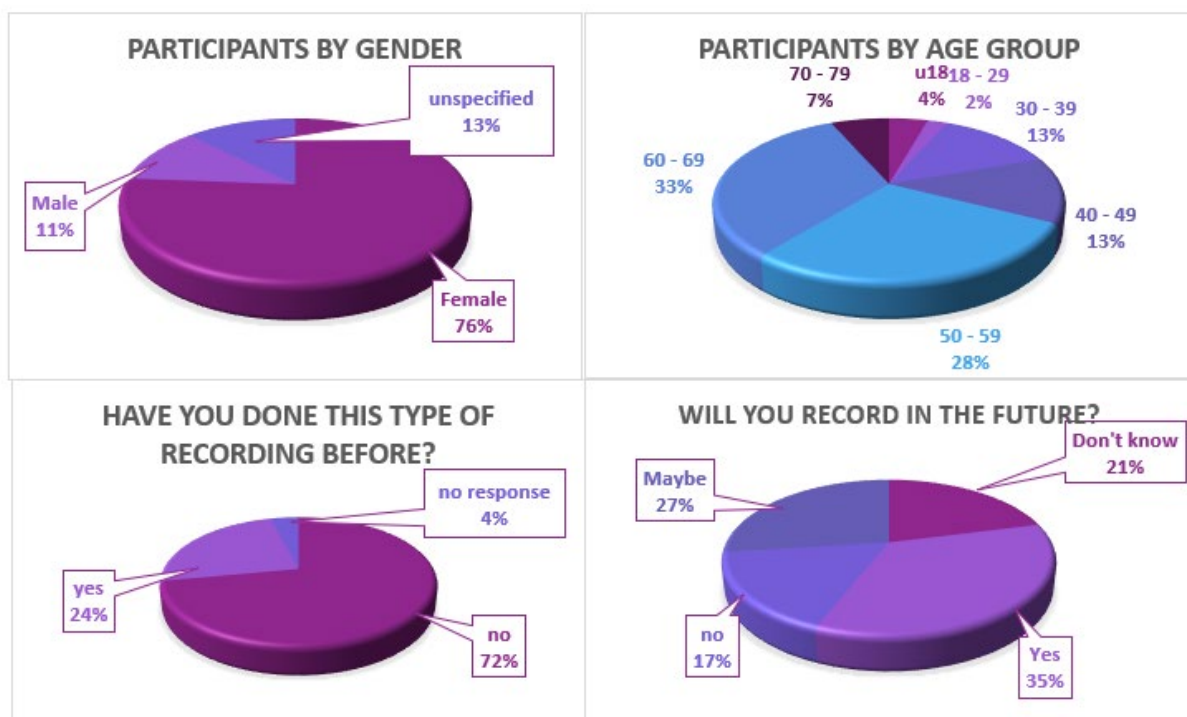
Spend was reduced this year by just under £28k, largely due to very few training sessions with groups taking place during lockdowns.

In December 2020 we **applied to the Heritage Fund for an uplift of £26,736 which was granted**. This will cover the costs of maintaining staff and running activities until December 2022. Initially BBG was due to complete by May 2022 so **this extension will give us a further spring and summer for training activities and encouraging recording**.

TRAINING AND EVENTS

We have run **94 events in the project so far against a target of 124 for the whole project**.

Due to Covid restrictions we were only able to run four botanical sessions and five fungi sessions this year.



UNDER-REPRESENTED GROUPS

We are working with **three groups of people**, frequently under-represented in heritage projects that we have identified as being particularly suited to our type of activity. These are **families with younger children, people with disabilities and people with mental health issues**. **40** sessions have taken place in the project so far, many facilitated by partner organisations. **764** people have been engaged with the project. No activities for these groups were possible in this year due to Covid-19.



Learning about small mammals in burial grounds in a British Sign Language interpreted session.

DATA MANAGEMENT

54,272 records have been shared with the project

38,312 gathered independently, and **4,180** generated through BBG sessions

325 recorders submitting data who have not submitted data on burial grounds into systems previously

Volunteer recorder time equivalent to **£363,363**



We have finished **mapping the burial grounds of England and Wales**, and now have complete coverage across England but lack cemeteries and non-conformist chapel yards in Wales.

RAISING THE PROFILE OF THE PROJECT



724 subscribers to our 12 e-newsletters



72 articles in partner newsletters, local newsletters and national press



10 webinars to **724** people



37 Presentations to interest groups capturing **2099** people



21,832 direct hits to BBG website pages



2823 followers



1,254 followers **274** posts reaching **111,751** people



Regularly updated website



Gwnaed yn bosibl gan

**Cronfa
Treftadaeth**

Made possible with

**Heritage
Fund**

CHURCHES COUNT ON NATURE

This initiative is part of the BBG project and is a partnership between **Caring for God's Acre, the Church of England, the Church in Wales and A Rocha** (a Christian charity who run the Eco church award). **Churches of all denominations** were encouraged to take part in Churches Count on Nature and to run **biological recording events**. The first event took place during **Love Your Burial Ground Week** (p.26) in **June 2021** so is out of this reporting period, but the planning took place during it. All participants were directed to the CfGA website which contained information, Frequently Asked Questions and registration forms.



Screenshot of FAQs for Churches Count on Nature

2 EMERGENCY FUND

Delivered by Mick Clifton, Anna Wilde and Andrea Gilpin

In October 2019 we were **awarded a grant of £40,500** by the **National Lottery Heritage Fund** under their Emergency funding stream, this project finished in January 2020.

This project allowed us to make a series of **technological advancements** to both increase our ability to manage under Covid-19 restrictions and also to equip us going forward. In addition, the Fund helped us to **maintain our Conservation Volunteering** in the face of social distancing restrictions and additional costs such as increased volunteer mileage as we could not lift share.

We have:

- Upgraded our systems to **enhance distance working and communications**.
- Initiated a series of **16 podcasts** which will go live in 2021 – 2022.
- Run **6 webinars** with more taking place in 2021 – 2022.
- Carried out **9 practical conservation tasks** in Shropshire with Covid-19 safety systems in place and reduced volunteer numbers.

- Created **3 minifilms** – Love Your Burial Ground Week, Sites to Inspire, Using the Botanical Companion.
- Set up an **online forum** space for specific groups such as participants in a particular project or those sharing a particular interest.
- Develop of system of **virtual site visits** to allow us to give management advice without the need for an actual site visit. Initiated during lockdown, this will be useful once all restrictions are lifted too.

