

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report and financial statements
for the year ended 31 August 2020

The Shepway Sports Trust
(A company limited by guarantee)

Contents

	Page
Reference and administrative details of the charity, its Trustees and advisers	1
Trustees' report	2 - 15
Independent auditors' report on the financial statements	16 - 18
Statement of financial activities	19
Balance sheet	20
Statement of cash flows	21
Notes to the financial statements	22 - 38

The Shepway Sports Trust
(A company limited by guarantee)

**Reference and administrative details of the charity, its Trustees and advisers
for the year ended 31 August 2020**

Trustees	P.S. Carney D. Collins E. De Haan (resigned 13 September 2019) S.L. Downey L.M. Eede M. Greenwood S. Hughes (appointed 25 September 2020) D. Hulme J.L. Jordan T.J. Minter OBE DL C.D. Simmonds
Company registered number	08623233
Charity registered number	1155522
Registered office	Three Hills Sports Park Cheriton Road Folkestone Kent CT19 5JU
Independent auditors	UHY Kent LLP Chartered Accountants Thames House Roman Square Sittingbourne Kent ME10 4BJ

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

The Trustees have pleasure in presenting their report and the audited financial statements for the year ended 31 August 2020.

The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Charities SORP (FRS 102) (second edition).

About The Shepway Sports Trust

The Shepway Sports Trust ("SST" / the Charity) is a charity based in South East Kent that promotes participation and excellence in sport by creating strong links between schools, clubs and community organisations. The charity aims to provide a holistic approach to sport, creating a foundation for individuals to reach the highest possible level, both personally and in organised competitive sport.

The concept was devised after a number of consultations with local schools, over 60 sports clubs and discussions with both Kent County Council and Folkestone and Hythe District Council. The Roger De Haan Charitable Trust ("RDHCT") provided funding to act as a catalyst for the co-operation between schools and sports clubs.

To access RDHCT financial support, schools and sports clubs have entered into an agreement that will commit the schools to allow participating clubs use of their underutilised sports facilities.

To access RDHCT financial support, the clubs have allowed participating schools access to their underutilised facilities and provided good quality coaching to support the schools' sports programmes.

Participating schools have to commit to provide a full and regular programme of organised sport to their pupils and to regularly enter school teams in local inter-school matches.

The districts secondary schools have, amongst them, a good range of sports halls, pitches and equipment but they say they often lack the quality of coaching that their pupils require.

Some of the districts primary schools have sports grounds but most do not and they all lack the coaches required to provide their pupils a good quality sports programme. They also lack much of the equipment that will be needed or the means of transporting their pupils to and from the sports grounds.

The Folkestone and Hythe District has a wide range of sports clubs. Many are well-run and have good facilities. Some, despite poor facilities, are remarkably successful. Most of them say they need more high-quality coaching.

The Shepway Sports Trust acts as the facilitator between all the schools, sports clubs and community organisations.

OBJECTIVES AND ACTIVITIES

Mission

Our vision is to make sport and physical activity possible for everyone in our community. Our mission is to work in partnership with schools, clubs and community groups to provide the best sporting opportunities for beginners, elite athletes and everyone in-between.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

Principal objectives

The object of the Charity as set out in its Articles of Association is the promotion of community participation in healthy recreation for the benefit of the inhabitants of the district of Folkestone and Hythe by assisting in the provision of facilities and other services that will enable them to participate in amateur sport and physical activity. These include, but are not limited to the following:

- To significantly improve the number of local people, both adults and children, that regularly participate in sport;
- To encourage "not for profit" sports clubs to develop sports facilities that meet the needs of the local community;
- To encourage local schools and "not for profit" sports clubs to support their talented sportsmen and women;
- To create a partnership between the districts "not for profit" sports clubs and local primary and secondary schools in order that they share coaching, training, facilities and other resources;
- To have all primary and secondary schools in the district committed to offering a full and regular programme of organised sport and committing school sports teams to compete in local inter-school matches;
- To encourage the districts "not for profit" sports clubs to better meet the needs of the local community and, as a result, increase club membership;
- To develop, over time, a model for the development of sport in the district that will appeal to the various agencies/bodies that fund sport.

The organisation seeks to do this by:

- Engaging primary and secondary schools by providing access to qualified coaches and mentors and by promoting competition and other activities,
- Encouraging more individuals to take up sport and recreation and become actively involved in clubs,
- Partnering with community groups to promote greater understanding of the value of recreational sport,
- Supporting elite athletes and utilising their skills to inspire others to achieve sporting excellence.

By promoting sport in the broader community, Shepway Sports Trust aims to make a significant impact on the health and well-being of people who live in the district. The Trust also aims to establish the Folkestone & Hythe district as a centre of sporting excellence, as measured by numbers of individuals representing their district, county or country in their chosen sport(s) or by the success of teams competing at regional or national level.

The key themes that run throughout our work are:

Schools

Excellence ~ We promote excellence in sport and physical activity within our schools and we believe every child should be able to access high-quality sports provisions throughout their education.

Belonging ~ We believe sport creates a sense of belonging at school. We actively promote the impact sport has on the wider school community.

Inclusive ~ Sport should be accessible to every child, no matter their ability.

Discovering Passion ~ School is a great time for children to try something new, learn new skills and develop a lifelong love for sport.

Whole School Improvement ~ We will work together with schools to improve sporting provision and the wider objectives of the school, such as behaviour, attendance and academic attainment.

Communities

Physical, Emotional and Mental Wellbeing ~ We encourage individuals to acknowledge their physical, emotional and mental state and use sport as a tool to open up conversations around a holistic approach to health.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

Be Your Best You ~ We realise it is not always easy to be the best you can be. Shepway Sports Trust encourages everyone to believe it is possible to be your best you.

People Helping People ~ We believe working together and helping each other creates happier, healthier lives. We take loneliness and isolation seriously and through our work over the next five years, we are aiming to reduce the number of people affected by this.

Invest and Grow ~ We encourage individuals to invest in themselves and the wider area. Through the investment of money, time and energy, people and places will grow.

