

The Parish of Tilehurst St Catherine and Calcot St Birinus

Annual Report and Financial Statements of the Parochial Church Council

(Registered Charity 1155524)

for the year ended 31st December 2022

Vicar *(Until 30th November 2022)*

Rev Gill Rowell



Bank

Nat West Reading Oracle

Unit L11, The Oracle Shopping Centre, Reading, RG1 2AG

Independent Examiner

Mr David Marett FCA CTA

5 Jennets Close, Tutts Clump, RG7 6JZ

And minutes

Of the meeting of Parishioners held on 8th May 2022

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Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

PCC report on 2022 to the 2023 APCM

Aims and purpose

Our Parish purpose is “To worship God and show that Jesus’ love makes a difference in reaching, serving and caring”

The PCC is responsible, together with the vicar, for the vision and mission of our church, pastoral, evangelistic and social and ecumenical. To do this we seek God’s will, ensure we operate within a legal framework, and are responsible for the financial stability of the church too, all under the authority of God.

Our vicar, Rev Gill Rowell, decided to take retirement relocating nearer her daughters and grandchildren. So it was with regret, but gratitude for all she had brought to the Parish, that we held a special service and lunch on 27th November, attended by over 100 church members and people from the community, to celebrate her tenure and commission the PCC for the task ahead. Her official retirement was on 30th November.

Objectives and Activities

With the diminishing of the risk of the Covid pandemic we were able to use the Church and Hall to their full potential. This enabled our mid-week activities to grow and develop, with the return of almost all worshippers to in person worship. Any easing of precautions was approved by the PCC and church members continued to exercise caution if they felt unwell.

ACHIEVEMENTS AND PERFORMANCE

Worship and Prayer

As well as Sunday worship in Church we have continued to ‘Livestream’ the 10.00am service and this has been appreciated by those unable to attend in person as well as others who are interested from outside the area. The regular pattern that covers the variety of ‘styles’ has been made known:

- First Sunday – Holy Communion, a traditional service
- Second Sunday – Family service followed by a short, spoken communion which the majority stay on for
- Third Sunday – Family Communion, a more informal service using Gluten-Free bread
- Fourth Sunday – Word and worship, followed by a short, spoken communion which the majority stay on for

Where there is a Fifth Sunday, we aim for something different, typically ‘café style’ with Hymns & Reading chosen by those attending with accompany testimonies.

Communion is offered in both kinds although many prefer to avoid the common cup, taking the bread only. Sermon study sheets are provided by the preacher and are used as a basis for discussion by the Life groups.

On Good Friday morning we held a family service and a quiet hour in the afternoon. For Pentecost an evening Songs of Praise. Harvest Festival on 25th September was planned by the Green Team and focussed on care of creation, It was followed by a bread-making competition and lunch. The youth Bible study group planned and led the Nativity service.

The 9.00am Wednesday communion has continued and is valued by the 8 or so who attend.

We have had special services for 2 of the 4 organisations we support: Leprosy Mission, Christingle (the Children’s Society). Additionally, a service was held for the Shoebox Appeal (Samaritan’s Purse).

We are hugely thankful for the preachers, leaders, intercessors, readers, musicians and the technical team who contribute to our services, as well as all those who help in other ways – welcomers, sidespeople, readers, intercessors, refreshments, AV desk and camera volunteers.

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During July and August, the Ten O'clock services were held in the church grounds and this informal setting made it more accessible for visitors to attend as well as being a witness to the neighbouring houses (who had all been pre-warned of our plans)

Carols under the Old Oak Tree was again very popular but with falling attendances at the 'Midnight Mass' in recent years, the increased laity workload with the vicar's departure and the expected difficulty in getting clergy to cover, it was decided not to hold one. We encouraged those who wished to take communion to go to St Michael's church, and 5 people attended. The Christmas Day service was not a communion service.

Thursday community prayer has continued throughout the year at church, and the MU prayer chain has interceded faithfully for those who have requested it.

In 2022 there were 103 parishioners on the Church Electoral Roll, a reduction of 1.

The average Sunday figures for October attendance was: 45 adults and 1 child under 16. . Home Communion resumed after Easter and the monthly communion service at York House (sheltered accommodation) resumed in October.

At the end of 2022 we estimated our "Worshipping Community" to be around 131 made up of 112 adults and 19 children and young adults

There were no marriage services this year but two wedding blessings. There were 4 baptisms in 2022. No Funeral services took place at St Catherine's, but 7 funerals have been conducted by our vicar and LLM at local crematoriums.

Tots Praise on Friday morning in the Church has an average attendance of 6 children and 8 Adults (including the small team who run it) and some stay on when the café has opened. Cornwell 0-5s at the Cornwell Centre runs on Tuesday for family groups and Thursdays for Childminders and each week in total over 30 adults and 50 children attend. The Youth Bible study and the Friday night Pick'n'Mix Youth Group continued. All these groups were able to run during term-time throughout the year.