The Emergency Fund is funded by the National Lottery Heritage Fund, thanks to National Lottery players.



3 THE CARING FOR GOD'S ACRE CONSERVATION VOLUNTEERS

Delivered by Alex Logan

This project is on-going and the team have been active now for **over a decade**. We continue to build our conservation volunteers and to seek funding for their work.

This year has been difficult for the Conservation Volunteer team due to Covid-19 and lockdowns. Alex was unable to lead work parties and was furloughed from 25th March to 25th June and then again from 3rd November to 31 March 2021. He was able to resume work at the end of June 2020 and then again in March 2021 with strict Covid-19 protocols in place and reduced numbers of volunteers. He has been able to run conservation tasks since then, managing to keep on top of the work within **42 burial grounds** that the team visit. With the support of our church contacts and volunteers, the CfGA volunteers completed **64 task days**. We've given advice, support or practical assistance to burial grounds in Shropshire, Herefordshire and Powys, having taken on **another three sites** within this period.



Over 1,440 volunteer hours were given in the management of churchyards and burial grounds, supporting community and church groups and the work of CfGA.

The support of our enthusiastic volunteers was vital in enabling this to happen and thanks go to them for their fantastic efforts and continued support. We have **72 volunteers registered** (three more than the previous year) and **37** of these come out on tasks regularly. There are usually up to **16** of our regular volunteers on a task, often joined by local people, although this was reduced to follow the varying government guidelines which were in place over the year.

PARTNERSHIP WORKING

This year saw the CfGA Conservation Volunteers **working with several partners to deliver conservation management to as many burial grounds as possible**. Partnerships included:

- **The Shropshire Council Outdoor Team**
- **Shrewsbury Town Council volunteers**
- **Friends of Longden Road Cemetery**
- **South Shropshire Youth Forum**
- **Friends of Cressage Churchyard**
- **Connexus Housing Association**
- **Shropshire Dormouse Group**
- **Shropshire Hills Discovery Centre (Grow Cook Learn)**
- **The Environment Agency**
- **The National Trust**

The volunteer team have always been interested in the biodiversity of the sites they visit and this year we started **recording species more systematically and making biological records** after each task. These records are submitted to the local record centre and to NBN.

This year we have widened the type of work that we do, and our volunteers have been involved in building and **siting of an additional 36 dormouse boxes** at one site known to have dormice. Volunteers have been making **open-fronted bird nest boxes to target spotted flycatchers**, which have been installed at several sites.

Conservation Volunteer Fred Porton in Bromfield Churchyard with the 36 dormouse boxes and a tawny owl box he made



Despite the unprecedented circumstances during this period, **the volunteers collected well over a kilo of yellow rattle seed** from local meadows some of which we used to enhance our churchyard sites and some was sold, **creating much needed funds for the project**. We also ran several volunteering days near Bishops Castle where we were paid to provide conservation work on a scheduled monument. This involved thistle removal, scything and sowing yellow rattle seed. Our part in the **National Trust Stepping Stones Project** was a little reduced by the lockdowns however Alex did **run two scythe courses** for National Trust volunteers and staff as well as local smallholders, this also generated scythe sales through our CfGA shop. We also **manage 2 roundabouts in Presteigne**, introducing meadow species including oxeye daisy, red clover and yellow rattle. Working with the **South Shropshire Youth Forum** we ran joint activity days for young people who learnt about the importance of churchyards and their associated wildlife.

ENVIRONMENT AGENCY GRANT

The Conservation Volunteer team **received a grant of £1,500** from the Environment Agency towards work to improve the biodiversity within churchyards in the **catchment of the River Clun**. This grant covered visits to



churchyards within this catchment and the Environment Agency also purchased a range of habitat boxes including a Barn and Owl box, bat boxes to go in trees and other bird boxes. These will be erected in churchyards in the Clun catchment during 2021-2022.

4 BIODIVERSITY HOTSPOTS ACROSS WALES

Delivered by Andrea Gilpin and Mick Clifton

This project started on 1st October 2020 and will continue until 31st March 2023.

This is the first year of a **three-year project** which is enabling and supporting managers of burial grounds to **help preserve and enhance their flower rich grassland and engage the wider community**. The project runs across the counties of **Wrexham, Flintshire, Denbighshire, Ceredigion and Powys**.

Since the 1940s over 97% of flower-rich grassland, that was once widespread in the countryside, has vanished, with burial grounds remaining one of the few strongholds of this incredibly important habitat. As a response to this we are offering a range of free services to burial ground managers across the project area which include:

- **Receive free training on a variety of topics such as grassland management, involving the community, species surveying, looking after veteran trees, writing a management brief**
- **Have a grassland survey undertaken of their burial ground**
- **Enjoy a supportive network of peer to peer support with input from specialists**
- **Have access to our new improved advice material**
- **Receive a base map of their site**
- **Receive support in writing a Management Brief for their site**
- **Receive advice on their ancient/veteran trees (our resources for this will concentrate in Wrexham, Flintshire and Denbighshire)**
- **Have their site showcased as a best practice site or case studies for others to be inspired by and learn from.**

The majority of work to date has been spent on planning the project, developing resources, undertaking awareness and publicity and developing electronic systems for the project to flow over the three years lifespan. Currently, **we now have 51 burial grounds registered with the scheme**.

A series of **7 training webinars** have been developed with the first two of these running in April 2021 (*What's so special about churchyards* and *Blooming and Beautiful – getting the balance right*) which were very well attended by participating burial ground managers.

An element of this project includes a **limited number of free grassland surveys** to be undertaken of burial grounds (to be completed over the summer of 2021) so that this information can be used to help develop management plans for specific sites. Nominations for grassland surveys opened in April 2021 and it is expected that **over 20 sites** will be surveyed later in the year.

Biodiversity Hotspots across Wales is funded by the Welsh Government via Natural Resources Wales.



5 CELEBRATING BIRMINGHAM'S BURIAL GROUNDS

Delivered by George Sharp, Harriet Carty and Anna Wilde

This project started in December 2019 and will continue until December 2022. This project is primarily concerned with **social history** and it takes place within **5 burial grounds in Birmingham**, which are:

- **Handsworth Cemetery**
- **Brandwood End Cemetery**
- **Key Hill Cemetery**
- **Warstone Lane Cemetery**
- **St Barnabas Churchyard**

Local people are encouraged to **discover the interesting social history** to be explored in these burial grounds which were chosen by Birmingham City Council bereavement staff, focusing on sites **representing particularly multi-cultural communities**. The sites were mapped using a mapping and recording system called the **Burial Ground Management System** which has been created by Atlantic Geomatics, a private company. The system allows users to interrogate data, searching for specific names, dates or other parameters. Once full of monument records, this will be **invaluable for local history research** and will be stored within the Birmingham archive.