Proud of My Postcode ~ We are proud to be cemented in the area. We want everyone to share our pride and create a sense of community spirit and belief. We know our area is changing; if we embrace change together it will make for a better place to be.

Our Partner Clubs:

Clubs for all ~ We believe that every sports club should be an inclusive, safe and welcoming environment for people from all backgrounds

Excellence ~ We are proud of the number of high calibre clubs we have within our district, in terms of coaches, facilities, athletes and volunteers. We are confident that our clubs help us to promote and develop excellence.

Clubs supporting clubs ~ Working together makes clubs more resilient to change and makes them stronger for future generations.

Invest and grow ~ We encourage clubs to invest in themselves and the wider area. Through funding, time and energy, clubs will grow.

Public benefit

The trustees have considered the impact of the public benefit requirement including the guidance issued by the Charity Commission. The charity aims to actively advance and increase the opportunity for healthy recreation, employment, volunteering and training for the inhabitants of the Folkestone and Hythe area.

Volunteering

Through a broad range of volunteering opportunities, we aim to inspire thousands of local people to volunteer their time to help shape and contribute to our overall strategy. It is our aim to recruit, train and retain 1,500 volunteers by August 2024.

Furthermore, we aim to use volunteering as a vehicle for helping gain valuable skills, qualifications and experience and subsequently access apprenticeships or employment. It is our aim that 75 of our 1,500 volunteers will successfully transition into apprenticeships or employment through volunteering with us.

We aim to use volunteering as a vehicle for personal and community development. 1,500 volunteers will gain new skills, experiences and social networks and grow as an individual. This will have a direct and positive impact on the local community by providing opportunities for thousands of people to be active every day.

Unfortunately, Covid-19 has hampered our ability to make progress in this area.

Trustees' report
for the year ended 31 August 2020

ACHIEVEMENTS AND PERFORMANCE

In the Trustees' Report accompanying the financial statements for the year ended 31 August 2019, we reported that the Charity intended to continue to work towards the aims and objectives outlined in our 5 year framework. The key aims, outcomes and themes being as follows:

In schools:

- *Strategic Aim:* We aim to ensure every primary school child has access to a broad range of experiences, activities and sporting opportunities within the school day.

Every school will continue to partner with Shepway Sports Trust and increase their engagement with our school's sports packages, resulting in every child accessing more physical activity and competitive sport every day.

Progress: All primary schools had committed to a package of some kind with us in 2019/20 (37/37). Although this was not all delivered due the pandemic.

- *Strategic Aim:* We aim to ensure every primary school teacher has access to high quality resources and mentoring opportunities

Through our primary school sports packages, every primary school teacher will be able to access quality resources and mentoring from our qualified team

Progress: We had 5 schools committed to one day per week with either one of our qualified teachers or a high-level coach to improve teacher's teaching of high-quality PE. All PE leaders had access to either attending 4 primary PE leader meetings per year or accessing recordings for when these have had to be delivered virtually.

- *Strategic Aim:* We aim to promote and deliver competitions and work towards excellence in all schools.

In partnership with local clubs and schools, Shepway Sports Trust will deliver consistently high-quality competitions, identify talent and signpost onto appropriate community groups and clubs for progression.

Progress: A competition calendar was delivered face to face until mid-March 2020 with high participation figures and local club involvement.

- *Strategic Aim:* We aim to establish strong links between schools, clubs and community groups

We will provide all schools, clubs and community groups with the tools to forge strong relationships and provide ongoing opportunities for people of all ages, at any level.

Progress: SST linked with partner clubs Folkestone Saints for delivery of an inter school basketball competition and Folkestone Junior Athletics Club for sports hall athletics. Some of our Active 50 members assisted the competition events by driving the SST minibus to get schools to events held at Three Hills Sports Park.

- *Strategic Aim:* We aim to use sport to positively impact whole school improvement in areas such as behaviour, attendance and academic attainment

We will develop strategic plans with every school so that physical education and sport can demonstrate a clear role in contributing to the overall improvements in their school.

Trustees' report
for the year ended 31 August 2020

- *Progress:* Proposals were written and sent to each school to propose their next steps in sport, physical activity and PE provision. Some schools use our school's package as rewards for pupils with good attendance or nurture groups.

Key statistics:

- 37 out of 37 primary schools engaged with Shepway Sports Trust through the SST PE and School, Sport Package;
- 31 out of 37 primary schools participated in either face-to-face or online competitions and events;
- 33 primary school events, 2 primary school leagues and 9 secondary school competitions were held, a total of 44 face to face events despite the pandemic;
- 4,450 pupils (3,887 primary pupils and 563 secondary students) took part in events and competitions;
- 449 school teams had participated in events and competitions (360 primary school teams and 89 secondary school teams);
- 5,186 pupils took part in face to face and/ or virtual events and competitions (4,622 primary and 564 secondary);
- 100% of secondary schools took part in face to face and/or virtual competitions.

In Communities:

- *Strategic Aim:* We aim to reduce child and adult obesity.

In figures from 2017, 63.1% of adults in our district were overweight or obese, as well as 32.5% of children leaving primary school. Through focused community programmes, we will reduce these figures.

Progress: Due to Covid-19 this data is not yet measurable and due to government restrictions, we have been very limited in combatting this area since March 2020.

- *Strategic Aim:* We aim to support children and adults with mental health conditions to be more physically and socially active.

We will remove the barriers that people living with mental health conditions face to accessing physical activity and work with partners to create more opportunities to get active. We will engage 250 people and improve their physical, emotional and mental wellbeing.

Progress:

- 21 adults with mental health problems accessed 'Moving Forward Together'; access to this programme reduced their loneliness and isolation.
 - 15 men from refugee, NEET and unemployed status accessed Dr Legumes 'W'all Nuts' Mens Mental Health Programme around cooking, this reduced their loneliness and isolation and improved their mental health.
 - 63 adults registered with MIND suffering from poor mental health accessed our Active Self yoga and Pilates classes throughout the year and participated in our social sessions.
- *Strategic Aim:* We aim to use sport as a tool to reduce loneliness and isolation in our community

We have seen first-hand how sport can give people a purpose and bring communities together. We will put social inclusion at the heart of all of our programmes.