St Catherine's Mother's Union met in Church with speakers, and a Christmas Carols and Reading service in December. The prayer chain for (requested) emergency prayers continued.

The Leaders & Preachers Action Group (LAPAG) met quarterly to plan services and to help us during the interregnum Rev Gill produced templates for each of the four regular Sunday services.

2022 had been designated as a year of prayer and to that end, on the third Saturday of the month we now hold a regular breakfast prayer meeting on the 3rd Saturday in the month which includes 2 St Catherine's activities, 1 of the 4 missions we support and 1 global matter. In September we held 24 hour chain of prayer, and a night of prayer was also held. We are encouraged to begin every church activity in prayer. A monthly Prayer walk in the Calcot area, usually attended by 6 people, has developed to include litter picking

Deanery Synod

At the 2022 APCM Richard and Ella Cannings and Lynn Stevens were appointed as our representatives on Deanery Synod and the minutes from those meetings are reported back to the PCC.

The Church Centre

Eve Combes our booking manager and Sonia Ludford Centre manager liaise with our hirers and there have been some new bookings. Unfortunately, the preschool that had been meeting in the Hall for some 56 years closed down in December due to financial and staffing issues. Whilst this represents a serious loss of income, there are new hirers taking some of their hours at our full commercial rates which will partially offset the loss and work continues to find new hirers.

Work revealed by the Quinquennial inspection was in line with our work plan and we are grateful to our Fabric and grounds team who have a carefully drawn up schedule of work some of which can be done by our volunteers and some requiring outside contractors. A small team keep the grounds in good order.

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Pastoral Care

Whilst there are many informal support networks though existing groups, it was felt that an expansion of the existing Life groups could cover every church member. An appeal for new leaders and hosts has expanded them so that there are now seven groups meeting at various days and times during the week and a co-ordinator oversees and arranges regular meeting for the leaders. In addition, these groups are being asked to take some responsibility for church members in their areas who are not in a Life group.

Mission and Evangelism

Café Siena has continued to open 10am-2pm thanks to our café manager Karen Patrick and a large number of volunteers both from within the church and outside who cook, serve, washup and find time to engage with the customers. In the early part of the year, we continued 'Friday deliveries' of a two-course hot meal, but these did not resume after the summer holidays as the majority felt safe to come to the café where we felt our resources should be concentrated.

With Tuesday Get Together and Friday Friends we have listed the café on a list of 'Warm Spaces' produced by Churches Together and we are grateful for the volunteers who organise and run these community activities. A very successful event was held to mark the Queen's Platinum Jubilee with participation and attendance from the local community

RG31, the Parish Magazine, continues to be published four times a year in full colour and whilst the number of pre-paid subscribers has fallen, the number of copies printed has increased; individual copies are being sold or given away to visitors which we encourage. Visits by and to our local schools continued and we were able to once again host the 95th Reading Scout group's Carol service and host Birch Copse School's 2 carol Services.

Fundraising

During the year there was a Summer Fair, Bistro Evening, Ceilidh, Eco-sale and Christmas Fair which although involving much hard work were enjoyable social events as well as helping to ensure that for 2022 the church income covered expenditure.

Ecumenical relationships

We are an active part of Churches Together in Tilehurst and West Reading with ministers meeting regularly for prayer and fellowship. The ministers and lay reps meet twice a year to plan ecumenical events; Good Friday and Carol Singing where our music group lead. The annual service for the week of Prayer for Christian Unity was held at St Matthews Southcote.

Structure, Governance and Management

The PCC is a corporate body established by the Church of England and operates under the Parochial Church Council Power Measure. It is a registered charity – No. 1155524. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM). All those who attend the services and are members of the congregation are encouraged to register on the electoral roll and if they feel so called, to stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the Parish, including how the funds of the PCC are to be spent. We are thankful for the services of our PCC Treasurer, Joanne Freeman, who infuses our financial considerations with vision and pastoral care.

The PCC met 7 times during the year with an additional extraordinary meeting following Gill's announcement that she was to retire. In addition to discussing matters relating to the life and vision of the Parish, the PCC seeks to ensure that best practice policies are adopted especially relating to health and safety, safeguarding, general data protection regulations (known as GDPR), employment practice and other legal requirements.

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A number of Action Groups, with particular responsibility for specific aspects of Parish life, are responsible to the PCC and report to it. In addition, there is a Standing Committee.

Since Gill Rowell's departure in November 2022, the churchwardens, Lynn Stevens and Caroline Heron, have taken responsibility for ensuring that worship, pastoral care and mission continues, supported by Mike Smith, Area Dean. The PCC and Liz Ratcliffe, Assistant Area Dean are also providing the churchwardens with active support, and local clergy presiding at Holy Communion Services. Following the diocese's decision that a new appointment will be made on a like for like basis with the previous appointment, The Church of England's process to appoint a new vicar is in progress.