Progress on the public aspects of this project were hampered by the successive lockdowns and their effect on our ability to run sessions. This hiatus did give us the opportunity to make connections with friends' groups and partners that we are working with on this project.

As lockdown eased it became evident that the Handsworth Municipal Cemetery was not the site for this stage in the project. It is a busy cemetery with lots of grave visitors and multiple digging teams active. Unlike other cemeteries we operate in there was not an 'older, unvisited' area but new and regularly visited graves were amongst the oldest graves in every section. We felt the opportunity for upsetting the recently bereaved and grave visitors was too high to be bringing in groups of memorial recorders, although recording in pairs once people were trained up remains a possibility.

Still wishing to be active in the Handsworth area we have turned our attention to the burial ground of **Handsworth Parish Church (St Mary's)**. There has been a church on the site since at least the 1200s and the burial ground has **some interesting memorials from the Georgian period** as well as some memorialising the **local Roma encampment** and other notable locals. The mappers have been out to collect the data from this site, and we expect the map by the autumn.

St Barnabas Churchyard in Erdington has had all its memorials recorded and photographed and added to the map thanks to the efforts of two people from the Erdington Historical Society. There is a wider churchyard project here to try and make the churchyard a safer and more pleasant place to spend time. Through the project we are supporting the church team in **setting up a Friends group** and moving their churchyard initiative forward.



In the **Jewellery Quarter Cemeteries**, we are ready to start recording as soon as restrictions allow. We are working with the **Jewellery Quarter Cemeteries Project Officer Josie Wall** and the Friends group to stimulate interest and arrange some sessions.

The **Friends Group at Brandwood End Cemetery** are keen, key partners and we are planning a programme of recording sessions over the summer

Celebrating Birmingham's Burial Grounds is funded by the National Heritage Lottery Fund, Historic England and the Garfield Weston Foundation.



6 WELSH BURIAL GROUNDS FOR WILDLIFE

Delivered by Mick Clifton and Harriet Carty

This project started in November 2019 and will continue until December 2022.

The project will build on the work done by the Beautiful Burial Ground, taking the raw, biodiversity information that is being generated by this project and using it to **influence management**. Whilst most of the project will be Wales based, some aspects span Wales and England. **The project will now last for 3 years**, as the funders have agreed to an extension, it will end in December 2022.

We will:

- Create a **bespoke IT system** which links **the Burial Grounds Portal on the NBN Atlas** with both the **Church Heritage Cymru and the Church Heritage Record** which are built heritage systems used in planning change in churches and burial grounds. This will summarise the **key biodiversity information** that is needed by managers
- Produce **toolkits and minifilms** on topics of interest to burial ground managers such as **Veteran Trees, Interpretation and Meadow Management**
- Identify the most **important Welsh burial grounds for wildlife** (using the Burial Ground Portal) and contact the people who are managing these sites, offering advice and resources
- Raise the **profile of the charity and increase membership**, including improving our systems for distance working

- Create a **network of excellent sites across England and Wales** which can give inspiration and peer-to-peer support. 'Badge' participating sites as **Burial Grounds to Inspire** and supply resources including publicity material

So far we have made a good start and are **close to creating the bespoke IT system** linking the Burial Grounds Portal with the two Church Heritage systems. **Wales is now mapped and visible within the Burial Grounds Portal** and we are encouraging recorders to **visit sites and submit records**. We launched our membership drive at the start of 2020 and now have **162** members, an increase of **56** since we launched this drive. We have developed a system for selecting the **'excellent' sites across England and Wales** and have been contacting churchwardens or other site managers of the chosen sites. We have **28 sites up on the webpage** with **13 more in the pipeline** awaiting full information from the site managers.

Caring For God's Acre > Places > Beulah: Eglwys Oen Duw (Church of the Lamb of God)

Beulah: Eglwys Oen Duw (Church of the Lamb of God)



About this churchyard

This lovely churchyard is under a quarter of a hectare in size and is a level site surrounded by hedges. A search of the botanical records within the National Biodiversity Network Atlas from the 19th century that encompasses this churchyard contains 342 species. There are many bird records with lots of woodland species that are also common in gardens. Some highlights include sparrow hawk, buzzard, tree creeper, pied-billed grebe, spotted flycatcher, tawny owl, greater lesser spotted woodpecker. There are over 30 yellow meadow ant mounds in



Screenshot from CfGA website showing a page from Burial Grounds to Inspire section

Three of the four toolkits are nearing completion and one minifilm awaiting editing. It is not possible to identify the most important sites for wildlife until the Summary Field has been created on the Church Heritage Record and Church Heritage Cymru. This work is currently underway with completion expected by autumn 2021.

Welsh Burial Grounds for Wildlife is funded by the Prince of Wales's Charitable Fund.



THE PRINCE OF WALES'S
CHARITABLE FUND

7 THE GEORGIANS IN STONE – Listed Monument Conservation Project

Delivered by Harriet Carty and Prue Dakin

This project started in April 2019, it was due to end in October 2020 but was extended because of COVID-19 until June 2021.

It is a **built heritage project**, based around the restoration of **12 listed Georgian tombs** in St John the Baptist churchyard of Bishop's Castle, Shropshire.

In addition to the **stone conservation work**, the project has seen volunteers from Bishops Castle Heritage Resource Centre **investigating all things to do with Georgian times** in the locality and specifically, what information exists about the people **commemorated by the 12 tombs**. A local folk singer and song writer, **John Kirkpatrick** has been working with **pupils from the local secondary school** and events have taken place including **a heritage drop-in** to showcase the information discovered by the volunteers. A **History Day** with several speakers took place digitally in March 2021 and the project will close with a **final celebration** in May 2021.



Georgians in Stone Project, May 2021

This project was submitted by the PCC of St John the Baptist, Bishop's Castle with support from CfGA. It is funded by the National Lottery Heritage Fund, with thanks to the National Lottery players.