Trustees' report
for the year ended 31 August 2020

Progress:

- 21 adults with mental health problems accessed 'Moving Forward Together'; access to this programme reduced their loneliness and isolation.
- 7 female refugees accessed the community programme 'Run the World', this reduced their loneliness and isolation.
- 15 men from refugee, NEET and unemployed status accessed Dr Legumes 'W'all Nuts' Mens Mental Health Programme around cooking, this reduced their loneliness and isolation and improved their mental health.
- 63 adults registered with MIND suffering from poor mental health accessed our Active Self yoga and pilates classes throughout the year and participated in our social sessions.

- *Strategic Aim:* We aim to ensure that low income families can access high quality sporting opportunities

We will ensure sporting provision is accessible and affordable during the school holidays, with lunches available for children who qualify for free school meals. We will provide financial support to people who want to progress onto club and community sport, in the form of kit, equipment, membership and expenses.

Progress: A total of 515 free day places and free meals were provided at our holiday camps this financial year to children from low income families.

- *Strategic Aim:* We aim to support and provide opportunities for marginalized and hard to reach people

We will engage and support NEETS, refugees, asylum seekers and other hard-to-reach people with opportunities to train and access apprenticeships. We will support over 100 people into employment.

Progress: This aim was put in place dependant on the European Funding Project which we had to withdraw from after difficulties securing the funding promised. 23 individuals were supported up to the point of withdrawal.

Key statistics:

- 397 people have joined one of Shepway Sports Trust's community programmes;
- 685 voluntary hours given to our community sessions;
- 57 virtual exercise classes were delivered during the period of lockdown to keep our members engaged;
- 515 free lunches have been served at our Fit and Fed Holiday Camps;
- 391 individuals experienced a sea sports activity with Folkestone Sea Sports;
- 110 local skaters registered and participated in our regular pop-up skate sessions;
- 300+ individuals attended the Pier Pressure event in October 2019 held at the Harbour Arm, promoting the sport of skateboarding and F51.

Trustees' report
for the year ended 31 August 2020

Our Partner Clubs:

- *Strategic Aim:* We aim to support every partner club to be inclusive and a safe environment for its members.

By 2024, all clubs will be Clubmark or Goldmark accredited.

Progress: 19 of our 44 partner clubs are Clubmark/Goldmark accredited.

- *Strategic Aim:* We aim to improve existing club facilities and develop new ones

By 2024, we will signpost 25 partner clubs to funding streams to improve their existing facilities and assist with their applications. We will support six partner clubs in creating new facilities and help others to locate adequate premises when required.

Progress: In the year 2019/20 we have supported 3 partner clubs with assistance in funding for improvement of facilities. The Covid-19 pandemic has held back partner clubs looking to make improvements with the uncertainty of when they can resume activity.

- *Strategic Aim:* We aim to support partner clubs to recruit, train and retain volunteers

We will give partner clubs best practice tools to help recruit and retain volunteers and will provide training opportunities to support this initiative.

Progress: SST provided funding to two partner clubs to help qualify 3 new volunteers to become qualified coaches. Our charity also funded one first aid qualification for a volunteer of a partner club. A child safeguarding course for partner clubs was booked for April 2020 however had to be cancelled due to the Covid-19 national lockdown.

- *Strategic Aim:* We aim to increase opportunities for more people to become active through our partner club network

We will support partner clubs to provide more sessions for a wider audience. We will increase club membership across the district by 10%.

Progress: The worldwide pandemic has impacted the number of individuals attending sports clubs. Progress in this area depends on when clubs can return to full capacity if and when restrictions are lifted.

- *Strategic Aim:* We aim to help clubs identify talented athletes and coaches

We will increase the number of people from our district who are competing and coaching at county, regional and national level.

Progress: National lockdown and restrictions have severely limited people's ability to compete.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

Key statistics

- 44 bronze, silver, gold clubs partnered with SST;
- 6,421 Folkestone and Hythe residents are members of our 44 partner clubs;
- 245 qualified coaches and 573 volunteers are supporting these clubs;
- 37 new club members have transitioned from school links and 18 new members transitioned from community links;
- There were no funding bids from partner clubs to the Roger De Haan Charitable Trust for the financial year 2019/20, mainly due to the impact of Covid-19 however Shepway Sports Trust did provide bursaries totalling £1,287 for partner clubs to access coaching qualifications and new equipment;
- SST supported 3 partner clubs with capital funding advice;
- All 44 partner clubs were signposted to Covid-19 funding support during the pandemic.

Ambassadors:

- *Strategic Aim:* We aim to support talented athletes to reach the highest level.

We will help 15 elite athletes progress to the next level of performance, via our ambassador programme. We will also identify 15 upcoming talented individuals and support them along the pathway.

Progress: During this financial year we have helped 9 gold elite athletes to progress to the next level and supported 19 up and coming talented athletes.

- *Strategic Aim:* We want our sports ambassadors to be representative of our population. We aim to create a diverse pool of elite athletes to inspire local people.

We will have 65 ambassadors by 2024 which embody the diversity within our district in terms of age, gender, ethnicity, ability, social background and sports.

Progress: As at 31 August 2020, we have 44 ambassadors across 23 different sports. 60% male, 40% female inspiring the next generation. Our youngest ambassador is 15 and our oldest 73. We also have 2 ambassadors who compete with a disability.

- *Strategic Aim:* We aim to inspire local people to take part in sport and physical activity

Shepway Sports Trust ambassadors will champion our ambitious strategy and play a key role in advocating our work. We will work alongside elite athletes to inspire more local people to get involved in sport.