Safeguarding

The Parish takes safeguarding seriously, and in compliance with Bishop's Council requirements, has published our Safeguarding Policy, and the Safeguarding Handbook, on our website, and continues the process of implementing best safeguarding practice throughout the life the church. In this respect the Diocesan 'Dashboard' keeps track of our progress. Hazel Newman, the Parish Safeguarding Officer is tasked with ensuring appropriate training is completed by all those serving in the Church, supported by Stuart Poore, and the vicar.

General Data Protection Regulation (GDPR)

The Parish is committed to ensuring that we maintain and follow GDPR guidance.

PCC Members

The names of the members of the Council who have served since the commencement of the 2022 financial year and until the date this report was approved are:

Ex officio members

Incumbent Rev Gill Rowell (until 30th November)

LLM's Mr Tony Bartlett (also elected to Deanery Synod until April 2022 & elected as PCC secretary)
Mr Mike Heather

Churchwardens

Mr Richard Canning (until APCM 2022)
Ms Caroline Heron
Mrs Lynn Stevens (from APCM 2022)

Elected Members

Mrs Ella Robles Canning (until APCM 2022))
Mrs Emma Deacon
Mrs Joanne Freeman (appointed as Treasurer by PCC)
Mrs Sonia Ludford (also Centre Manager)
Mr Stuart Poore (also Parish Administrator)
Mr Stephen Priter (until APCM 2022)
Mrs Lynn Stevens
Mrs Stephanie Walklate (from APCM 2022)
Mrs Katrina Yates
Mr Richard Yates


Minute taker to the PCC

Mr Tony Bartlett

Bankers

Nat West Reading Oracle Branch, Unit L11, The Oracle Shopping Centre, Reading, RG1 2AG

Signed on behalf of the PCC

Churchwarden
Ms Caroline Heron 

Churchwarden
Mrs Lynn Stevens



The Financial Report for 2022

In 2022 we began to learn to live with Covid with life returning to normal with the gradual reduction in the wearing of masks and social distancing measures. The figures in this report reflect this fact, so once again comparing the figures between two consecutive years is difficult as the circumstances were so different in these years.

Receipts

In 2022 we held three fetes, Summer (£1,341), ECO (£1,008) and Christmas (£1,387) rather than the normal two – this resulted in an extra £1,000 in income. Then we ended the year with a very enjoyable Ceilidh (£647), intended to be repeated in 2023. By the end of the year, all our regular activities were back working as normal following Covid resulting in near normal income.

Reading Deanery changed the way they allocate the Parish Share in 2021, hence the reason our Parish Share rebate for 2021 paid in 2022 was less than the previous year.

The Parish magazine advertising figure only includes money received for the 2022 RG31. We normally invoice our advertisers in November but this year we left the invoices until January, so all income for our 2023 RG31 will be received in 2023 and so will be in next year's accounts. Also, because Preschool had to close in December 2022, they paid us £1,558 before year end rather than waiting until January 2023, when they would normally have paid us.

Restricted Funds - during the year we received donations from the Oxford Diocese to help with our energy bills (£1,302) plus a further £150 towards some work done as part of a previous ECO audit. We also received a legacy (£500), part of which has been used to mend the stand for the Pascal Candle. Plus there were donations towards the cost of a tree planted at the Diamond Jubilee celebration, the new garden furniture and a much needed new mower to keep our lawns looking nice. In addition, the community of St Catherine's donated £818 as a farewell thank you gift to Gill when she retired at the end of November 2022.

Payments

During 2022 we continued to upgrade our audio-visual systems in church. We also had several issues with our boiler, hence a larger than expected spend for Church Maintenance. We continue to provide a free taxi for our Calcot worshippers to the 10am Sunday service. The cost is taken out of the Endowment Fund provided from the sale of St Birinus which will continue to fund this for the foreseeable future.

Our Quinquennial inspection, an audit of the church buildings done every five years, was carried out in May 2022. Normally our architect's fee for this service is invoiced by Reading Deanery in five yearly instalments but during lockdown these instalments were not invoiced. The Deanery has been sent the architect's invoice and we are still waiting for them to let us know how much we owe them.

End of year thoughts

The good news is that despite some unexpected costs there was a surplus of £3,930 at the end of the year. But it must be remembered that without the unexpected donation from the Diocese of £1,302, the Parish Share rebate of £1,753, Preschool's early payment of £1,558 and no Quinquennial costs we may have only broken even or worse.