8 RESTORING SHROPSHIRE'S VERGES PROJECT

This project started in August 2019 and was due to run for 12 months but has been extended due to COVID-19 until August 2021. It is a partnership project between CfGA, the National Trust, Plantlife, Shropshire Council and several Parish Councils. The project aims to manage 10km of flower rich verges well, showcasing how this can be achieved, how attractive and good for biodiversity this is and also how cost effective.

- Raising profile via talks and a Verges Action Day
- Producing a short film
- Assessing verges for biodiversity, safety and suitability for cutting with available volunteers and machinery
- Managing the selected verges by cutting in July or August, collecting and composting the cuttings and then sowing Yellow Rattle seed.

The project was going well until lockdown stopped activity with over 10km of verges selected, surveyed and managed, and 5 talks given by local volunteers. The film was completed in August 2020 and is on our website and the Action Day is taking place in July 2021 as part of a larger Hay Meadow Festival. A leaflet is in the design stage at the end of this year. In addition, RSVP has widened to include several members of the local community and has become a Constituted Group. RSVP has been working closely with Shropshire Council and Kier, their main contractor for verge cutting and are in discussion regarding embedding this improved management of verges into council policy and contractor work plans.

This project is funded by the National Lottery Heritage Fund, with thanks to the National Lottery players.



REVIEW OF CORE ACTIVITIES

Delivered by Andrea Gilpin and Harriet Carty with office support from Prue Dakin and Anna Wilde.

- 1 Support local communities, groups and individuals who manage burial grounds
 - 2 Charity and project development plus general fundraising
 - 3 General management of the charity, its staff, governance, office
 - 4 Organising Love Your Burial Ground Week
 - 5 Supporting and increasing membership including Diocesan Membership
 - 6 Responding to the Covid-19 pandemic
-

1 SUPPORT LOCAL COMMUNITIES, GROUPS & INDIVIDUALS WHO MANAGE BURIAL GROUNDS

We offer **support and guidance** to anybody involved in **managing a burial ground**. We encourage them to consider the full range of features within their site; **biodiversity, built heritage and social history** plus the opportunities to involve their local communities and inform their visitors. We advocate **investigation, recording and research** within burial grounds, to increase the body of knowledge about these fascinating places.

This is achieved through a combination of **phone calls, emails, public speaking and visits**, and through the **provision of resources** including written material, video, website content and social media. This year we added **virtual visits** to our methods of reaching and supporting burial ground managers.

CfGA also supports burial ground managers through the resources that we provide: our **Action Pack, Education Pack, Field Studies Council Fold-out Chart, Botanical Companion, Beautiful Burial Ground DVD and Starter Guide**. All of these are available to download and/or buy via our website. The **Starter Guide is currently sent out in hard copy to anybody who requests it as part of the BBG project**. In addition, we now have **14 mini-films available** on our website.

2 CHARITY & PROJECT DEVELOPMENT PLUS GENERAL FUNDRAISING

During this year, focus has been on continuing the delivery of the Beautiful Burial Ground project plus **building resources via grant applications** and increasing the income raised by staff through management planning and paid practical work for our volunteer manager. We have been building projects which were submitted during this financial year or shortly afterwards by Mick Clifton our Fund Raiser.

These include:

Opening the Ark: a project aimed at spreading the biodiversity from within a burial ground into the wider community, involving people in improving their locality. At the end of April 2021 we were awaiting a decision on this.

Hotspots for Wales: expanding the successful Hotspots project to new areas of Wales including Mid Wales and North-East Wales. This was successful and is now in delivery.

Covid-19 Emergency Funding: this was submitted in September 2020 and delivered by January 2021.

Small grants for our Conservation Volunteers and other aspects of our work: numerous applications have been made to other trusts and agencies, many of which have been successful. Successful applications were:

The Golden Bottle Trust	£500 - conservation volunteering
Powys County Council Nature Partnership Fund	£600 - volunteer training
The Lennox Hannay Trust	£1,000 – conservation volunteering
The Rowlands Trust	£1,000 – conservation volunteering
The Southall Trust	£2,000 – conservation volunteering
The Church of England	£300 - Churches Count on Nature
	£5,000 – Wildlife poster and research work
Tesco Plastic Bag Grant	£1,000 – conservation volunteering

3 GENERAL MANAGEMENT OF THE CHARITY

Core staff are charged with management of the charity including:

- Managing the finances of the charity to ensure best value for all expenditure
 - Maintaining and improving office systems to maximise effectiveness of human resources
 - Reducing our carbon footprint and increasing sustainability
 - Following CfGA policies and updating and checking those policies
 - Organising meetings and reporting to trustees to allow robust governance
 - Keeping up to date with changes in charity policies and systems.
 - Organising the AGM which took place digitally
-

4 ORGANISING LOVE YOUR BURIAL GROUND WEEK

This national event takes place in the second week of June, spanning two weekends. People are encouraged to run **an event of their choice to encourage the public to visit their burial ground**, learn something about it and have an enjoyable time. Events are logged on the CfGA website. This was cancelled in 2020 due to COVID-19.

6 SUPPORTING & INCREASING MEMBERSHIP INCLUDING DIOCESAN MEMBERSHIP

INDIVIDUAL AND GROUP MEMBERSHIP

The individual and group membership of CfGA stood at **162 individual or group members** at the end of April 2021. Two editions of the members' newsletter, **The Lychgate** were produced and

distributed.

This year we ran a **virtual AGM on Zoom**, the speaker was **Professor Harold Mytum** whose talk was titled **Recording Monuments**. **64** people attended the AGM.



DIOCESAN MEMBERSHIP WITH LICHFIELD DIOCESE

We have a rolling membership with the **Lichfield Diocese** through which CfGA supply a range of services including **advice, support, communications** and our **printed resources**. The Lichfield Diocese commit to **monthly financial support** of the charity.

We have:

- **Produced a monthly article for the Bishop's Letter**
 - **Taken on the role of Environmental Adviser to the diocese, fielding enquiries on environmental matters**
 - **Publicised Lichfield activity and key messages that fit with CfGA aims**
 - **Produced an Action Pack sheet on burial ground accessibility following our meeting the previous year**
 - **Become a member of the Lichfield diocese Land & Biodiversity Group**
 - **Offered a reduction on printed material and membership**
-

7 RESPONDING TO THE COVID-19 PANDEMIC

All of our work was greatly affected by COVID-19 throughout the year. During April of 2020 we furloughed 3 members of staff who became unable to do their work as a result of lockdown. We have continued to improve our **distance working systems and protocols for working and for volunteers returning** once it became safe to do so. We kept up to date with advice from a variety of sources including government websites, ACAS website and the Small Charities Coalition. **The Finance and Risk Committee** gave governance to the decision-making taking place which needed to react to rapidly changing conditions.