Progress: SST ambassadors supported on 12 separate occasions during this financial year. This figure was severely hampered due to the development of Covid-19.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

Folkestone Sea Sports:

- *Strategic Aim:* We aim to increase physical activity opportunities by better utilising our Sea Sports Centre and the coastline.

We will provide over 10,000 sea sports experiences for our community which will create a thriving sea sports culture along our coastline

We will create affordable sea sports offers enticing all members of the community to come and try something new.

Progress: 357 sea sports experiences were provided through public hires and paddleboard lessons. This low figure was due to the national lockdown and restrictions put in place over key operational periods of the season. We were unable to deliver any school activity this year as a result.

The Urban Sports Park (USP)

The Shepway Sports Trust has been very fortunate to receive funding from the Roger De Haan Charitable Trust (with £4m loan and circa £6.5m grant funding provided by RDHCT since 2018) to enable the building of a first of its kind multi-storey skate park, with a climbing facility, boxing gym, office space and café in Folkestone.

This will enable the Sports Trust to deliver world-class sporting opportunities in skateboarding, climbing and boxing, but will also act as a significant draw for Folkestone. The anticipated income from this sports facility will be used to ensure the long-term sustainability of SST with funding being re-invested in the charity's objectives.

SST has continued with the construction of the USP during the year. SST has begun increasing staffing and resource to ensure that it can cope with the anticipated increase in transactions. Once the facility is opened, the activities of the USP will be managed by SST's wholly owned subsidiary, Shepway Sports Trust Trading Limited. We are hoping that the USP will open in August 2021.

Covid-19

Covid-19 dramatically impacted our day-to-day operations. Between March and August 2020, we were unable to generate income due to government restrictions on activities during this period. During the school holidays we usually run holiday camps for young people but with restrictions and national lockdown, it was impossible to deliver these and generate any income at key points during the year. Similarly, we had to suspend all our community-based programmes and projects; all of which are ways we generate income. Whether that is through receiving membership and 'pay as you play' fees from our customers; or, as a result of receiving grants from successful funding bids. Most of our funders have been supportive and agreed to allow us to delay delivery of funded projects until it is safe to deliver again. Even when our paid community sessions resumed in August 2020, social distancing and additional health and safety measures in place for playing sport have limited the number of people that can attend these sessions.

It is important to note that we received income from all of our partner schools at the beginning of our financial year in September 2019. This was to deliver activities to them throughout the year until July 2020. Due to Covid-19, it has not been possible to deliver these activities in schools since mid-March 2020. We were very fortunate to receive a £15,000 donation from a local charitable event which we had not expected, and this has helped us with our operational costs during the period March to August where it had been extremely difficult to generate any income.

We have utilised the Government Job Retention Scheme and would not survive without it. Two of our staff have remained working as normal. We continued to engage our self-employed bid writer who has been working to access various emergency Covid-19 grants and other appropriate funds. We have also continued to pay another self-employed instructor who has coordinated and delivered our online activities so that we have been able to maintain virtual contact with our members and

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

followers during the period face-to-face classes were not allowed and to cater for our vulnerable members who were having to shield. All members of staff with the exception of those already mentioned were furloughed with effect from 1 April 2020. In August we un-furloughed all but 1 member of staff for 1 day per week to allow us to begin working on resumption of our activities, leaving 1 part time member of staff on furlough due to the fact her project was unable to resume.

Our school-based staff should be able to start going back into schools from September 2021 which will enable us to generate income. This is key for our survival as the school aspect of our work is our main source of income.

If we are successful with other grants to run specific projects, we will un-furlough staff as and when it is necessary and appropriate. Throughout this crisis, we have had a strong online presence and have delivered daily online exercise classes. We have encouraged participants to make donations via our website. This has helped in a small way as some people have been consistently generous and have continued to donate what they would normally pay to attend an activity under normal circumstances.

FINANCIAL REVIEW

Financial position

The charity generated a surplus for the year of £208,529 (2019: deficit of £79,253) and held cash balances of £114,812 (2019: £44,418).

The trustees of the charity would like to place on record appreciation of the Roger De Haan Charitable Trust who donated a general grant of £105,565 in this financial year (2019: £128,500) which covered a large proportion of our operating costs. This grant was in addition to a further £193,903 towards the skate park.

The trustees of the charity would also like to place on record appreciation of its supporters who provided the necessary funding for special projects and to enable the trust to operate. Included within the total grants received of £444,475 were the following:

- Covid-19 relief grants totalling £59,588 in respect of the Government's Job Retention Scheme and Rates Relief grant.
- The charity also benefited from a number of grants from Folkestone & Hythe District Council totalling £30,000 for a range of projects, including their Fit and Fed project.
- The charity benefited from a grant from Kent County Council of £7,500 towards their Fit and Fed project which is aimed to encourage positive, social and physical activities for 1-19 year olds by running summary and half term programmes.

Reserves policy

The policy of the trustees is to maintain a level of reserves that will be adequate to provide a stable base for the continuing operation of the charity, whilst ensuring that excessive funds are not accumulated. Trustees agreed the target to aim for should be £25,000. In common with many other small charities, the Shepway Sports Trust is dependent on continuing donations from its supporters to enable it to continue its operations.

Total funds as of 31 August 2020 amounted to £8,166,591. Of these funds, £191,969 represent unrestricted general reserves, and the balance of £7,974,622 represent restricted funds. £9,033,195 of restricted funds is represented by the F51 Urban Skate Park which is currently under construction. Free reserves as at 31 August 2020 total £180,250, being the value of unrestricted general reserves less the value of fixed assets.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Principal risks and uncertainties

The Trustees have considered the principal risk and uncertainties of the Charity, and the plans in place to manage those risks, as follows:

Risk	Management of risk
F51 Urban Skate Park Delay in the opening of F51 and thereby a delay in income generation.	Continue working with contractor to ensure schedules are being met and continuous dialog with main stakeholders. No major fixed costs yet being incurred. The terms of the loan has payback related to the performance of an open F51.
Continuing impact of Covid-19 Inability to meet activities as required by schools and the effect on that source of income.	The government has been keen to keep schools open, we have also adapted our offering to allow for online elements of our packages (including schools games).
Loss of key staff Loss of key staff would affect key areas of work delivery and other staff members may not have the same skill set.	Good working relationships between the team and weekly meetings to ensure any issues discussed. Key areas of work template to be produced and reviewed to ensure we have the ability and knowledge to cover key areas of work with loss of an employee.
Loss of school income Primary schools lose their funding and stop buying into SST services.	We continue to strengthen the relationships with all schools so that we are in the best position to continue working with them if there is any change in the funding landscape. We continue to look at other areas to diversify (include facility operations).