Pages 14 and 15 show the actual totals at 31st December 2022 alongside their budgeted totals. On the far-right hand side you will see the budget that the PCC has in faith set for 2023. Please note the final line on page 14 in the section headed RECEIPTS - it is headed 'Fund Raising / Stewardship / Reserves' and has a figure against it of £3,320. It is a long time since the PCC has not set a balanced budget but after thoughtful consideration the PCC decided that bearing in mind the uncertainty of costs, especially energy costs, it would be wise not to increase any of the receipt items on page 14 or decrease any of the payment items on page 15 in order just to balance the figures.

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Since the PCC set this budget in November 2022 St Catherine's Preschool has had to close, in 2022 they contributed £13,765 to the hall rent receipts, so a big hole to fill. As a community we have to either increase our income or reduce our spend or use a combination of both to the sum of £3,320 + £13,765 during 2023, because if we don't our reserves will continually be depleted.

The figure in the accounts that is cause for concern is at the top of page 9 in the unrestricted column called Planned Giving. This consists of a combination of giving using the Parish Giving scheme and by Standing Orders. This is a reduction of £3,186 so a reduction of over 7% on last year's figure. Please, please can we all prayerfully consider what our monthly contribution to St Catherine's should be. This does of course include volunteering around the church thus saving us from needing to employ someone say to mow the lawns or tend the flowers or sort out any issues inside the buildings.

There are also plans afoot for various fund raising events – please join in and help, if you have any ideas of any other fundraising ideas, please speak to one of the church wardens.

Finally, I would like to thank everyone who has helped me over the past year with counting, banking, sorting out the Gift Aid claims, invoicing our hirers and generally being very supportive. At the APCM in 2024 I will be leaving the PCC having completed my 3 years. I will also stop being treasurer then too. So, if anyone would like to consider taking over from me in a year's time come and have a chat with me.

Reserves policy

Oxford Diocesan Board of Finance (ODBF) recommend that the PCC's reserves should be an amount equal to three months average spend. For us this would equate to £26,000. The current figure held is £13,000 – which equates to about one and a half months cover.

If you have any questions on this report please get in touch with the Treasurer, preferably a couple of days before the APCM.

The following will help you understand Pages 9 to 13

- **Unrestricted funds** contain money that the PCC can use for its general purposes.
- **Designated funds** contain money from unrestricted funds that the PCC has chosen to put aside for a particular purpose. The PCC can also decide to return any or all of this money to unrestricted funds.
- **Restricted funds** contain money that is received for a specific use such as donations to named charities.
- **Endowment funds** contain money that is a special form of restricted funds; in our case it refers to the money the PCC received after St Birinus was sold and is expendable and can be used to fund activities relating to mission in Calcot such as the weekly taxi service to and from the 10.00 am service at St Catherine's when required.

The totals from the 2021 report are there for comparison purposes. The figures in the report are required to be shown to the nearest pound. Pages 9 & 10 are a legal requirement, all the other pages are provided to give more details.

Page 9 – Financial Statements for the Year Ended 31 December 2022

This page lists the receipts and payments for the year under categories that are required in the annual report to the Church of England. The fees for wedding and funerals, though they are not reported in this annual return do go through the PCC's bank account, hence the need for a separate line on this page so that the bank balances at the start and the end of the year balance correctly.

Page 10 – Statements of Assets and Liabilities

Cash funds shows how the total funds of the PCC were split in the current bank account.

Other monetary assets are money due to the PCC from activities in 2022 but not received / banked until 2023.

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Liabilities this is money in the PCC bank account for either services they received in 2022 (such as gas) but will not pay for until 2023 or money they received for other organisations such as charities, that will not be paid out until 2023.

Note 2 shows the movements in the Designated Maintenance Reserves and the various categories of restricted funds during the year.

Page 11 – Note 3 Further Analysis of Receipts and Payments Accounts

Payments – note 3 d)

Church & Centre utility bills comprise of Electricity, Gas, Waste disposal and network costs.

Mission and evangelism consist of Tots Praise, DBS checks, 0 – 5 Toddlers, Youth Group, Training and Outreach.

Page 13 – Note 3 Further Analysis of Receipts and Payments Accounts

Mission Giving – note 3 f)

The PCC has agreed to support our four named charities by giving a regular monthly amount with any underpayment of the 6% commitment being paid out at the start of the following year.