STAFF AND GOVERNANCE

TRUSTEES

The trustees who held office during the financial year and at the date of this report are:

Oliver Goode	Chair
Gillian Binks	Vice Chair
Joe Manifold	Treasurer
Lisette Davies	Secretary
Anni Holden	
Judith Leigh	
Catherine MacCarthy	
Alex Glanville	
Simon Cooter	

New trustees are recruited as needed, either by appointment at the AGM or by co-option. In 2015 we carried out an initial **skills audit of trustees** which is updated annually. New trustees are **recruited as needed** and we have invited **Revd David Primrose** to join the trustees in June 2021. The charity is governed by its constitution.

TRUSTEE RECRUITMENT

CfGA Director or existing trustees suggest potential new trustees and identify the skills and experience which they would bring to the group. This is then considered by the Director and Chair of Trustees, assessing whether the new individual will fit with the existing skills of the trustees and whether a balance is being maintained regarding skills and experience and the objectives of the charity. If the potential new trustee is deemed to be suitable then either the Director or Chair of Trustees will approach them to see if they will be willing to stand and the other trustees are informed of this by email or post. If interested, the individual is invited to the next trustees meeting to learn more about the charity and the role of trustees. They are then invited to join.

New trustees meet with the Director prior to their first trustees meeting, who explains the work and objectives of the charity. They are given a full set of our publications and also a copy of the Roles of Trustees and generic guidelines on being a trustee from the Charity Commission. One individual was invited to join the trustees during this financial year; this is Revd David Primrose who brings with him

a great deal of experience in community engagement and cohesion as well as working within a diocese.

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to its operations and finances, and are satisfied that systems are in place to minimise exposure to those risks.

GOVERNANCE ACTIVITY

During the year trustees held four trustees' meetings in June, September, December and March. Our **Finance & Risk Committee** meets a few weeks in advance of each of these meetings and then reports to full trustees. Trustees are also sent the minutes of the Finance & Risk Committee meetings. All of these meetings took place digitally, on Microsoft Teams.

The Finance and Risk Committee oversees the **management of the finance**, monitoring expenditure against budget over the financial year. This includes the **preparation of the charity's annual accounts** and the routine financial management. This committee also considers **the risks to the charity** and the **projects being delivered** by the charity. The risk log is considered and updated at each meeting. The Finance and Risk Committee were also consulted regarding **changes to working practices** brought about by COVID-19. These included decisions to furlough and unfurlough staff, decisions regarding whether staff returned fully or partially to work and also plans, risk assessment and protocols for returning to the office and restarting our volunteer group.

This committee reports to the **full board of trustees** which is responsible for approval of the budget and **the annual accounts**. This committee met four times this year.

Members: Oliver Goode, Joe Manifold, Alex Glanville. Also attending: Harriet Carty, Prue Dakin.

2020 was the year of the **mid-term review** of the BBG project and marked the start of the development of the new **Business Plan**. We held a **facilitated trustees meeting** in June, led by our **BBG evaluator Kate Measures** and also a facilitated meeting of the BBG steering group to start discussion of both BBG and the Business Plan. Once the Business Plan is completed we will set up a new **Start and Finish Group**.

The **Project Champions** meet or speak to the member of staff responsible for a project prior to the full board of trustees' meetings. They then **present the report** written by staff on their particular

project and **add their views and information**. They take a lead in the governance of the projects for which they are champion.

- **The Beautiful Burial Ground champion is Catherine McCarthy**
- **Biodiversity Hotspots in Mid Wales champion is Alex Glanville**
- **Welsh Burial Grounds for Wildlife champion is Alex Glanville**
- **The CfGA Conservation Volunteers champion is Anni Holden**
- **Celebrating Birmingham's Burial Grounds champion is Judith Leigh**

Governance and support for the Director is given via the full board of trustees and also through quarterly informal meetings between the **Chair of Trustees Oliver Goode** and the **Director Harriet Carty**.

We have a **Steering Group for the Beautiful Burial Ground** project in delivery, which met virtually once in July via Zoom. This was a facilitated meeting, looking back at progress in the first half of the project and forward to the second half and the project legacy.

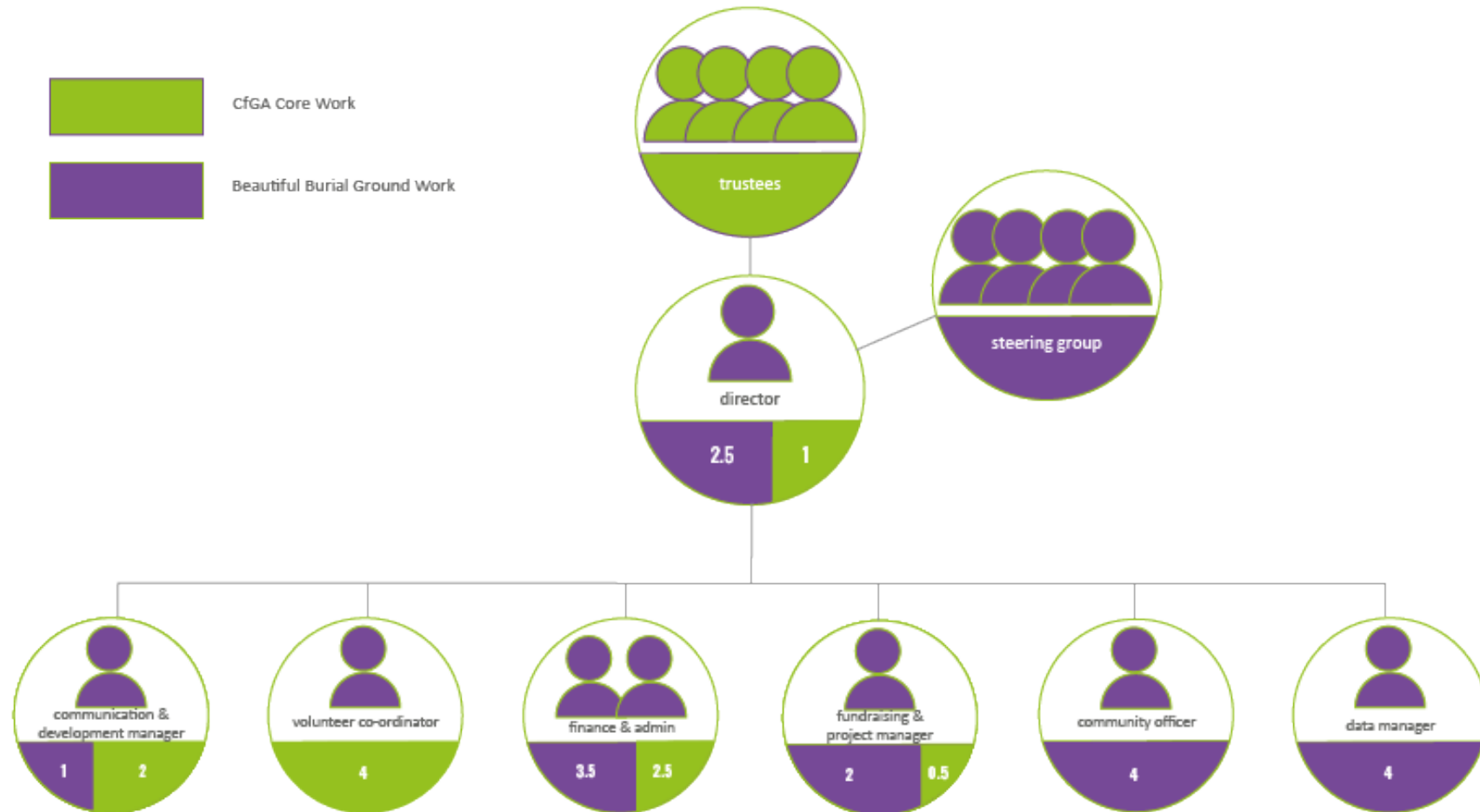
This group includes experts in **ecology, built heritage, recording systems** as well as the **Church of England, Church in Wales** plus four of our trustees.