Trustees' report
for the year ended 31 August 2020

PLANS FOR FUTURE PERIODS

Our main aim is to be pro-active with government guidelines and restrictions and be ready to resume activities as soon as it is deemed safe to do so. At the beginning of this financial year, we published our 5 year strategic framework which is detailed below. Covid19 has slowed our progress on achieving our aims and outcomes. We are somewhat reliant on how the pandemic plays out but our aim is to still deliver on our strategy over the coming years.

Facilities:

- We aim to engage all local sports and community facilities in our long term mission and strategy so that everyone has the freedom of choice to access consistently high quality facilities and activities within them

We will create an agreement between all facilities to work together to offer aligned, district-wide programmes so the whole community can access high quality and affordable sport and physical activities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The charity is controlled by its governing document, the Memorandum and Articles of Association dated 24 July 2013 as amended by special resolution registered with Companies House dated 20 December 2013, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are appointed by the recommendation of the existing trustees. New trustees, when appointed will be provided with an information pack including the latest accounts and Memorandum and Articles of Association and will be afforded the opportunity to undertake visits to the premises of the Shepway Sports Trust.

Although no specific training programme exists, most trustees continue to have considerable exposure to educational and charitable matters either through their principal occupation and/or involvement in other charitable institutions.

Risk management

The trustees have examined the major risks which the charity faces and have put in place systems, policies, procedures and controls in order to manage and mitigate these risks. Appropriate insurances are in place. The charity is organised with directors and members of the management committee meeting regularly to manage its affairs. There are three members of permanent staff who, together with the volunteers, apprentices and fixed term project staff, manage the charity. Where appropriate, the trustees will act only after taking appropriate professional advice.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charity in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1, for the debts and liabilities contracted before he/she ceases to become a member.

Trustees' report
for the year ended 31 August 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors for the purpose of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the results of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislations in other jurisdictions.

Disclosure of information to auditors

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

AUDITORS

UHY Hacker Young have indicated their willingness to continue in office as auditors, and a resolution for their re-appointment will be proposed at the Annual General Meeting.

The Shepway Sports Trust
(A company limited by guarantee)

Trustees' report
for the year ended 31 August 2020

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The Trustees declare that they have approved the Trustees' Annual Report above. Signed on behalf of the Trustees on



Name: DANIEL HULME

Date 19/08/21

The Shepway Sports Trust
(A company limited by guarantee)

Independent auditors' report to the Members of The Shepway Sports Trust

Opinion

We have audited the financial statements of The Shepway Sports Trust (the 'charity') for the year ended 31 August 2020 which comprise the Statement of financial activities, the balance sheet, the statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

The Shepway Sports Trust
(A company limited by guarantee)

Independent auditors' report to the Members of The Shepway Sports Trust (continued)

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

The Shepway Sports Trust
(A company limited by guarantee)

Independent auditors' report to the Members of The Shepway Sports Trust (continued)

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Allan Hickie BSc FCA (senior statutory auditor)

for and on behalf of

UHY Kent LLP

Chartered Accountants

Statutory Auditors

Thames House

Roman Square

Sittingbourne

Kent

ME10 4BJ

Date: 24 August 2021

The Shepway Sports Trust
(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 August 2020

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	3	193,067	251,408	444,475	221,075
Charitable activities	4	159,337	14,182	173,519	195,018
Other income		-	-	-	15,784
Total income		352,404	265,590	617,994	431,877
Expenditure on:					
Charitable activities	5	274,846	134,619	409,465	511,130
Total expenditure		274,846	134,619	409,465	511,130
Net income		77,558	130,971	208,529	(79,253)
Transfers between funds	15	(49,634)	49,634	-	-
Net movement in funds		27,924	180,605	208,529	(79,253)
Reconciliation of funds:					
Total funds brought forward		164,045	7,794,017	7,958,062	8,037,315
Net movement in funds		27,924	180,605	208,529	(79,253)
Total funds carried forward		191,969	7,974,622	8,166,591	7,958,062

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 22 to 38 form part of these financial statements.

The Shepway Sports Trust
(A company limited by guarantee)
Registered number: 08623233

Balance sheet
as at 31 August 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	10	12,025,557	9,053,525
Investments	11	50	50
		<u>12,025,607</u>	<u>9,053,575</u>
Current assets			
Debtors	12	531,524	3,189,272
Cash at bank and in hand		114,812	44,418
		<u>646,336</u>	<u>3,233,690</u>
Creditors: amounts falling due within one year	13	(505,352)	(329,203)
Net current assets		<u>140,984</u>	<u>2,904,487</u>
Total assets less current liabilities		<u>12,166,591</u>	<u>11,958,062</u>
Creditors: amounts falling due after more than one year	14	(4,000,000)	(4,000,000)
Total net assets		<u><u>8,166,591</u></u>	<u><u>7,958,062</u></u>
Charity funds			
Restricted funds	15	7,974,622	7,794,017
Unrestricted funds	15	191,969	164,045
Total funds		<u><u>8,166,591</u></u>	<u><u>7,958,062</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Date: 19.08.2021

M. GREENWOOD

The notes on pages 22 to 38 form part of these financial statements.