Joanne Freeman Treasurer to the PCC 16th February 2023

Independent Examiner's Report to the Trustees of Tilehurst St Catherine and Calcot St Birinus Church, Tilehurst, Parochial Church Council

I report on the accounts for the year ended 31st December 2022 which are set out on pages 9 to 13

Respective responsibilities of the Trustees and Independent Examiner

The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s. 130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met;or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



David Marett, FCA CTA
5 Jennets Close,
Tutts Clump,
RG7 6JZ
20th March 2023

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Financial Statements for the Period Ended 31 December 2022

Receipts and Payment Accounts

	Note	Unrestricted funds	Restricted funds	Endowment funds	TOTAL 2022	TOTAL 2021
		£	£	£	£	£
RECEIPTS						
Voluntary receipts:						
Planned giving		39069			39069	42,255
Collections at services		2564			2564	966
All other giving/voluntary receipts	3 a)	2743	9,272	10	12025	9,943
Gift Aid recovered		8736			8736	9,257
		<u>53112</u>	<u>9,272</u>	<u>10</u>	<u>62394</u>	<u>62,422</u>
Activities for generating funds	3 b)	4622			4622	3,634
Investment income				0	0	0
Church activities	3 c)	50780	619		51399	35,171
Government Grant - CJRS			0		0	4,366
Total receipts		<u>108514</u>	<u>9,891</u>	<u>10</u>	<u>118415</u>	<u>105,593</u>
PAYMENTS						
Church activities						
Diocesan parish share		58826			58826	58,826
Clergy and staffing costs		1845	780		2625	6,527
Church running expenses	3 d)	18282	6,613	792	25687	18,990
Hall running costs		8489			8489	4,079
Café running costs		13919	330		14249	9,248
Mission giving and donations	3 f)	3092	2,246		5338	6,463
Costs of generating funds		131	27		158	60
Government Grant - CJRS			0		0	4,208
Total payments		<u>104584</u>	<u>9,996</u>	<u>792</u>	<u>115372</u>	<u>108,402</u>
Cash at bank and in hand at 1 January		12384	6,088	3,380	21852	24,548
Funds transfers	2	0				0
Excess of receipts over payments as above		3930	-105	-782	3043	-2,808
Fees - funerals and locums - surplus / deficit						
	3 e)		-502		-502	112
Cash at bank and in hand at 31 December		16314	5481	2598	24393	21,852

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Statements of Assets and Liabilities

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2022 £	TOTAL 2021 £
Cash Funds					
Bank Current account	16,314	5,481	2,598	24,393	21,852
	<u>16,314</u>	<u>5,481</u>	<u>2,598</u>	<u>24,393</u>	<u>21,852</u>
Other monetary assets					
Parish Share rebate for previous year	1,783			1,783	1,783
Cost of Locums during vacancy	166			166	0
Gift Aid recoverable for previous year	324			324	821
Hall rent due for previous year	2,419			2,419	4,120
	<u>4,692</u>	<u>0</u>	<u>0</u>	<u>4,692</u>	<u>6,724</u>
Liabilities					
Electricity and Gas	929			929	1,111
British Gas - repairs	0			0	311
Optimal-test of fire alarm system	312			312	0
Select - waste disposal	146			146	134
0 - 5s rent	129			129	129
Photocopying				0	134
Coffee money		306		306	96
Mission giving due for previous year		64		64	169
FAITH Christmas envelopes				0	30
Ripple Effect *		755		755	684
	<u>1,516</u>	<u>1,125</u>	<u>0</u>	<u>2,641</u>	<u>2,798</u>

* Ripple Effect - charity changed name, used to be known as Send a Cow

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- The movements in designated and restricted funds during the year were:-

	Bal b/fwd 01/01/2022	Receipts	Payments	Transfers	Bal c/fwd 31/12/2022
Designated					
Maintenance Reserves	9,432	1,783			11,215
Restricted					
Maintenance Reserves	1,500	300			1,800
Café	388		330		58
Cornwell 0 to 5 s	1,413		148		1,265
Donations to charities	869	2,502	2,246		1,125
Specials	1,582	7,089	7,272		1,399
Totals without ODBF funds	<u>5,752</u>	<u>9,891</u>	<u>9,996</u>	<u>0</u>	<u>5,647</u>
3 e) ODBF balancing figure	<u>336</u>	<u>1,699</u>	<u>2,201</u>		<u>-166</u>
	<u>6,088</u>	<u>11,590</u>	<u>12,197</u>	<u>0</u>	<u>5,481</u>

ODBF - Oxford Diocesan Board of Finance

The donations to charities and specials funds are the result of donations given to specific appeals

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Further Analysis of Receipts and Payments Accounts