Members: Jo Judge (NBN), Jenifer White (Historic England), Catherine Ross (CofE), James Miles (CofE), Tina Andrews (CinW), Sue Townsend (FSC), Charlie Bell (FSC), Caroline Uff (National Trust), Dan Wrench (Shropshire Council), Judith Leigh, Gill Binks, Oliver Goode, Catherine MacCarthy

STAFF

George Sharp, Andrea Gilpin and Alex Logan were furloughed at various times over the year, having all been furloughed in April 2020:

- May – George and Andrea furloughed, Alex worked one 4-day week, furloughed the rest of the month
 - June – George furloughed, Andrea worked 3 days in the month, Alex worked 6 days in the month
 - July – George and Andrea worked 4 days in the month, Alex came off furlough
 - August – George and Andrea worked 2 days per week, Alex continued off furlough
 - September & October– no-one furloughed
 - November – Only Alex furloughed
 - December – no-one furloughed
 - January & February – George furloughed 2 days per week, Alex furloughed
 - March - George furloughed 2 days per week for part of the month, reducing to 1 day per week, Alex worked for 3 days in the month
 - April – no-one was furloughed
-



Caring for God's Acre Organisational Chart

TREASURER'S REPORT 2020 - 2021

RESERVES POLICY

The Trustees believe that the Charity should hold financial reserves because:

- **It is promoted as best practice by the Charity Commission**
- **It has no endowment funding for its various projects and is dependent upon income from donor funding, which is inevitably subject to fluctuation.**
- **It requires protection against and the ability to continue operating in the event of any possible future damaging events**

The Trustees believe that the minimum level of balance on reserves should be the equivalent of at least three months operating costs for the Charity as a whole. This will be calculated, reviewed and approved annually. The reserves should be built up to the desired level in stages consistent with the Charity's overall financial position and its need to maintain and develop its objectives. Based on the latest financial statements, three months operating costs amount to approximately £50,000 and this is more than covered by the reserves held.

TREASURER'S REPORT FOR THE FINANCIAL YEAR 1ST MAY 2020 – 30TH APRIL 2021

This year's accounts show a significant surplus primarily due to the flexibility of staff and management in dealing with the financial impact of COVID 19, which if not handled well could have had a very adverse effect on the ability of the Charity to continue.

Income for the year was £13,000 less than that of the previous year, but expenditure was reduced by over £60,000. These figures reflect funds successfully realised from the government furlough scheme, £20,000; the HLF emergency fund, £18,000; and Shropshire Council, £5,000. This funding is partly shown in increased income and partly in reduced expenditure.

The outcome is that at the end of year funds have risen from £113,000 at the beginning of the year to £150,000 at the end of the year. It should be noted that at the beginning of the year the Charity liquidated its equity investments held in the Sarasin Fund (approximately £26,000) in view of the potential instability of the equities market. All funds are now held as cash deposits.

We are grateful for the support we have received, and particular mention should be made of:

National Lottery Heritage Fund

Natural Resources Wales and Welsh Government

Prince of Wales's Charitable Fund
Historic England

The Millichope Foundation
Garfield Weston Foundation
GML Ltd
Bishop's Castle Town Council

We are also grateful for support from The Lennox Hannay Charitable Trust, The Rowlands Trust, The Environment Agency, Golden Bottle Trust, The Southall Trust, Tesco Plastic Bag Grant and Shropshire Council through their Covid Recovery grant scheme.

Following the Annual General Meeting, I will be relinquishing my positions as Treasurer and Trustee and a plan has been established for succession.

I wish the Charity every success in continuing the valuable work it undertakes.

Joe Manifold

ANNUAL ACCOUNTS 2020 – 2021

CARING FOR GOD'S ACRE

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF CARING FOR GOD'S ACRE

I report on the Accounts of the Charities for the year ended 30 April 2021, which are set out on pages 3 to 19.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The Charities' Trustees are responsible for the preparation of Accounts. The Charities' Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the Accounts under Section 145 of the Charities' Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charities and a comparison of the Accounts presented with those records. It also includes consideration of any unusual items or disclosure in the Accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently no opinion is given as to whether the Accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention: -

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare Accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

S. E Hardwick
Accountant

45 Etnam Street
Leominster
Herefordshire
HR6 8AE

CARING FOR GOD'S ACRE

STATEMENT OF ACCOUNTING POLICIES YEAR ENDED 30 APRIL 2021

The Financial Statements have been prepared under the historical cost convention as modified by the revaluation of investments and in accordance with the Statement of Recommended Practice, Accounting by Charities.