The Shepway Sports Trust
(A company limited by guarantee)

Statement of cash flows
for the year ended 31 August 2020

	2020 £	<i>2019</i> <i>£</i>
Cash flows from operating activities		
Net cash used in operating activities	3,052,883	2,742,239
Cash flows from investing activities		
Purchase of tangible fixed assets	(2,982,489)	(2,834,256)
Net cash used in investing activities	(2,982,489)	(2,834,256)
Change in cash and cash equivalents in the year	70,394	(92,017)
Cash and cash equivalents at the beginning of the year	44,418	136,435
Cash and cash equivalents at the end of the year	114,812	44,418

The notes on pages 22 to 38 form part of these financial statements

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

1. General information

The Shepway Sports Trust is a charitable company registered in England and Wales, its company registered number is 08623233 and its charity registered number 1155522.

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

2. Accounting policies

The principal accounting policies adopted, judgements and key estimations of uncertainty in the preparation of the financial statements are as follows:

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102 second edition) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 March 2018) and the Companies Act 2006.

The Shepway Sports Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern.

The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements.

During the audit of these financial statements, the Covid-19 pandemic struck and so the trustees have carefully considered the impact of Covid-19 on their assessment.

The Shepway Sports Trust reacted very quickly to the start of social distancing and in mid-March 2020, the current Sports facility was closed and as a result the Charity has not been able to generate any income in respect of the sports events or community based projects.

At the start of September 2019 the Charity received income from schools for sports packages for the period through to August 2020, however the ability to deliver the packages was significantly impacted from March. Discussions are ongoing with schools regarding the 2020 packages.

The Charity has continued to receive income in the form of a number of grants, and we have been grateful that many providers have given us the flexibility to continue with projects as and when we are able to. We have also received an additional £15,000 donation from a local charitable event which had not been expected; this has helped cover operational costs during the lockdown period. The government's Coronavirus Job Retention Scheme has also been utilised.

Whilst acknowledging the uncertainties that remain, the trustees are confident that the impact in the coming year will remain low and the trustees have concluded there is no material uncertainties about the Charity's ability to continue as a going concern and that it remains appropriate to continue to adopt the going concern basis of accounting in preparing the financial statements.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

2. Accounting policies (continued)

2.3 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the Friends is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the statement of financial activities as the related expenditure is incurred.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

2. Accounting policies (continued)

2.6 Taxation

The Shepway Sports Trust is a registered charity and is therefore potentially exempt from taxation on its income and gains as the charity falls within the definition of a charitable trust as defined in Part 1, Schedule 6 of the Finance Act 2010. No tax charge has arisen during the year.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Assets in the course of construction are included at costs incurred to date. Depreciation on these assets is not charged until they are brought into use.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- nil as assets under construction
Plant and machinery	- 25% on cost
Motor vehicles	- 25% on cost
Fixtures and fittings	- 20% on cost
Computer equipment	- 25% on cost

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

2. Accounting policies (continued)

2.11 Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the statement of financial activities as a finance cost.

2.12 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.13 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

3. Income from donations and grants

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Street games UK Limited	-	-	-	7,500
The Roger De Haan Charitable Trust - Skatepark	-	193,903	193,903	-
The Roger De Haan Charitable Trust - General Grant	98,500	7,065	105,565	128,500
Kent County Council	-	7,500	7,500	13,500
Live Well Kent	-	-	-	2,742
Kent Community Foundation	3,000	-	3,000	-
Sports England	7,700	-	7,700	-
General Donations	7,279	-	7,279	6,845
Kent Police Grant MHP	-	13,500	13,500	6,750
Folkestone Hythe District Council	2,000	28,000	30,000	55,238
Atlantic Adventure Donation	15,000	-	15,000	-
WG Edwards	-	1,440	1,440	-
Job Retention Scheme Grant	49,588	-	49,588	-
Rates Relief Grant	10,000	-	10,000	-
Total 2020	193,067	251,408	444,475	221,075
<i>2019 Total by fund</i>	<i>144,544</i>	<i>76,531</i>	<i>221,075</i>	

During the pandemic the Charity utilised the UK Government's Job Retention Scheme. This was the only grant received from the government. The grant has no unfilled conditions or contingencies.

4. Income from charitable activities

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Promoting Sports in the Shepway District	19,783	14,182	33,965	61,324
Leadership and Coaching within Sports and Activities	139,554	-	139,554	133,694
Total 2020	159,337	14,182	173,519	195,018
<i>Analysis of 2019 by fund</i>	<i>195,018</i>	<i>-</i>	<i>195,018</i>	

The Shepway Sports Trust
(A company limited by guarantee)

**Notes to the financial statements
for the year ended 31 August 2020**

5. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Promoting Sports in the Shepway District	178,224	134,589	312,813	374,031
Delivering and Co-ordinating Sports within Schools and Clubs	84,463	30	84,493	119,806
Leadership and Coaching within Sports and Activities	12,159	-	12,159	17,293
	<u>274,846</u>	<u>134,619</u>	<u>409,465</u>	<u>511,130</u>
<i>Analysis of 2019 by fund</i>	<u>310,350</u>	<u>200,780</u>	<u>511,130</u>	

6. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £	<i>Total funds 2019 £</i>
Promoting Sports in the Shepway District	285,163	27,650	312,813	374,031
Delivering and Co-ordinating Sports within Schools and Clubs	84,493	-	84,493	119,806
Leadership and Coaching within Sports and Activities	12,159	-	12,159	17,293
	<u>381,815</u>	<u>27,650</u>	<u>409,465</u>	<u>511,130</u>
<i>Analysis of 2019 by type</i>	<u>478,117</u>	<u>33,013</u>	<u>511,130</u>	

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

6. Analysis of expenditure by activities (continued)

Analysis of support costs

	Promoting Sports in the Shepway District 2020 £	Total funds 2020 £	Total funds 2019 £
Depreciation	10,457	10,457	10,736
Subscriptions	-	-	212
Governance costs	17,193	17,193	22,065
	<u>27,650</u>	<u>27,650</u>	<u>33,013</u>
<i>Total 2019</i>	<u>33,013</u>	<u>33,013</u>	

7. Auditors' remuneration

	2020 £	2019 £
Fees payable to the charity's auditor for the audit of the charity's annual accounts	4,455	4,350
Fees payable to the charity's auditor in respect of:		
All non-audit services not included above	-	720
	<u>-</u>	<u>720</u>

8. Staff costs

	2020 £	2019 £
Wages and salaries	258,835	253,444
Social security costs	15,455	16,842
Contribution to defined contribution pension schemes	3,967	2,327
	<u>278,257</u>	<u>272,613</u>

The average number of persons employed by the charity during the year was as follows:

	2020 No.	2019 No.
Average employees	12	12

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

8. Staff costs (continued)

No employee received total employee benefits amounting to more than £60,000 in either year.