Note 3

	Unrestricted funds £	Restricted funds £	Endowment funds £	TOTAL 2022 £	TOTAL 2021 £
Receipts					
a) All other giving/voluntary receipts					
Donations	2,743	9,272	10	12,025	9,943
	<u>2,743</u>	<u>9,272</u>	<u>10</u>	<u>12,025</u>	<u>9,943</u>
b) Activities for generating funds					
Parish magazine - advertising	73			73	440
Summer , ECO and Christmas fetes	3735			3,735	2,685
Special events/pop up shops	814			814	509
	<u>4622</u>	<u>0</u>	<u>0</u>	<u>4,622</u>	<u>3,634</u>
c) Church activities					
Fees for weddings and funerals	66			66	334
Parish magazine - sales	586			586	707
Centre lettings	27975			27,975	19,697
Café income	15756			15,756	10,414
Tuesday Get Together	502			502	58
Friday Friends	1312			1,312	0
Cornwell 0 - 5 s	2800			2,800	861
Parish Share rebate	1783			1,783	3,100
Misc refunds		619		619	0
	<u>50780</u>	<u>619</u>	<u>0</u>	<u>51,399</u>	<u>35,171</u>
Payments					
d) Church running expenses					
Centre utility bills	5129	1,302		6,431	5,418
Insurance	1691			1,691	1,719
Hospitality	95			95	83
Equipment	0	1,190		1,190	1,577
Magazine	1339			1,339	1,131
Stationery	1162			1,162	875
Centre maintenance	4404	695		5,099	4,798
Upkeep of church grounds	358	3,104		3,462	191
Upkeep of services	1080	100		1,180	811
Mission and evangelism costs	2658	148	792	3,598	1,870
Administration	246	74		320	397
Independent Examiner	120			120	120
	<u>18282</u>	<u>6,613</u>	<u>792</u>	<u>25,687</u>	<u>18,990</u>

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Further Analysis of Receipts and Payments Accounts

Note 3

	2022	2021
	£	£
e) Oxford Diocesan Board of Finance (ODBF) fee workings		
Receipts		
Funeral fees received by PCC	<u>1,699</u>	<u>1,902</u>
	1,699	1,902
Payments		
funeral fees paid to ODBF	1,836	1,530
funeral expenses	199	260
service fees paid to locums in	<u>166</u>	<u>0</u>
	2,201	1,790
surplus/deficit	-502	112

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Further Analysis of Receipts and Payments Accounts

Note 3

f) Mission Giving

	2022 planned £	2022 extra £	2021 planned £	2021 extra £
Overseas Mission Societies				
Leprosy Mission	762.50	213.00	1,470.00	
Novi Most	762.50	23.50	1,470.00	
	<u>1,525.00</u>	<u>236.50</u>	<u>2,940.00</u>	<u>0.00</u>

Relief & Development Agencies

Ukraine Relief Fund		588.60		
Pakistan Flood Relief		390.50		
Ripple Effect *	16.50	683.50		318.00
Tear Fund		240.00		240.00
	<u>16.50</u>	<u>1,902.60</u>	<u>0.00</u>	<u>558.00</u>

Home Missions

Berkshire Churches Trust	25.00		25.00	
CCA	762.50	23.50	1,470.00	
Childrens Society	762.50	23.50	1,470.00	
Faith		60.00		
	<u>1,550.00</u>	<u>107.00</u>	<u>2,965.00</u>	<u>0.00</u>

Secular Charities

<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
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TOTAL 3,091.50 2,246.10 5,905.00 558.00

NB 2021 Planned mission giving includes the £3,000 planned mission giving for 2020
 2022 Planned mission giving includes the £170 owed for 6% planned mission giving for 2021

* Ripple Effect - charity changed name, used to be known as Send a Cow

I have chosen to leave this page of the report showing the pence figures rather than rounding to the nearest pound. This is because many of the figures end in 50p and rounding to the nearest pound makes nonsense of the figures. So £762.50 + £762.50 = £1525 which means that the total given is £3,091.50 Where as £763 + £763 = £1526, one pound more than true, which would make the total shown as £3,094

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

BUDGET AT 31 DECEMBER 2022 - 52 WEEKS

RECEIPTS	ACTUALS	BUDGET	VARIANCE	BUDGET
	2022 £	2022 £	2022 £	2023 £
Voluntary receipts				
Parish Giving Scheme Gift Aided	29910	33,000	-3,090	31,500
Parish Giving Scheme Non Gift Aided	4099	6,000	-1,901	4,000
Standing Orders Gift Aided	3060	3,000	60	3,060
Standing Orders non Gift Aided	2000	2,000	0	2,040
Plate	2556	500	2,056	2,000
Gift Aid recovered	8736	9,450	-714	8,700
Tots Praise	8	50	-42	0
General Donations	2743	1,800	943	2,650
Total	53112	55,800	-2,688	53,950
Other receipts				
Magazine Advertising	73	400	-327	400
Fetes	3735	2,000	1,735	2,000
Special Events/Pop up shops	814	200	614	1,000
Net Fees	66	150	-84	100
0-5 s Toddlers	2800	2,400	400	2,800
Holiday Club	0	750	-750	0
Youth Group	0	100	-100	0
Tuesday Get Together	502	0	502	700
Friday Friends	1312	500	812	1,000
Magazine Sales	586	800	-215	800
Centre Lettings	27975	25,000	2,975	26,000
Café Sales	15756	14,000	1,756	16,000
Parish Share rebate	1783	0	1,783	0
Fund Raising/Stewardship/Reserves				3,320
Total	55402	46,300	9,102	54,120
TOTAL RECEIPTS	108514	102,100	6,414	108,070
Excess of receipts over payments				
Church activities	-25262	-22,850	-2,412	-28,610
Other activities	29191	22,850	6,341	28,610
All activities	3930	0	3,930	0
Hall	19486	18,800	686	18,000
Café	1836	1,000	836	2,000