INCOMING RESOURCES

All incoming resources are recognised when the charity becomes entitled to them, virtually certain of receipt and the amount can be measured with sufficient reliability.

Investment income is recorded when receivable.

RESOURCES EXPENDED

Expenditure is included in the accounts on an accruals basis. Irrecoverable VAT is charged to the Statement of Financial Activities as incurred.

FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds set aside at the discretion of the trustees for specific purposes.

Restricted funds are those donated for use in a particular area or for a specific purpose, the use of which is restricted to that area or purpose.

TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation. Where tangible assets have been donated they are stated at their market value at the date of the donation.

Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Equipment	15%	Reducing Balance Basis
Computer Equipment	33%	Reducing Balance Basis
Website	3 Years	Straight Line Basis

INVESTMENTS

These are stated at the market value at the Balance Sheet date. Realised and unrealised gains and losses on investments are taken to the Income and Expenditure Account.

CARING FOR GOD'S ACRE

STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 APRIL 2021

	Notes	Un- Restricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income and Endowments					
Grants and Donations		61,538	127,294	188,832	216,240
Other Income:					
Investment Income		36	-	36	219
Other Income		2,106	31	2,137	4,353
Members Subscriptions		4,148	-	4,148	3,288
Charitable Activities					
Operational Programmes		23,099	9,450	32,549	16,477
Total Income		£90,927	£136,775	£227,702	£240,577
Expenditure:					
Expenditure on Charitable Activities	8	30,073	130,385	160,458	193,962
Support Costs	9	27,848	1,635	29,483	40,712
Total Expenditure		£57,921	£132,020	£189,941	£234,674
Net Expenditure before Gains on Investments		33,006	4,755	37,761	5,903
Losses on Investment Assets					
Realised		-	-	-	(118)
Unrealised		-	-	-	-
Transfers between Funds		10,836	(10,836)	-	-
NET MOVEMENT IN FUNDS		43,842	(6,081)	37,761	5,785
TOTAL FUNDS BROUGHT FORWARD		80,291	32,415	112,706	£106,921
TOTAL FUNDS CARRIED FORWARD	10	£124,133	£26,334	£150,467	£112,706

The Accounting Policies and Notes on pages 14 and 17 to 19 form an integral part of these Accounts.

CARING FOR GOD'S ACRE

BALANCE SHEET 30 APRIL 2021

	NOTES	2021	2020
		£	£
FIXED ASSETS			
Tangible Assets	1	6,713	7,832
Investments	2	-	-
		<u>6,713</u>	<u>7,832</u>
CURRENT ASSETS			
Debtors	3	15,110	11,620
Cash at Bank and In Hand		133,020	95,383
		<u>148,130</u>	<u>107,003</u>
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	4	(4,376)	(2,129)
NET CURRENT ASSETS		<u>143,754</u>	<u>104,874</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>150,467</u>	<u>112,706</u>
FUNDS			
Unrestricted Funds	10	124,133	80,291
Restricted Funds	10	26,334	32,415
		<u>150,467</u>	<u>112,706</u>

Approved by the Trustees on
and signed on their behalf

Mr O Goode

Chairman

The Accounting Policies and Notes on pages 14 and 17 to 19 form an integral part of these Accounts.

CARING FOR GOD'S ACRE

NOTES TO THE ACCOUNTS
30 APRIL 2021

1. TANGIBLE FIXED ASSETS

	Equipment	Total
COST	£	£
Brought Forward	20,186	20,186
Additions	3,509	3,509
Disposals	-	-
As at 30 April 2021	<u>23,695</u>	<u>23,695</u>
DEPRECIATION		
Brought Forward	(12,354)	(12,354)
Charge for Year	(4,628)	(4,628)
On Disposals	-	-
As at 30 April 2021	<u>(16,982)</u>	<u>(16,982)</u>
NET BOOK VALUE		
As at 30 April 2021	<u>6,713</u>	<u>6,713</u>
As at 30 April 2020	<u>7,832</u>	<u>7,832</u>

2. FIXED ASSETS INVESTMENTS

	2021	2020
Quoted Investments:	£	£
Market Value at 1 May	-	26,500
Additions	-	-
Disposals	-	(26,382)
Realised Investment Losses	-	(118)
Net Unrealised Investment Gains	-	-
Market Value at 30 April	<u>-</u>	<u>-</u>
Historical Cost at 30 April	<u>-</u>	<u>-</u>

3. DEBTORS

	2021	2020
Debtors	£	£
Debtors	14,390	10,915
Other Debtors	720	705
	<u>15,110</u>	<u>11,620</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
Accruals	£	£
Accruals	1,691	2,129
Other Creditors	2,685	-
	<u>4,376</u>	<u>2,129</u>

CARING FOR GOD'S ACRE

NOTES TO THE ACCOUNTS 30 APRIL 2021

5. STAFF COSTS	2021 £	2020 £
Wages and Salaries	122,779	143,114
	<u>122,779</u>	<u>143,114</u>

The average number of full time equivalent employees was 8, in respect of which expenditure was in the following ratios:-

	%	%
Direct Charitable Expenditure	84	84
Management and Administration	16	16
	<u>100</u>	<u>100</u>

6. TRUSTEES REMUNERATION AND EXPENSES

None of the Trustees received any remuneration in respect of their activities as Trustees.

7. NET EXPENDITURE FOR THE YEAR

This is stated after charging:

	£	£
Depreciation	4,628	4,552
Loss on Disposals	-	1,264
Independent Examiners Fees	1,691	1,642
	<u>1,691</u>	<u>1,642</u>

8. CHARITABLE ACTIVITIES

	£	£
Salaries	105,590	120,216
Fundraising Costs	-	1,549
Small Projects	6,315	-
Training & Events	16,082	41,452
Travel Expenses	2,710	10,752
Repairs & Renewals	-	-
Publicity & Information	8,663	8,623
Professional Fees	16,470	5,554
Loss on Disposals	-	1,264
Depreciation	4,628	4,552
	<u>160,458</u>	<u>193,962</u>

CARING FOR GOD'S ACRE

NOTES TO THE ACCOUNTS 30 APRIL 2021

9. SUPPORT COSTS	2021 £	2020 £
Salaries	17,189	22,898
Development & Management	-	2,011
Rent & Office Expenses	10,062	11,508
Accountancy Fees	2,232	2,171
Sundry Expenses	-	2,124
	<u>29,483</u>	<u>40,712</u>