The trustees consider the key management personnel of the Charity to be the trustees, the Chief Executive and Deputy Chief Executive. The total employee benefits (including employer's national insurance and pension contributions) to key management personnel amounted to £93,285 (2018: £86,901)

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 August 2020, expenses totalling £3,200 were reimbursed or paid directly to 1 Trustee (2019: £1,754) for travel expenses.

The Shepway Sports Trust
(A company limited by guarantee)

**Notes to the financial statements
for the year ended 31 August 2020**

10. Tangible fixed assets

	Freehold property £	Plant and machinery £	Motor vehicles £	Computer equipment and fixtures and fittings £	Total £
Cost or valuation					
At 1 September 2019	9,033,195	4,598	35,000	9,274	9,082,067
Additions	2,980,693	1,277	-	519	2,982,489
At 31 August 2020	12,013,888	5,875	35,000	9,793	12,064,556
Depreciation					
At 1 September 2019	-	2,389	17,500	8,653	28,542
Charge for the year	-	1,266	8,750	441	10,457
At 31 August 2020	-	3,655	26,250	9,094	38,999
Net book value					
At 31 August 2020	12,013,888	2,220	8,750	699	12,025,557
At 31 August 2019	9,033,195	2,209	17,500	621	9,053,525

The entire cost included as freehold property are costs towards the development of the urban sports park. This asset was still under construction and therefore not in use at the year end. Because of this, no depreciation has been charged on this asset.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

11. Fixed asset investments

	Investments in subsidiary companies £
Cost or valuation	
At 1 September 2019	50
	<hr/>
At 31 August 2020	50
	<hr/> <hr/>
Net book value	
At 31 August 2020	50
	<hr/>
<i>At 31 August 2019</i>	50
	<hr/> <hr/>

Principal subsidiaries

The following was a subsidiary undertaking of the charity:

Name	Holding
Shepway Sports Trust Trading Limited	100%

The financial results of the subsidiary for the year were:

Name	Net assets £
Shepway Sports Trust Trading Limited	50

Investment in subsidiaries have been valued at historical cost on the basis that it is a dormant company.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

12. Debtors

	2020	<i>2019</i>
	£	<i>£</i>
Trade debtors	9,392	<i>13,004</i>
Other debtors	423,632	<i>262,420</i>
Prepayments and accrued income	98,500	<i>2,913,848</i>
	<u>531,524</u>	<u><i>3,189,272</i></u>

13. Creditors: Amounts falling due within one year

	2020	<i>2019</i>
	£	<i>£</i>
Other loans	222,801	<i>190,111</i>
Trade creditors	263,100	<i>105,436</i>
Other taxation and social security	12,702	<i>8,402</i>
Other creditors	1,559	<i>14,208</i>
Accruals and deferred income	5,190	<i>11,046</i>
	<u>505,352</u>	<u><i>329,203</i></u>

14. Creditors: Amounts falling due after more than one year

	2020	<i>2019</i>
	£	<i>£</i>
Other loans	<u>4,000,000</u>	<u><i>4,000,000</i></u>

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

	2020	<i>2019</i>
	£	<i>£</i>
Payable or repayable by instalments	<u>4,000,000</u>	<u><i>4,000,000</i></u>

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

15. Statement of funds

Statement of funds - current year

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 August 2020 £
Unrestricted funds					
General Funds	164,045	352,404	(274,846)	(49,634)	191,969
Restricted funds					
Street Games Doorstep Programme	14,603	-	(789)	-	13,814
Leadership Academies	9,912	-	-	-	9,912
Folkestone Sea Sports Centre	-	7,780	(33,484)	25,704	-
Urban Skate Park, Folkestone	7,763,599	200,967	(43,595)	-	7,920,971
Minibus	978	652	(1,921)	291	-
Mental Health Projects	-	13,500	(21,886)	8,386	-
Fit and Fed Project	-	16,899	(27,778)	10,879	-
Tallships project	4,925	25,000	-	-	29,925
Girl Riders	-	792	(5,166)	4,374	-
	<u>7,794,017</u>	<u>265,590</u>	<u>(134,619)</u>	<u>49,634</u>	<u>7,974,622</u>
Total of funds	<u>7,958,062</u>	<u>617,994</u>	<u>(409,465)</u>	<u>-</u>	<u>8,166,591</u>

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

15. Statement of funds (continued)

The restricted funds of the Charity were represented by the following:

Street Games Doorstep Programme

The Charity receives funding from StreetGames in order to deliver our Pulse and other community and youth based sports sessions.

Leadership Academies

The Charity received a grant from The Big Lottery to co-ordinate a number of Leadership Academies in secondary schools.

Folkestone Sea Sports Centre

Shepway Sports Trust received a grant from Roger De Haan Charitable Trust to purchase new sea sports equipment. SST will charge the public hire prices to use this equipment and subsequently generate income.

Urban Skate Park, Folkestone

Funds for the Urban Sports Park are spent on designing and building a brand new, state of the art urban sports facility in Folkestone, Kent. The facility will offer skateboarding, climbing, boxing, BMX and other activities.

Minibus

Restricted funds for the ongoing costs associated with operating, insuring and maintaining our minibus.

Mental Health Projects

Restricted funds to deliver a project which provides people living with a mental health condition with the opportunity to be physically and socially active in a safe and welcoming environment.