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

BUDGET AT 31 DECEMBER 2022 - 52 WEEKS

PAYMENTS	ACTUALS	BUDGET	VARIANCE	BUDGET
	2022	2022	2022	2023
	£	£	£	£
Church running expenses				
Parish Share	58,826	58,900	74	56,000
Minister expenses	645	765	120	550
LLM expenses	0	150	150	150
Honoraria	1,200	1,200	0	1,200
Children's Education	0	50	50	0
Tots Praise	28	0	-28	0
Adult Education	0	50	50	0
Training Outreach	167	200	33	100
Mission Giving	3,092	3,225	134	3,210
Insurance	1,691	1,800	109	1,740
Church maintenance	4,404	4,500	96	2,260
Equipment	0	100	100	100
Upkeep of services	1,030	750	-280	900
Church flowers	50	50	0	50
Hospitality	95	50	-45	100
Upkeep of church grounds	358	100	-258	100
Stationery	1,162	900	-262	1,200
Administration	246	200	-46	200
Cost of fetes	131	0	-131	60
Independent Examination	120	120	0	120
Electricity	1,937	2,300	363	4,600
Gas	1,903	2,000	97	8,700
Waste Disposal	804	740	-64	720
Network costs	485	500	15	500
Total	78,374	78,650	276	82,560
Other costs				
0 - 5 Toddlers	2,405	2,400	-5	2,200
Holiday Club	0	500	500	0
Youth Group	10	100	90	50
DBS checks	48	100	52	60
Magazine	1,339	1,150	-189	1,200
Hall running costs	8,489	6,200	-2,289	8,000
Café running costs	13,919	13,000	-919	14,000
	26,210	23,450	-2,760	25,510
TOTAL PAYMENTS	104,584	102,100	-2,484	108,070

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Minutes of Meeting of Parishioners – 8th May 2022

The meeting was held in St Catherine's Church at 11.35am

Present 36 parishioners plus Rev Gill Rowell

Rev Gill Rowell welcomed everyone to the meeting and prayed

Apologies for absence

Had been received from Cath Butcher, Sheila Bryant, Alan Holbeche, Helen O'Sullivan, Nicola O'Sullivan

Introduction to Lynn Stevens

Lynn outlined her Christian journey beginning with Baptism and Confirmation at St Mary's Purley and then to Tilehurst Free Church (later Reading Community Church and now The Gate) where she was involved in Mission, Children's and Youth work. She stressed that she was a good listener and that parishioners should not hesitate to go to her.

The role of Churchwarden

Caroline Heron gave the analogy of oil in the engine as she sees the work of a churchwarden. Oil make is possible for different components at different speeds to work together, whilst it is valuable and unseen it can also be messy! The churchwardens aim to help the church to run smoothly and to support Gill, the vicar. Caroline spoke of the challenges faced during the Pandemic and that the weekly meetings of the churchwardens with Gill to reflect and pray, as well as deal with practical matters were, invaluable. With restrictions easing she felt we have the wind in our sails to grow together and as individuals.

Election of Churchwardens

With two candidates and no last-minute nominations, Caroline Heron and Lynn Stevens were duly elected to serve as Churchwardens

Richard Canning, the outgoing Churchwarden prayed for Caroline and Lynn

The meeting concluded and we moved on to the Annual Parochial Church meeting

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

Minutes of the Annual Parochial Church Meeting – 8th May 2022

The meeting was held in St Catherine's Church immediately after the meeting for Parishioners, Present 36 Parishioners and Rev Gill Rowell

Welcome & Prayer

Caroline Heron gave thanks asked for guidance and prayed that the meeting would be held in a spirit of peace, truth and love

Apologies for absence had been received from

Cath Butcher, Sheila Bryant, Alan Holbeche, Helen O'Sullivan, Nicola O'Sullivan

Minutes of the APCM held on 18th April 2021

Were approved

Matters arising

None

Presentation of Annual Report and Financial Statements

There were no questions on the reports and Joanne Freeman, treasurer, explained that for 2022 the PCC had agreed to aim for a balanced budget. She asked that wherever possible church members signed up for the Parish Giving Scheme with automatic inflationary increases but there were also other ways of giving; time, for example gardening or working in Café Siena.

Gill Rowell thanked Joanne for all her hard work and stressed that Joanne is not just looking after numbers on a spreadsheet but is committed to St Catherine's work and witness. Joanne had given notice that next year would be her last year as treasurer so the PCC would need to begin to look for a successor to work alongside Joanne.