10. MOVEMENT ON FUNDS

Restricted	Fund Balance B/F	Incoming Resources	Outgoing Resources	Transfer Funds	Fund Balance C/F
Churchyard Task Team	29,389	10,501	(13,556)	-	26,334
Beautiful Burial Grounds	3,026	126,274	(118,464)	(10,836)	-
	<u>32,415</u>	<u>136,775</u>	<u>(132,020)</u>	<u>(10,836)</u>	<u>26,334</u>
Unrestricted	Fund Balance B/F	Incoming Resources	Outgoing Resources	Transfer Funds	Fund Balance C/F
General	72,459	90,927	(57,921)	11,955	117,420
Designated Funds: Fixed Assets	7,832	-	-	(1,119)	6,713
	<u>80,291</u>	<u>90,927</u>	<u>(57,921)</u>	<u>10,836</u>	<u>124,133</u>

CARING FOR GOD'S ACRE

CHARITY NO: 1155536

DETAILED MANAGEMENT ACCOUNTS

YEAR ENDED 30 APRIL 2021

ARMSTRONG ROGERS & CO
Accountants
LEOMINSTER

**CARING FOR GOD'S ACRE
FUNDING INCOME & EXPENDITURE ACCOUNT
YEAR ENDED 30 APRIL 2021**

	Total	General	Churchyard Task Team	Beautiful Burial Ground
	£	£	£	£
INCOME				
Grants & Donations	188,832	61,538	1,020	126,274
Interest Received	36	36	-	-
Members Subscriptions	4,148	4,148	-	-
Other Income	2,137	2,106	31	-
Operational Programmes	32,549	23,099	9,450	-
Total Income	227,702	90,927	10,501	126,274
CHARITABLE ACTIVITIES				
Salaries	105,590	13,033	12,434	80,123
Small Projects	6,315	6,315	-	-
Training & Events	16,082	89	-	15,993
Travel Expenses	2,710	873	1,122	715
Publicity & Information	8,663	4,992	-	3,671
Professional Fees	16,470	143	-	16,327
Depreciation	4,628	4,628	-	-
	160,458	30,073	13,556	116,829
MANAGEMENT & ADMINISTRATION				
Salaries	17,189	17,189	-	-
Rent & Office Expenses	10,062	8,427	-	1,635
Accountancy Fees	2,232	2,232	-	-
	29,483	27,848	-	1,635
Total Expenditure	189,941	57,921	13,556	118,464
EXCESS EXPENDITURE OVER INCOME	37,761	33,006	(3,055)	7,810
FUNDS BROUGHT FORWARD	112,706	80,291	29,389	3,026
TRANSFERS BETWEEN FUNDS	-	10,836	-	(10,836)
FUNDS CARRIED FORWARD	150,467	124,133	26,334	-

CARING FOR GOD'S ACRE

DETAILED INCOME & EXPENDITURE ACCOUNT YEAR ENDED 30 APRIL 2021

	2021		2020	
	£	£	£	£
INCOME				
Un-restricted - Grants & Donations	61,538		59,558	
- Interest Received	36		219	
- Members Subscriptions	4,148		3,288	
- Other Income	2,106		2,351	
- Operational Programmes	23,099		11,016	
		90,927		76,432
Restricted - Grants & Donations	127,294		156,682	
- Operational Programmes	9,450		5,461	
- Other Income	31		2,002	
		136,775		164,145
CHARITABLE ACTIVITIES				
Salaries	105,590		120,216	
Fundraising Costs	-		1,549	
Small Projects	6,315		-	
Training & Events	16,082		41,452	
Travel Expenses	2,710		10,752	
Publicity & Information	8,663		8,623	
Professional Fees	16,470		5,554	
Loss on Disposals	-		1,264	
Depreciation	4,628		4,552	
		(160,458)		(193,962)
MANAGEMENT & ADMINISTRATION				
Salaries	17,189		22,898	
Development & Management	-		2,011	
Rent & Office Expenses	10,062		11,508	
Accountancy Fees	2,232		2,171	
Sundry Expenses	-		2,124	
		(29,483)		(40,712)
EXCESS OF EXPENDITURE OVER INCOME		£37,761		£5,903

SCHEDULE OF FIXED ASSETS
YEAR ENDED 30 APRIL 2021

	C O S T				D E P R E C I A T I O N				NET BOOK	
	As at 1.5.2020	Additions	Disposals	As at 30.4.2021	As at 1.5.2020	On Disposals	Rate	This Year	As at 30.4.2021	VALUE 30.4.2021
	£	£	£	£	£	£		£	£	£
EQUIPMENT										
Scythes	1,961	1,945		3,906	(994)		15	(437)	(1,431)	2,475
Garden Tools	449			449	(374)		15	(11)	(385)	64
Wheeled Trimmer	839			839	(816)		33	(8)	(824)	15
Hand Hay Baler	220			220	(214)		33	(2)	(216)	4
Wheeled Trimmer	839			839	(816)		33	(8)	(824)	15
Hand Hay Baler	350			350	(341)		33	(3)	(344)	6
19" TFT Monitor	129			129	(112)		33	(6)	(118)	11
Olympus Camera	430			430	(423)		33	(2)	(425)	5
Computer Equipment	800			800	(779)		33	(7)	(786)	14
2 Book cases	336			336	(322)		33	(5)	(327)	9
3 Tables and Chairs	586			586	(562)		33	(8)	(570)	16
Perch Office Stool	150			150	(120)		33	(10)	(130)	20
Website	6,600			6,600	(4,400)		3yrs	(2,200)	(6,600)	
Filming Equipment	1,379			1,379	(455)		33	(305)	(760)	619
Dell Laptop	2,442			2,442	(806)		33	(540)	(1,346)	1,096
Samsung Tablet	433			433	(143)		33	(96)	(239)	194
IT Equipment	475			475	(157)		33	(105)	(262)	213
Laptop	555			555	(183)		33	(123)	(306)	249
Office Chair	351			351	(53)		15	(45)	(98)	253
Microsoft Surface	649			649	(214)		33	(144)	(358)	291
Zoom Recorder	213			213	(70)		33	(47)	(117)	96
Dell Laptop		485		485			33	(160)	(160)	325
Asus ExpertBook		1,079		1,079			33	(356)	(356)	723
TOTAL	£20,186	£3,509		£23,695	(£12,354)			(£4,628)	(£16,982)	£6,713