Fit & Fed Projects

A project which enables children from low income families to access our holiday activities and a hot lunch each day for free. The funding and income we receive/generate for this project contributes towards the cost of food, venue hire, staff costs, equipment and staff/volunteer expenses.

CLLD Projects

A project which enables people from the local community who have been long term unemployed or economically inactive to access a programme of sport and physical activity and educational training which leads to volunteering opportunities or paid employment.

Girl Riders

A project which provides skateboard lessons to young girls ready for when the Skate Park is open.

Tallships Project

A project we are commissioned to deliver by Folkestone and Hythe District Council which enables selected local young people to embark on a 2 year programme which involves exchange trips with young people from Boulogne in France resulting in a sailing trip on the English Channel.

Transfers between funds

Transfers from general unrestricted funds to restricted funds in the year, totalling £49,634, were made to fund any deficits on projects which have also received restricted funding.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

15. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 September 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 August 2019 £</i>
Unrestricted funds					
General Funds	195,682	355,346	(310,350)	(76,633)	164,045
Restricted funds					
Street Games Doorstep Programme	7,103	7,500	-	-	14,603
Leadership Academies	9,912	-	-	-	9,912
Folkestone Sea Sports Centre	7,796	-	(38,870)	31,074	-
Urban Skate Park, Folkestone	7,809,514	-	(45,915)	-	7,763,599
Minibus	558	2,000	(1,580)	-	978
Mental Health Projects	6,750	9,492	(35,092)	18,850	-
Fit and Fed Project	-	29,864	(37,703)	7,839	-
CLLD Project	-	14,954	(33,824)	18,870	-
Tallships project	-	12,721	(7,796)	-	4,925
	7,841,633	76,531	(200,780)	76,633	7,794,017
Total of funds	8,037,315	431,877	(511,130)	-	7,958,062

16. Summary of funds

Summary of funds - current year

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 August 2020 £
General funds	164,045	352,404	(274,846)	(49,634)	191,969
Restricted funds	7,794,017	265,590	(134,619)	49,634	7,974,622
	7,958,062	617,994	(409,465)	-	8,166,591

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

16. Summary of funds (continued)

Summary of funds - prior year

	<i>Balance at 1 September 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 August 2019 £</i>
General funds	195,682	355,346	(310,350)	(76,633)	164,045
Restricted funds	7,841,633	76,531	(200,780)	76,633	7,794,017
	<u>8,037,315</u>	<u>431,877</u>	<u>(511,130)</u>	<u>-</u>	<u>7,958,062</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	11,669	12,013,888	12,025,557
Fixed asset investments	50	-	50
Current assets	461,486	184,850	646,336
Creditors due within one year	(281,236)	(224,116)	(505,352)
Creditors due in more than one year	-	(4,000,000)	(4,000,000)
Total	<u>191,969</u>	<u>7,974,622</u>	<u>8,166,591</u>

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2019 £</i>	<i>Restricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Tangible fixed assets	20,330	9,033,195	9,053,525
Fixed asset investments	50	-	50
Current assets	282,757	2,950,933	3,233,690
Creditors due within one year	(139,092)	(190,111)	(329,203)
Creditors due in more than one year	-	(4,000,000)	(4,000,000)
Total	<u>164,045</u>	<u>7,794,017</u>	<u>7,958,062</u>

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net income/expenditure for the period (as per Statement of Financial Activities)	208,529	(79,253)
Adjustments for:		
Depreciation charges	10,457	10,736
Decrease in debtors	2,659,781	3,388,336
Increase/(decrease) in creditors	174,116	(577,580)
Net cash provided by operating activities	3,052,883	2,742,239

19. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash in hand	114,812	44,418

20. Analysis of changes in net debt

	At 1 September 2019 £	Cash flows £	At 31 August 2020 £
Cash at bank and in hand	44,418	70,394	114,812
Debt due within 1 year	(190,111)	(32,690)	(222,801)
Debt due after 1 year	(4,000,000)	-	(4,000,000)
	(4,145,693)	37,704	(4,107,989)

21. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £1,509 (2019 - £110) were payable to the fund at the balance sheet date and are included in creditors.

The Shepway Sports Trust
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 August 2020

22. Operating lease commitments

At 31 August 2020 the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020	<i>2019</i>
	£	£
Not later than 1 year	3,823	3,823
Later than 1 year and not later than 5 years	3,277	7,100
	<u>7,100</u>	<u>10,923</u>

23. Related party transactions

Income related party transactions

Roger De Haan Charitable Trust

The Roger De Haan Charitable Trust made donations of £98,500 (2019: £128,500) towards the general funds of the charity.

In prior years, The Roger De Haan Charitable Trust loaned the Charity money, the total amount outstanding at the balance sheet date was £4,220,768.

The Roger De Haan Charitable Trust is related to The Shepway Sports Trust as Sophie Downey is the Stepdaughter of a trustee of The Roger De Haan Charitable Trust.

Atlantic Avengers Trust

During the year, Atlantic Avengers Trust donated £15,000 (2019: nil) to The Shepway Sports Trust.

Atlantic Avengers Trust is related to The Shepway Sports Trust as Paul Carney is a trustee of both Trusts.

Expenditure related party transactions

McCabe Ford Williams

During the year, The Shepway Sports Trust obtained services from McCabe Ford Williams totalling £3,570 (2019: £720). £1,110 (2019: £Nil) was outstanding at the year end.

McCabe Ford Williams is related to The Shepway Sports Trust by virtue of Mark Greenwood being a Partner of McCabe Ford Williams and a trustee of the Charity.

Shepway Leisure

During the year, The Shepway Sports Trust paid Shepway Leisure £13,150 (2019: £36,629) for hall hire, holiday camps and gym memberships. £270 (2019: £4,275) was outstanding at the year end.

Shepway Leisure is related to The Shepway Sports Trust by virtue of Daniel Hulme, Trevor Minter and Laurence Hickmott who are trustees of both The Shepway Sports Trust and Shepway Leisure.