Electoral roll

Stuart Poore, the Electoral Roll Officer, reported there were 107 on the roll with 3 new members added in 2021

Vicar's address

Rev Gill began by reminding us that for many years the Parish Purpose has been 'To worship God and show that Jesus makes a difference in Reaching, Serving and Caring'. When Gill came to St Catherine's she saw 'Healing, Hope and Hospitality' as core values. During lockdown the Strategy Action Team met by Zoom and went through the Parish Development tool to come up with a provisional statement of intent which is 'We are confident in our role in the community, known for our hospitality and our faith in Jesus'. That is where we want to be in 3-4 years' time.

Gill referred to her report in the Annual Report and Financial Statements booklet and briefly recapped on 2021, lockdowns, 3rd year of PMC (now ongoing but looking for people in the community to partnership with), Phil's 3rd & final year of curacy, Hybrid services, Bible studies & courses, outdoor services which attracted new people, merging 3 congregations with implications for leaders, singers, musicians; the way we do church, sermon study notes. Last year was a Bible learning focus and Café Siena came into its own as a place of belonging, weekly activities resumed in September.

To summarize 2021 was a year of Change, Challenge and Churning. Gill's forte is churning things up, not maintaining the status quo because we are all on a transformational journey.

There has been numerical growth both on a Sunday and helping in the café. We have come a long way since where we were in May 2021.

There was a pause for prayer and thanks for the sacrifices people had made.

Parochial Church Council Tilehurst St Catherine and Calcot St Birinus

‘Difficulties can be opportunities’ – what can we expect in 2022? The new normal is that we will face uncertainty, unpredictability and disruption so how can Gill cast a vision when she can’t see the way ahead? The answer is to put our confidence in God, herself, ourselves. Through prayer and the Bible we will learn our identity in Christ, this has been a challenge with three congregations coming together in 2021 but in 2022 we need to find our identity as one congregation. Lack of confidence is holding us back, people unsure of their abilities, qualities and ideas reluctant to use their God-given gifts and talents to rise to leadership. Gill recalled a verse of scripture that was important when she came to faith; Isaiah 41:10 ‘So do not fear, for I am with you; do not be dismayed, for I am your God. I will strengthen you and help you; I will uphold you with my righteous right hand’.

Two main focuses for 2022; the year of prayer and promotion of Lifegroups with the hope that everyone might join one but with that, pastoral care.

On prayer: Prayer ministry team equipped and functioning well, prayer before all church-led activities, more people to join the monthly Calcot prayer walks, Lent prayer daily online reflections, reminder on phones at 12noon to say Lord’s Prayer, Wednesday prayer & fasting, praying for Ukraine on Saturdays, Saturday morning prayer meeting for PCC members, ten O’clock teaching series on prayer, Thy kingdom come Ascension to Pentecost with Prayer journals. Then for the future; monthly prayer meeting, half-night of prayer for Tilehurst, perhaps 24/7 Prayer in the Autumn. Willingness to be vulnerable, available, to grow in resilience, to be the change that we want to be and not leave it up to other people.

To continue with Bible courses, Eco church, Spiritual practices, all the things that go on throughout the week so that we are confident of our role in the community, our hospitality and our faith in Jesus. Ephesians 6:13 ‘Therefore put on the full armour of God, so that when the day of evil comes, you may be able to stand your ground, and after you have done everything, to stand.’

Election of PCC members

This year we lose Richard & Ella Canning and Stephen Priter. Stephanie Walklate (also Parish Giving Officer, café volunteer & MU secretary) has agreed to stand, proposed by Maureen Ward & seconded by Anne Soley. The opportunity was given for anyone else to stand but there were no volunteers. Gill prayed for Steph, Ella & Stephen.

Election of Deanery Synod members

Tony Bartlett is standing down; Richard & Ella Canning are willing to continue although no longer on PCC. There is one vacancy now.

Appointment of Independent examiner

David Marett is willing to continue and the meeting approved.

Any other business

Gill showed a quotation from St Catherine of Siena ‘Don’t make it necessary for me to complain about you to Christ crucified’ said to pope Gregory 11th. Paddy Barrett asked who was on the PCC and was directed to the list in the Annual reports and Financial statement booklet. Beryl Nunn asked that something to be done in Calcot and Gill explained that the PMC outcome was to join with initiatives by the local community and so far, none had been identified, Lynn has ordered Hi-Vis jackets with St Catherine’s on them for the monthly prayer walks.

Hilary Smee asked what was to follow PMC and Gill explained that ‘Citizens UK’ had appeared to be relevant and had gone on a training course, Gill briefly explained what they do but at this time didn’t feel we have the time or energy to be more involved; it is essentially a campaigning organisation. Sheila Drew said that we need to Adjust, Accept, and Achieve at St Catherine’s

The meeting closed at 12.35pm with a Closing Prayer by Lynn Stevens

